Kangaroo Ground Public Cemetery

**REGULATIONS AFFECTING THE ESTABLISHMENT OF MONUMENTS AT KANGAROO GROUND CEMETERY.**

1. **General Regulations**

Stonemasons and any other parties to whom a permit has been issued shall be SOLELY responsible for ALL of the following.

1. The cemetery Trust has decreed that no contracting parties to the Cemetery, whatever their function, shall enter the Cemetery grounds without the full knowledge and permission of the Cemetery Trust.

Kangaroo Ground is an unmanned cemetery and as a consequence the cemetery Administration must be aware of the presence and activities of all personnel carrying out works in the cemetery grounds.

Attendance at the cemetery by contractors is recorded in the Cemetery Day Book and attendance at the cemetery is forbidden in the absence of such record.

Bookings should be made with the cemetery Chairman, Mike Pelling 0419 329 406, or the Secretary, Marg Hinkley 0439 971 202.

**At least two days notice is required for the cemetery to be opened.**

1. **Vehicles.** Installation vehicles whatever their type, including cranes and concrete trucks, must not move off the designated driveways under any circumstances. Access to grave sites is only permitted by use of hand trolleys, wheelbarrows or similar manned vehicles. Stonemasons requiring closer access to sites must make an appointment with cemetery staff who will supervise the move.
2. **Site Alignment**. Prior to the pouring of any foundation plots shall be accurately aligned so as to be ‘squared’ with both the row and the adjoining plots whether these plots have adornments on them or not. Site alignment should be conducted regardless of the positioning of the ‘ground marker’ corner stones, but regardless of the fact if no markers can be found.
3. **Clean Up.** All sites are to be left clean and clear of all rubble and excess fill. Rubble can be deposited in the outside yard of the cemetery through the back gate adjoining the toilet block. Excess concrete shall not be dumped in either the cemetery or its adjoining car parks and trucks must not be washed out in these areas either. Excess concrete shall be removed totally from the cemetery and environs.
4. **It is the responsibility of installation crews,** to ensure compliance with this regulation.
5. **Water.** If there is a need for water, crews should bring their own as the cemetery has no connection to Town water.

**B.** **Specific Regulations.**

**1. *HEIGHT RESTRICTIONS***

(a) No headstone whatever its base or configuration, will exceed a height of 1.2M’s measured from the ground ‘high’ point of the plot; nor exceed a depth of 600mm. No monument shall exceed a ground coverage, inclusive of foundation, greater than the allocated 1.2 X 2.4M plot size, and

(b) no ledger stone or other surface cover shall exceed a height of 500mm measured from the surface of a fully buried foundation.

**In the event of monuments being installed overheight, for whatever reason, the Trust will rely on Section 99(1)(iv) and Section 100(1)(b) of the Cemeteries and Crematoria Act 2003, Reprint No 2, re the removal of infringing monuments.**

***2. FOUNDATIONS (FULL MONUMENTS).***

All foundations will comply strictly with those set out in the official CCAV ‘yellow form’ of Application which form carries the details of the work envisaged and which form is the document officially recognised when the Trust authorises an installation.

FOUNDATIONS IN SLOPING GROUND ( FULL MONUMENTS)..

It is the purpose of these regulations to ELIMINATE the exposure of foundations where the ground surface has a slope.

When compensating for the fall in the level of a plot site, the foundation must be,

1. Either fully rebated back into the slope as accords with the total fall of the particular plot site, OR
2. If the slope is judged as being too significant, ie over approx 400mm, then compensating ashlars must be employed to hide what would otherwise be an exposed foundation.

**Stonemasons would be well advised to inspect the site for which they are designing a monument in order to ensure that the above Regulations can be complied with particularly where additional ashlars may be required.**

***3. HEADSTONE AND BASES. (EXCLUDING ROCK AND ROCK HEADSTONES).***

The foundation base shall be made of reinforced concrete, be mounted at the head of the site, have a minimum depth of 350mm, and be no wider than 1.2M.

Bases will be supported by a minimum of two bore holes of a minimum depth 2.0M’s unless rock is encountered at an earlier point. Bases must not intrude into plot sites by any more than 300mm into the length of the plot.

The standard height restriction of 1.2m applies.

***4. ROCKS AND ROCK HEADSTONES***.

Rocks, be they individual boulders or headstones, shall be subject to identical treatment ie every installation shall be supported by,

(1) a reinforced concrete beam of minimum depth 350mm and

(2) two supporting bore holes of a minimum 2.0M depth.

Concrete pours and rock positioning is permitted for installation on the one day.

Because rock installations vary greatly in their size and positioning, the Trust exercises a discretionary power with regard to their installation, so it is important that Applicants for installation first speak with an officer of the Trust BEFORE making any application.

Regulations Stonemasons Amendment July 2016.

Minuted Meeting 72 20th July, 2016.