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Abstract

In this sample we describe the formatting requirements for various SIGCHI related submissions and offer recommendations on writing for the worldwide SIGCHI readership. Please review this document even if you have submitted to SIGCHI conferences before, some format details have changed relative to previous years.

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Guides, instructions, author's kit, conference publications
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Introduction

This format is to be used for submissions that are published in the conference extended abstracts. We wish to give this volume a consistent, high-quality appearance.

We therefore ask that authors follow some simple guidelines. In essence, you should format your paper exactly like this document. The easiest way to do this is simply to download a template from the conference website and replace the content with your own material.

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Language, style, and content

The written and spoken language of SIGCHI is English. Spelling and punctuation may use any dialect of English (e.g., British, Canadian, US, etc.) provided this is done consistently. Hyphenation is optional. To ensure suitability for an international audience, please pay attention to the following:

¹Use footnotes sparingly, if at all.

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- Briefly define or explain all technical terms. The terminology common to your practice/discipline may be different in other design practices/disciplines.
- Spell out all acronyms the first time they are used in your text. For example, “World Wide Web (WWW)”.
- Explain local references (e.g., not everyone knows all city names in a particular country).
- Explain “insider” comments. Ensure that your whole audience understands any reference whose meaning you do not describe (e.g., do not assume that everyone has used a Macintosh or a particular application).
- Explain colloquial language and puns. Understanding phrases like “red herring” requires a cultural knowledge of English. Humor and irony are difficult to translate.
- Use unambiguous forms for culturally localized concepts, such as times, dates, currencies and numbers (e.g., “1-5-97” or “5/1/97” may mean 5 January or 1 May, and “seven o’clock” may mean 7:00 am or 19:00).
- Be careful with the use of gender-specific pronouns (he, she) and other gender-specific words (chairman, manpower, man-months). Use inclusive language (e.g., she or he, they, chair, staff, staff-hours, person-years) that is gender-neutral. If necessary, you may be able to use “he” and “she” in alternating sentences, so that the two genders occur equally often [5].

Figures

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Figure 1: Insert a caption below each figure.

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References and Citations

Use a numbered list of references at the end of the article, ordered alphabetically by first author, and referenced by numbers in brackets [2, 3, 4, 6]. For papers from conference proceedings, include the title of the paper and an abbreviated name of the conference (e.g., for Interact

2003 proceedings, use Proc. Interact 2003). Do not include the location of the conference or the exact date; do include the page numbers if available. See the examples of citations at the end of this document.

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The Executive Council of SIGCHI has committed to making SIGCHI conferences more inclusive for researchers, practitioners, and educators with disabilities. As a part of this goal, the all authors are asked to work on improving the accessibility of their submissions. Specifically, we encourage authors to carry out the following five steps:

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Acknowledgements

We thank all DUX 2003 publications support and staff who wrote this document originally and allowed us to modify it for this conference. This template was based on Manas Tungare's chi.cls, and rewritten by Luis A. Leiva.

References format

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References

[1] Adobe Acrobat Reader 7.

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Figure 2: A mar

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