

Berwick and Harkaway Cemeteries Trust

A.B.N. 63 911 493 583

P.O. Box 737

Berwick VIC 3806

0477 111 304

Email: enquiries@bhct.net.au

Schedule of Fees - Effective 1 July 2020

Fee Description	Fee (Excl GST)	Fee (Incl GST)
Administration Fees:		
Interment Administration Fee (applicable to each interment)		\$225.00
Cancellation of burial within 24hrs of appointed time		\$50.00
Own site selection - Standard Site		\$255.00
Own site selection - Premium Site		\$375.00
Certificate Issuance (applicable for pre need purchases)	\$50.00	
Search of cemetery records	\$50.00	
Right of Interment:		
The right of interment fee does not include the cost of plaques, granite rests or interment fees, unless otherwise specified		
Berwick Cemetery - Lawn Grave	\$3,400.00*	
Harkaway Cemetery - Lawn Grave	\$1,980.00*	
Monumental Grave	\$1,110.00	
Large Memorial Rock (up to 6 sets of cremated remains)	\$3,440.00*	
Medium Memorial Rock (up to 4 sets of cremated remains)	\$2,930.00*	
Small Memorial Rock (up to 2 sets of cremated remains)	\$2,415.00*	
Memorial Rose Garden	\$1,905.00*	
Wall Niche	\$1,905.00*	
Conversion of 25 year tenure to perpetual tenure	\$390.00	
Right of Interment cremated remains Conversion or Extension - Conversion - Perpetual to 25 years tenure	70% of perpetual tenure	
Right of Interment Surrender - Maintenance as per DoHHS scale		POA
Interment Fees - Burials:		
Berwick Cemetery - Adult - Lawn and Monumental		\$1,840.00
Harkaway Cemetery - Adult - Lawn and Monumental		\$1,535.00
Child - Lawn and Monumental		\$815.00
Stillborn and infants to 12 months - Lawn and Monumental		\$610.00
Casket Fee		\$265.00
Oversize coffin or casket exceeding 650mm in width - Lawn and Monumental		\$265.00
Extra depth digging (allow up to 3 interments where available) - Lawn and Monumental		\$265.00
Interment out of standard hours		\$300.00
Removal of ledger - family to engage a monumental mason to remove and replace	-	-
Berwick Cemetery - Exhumation		\$4,505.00
Berwick Cemetery - Lift and Reposition		\$4,505.00
Harkaway Cemetery - Exhumation		\$2,725.00
Harkaway Cemetery - Lift and Reposition		\$2,725.00
Interment Fees - Cremated Remains:		
Berwick Cemetery - Interment of cremated remains - within any grave or memorial		\$590.00
Harkaway Cemetery - Interment of cremated remains - within any grave or memorial		\$400.00

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Fee Description	Fee (Excl GST)	Fee (Incl GST)
Memorial Plaques:		
Lawn Grave Standard Single Plaque (381mm x 279mm) up to 8 lines		\$705.00
Lawn Grave Standard Dual Plaque (381mm x 279mm) up to 3 lines		\$1,030.00
Dual Plaque Detachable Plate (4, 5 or 6 lines)		\$205.00
Rose or Rock Memorial Plaque (229mm x 184mm) up to 8 lines		\$360.00
Memorial Plaque (Harkaway Cemetery) Standard Plaque (230mm x 230mm) up to 10 lines		\$395.00
Memorial Wall Plaque (Harkaway Cemetery) (150 x 150 x 10mm) single grey granite		\$120.00
Memorial Wall Plaque (Harkaway Cemetery) (150 x 385 x 10mm) double grey granite		\$140.00
Memorial Wall Plaque (Harkaway Cemetery) inscription - per letter		\$5.00
Memorial Wall Plaque (Harkaway Cemetery) borders and motifs		\$36.00
Granite Rests and Bases:		
Single Granite Rest - Berwick Cemetery (Grey)		\$295.00
Double Granite Rest - Berwick Cemetery (Grey)		\$335.00
Single Granite Base - Harkaway Cemetery (Tan Brown)		\$295.00
Double Granite Base - Harkaway Cemetery (Tan Brown)		\$335.00
Permit Fees for external suppliers:		
Installation of externally supplied bronze plaque and or granite rest or other base by cemetery	\$70.00	
Installation of new headstone and base without existing foundation - Single Grave	\$285.00	
Installation of new headstone and base without existing foundation - Each additional grave forming the same monument	\$41.00	
Installation of new monument without existing foundation - Single Grave	\$580.00	
Installation of new monument without existing foundation - Each additional grave forming the same monument	\$65.00	
Major renovation of a single grave	\$195.00	
Minor renovation of a single grave	\$120.00	
Major renovation of each additional grave forming the same monument	\$41.00	
Additional memorial inscription	\$70.00	
Memorial permit fees - Out of standard hours	\$100.00	
Certification - second and/or additional inspection for monument completion certificate	\$65.00	

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ADDITIONAL INFORMATION:

- Manager: Belinda Smart
Contact Number: 0477 111 304
Email: enquiries@bhct.net.au (emails may not be checked until late afternoon, evening or the following day).
- Business Hours are Monday to Friday - 9:00 a.m. to 5:00 p.m. (excluding public holiday's).
- Berwick Cemetery: Corner of Inglis and Buchanan Roads, Berwick (main entrance is via Inglis Road) - Melway Reference - 111 F6. Appointments are required as there is no office or permanent staff on site.
- Harkaway Cemetery: 202 Hessel Road, Harkaway - Melway Reference - 111 B1. Appointments are required as there is no office or permanent staff on site.
- *All Lawn Graves and Cremation Memorial positions are are Premium Positions and include a Premium Position factor.
Note: when purchasing a lawn grave at either cemetery the grave is allocated at the time of need by Berwick and Harkaway Cemeteries Trust and cannot be selected.
- Funeral Bookings may be made during business hours. A minimum of 3 working days notice is required. More urgent needs may be considered, however this will depend on the availability of our grave digging contractors.

EQUIPMENT AND PRESENTATION OF GRAVE SITE:

- As we do not have a lowering device, Funeral Directors will need to provide their own bearers and tapes.
- A grave safety cover is always used and must be replaced after lowering.
- A sandbox will be supplied. Funeral Directors will need to supply chairs, umbrella's, marquee etc if they are required.
- We will endeavour to remove all soil from Lawn Section burials however this may depend on weather and vehicle access.
- We will always place synthetic grass matting as appropriate over timbers and surrounding areas to present the grave and/or green shade cloth over stacked soil.
- Soil will usually be stacked and covered for Monumental Section burials.