





Initial Meeting

Before starting the project, we'll have an initial discussion to understand your requirements and expectations. During this phase, we'll also discuss the project scope, timelines, and payment terms.



1. Kickoff

Once we've agreed on the project details, we'll proceed with the project kickoff. At this stage, you'll be required to make an initial payment, usually a percentage of the total project cost. This payment confirms your commitment to working together and allows me to start the project.



2. Progress

As the project progresses, we'll reach a point where a significant portion of the work has been completed. At this stage, you'll make a second payment, which is typically based on the completion of specific project milestones. This payment helps to maintain the project's momentum and quality.



3. Closure

Upon project completion, I'll present you the final deliverables. After your review and approval, you'll make the third and final payment, releasing the project's remaining funds. This milestone signifies the successful completion and handoff the final deliverables of the project.

