

## JAMES TIETCHEU

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### EDUCATION

<b>COLUMBIA UNIVERSITY</b> , New York City, NY	December 2019
<b>B.A., Computer Science - Mathematics &amp; minor in Economics</b>	expected
<b>HUDSON COUNTY COMMUNITY COLLEGE</b> , Jersey City, NJ	September 2015 – May 2017
<b>A.S., Computer Science</b> GPA 3.78	
<b>CATHOLIC UNIVERSITY OF CENTRAL AFRICA</b> , Yaoundé, Cameroon	September 2009 – October 2012
<b>B.A., Administration</b>	
<ul style="list-style-type: none"><li>• Honors Associations: Phi Theta Kappa, International Honor Society; National Society of Leadership and Success; Delta Nu Chapter of Chi Alpha Epsilon (XAE), National Honor Society; Sigma Kappa Delta, National English Honor Society</li><li>• Scholarships: Alfred and Antoinette Golden Scholarship, Ruddys Andrade Scholarship, R&amp;D Council Merit Scholarship</li></ul>	

### EXPERIENCE

<b>THE NATIONAL EQUITY FUND</b> , New York City, NY	February 2018 – April 2018
<b>Asset Analyst</b>	
<ul style="list-style-type: none"><li>• Reviewed and reconciled 8+ tax returns and financial statements per week</li><li>• Prepared financial and operating reports and discussed recommendations with CPA</li><li>• Analyzed profits/losses of 70+ projects to assess all property and asset management issues and estimate future predictions</li></ul>	
<b>TEAMSTERS LOCAL 560 BENEFIT FUNDS</b> , Union City, NJ	August 2015 – February 2016
<b>Accounting and Audit Clerk</b>	
<ul style="list-style-type: none"><li>• Analyzed annuities and accounts and recorded over \$50,000 cash received for contributing employers per day</li><li>• Prepared financial statements and legal documentation for annual audits</li><li>• Performed approximately four payroll audits and verifications per week</li></ul>	
<b>STARWOOD HOTELS &amp; RESORTS (HOTEL MERIDIEN)</b> , Douala, Cameroon	April 2012 – October 2012
<b>Junior Accountant</b>	
<ul style="list-style-type: none"><li>• Reconciled accounts on computer spreadsheets and databases, using specialized accounting software</li><li>• Calculated, prepared, and issued bills, invoices, account statements, and other financial statements according to established procedures</li><li>• Arranged checks for utilities, taxes, and other key expenditures</li></ul>	

### LEADERSHIP AND HONORS

- **Mentor, College Road Mentoring Program** (2018 – present): work with low income adults who plan to achieve their High School Equivalency Certificate within the year and are on track to enter college
- **Fellow, America Needs You** (2015 – 2017): Selected as one of 50 first-generation college students in New Jersey for an intensive, 2-year career development and leadership training program
- **Fellow, Goldman Sachs College Collaborative Program** (2016 – 2017): Selected as one of the 40 students from four different institutions with academic excellence for a 9 months career development program.
- **President, Honors Student Council** (2016 – 2017): Lead a group of committed honor students with the goal of enhancing the educational experience for all students at Hudson County Community College

### ADDITIONAL

- **Computer Skills:** HTML, Python, Teacher Assistant in C++, Microsoft Office (Word, Excel, PowerPoint, Access), Adobe Systems (Photoshop, Reader), FileMaker, Quickbooks
- **Languages:** French (fluent)
- **Personal Interests:** Soccer, tennis, swimming, international travel, learning new cultures
- **Training and Certifications:** Systems Applications Products (SAP), American Red Cross CPR & First Aid