



TIAGO ALMEIDA

COMPUTER ENGINEER

CONTACT

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EDUCATION

2024 - PRESENT
UNIVERSITY OF COIMBRA

- Major in Cybersecurity

2021 - 2024
UNIVERSITY OF COIMBRA

- Bachelor of Computer Use

2020 - 2021
CAMBRIDGE UNIVERSITY

- C1 Level in English

SKILLS

- Project Management
- Time Management
- Leadership
- Critical Thinking
- Programming
- Problem Solving
- Networking

LANGUAGES

- Portuguese (Native)
- English (Advanced)
- Spanish (Intermediate)

PROFILE

I am Tiago Almeida from Coimbra, Portugal, with experience in **administration** and **IT coordination**. At Associação Académica de Coimbra, I **managed the IT Department** and coordinated two major **academic festivals**, overseeing more than **300 people** total. With the experience that I have gathered during my time overseeing the IT Department, I am **skilled in digital infrastructure** management. I'm looking to apply my expertise to new opportunities.

WORK EXPERIENCE

● **Associação Académica de Coimbra (AAC)** 2023 - PRESENT
Administration

- Organize two major university academic festivals: **Queima das Fitas 2024** and **Festa das Latas e Imposição de Insignias 2024**.
- Oversee the **digital infrastructure**, ensuring the smooth functioning of all systems.
- Implement **technological solutions** to streamline event processes and improve operational efficiency.

● **Queima das Fitas 2023** 2022 - 2023
Coordinator

- **Supervised and managed** a full department within the festival, ensuring smooth operations and coordination.
- Oversaw **resource allocation** and **budget management** for the department to optimize efficiency.
- Coordinated with other teams to ensure **seamless event execution** and **departmental collaboration**.

VOLUNTEERING

WebSummit 2021/2022 2021 - 2022
Volunteer / Volunteer Leader

- **Led a volunteer team**, ensuring smooth operations at WebSummit.
- **Managed schedules** and provided **on-site support** for attendees.
- Served as a media volunteer, **assisting with press coordination**, **facilitating interviews** and **managing media resources**.

Local Volunteering 2015 - 2019
Banco Alimentar Contra a Fome / AMI

- Assisted in **logistics and distribution of food** to vulnerable communities.
- Participated in **fundraising** and awareness campaigns for **humanitarian initiatives**.
- Collaborated with teams to organize and manage **donation drives**.