

HO CHI MINH NATIONAL UNIVERSITY  
UNIVERSITY OF SCIENCE

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## CSC13002 - Introduction to Software Engineering



# REVIEW MEETING REPORT

Sprint 0

10/10/2024 – 24/10/2024



Instructors:

Trần Duy Hoàng

Ngô Ngọc Đăng Khoa

Phạm Hoàng Hải

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HO CHI MINH CITY, 2024

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## I. General information

### a. Meeting time and location

- **Meeting date:** 24/10/2024
- **Meeting time:** 20h
- **Meeting location:** Google Meet ([link here](#))

### b. Team members

Student ID	Student name	Email	Attendance
22127275	Trần Anh Minh	<a href="mailto:taminh22@clc.fitus.edu.vn">taminh22@clc.fitus.edu.vn</a>	Attend ▾
22127280	Đoàn Đặng Phương Nam	<a href="mailto:ddpnam22@clc.fitus.edu.vn">ddpnam22@clc.fitus.edu.vn</a>	Attend ▾
22127396	Khuru Thành Thiện	<a href="mailto:ktthien22@clc.fitus.edu.vn">ktthien22@clc.fitus.edu.vn</a>	Attend ▾
22127465	Bùi Nguyễn Lan Vy	<a href="mailto:bnlvy22@clc.fitus.edu.vn">bnlvy22@clc.fitus.edu.vn</a>	Attend ▾
22127475	Diệp Gia Huy	<a href="mailto:dghuy22@clc.fitus.edu.vn">dghuy22@clc.fitus.edu.vn</a>	Attend ▾

### c. Agenda

Topic	Time period
Evaluate the completion status of each task in the sprint	5 mins
Identify the problems of each task and their reasons	10 mins
Discuss solution for each problem and lessons for team	10 mins

## II. Evaluate each task and its problem

Task	Status	Problem(s)	Problem's reason(s)
Create and set up the <b>Google Drive Folder</b>	Completed ▾	None	None
Write <b>PA0</b> report	Completed ▾	None	None
Create and set up a repository on <b>Github</b>	Completed ▾	None	None
Create and set up <b>Discord</b>	Completed ▾	None	None

Create and set up a site on <b>Jira</b>	Completed ▾	None	None
Set a schedule for meeting TA	Completed ▾	None	None

### III. Solution for each problem and lessons for team

In this sprint, since there are no problems in every task, consequently, there are no solutions for any problem. But through 2 weeks of this sprint, team members partially understood which environments can be utilized to manage a project, as well as how to organize them effectively, that is also the biggest lesson for team in this sprint.