

## 7 SPEAKING • Organising an event

I can offer to help other people.

**THINK!** Imagine you are helping to organise an event at your school. What can you do to tell everyone that it is happening?

- Amelia Hey, Dan.  
 Dan Hi, Amelia. You look busy. What <sup>1</sup>..... ?  
 Amelia There's going to be a talent competition in school and I'm helping to organise it.  
 Dan Really? When <sup>2</sup>..... ?  
 Amelia At the end of the month. We've got lots of singers and <sup>3</sup>.....  
 Dan Oh, great!  
 Amelia <sup>4</sup>....., but it's hard work – I've got all these posters to put up, and ...  
 Dan Hold on! Do you want me to do that? I can do it after school tomorrow.  
 Amelia That would be great, <sup>5</sup>.....  
 Dan Can I do anything else to help?  
 Amelia Well, we still need help with the food and drink. If I give you a list, can you get some <sup>6</sup>..... from the <sup>7</sup>..... ?  
 Dan Sure, no problem. I can do that.  
 Amelia Great. We're meeting tomorrow after school to check everything, if you want to come along.  
 Dan OK. See you then.



**4** **Work in pairs. Look at situations 1–5. Take turns offering to help in each situation. Use the Key Phrases.**

- 1 You must sell fifty music concert tickets.
- 2 You're having problems with your homework.
- 3 You can't play chess.
- 4 Sophie didn't invite me to her party.
- 5 It's really hot in here.

Look – I've got all of these tickets to sell.

I'll sell some tickets if you want.

That would be great, thanks.

**5** **USE IT!** Work in pairs. Read the situations. Practise a new dialogue using the Key Phrases and the dialogue in exercise 1 to help you.

**Student A:** You're helping to organise a barbecue and cooking competition at your school and you have a lot to do: music, food and posters.

**Student B:** Ask what you can do to help. Offer to do something else, too.

**Student A:** You're helping to organise a mini sports tournament at your school and you have a lot to do: tickets, posters and snacks.

**Student B:** Ask what you can do to help. Offer to do something else, too.

**1** 2.22 Complete the dialogue with the missing words or phrases. Then watch or listen and check. What two things does Dan offer to do?

**2** 2.22 Read the Key Phrases. Cover the dialogue and try to remember the orders that Dan and Amelia say them. Watch or listen again and check.

### KEY PHRASES

#### Offering to help

We need help with (the food and drink).  
 Do you want me to do that?  
 I can do that.  
 Can I do anything else to help?  
 Sure, no problem.  
 That would be great.

**3** **Work in pairs. Practise the dialogue.**