

HO CHI MINH NATIONAL UNIVERSITY
UNIVERSITY OF SCIENCE

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CSC13002 - Introduction to Software Engineering



PLANNING MEETING REPORT

Sprint 2

07/11/2024 – 14/11/2024



Instructors

Trần Duy Hoàng

Ngô Ngọc Đăng Khoa

Phạm Hoàng Hải

HO CHI MINH CITY, 2024

I. General information

a. Meeting time and location

- **Meeting date:** 07/11/2024
- **Meeting time:** 21h
- **Meeting location:** Google Meet ([link here](#))

b. Team members

Student ID	Student name	Email	Attendance
22127275	Trần Anh Minh	taminh22@clc.fitus.edu.vn	Attend ▾
22127280	Đoàn Đặng Phương Nam	ddpnam22@clc.fitus.edu.vn	Attend ▾
22127396	Khuru Thành Thiện	ktthien22@clc.fitus.edu.vn	Attend ▾
22127465	Bùi Nguyễn Lan Vy	bnlvy22@clc.fitus.edu.vn	Attend ▾
22127475	Diệp Gia Huy	dghuy22@clc.fitus.edu.vn	Attend ▾

c. Agenda

Topic	Time period
Review and select user stories or a part of use-case to support in this print	20 mins
Identify and prioritize tasks	10 mins
Assign tasks to team members	15 mins

II. User stories or use-case for this sprint

Task	Detail
Write Weekly Scrum Meeting Report	<i>Filename syntax:</i> Weekly Scrum Meeting Report #[Week-Order].[ext] <i>File location:</i> + Google Drive: General <input type="checkbox"/> Project Management (ext = docx) + Github: docs <input type="checkbox"/> management <input type="checkbox"/> Report <input type="checkbox"/> Weekly (ext = pdf)

<p>Write Review Meeting Report</p>	<p><i>Filename syntax:</i> Sprint Review Meeting Report #2.[ext]</p> <p><i>File location:</i></p> <p>+ Google Drive: Sprint 2 (ext = docx)</p> <p>+ Github: docs <input type="checkbox"/> management <input type="checkbox"/> Report <input type="checkbox"/> Review (ext = pdf)</p>
<p>Write Planning Meeting Report</p>	<p><i>Filename syntax:</i> Sprint Planning Meeting Report #2.[ext]</p> <p><i>File location:</i></p> <p>+ Google Drive: Sprint 2 (ext = docx)</p> <p>+ Github: docs <input type="checkbox"/> management <input type="checkbox"/> Report <input type="checkbox"/> Planning (ext = pdf)</p>
<p>[PA2 - Revised project plan] Update group's project plan based on TA's feedbacks</p>	<p>Move to the file Software Development Plan.docx in the group's Google Drive and rewrite or detail sections or subsections based on TA's feedback</p> <p><i>File location:</i></p> <p>+ Google Drive: General <input type="checkbox"/> Project management <input type="checkbox"/> Plan</p> <p><i>TA's feedback link:</i></p> <p>https://docs.google.com/spreadsheets/d/1vHgTuxPSWP4cRrqm-jKocRkxaL1mpvpLOn9z-p_JyJ0/edit?gid=2065046093#gid=2065046093</p>
<p>[PA2 - Detailed vision document] Detail product functional and non-functional requirements</p>	<p>Move to the file Vision Document.docx in the group's Google Drive and rewrite or detail sections or subsections based on TA's feedback</p> <p>+ Google Drive: General <input type="checkbox"/> Requirements <input type="checkbox"/> Vision Document</p> <p><i>TA's feedback link:</i></p> <p>https://docs.google.com/spreadsheets/d/1vHgTuxPSWP4cRrqm-jKocRkxaL1mpvpLOn9z-p_JyJ0/edit?gid=2065046093#gid=2065046093</p>

<p>[PA2 - Use-case Specification] Model use-cases of the system in forms of use-case diagrams (one or several diagrams)</p>	
<p>[PA2 - Use-case specification] Put an image of the use-case diagram modeling all use-cases</p>	
<p>[PA2 - Use-case specification] List all use-cases and state a brief description for each of them</p>	<p>After writing each part, the main contributors will discuss and merge all in a complete report.</p> <p><i>Filename syntax:</i> Use-case Specification.[ext]</p> <p><i>File location:</i></p> <p>+ Google Drive: General <input type="checkbox"/> Requirements <input type="checkbox"/> Use-case specs (ext = docx)</p> <p>+ Github: docs <input type="checkbox"/> requirements <input type="checkbox"/> Use-case specs (ext = pdf)</p>
<p>[PA2 - Use-case specification] Analyzing the basic flow and alternative flows of each use-case</p>	
<p>[PA2 - Use-case specification] Analyzing pre-conditions and post-conditions of each use-case</p>	
<p>[UI Prototype] Continue to design remaining pages</p>	<p>Design features of Admin</p> <ul style="list-style-type: none"> • Upload and Report Approvement • Data Tracking

[Database Design] Database Analysis + Business Analysis	Need to analyze and answer these questions: + How many entities in the database? What are they? + The relationship among entities? + Which attributes can be included in each entity?
[Frontend] Create all pages as listed in [UI Prototype] of the Sprint Planning Meeting Report #1 on team's web app	<u>Requirement</u> : Just create the UI for each page following team's UI Prototype

III. Identify and prioritize tasks

Task	Priority
Write Weekly Scrum Meeting Report	Very High ▾
Write Review Meeting Report	Very High ▾
Write Planning Meeting Report	Very High ▾
Revise Project Plan	Very High ▾
Revise Vision Document	Very High ▾
Write Use-case Specification	Very High ▾
Continue to design the UI Prototype	Very High ▾
Business Analysis & Database Analysis	High ▾
Create all pages as listed in [UI Prototype]	High ▾

IV. Assign tasks to team members

Task	Main contributor	Reviewer(s)
Write Weekly Scrum Meeting Report	Bùi Nguyễn Lan Vy ▾	Đoàn Đặng Phương Nam ▾
Write Planning Meeting Report	Đoàn Đặng Phương Nam ▾	Trần Anh Minh ▾ Diệp Gia Huy ▾

Write Review Meeting Report	Đoàn Đặng Phương Nam ▾	Khuru Thành Thiện ▾ Bùi Nguyễn Lan Vy ▾
[PA2 - Revised project plan] Update group's project plan based on TA's feedbacks	Đoàn Đặng Phương Nam ▾	Trần Anh Minh ▾
[PA2 - Detailed vision document] Detail product functional and non-functional requirements	Trần Anh Minh ▾	Đoàn Đặng Phương Nam ▾
[PA2 - Use-case Specification] Model use-cases of the system in forms of use-case diagrams (one or several diagrams)	Trần Anh Minh ▾	Đoàn Đặng Phương Nam ▾ Bùi Nguyễn Lan Vy ▾
[PA2 - Use-case specification] Put an image of the use-case diagram modeling all use-cases	Trần Anh Minh ▾	No reviewers ▾
[PA2 - Use-case specification] List all use-cases and state a brief description for each of them	Trần Anh Minh ▾	Khuru Thành Thiện ▾ Bùi Nguyễn Lan Vy ▾
[PA2 - Use-case specification] Analyzing the basic flow and alternative flows of each use-case	Đoàn Đặng Phương Nam ▾	Trần Anh Minh ▾ Khuru Thành Thiện ▾ Bùi Nguyễn Lan Vy ▾ Diệp Gia Huy ▾
[PA2 - Use-case specification] Analyzing pre-conditions and post-conditions of each use-case	Trần Anh Minh ▾	Bùi Nguyễn Lan Vy ▾
[UI Prototype] Continue to design remaining pages	Bùi Nguyễn Lan Vy ▾	Khuru Thành Thiện ▾
[Database Design] Database Analysis + Business Analysis	Khuru Thành Thiện ▾	Đoàn Đặng Phương Nam ▾ Diệp Gia Huy ▾
[Frontend] Create all pages as listed in [UI Prototype] of the Sprint Planning Meeting Report #1 on team's web app	Diệp Gia Huy ▾	Khuru Thành Thiện ▾ Bùi Nguyễn Lan Vy ▾