

BUI DUC TIEN

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Portfolio: tienbui1508.github.io

OBJECTIVE

As a recent Master of Information Technology graduate from Flinders University, I am seeking an internship or entry-level job in the IT industry to utilize my skills and contribute to the success of the organization.

EDUCATION

Master of Information Technology, Flinders University, Adelaide, Australia (2021-2022)

- GPA: 6.81/7
- Achievement:
 - Chancellor's Letter of Commendation for excellent academic performance
 - MIT Course Best Project in Subjects: DevOps Project, Cloud Computing.
 - All my projects got High Distinction mark. Project details are on the portfolio site.

CPA Australia (2014-2021)

- Completed all CPA Australia Foundation Exams and 3/6 Professional level Exams.

Bachelor of Accounting (Major: Auditing), National Economics University, Hanoi, Vietnam (2012-2016)

- Excellent degree
- GPA: 3.73/4
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EXPERIENCE

Freelancer (2016-2018)

- Provided virtual assistant services including data entry and internet research
- Conducted translation, proofreading, and editing of various materials (English-Vietnamese)
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Supporter Care Intern, ActionAid VN (3/2017-7/2017)

- Assisted in building and maintaining strong relationships with supporters
- Prepared and monitored communications to supporters for local right programs (LRPs)
- Managed child sponsorship database system for assigned LRPs
- Conducted translation and other tasks as assigned

Audit Intern, BDO Vietnam (12/2015-3/2016)

- Assisted management and senior auditors in daily work including paperwork, inputting data, checking documents, and shipping documents
- Conducted translation of documents from English to Vietnamese
- Participated in audits
- Assisted the Appraisal and Construction departments

SKILLS

Programming languages:

C, Java, R, Node-RED, PHP, HTML, CSS, JavaScript

Database:

SQLite

Tools:

GitHub, Azure DevOps, Jira, VS Code, IntelliJ IDEA, Apache NetBeans

Other skills:

Requirement Elicitation Techniques, Project Management, Database design

CERTIFICATES

[list any relevant certifications or training programs you have completed]

CHARACTERISTICS

- Meticulous and detail-oriented with a focus on quality
- Composed and thoughtful in approach

REFERENCES

Available upon request