# Tiago Almeida

**Date of birth:** 23/03/2003

**Nationality:** Portuguese

**Gender:** Male

## CONTACT

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## ABOUT ME

I am Tiago, a 21-year-old Computer Engineering student with a passion for technology. In my third year of minor studies, I constantly challenge myself to simplify complexity and pursue knowledge relentlessly. My disciplined approach to work turns challenges into opportunities for growth and learning.

Beyond academics, I engage in volunteer work, event organization, and participate in the student union. I believe in the power of community and the joy of making a difference. These experiences enrich my perspective and personal growth.

I am dedicated not only to advancing in technology but also to positively impacting the world around me.

## WORK EXPERIENCE

**12/2023 – CURRENT** Coimbra, Portugal

**Administrator** Associação Académica de Coimbra

As a member of the administration at Associação Académica de Coimbra, I am responsible for organizing two of the university's most significant academic festivals: Queima das Fitas and Festa das Latas e Imposição de Insígnias. My role encompasses the planning, coordination, and execution of these events, ensuring they run smoothly and successfully. Additionally, I manage all informatics-related tasks for the administration, including overseeing the digital infrastructure and implementing technological solutions to enhance operational efficiency. My work ensures that both the traditional celebrations and the administrative functions are seamlessly integrated, supporting the rich cultural and academic heritage of our institution.

**Link** https://academica.pt

## EDUCATION AND TRAINING

**09/2021 – 08/2024** Coimbra, Portugal

**Bachelor in Computer Use** University of Coimbra

**Website** https://www.uc.pt/fctuc/dei/

## LANGUAGE SKILLS

**MOTHER TONGUE(S):** Portuguese

**Other language(s):**

**English**

| | |
|---|---|
| **Listening** C1 | **Spoken production** C2 |
| **Reading** C1 | **Spoken interaction** C2 |
| **Writing** C1 | |

*Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user*

## PROJECTS

**12/2023 – CURRENT**

**Action Plan for the Digital Transition**

Within the administration of Associação Académica de Coimbra, I spearheaded the Action Plan for the Digital Transition. This initiative aimed to modernize and enhance the digital capabilities of our association. I led the assembly of comprehensive information regarding current methods used by our members, gathering their insights and suggestions. This collaborative approach allowed us to develop and implement effective strategies for digital transformation. The project has significantly improved our operational efficiency, streamlined communication, and reinforced our commitment to embracing innovative technologies for the benefit of our academic community.

# VOLUNTEERING

**11/2022 – 11/2022** Lisbon, Portugal

**Volunteer Team Leader**

Throw my time as a Volunteer Team Leader, I was responsible to organize, along with the WebSummit Staff, all Volunteers throwout the campus. Every time someone was needed I was responsible to not only assign a person to that post, as well as giving him a small briefing about what he was supposed to do on that specific post.

**Link** https://websummit.com/

*Thank you for considering my application. I am eager to bring my skills and experience to your organization and contribute to its success. I am confident that my background in event organization, digital transformation, and team collaboration will add significant value. I look forward to the opportunity to discuss how I can be a valuable asset to your team.*

Coimbra, Portugal, 28/06/2024