










































INTELLECTUAL PROPERTY HYGIENE TOOL

PLEASE FILL OUT RELATIVE TO THE LAST TIME YOU FILLED OUT THIS FORM (HOPEFULLY, LAST WEEK).
IF YOU ANSWER YES FOR AT LEAST ONE OF THE ITEMS, THERE MAY BE AN IP SITUATION!

Class		Situation	Potential IP Issues
Publications	<input type="checkbox"/>	About to publish or show anything (also on the web) that was not published before? (also by scientist)	 
	<input type="checkbox"/>	Is what is about to publish unprotected?	
	<input type="checkbox"/>	Will the publication give ideas to competitors?	
Administrative and manpower	<input type="checkbox"/>	Changes in manpower: Employees leaving, perhaps with untapped IP? New employees?	 
	<input type="checkbox"/>	IP related expenditure, above ____ \$, without a cost-benefit analysis?	
	<input type="checkbox"/>	Did you start working with a subcontractor, university, doctor at a hospital?	  
Investment-related	<input type="checkbox"/>	About to meet (or have identified) important entities (e.g., partner?)	  
	<input type="checkbox"/>	Does Due-Diligence package need update? (for example, IP-business alignment)	  
Product-related	<input type="checkbox"/>	New features conceived or developed?	 
	<input type="checkbox"/>	New problems identified (e.g. R&D problems, adverse reactions)? New solutions to existing problems found?	 
	<input type="checkbox"/>	Made any surprising/exciting/interesting discovery/understanding/insight about product, competitor, technology, market?	  
	<input type="checkbox"/>	Has the product reached a design freeze?	   
Market and competitors	<input type="checkbox"/>	About to start sales in a new market?	   
	<input type="checkbox"/>	Change in business vision (e.g., pivot)?	  
	<input type="checkbox"/>	Did a competitor appear or make a major move/development/publication and/or were granted a patent recently?	 
	<input type="checkbox"/>	Re-defined our competitive edge or updated business plan presented (e.g., in view of a global/local change in landscape)?	 
	<input type="checkbox"/>	Approached by potential client or licensee?	  

*** CHECK IF THERE ARE ANY COMMUNICATIONS FROM A PATENT OFFICE OR A PATENT ATTORNEY THAT HAVE NOT BEEN HANDLED YET





























































Disclaimer:

This "Tool" and information presented in it is for general informational purposes only. This "Tool" and information presented in it is not legal advice or a legal opinion, and it may not necessarily reflect the most current legal developments. You should seek the advice of legal counsel of your choice before acting upon any of the information provided by this "Tool".

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REVIEW SUBJECTS & FILL IN DATE. ON DATE, CONSIDER IP ISSUES.

	Date	Event	Potential IP Issues
□ Clinical trials / First in man / Other experiments	___/___/___	You know Details of the clinical trial	 
	___/___/___	You identified all entities that will be exposed to the product and method of use	  
	___/___/___	Results from the trial begin to arrive	 
	___/___/___	Following the trial, when performing data analysis	 
□ Investment Round / Partnership / Exit / Grant	___/___/___	One year before a planned investment round	  
	___/___/___	4 months before a planned investment round	  
	___/___/___	Date you expect to know identity of a potential investor/partner	  
	___/___/___	Preparing or updating your DD package	   
	___/___/___	Right before contacting the investor/partner	 
	___/___/___	You know what the investor/partner is looking for	   
□ Launch: Product / Website / Conference	___/___/___	Preparing content for the launch	  
	___/___/___	When you know the launch date	 
□ Sale	___/___/___	Date you know when, where and to whom you are selling	   
	___/___/___	When you make the sale or make an offer, 2 weeks before	  
	___/___/___	After the sale	 
	___/___/___	Receiving feedback on product	   
□ FDA / CE / CFDA submission	___/___/___	Deciding/announcing predicate device	 
	___/___/___	When submission is expected, a month before	
	___/___/___	Design freeze for the submitted product, a month before	 
□ Filing a patent application	___/___/___	Preparing disclosure for the draft of the application	  
	___/___/___	6 months post filing- is the coverage good enough?	  
	___/___/___	Up to 18 months post filing- have we filed child applications for additional inventions disclosed?	  
□ Licensing	___/___/___	When signing the license agreement, 2 weeks before	 
	___/___/___	Renewing the license agreement, 4 weeks before	