

Berwick and Harkaway Cemeteries Trust

A.B.N. 63 911 493 583

P.O. Box 737
Berwick VIC 3806
0477 111 304

Email: enquiries@bhct.net.au

Schedule of Fees - Effective 1 July 2019

Fee Description	Fee (Excl GST)	Fee (Incl GST)
Administration Fees:		
Interment Administration Fee (applicable to each interment)		\$220.00
Own site selection - Standard Site		\$250.00
Own site selection - Premium Site		\$370.00
Certificate Issuance (applicable for pre need purchases)	\$50.00	
Search of cemetery records	\$35.00	
Interment Fees – Graves:		
Adult - Lawn & Monumental		\$1,535.00
Stillborn and infants to 12 months - Lawn & Monumental		\$610.00
Casket Fee		\$260.00
Oversize coffin or casket exceeding 650mm in width - Lawn & Monumental		\$260.00
Extra depth digging (allow up to 3 interments where available) - Lawn & Monumental		\$260.00
Interment out of standard hours		\$295.00
Exhumation Fee		\$2,670.00
Lift and Reposition		\$2,670.00
Removal of ledger - family to engage a monumental mason to remove and replace	-	-
Interment Fees – Cremated Remains:		
Interment of cremated remains - Interment in any grave, rock, rose, shrub or tree space		\$390.00
Right of Interment:		
The right of interment fee does not include the cost of plaques, granite rests or interment fees, unless otherwise specified		
Lawn Grave	\$1,945.00*	
Monumental Grave	\$1,090.00	
Large Memorial Rock - Perpetual tenure (up to 6 sets of cremated remains)	\$1,555.00*	
Medium Memorial Rock - Perpetual tenure (up to 4 sets of cremated remains)	\$1,240.00*	
Small Memorial Rock - Perpetual tenure (up to 2 sets of cremated remains)	\$830.00*	
Memorial Rose Garden - Perpetual tenure	\$810.00*	
Harkaway Memorial Wall - Perpetual tenure	\$810.00*	
Conversion of 25 year tenure to perpetual tenure	\$390.00	
Right of Interment cremated remains Conversion or Extension - Conversion - Perpetual to 25 years tenure	70% of perpetual tenure	
Right of Interment Surrender – Maintenance as per DoHHS scale		POA
Memorial Plaques		
Lawn Grave Standard Single Plaque (381mm x 279mm) up to 8 lines		\$705.00
Lawn Grave Standard Dual Plaque (381mm x 279mm) up to 3 lines		\$1,030.00
Dual Plaque Detachable Plate (4, 5 or 6 lines)		\$205.00
Rose or Rock Memorial Plaque (229mm x 184mm) up to 8 lines		\$360.00
Memorial Plaque (Harkaway Cemetery) Standard Plaque (230mm x 230mm) up to 10 lines		\$395.00
Memorial Wall Plaque (Harkaway Cemetery) (150 x 150 x 10mm) single grey granite		\$120.00
Memorial Wall Plaque (Harkaway Cemetery) (150 x 385 x 10mm) double grey granite		\$140.00
Memorial Wall Plaque (Harkaway Cemetery) inscription - per letter		\$5.00
Memorial Wall Plaque (Harkaway Cemetery) borders & motifs		\$36.00

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Granite Rests and Bases		
Single Granite Rest - Berwick Cemetery (Grey)		\$290.00
Double Granite Rest - Berwick Cemetery (Grey)		\$330.00
Single Granite Base - Harkaway Cemetery (Tan Brown)		\$290.00
Double Granite Base - Harkaway Cemetery (Tan Brown)		\$330.00
Permit Fees for external suppliers		
Installation of externally supplied bronze plaque and or granite rest or other base by cemetery	\$70.00	
Installation of new headstone and base without existing foundation - Single Grave	\$280.00	
Installation of new headstone and base without existing foundation - Each additional grave forming the same monument	\$41.00	
Installation of new monument without existing foundation - Single Grave	\$570.00	
Installation of new monument without existing foundation - Each additional grave forming the same monument	\$65.00	
Major renovation of a single grave	\$190.00	
Minor renovation of a single grave	\$120.00	
Major renovation of each additional grave forming the same monument	\$41.00	
Additional memorial inscription	\$70.00	
Memorial permit fees - Out of standard hours	\$100.00	
Certification – second and/or additional inspection for monument completion certificate	\$65.00	

ADDITIONAL INFORMATION:

- **Manager:** Belinda Smart
Contact Number: 0477 111 304
Email: enquiries@bhct.net.au (emails may not be checked until late afternoon, evening or the following day)
- **Business Hours** are Monday to Friday – 9:00 a.m. to 5:00 p.m.
- **Berwick Cemetery:** Corner of Inglis and Buchanan Roads in Berwick (main entrance is via Inglis Road) - Melway Reference - 111 F6. Appointments are required as there is no office or permanent staff on site.
- **Harkaway Cemetery:** 202 Hessel Road Harkaway - Melway Reference - 111 B1. Appointments are required as there is no office or permanent staff on site.
- * All Lawn Graves, Memorial Garden spaces, Memorial Wall spaces and Memorial Rock spaces are Premium Positions and include a Premium Position factor.
Note: there is no selection for Lawn Graves as they are allocated next in row at the time of need.
- **Funeral Bookings** may be made during business hours. A minimum of 3 working days notice is required.
NOTE: More urgent needs may be considered, however will depend on availability of grave digging contractors.

EQUIPMENT AND PRESENTATION OF GRAVE SITE:

- As we do not have a lowering device, Funeral Directors will need to provide their own or bring bearers and tapes.
- A grave safety cover is always used and must be replaced after lowering.
- A sandbox will be supplied. Funeral Directors will need to supply chairs, umbrella's, marquee etc if they are required.
- We will endeavour to remove all soil from Lawn Section burials however this may depend on weather and vehicle access.
- We will always place synthetic grass matting as appropriate over timbers and surrounding areas to present the grave and/or green shade cloth over stacked soil.
- Soil will usually be stacked and covered for Monumental Section burials.