

2

Options

EXTRA LISTENING AND SPEAKING • Can I take a message?

I can leave a phone message for someone.

1 Match types of information 1–5 with details a–e.

- | | |
|----------------|----------------------|
| 1 phone number | a. 34 Eastfield Road |
| 2 time | b. 0791324058 |
| 3 date | c. 1.40 p.m. |
| 4 price | d. 23 March |
| 5 address | e. £46.50 |

2 3.05 Listen and write what you hear. Then listen again and repeat.

3 3.06 Listen to a telephone conversation and message. Which numbers from exercise 1 do you hear?



4 3.06 Listen to the telephone conversation and message again and answer the questions.

- Where is Sophie's dad when Dave phones?
- What message does Sophie take?
- Where are Dave and Alex going this afternoon?
- What time does Alex need to be at Oliver's house?

5 3.06 Listen again and choose the correct words in the Key Phrases.

KEY PHRASES

Leaving a message

Can I ¹ speak / talk to your dad, please?
 He's ² away / out at the moment.
 Can I ³ leave / take a message?
 Can you ask him to ⁴ call / phone me?

6 3.07 Read the message and listen to the dialogue. Then practise the dialogue with a partner.

Luke, Daniel called.
 He's meeting the
 girls at 8.00 p.m.
 at the cinema.

Luke's mum Hello.
 Daniel Hi, it's Daniel here. Can I speak to Luke, please?
 Luke's mum Sorry, he's out at the moment. Can I take a message?
 Daniel Yes, please. Can you tell him that I'm meeting the girls at eight o'clock at the cinema?
 Luke's mum OK, meeting the girls ... eight o'clock ... cinema.
 Daniel That's right.
 Luke's mum OK, I'll give him the message.
 Daniel Thanks. Bye.
 Luke's mum Bye.

7 USE IT! Work in pairs. Prepare telephone conversations using the information in the messages below and the Key Phrases. Then practise your conversations with your partner.

Luke, Emily called.
 She's having a party
 on Saturday 11 October
 - 86 Camden Road.

Luke, Jack called.
 The tickets for
 the concert cost
 £90.75.