



D*I*Y Planner Hipster PDA Edition v3.0 Core Package

Welcome to the **D*I*Y Planner** system, developed by Douglas Johnston of [DIYPlanner.com](http://diyplanner.com). This series of free do-it-yourself, printable forms covers life management, calendars, project planning, notetaking, finance, and creative uses like writing, storyboards, and photography. This **Hipster PDA Edition** package contains approximately a hundred printable templates and covers, and on our site, you'll also find a detailed handbook brimming with advice, a beginner's guide to setting up your own customised planner system, and a community of helpful people ready to share ideas and new templates of their own. With some basic supplies and a little elbow grease, you can create an ideal low-cost kit that meets almost every need.

This the **D*I*Y Planner v3 Core Package**, the main file for the system, containing scores of forms for life and project management, as well as a number of generic templates and various odds and ends.

The most recent version of this package, along with the rest of the printable template kits, can always be found at:

<http://www.diyplanner.com/templates/official/hpda>

The DIYPlanner.com site also contains handbooks, how-to guides, and numerous articles that can help you make the most of your planner. Visit the [site home page](#) or the [documents section](#) to get started.

Legal Rights & Disclaimers

All official D*I*Y Planner templates, covers, and relevant documentation are ©2004-2006 [Douglas Johnston](#), email dougj@diyplanner.com.

"Getting Things Done" and "GTD" are references to the excellent (and wildly popular) productivity system created by [David Allen](#). The *Getting Things Done Quick Reference Card* is based upon his book of the same name, and is therefore © David Allen.

This package is released under the terms of a Creative Commons license:

<http://creativecommons.org/licenses/by-nc-nd/2.0/>

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D*I*Y planner

hipsterPDA
edition
v3

In case of loss, please return to:

NAME

Address

Telephone

Email

D*I*Y Planner ©2004-2006 Douglas Johnston

free at www.DIYPlanner.com

for more about the hipsterPDA, see www.hipsterpda.com

The Helpful Hipster PDA Reference Card

The Hipster PDA is, in its simplest form, just a stack of index cards clipped together. This concept, popularised by Merlin Mann of the site **43 Folders**, caught fire among the productivity mavens looking for a task management solution that was portable, cheap, and paper-based. (For more information, see www.HipsterPDA.com.)

Not content to leave things simple, many sought ways to pack more and varied information into their stacks. They wanted special lists, calendars, lined note areas, graph paper, project management forms, and more. In answer to this, Douglas Johnston created a subset of his popular (and free) **D*I*Y Planner** forms that could be printed onto index cards.

Today, the **D*I*Y Planner Hipster PDA Edition v3** consists of more than eighty easy-to-print forms including:

- Daily, monthly and yearly calendars
- Checklists for actions, pending tasks, & potential projects
- Several business, financial & project management cards
- Cards for storyboards, plot construction, & other creative uses
- Folding covers with attractive graphics
- Tabbed cards for stack dividers
- A **Getting Things Done** (© David Allen) quick reference card
- Tables, lists, trackers, & much, much more...

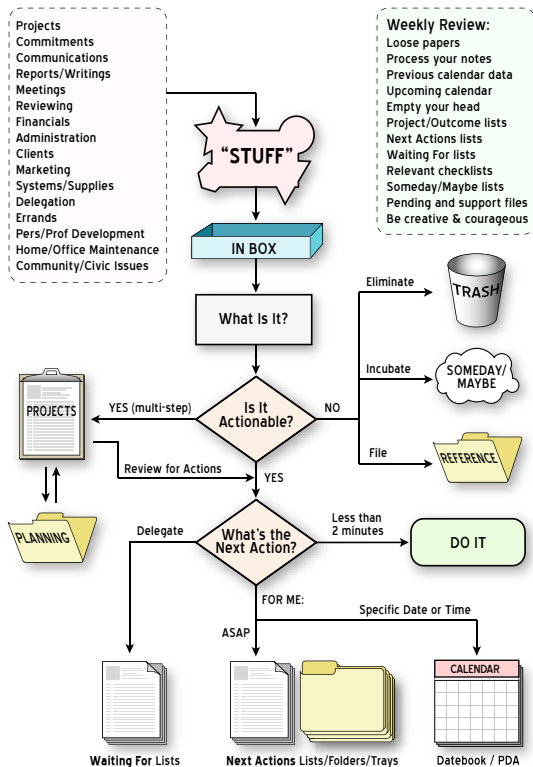


The printable Hipster PDA kits can be downloaded free of charge at www.diyplanner.com, along with versions for regular size planners.

©2004-2006 Douglas Johnston

Getting Things Done

Quick Reference Card



Notes

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Mo	Tu	We	Th	Fr	Sa	Su
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24	25	26	27	28	29	30
31						

Monthly

L2SA



SATURDAY			
FRIDAY			
THURSDAY			
WEDNESDAY			
TUESDAY			
MONDAY			
SUNDAY			

Monthly L2SB

L2SB

[illegible]

Monthly L2SA _____[illegible]

Monthly L2SB

L2SB

[illegible]

Monthly

L2MA



MONDAY			
TUESDAY			
WEDNESDAY			
THURSDAY			
FRIDAY			
SATURDAY			
SUNDAY			

Monthly L2MB

L2MB

[illegible]

Monthly L2MA

L2MA

[illegible]

Monthly

L2MB

[illegible]

Monthly P2S

[illegible]

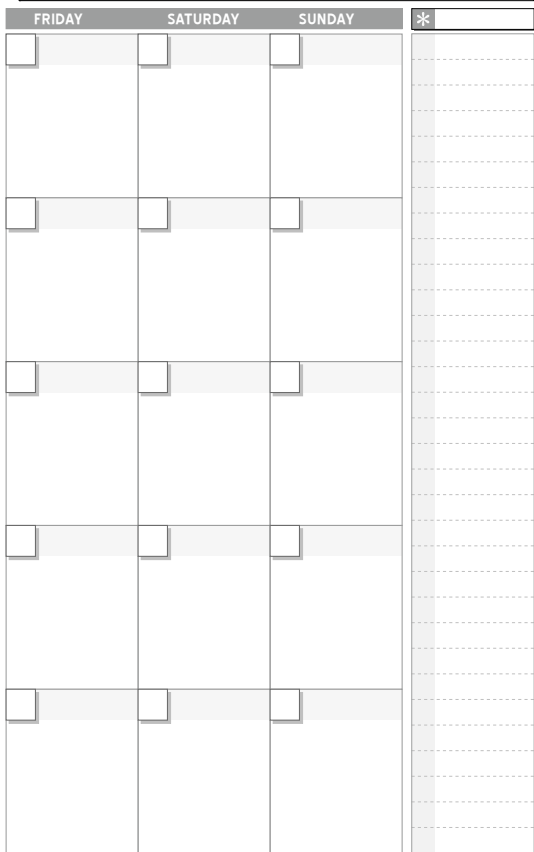
[illegible]

Monthly

P2M



MONDAY	TUESDAY	WEDNESDAY	THURSDAY
<div></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>	<div></div>
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<div></div>	<div></div>	<div></div>	<div></div>



Monthly

LFS



SATURDAY									
FRIDAY									
THURSDAY									
WEDNESDAY									
TUESDAY									
MONDAY									
SUNDAY									

Monthly LFS

LFS

[illegible]

Monthly

LFM



SUNDAY					
SATURDAY					
FRIDAY					
THURSDAY					
WEDNESDAY					
TUESDAY					
MONDAY					

Monthly LFM

LFM

[illegible]

Weekly

B7L

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Weekly B7

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Weekly P2



Monday

8
9
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1
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Tuesday

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11
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6

Wednesday

8
9
10
11
12
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3
4
5
6

Thursday

8
9
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12
1
2
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4
5
6



Friday	Saturday
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8	8
9	9
10	10
11	11
12	12
1	1
2	2
3	3
4	4
5	5
6	6

Sunday	*
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8	
9	
10	
11	
12	
1	
2	
3	
4	
5	
6	

Day Keeper TC _____

*

Actions

8

:30

9

:30

10

:30

11

:30

12

:30

1

:30

2

:30

3

:30

4

:30

5

:30

Evening

Notes

Day Keeper TCM _____

*

Actions

8

:30

9

:30

10

:30

11

:30

12

:30

13

:30

14

:30

15

:30

16

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17

:30

Evening

Notes

Day Keeper T _____

*

8

:30

9

:30

10

:30

11

:30

12

:30

1

:30

2

:30

3

:30

4

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5

:30

Evening

Notes

Day Keeper TM _____

*

8

:30

9

:30

10

:30

11

:30

12

:30

13

:30

14

:30

15

:30

16

:30

17

:30

Evening

Notes

Day Keeper UC _____



Actions

☐☐☐☐☐☐☐☐☐☐

Notes

Day Keeper U _____



Notes

Actions

This image shows a single sheet of white paper with horizontal ruling lines. On the left edge, there is a metal spiral binding. The paper is otherwise blank, with no writing or markings other than the printed lines.

Notes

[illegible]

Actions

[illegible]

Combined Actions

Actions	Waiting For
<div data-bbox="44 232 73 1269"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></div>	
*	Notes

Agendas

Person / Meeting		
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Person / Meeting		
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<input type="checkbox"/>		

Agenda

Person / Meeting

This image shows a single sheet of white paper with horizontal ruling lines. On the left edge, there is a spiral binding consisting of a series of small, dark-colored loops. The paper is otherwise blank, with no text or markings other than the printed lines.

Notes

<div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div> <div style="border-bottom: 1px dashed black; margin-bottom: 5px;"></div>

Potential Project

Description

Objective



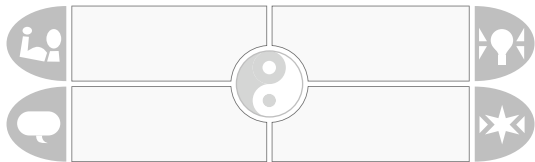
To Do B

[illegible]

Priority Matrix

U R G E N C Y	
I M P O R T A N C E	Urgent / Important
	Not Urgent / Important
Urgent / Not Important	Not Urgent / Not Important

Harmony ^A _____



<input type="checkbox"/>	
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Harmony ^B

























Harmony F _____







Project

Description

Objective

Steps

Notes

Product Idea

Description

U. V. P.

Costing

Solutions



Challenges

Solutions



Finances

[illegible]

Shopping

[illegible]

Job Tracker A

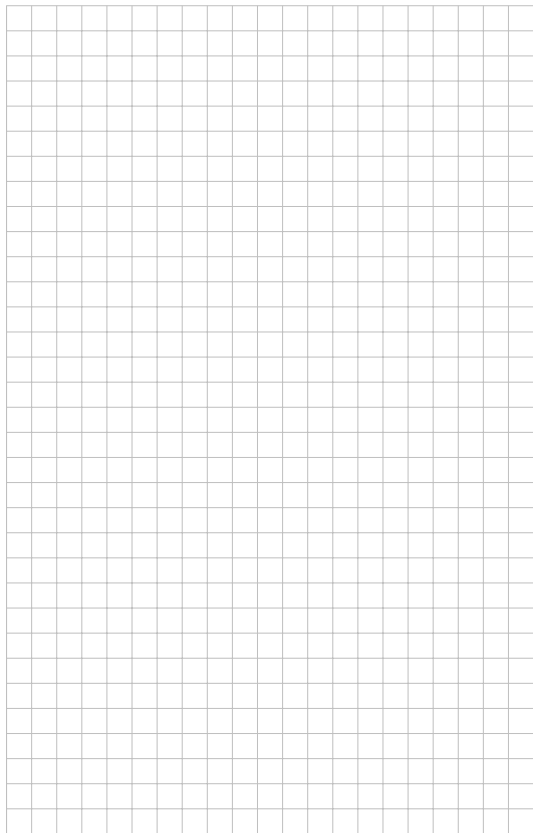
Client

Date			
Rate		Time On Site	
		Time Off Site	
Expenses		Travel Time	
		Billable Time	
Notes			

Specifics

[illegible]

Job Tracker B



Contacts



Name

Contact		#
Address		Phone
		Fax
		Email
Hours		Web
Note		

Name

Contact		#
Address		Phone
		Fax
		Email
Hours		Web
Note		

Name

Contact		#
Address		Phone
		Fax
		Email
Hours		Web
Note		

Name

Contact		#
Address		Phone
		Fax
		Email
Hours		Web
Note		

Contact Log

Name	
Contact	#
Address	Phone
	Fax
	Email
Hours	Web
Note	

[illegible]

Contact Log

© 2006 The Authors
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Name

[illegible]

[illegible]

Book Note

Title

Mag./Series

Author/Ed.

Place of Pub.

Date of Pub.

Publisher

ISBN

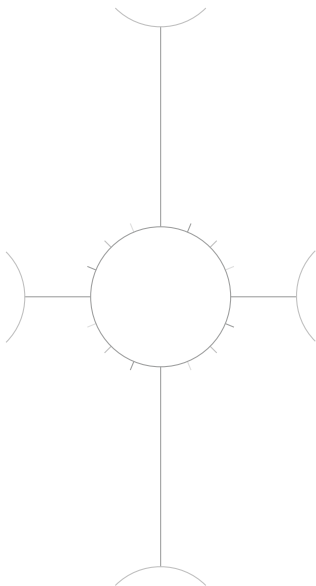
Library Code

Genre

Rating

Notes

Mind Map



Story Idea _____

Summary

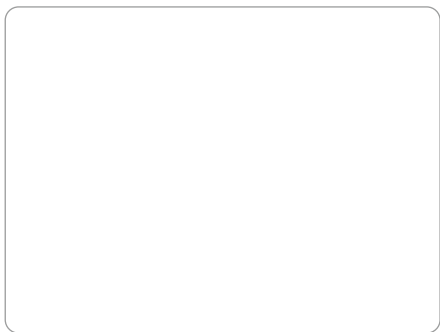
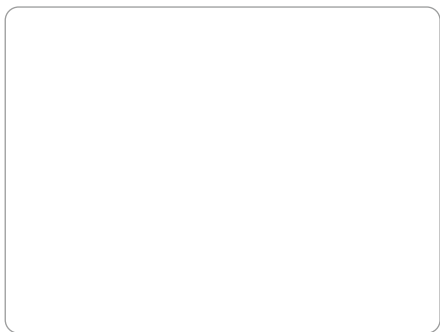
People

Time/Place

Story

1UP

Story Board 2UP



Character

Role

Physical

Mental

Social

Spiritual

Item

Photographic Release

For valuable consideration received, I hereby grant to

_____ (Photographer)

and his/her legal representatives and assigns, the irrevocable and unrestricted right to use and publish photographs of me, or in which I may be included, for editorial, trade, advertising, and any other purpose and in any manner and medium; to alter the same without restriction; and to copyright the same. I hereby release Photographer and his/her legal representatives and assigns from all claims and liability relating to said photographs.

Date _____

Name _____

Address _____

Signature _____

If minor, signature of guardian _____

Witness _____

Based upon sample release from the American Society of Media Photographers.
You must consult your lawyer to determine validity before usage.

Checklist

Notes RL

Notes WL

Notes RG





Matrix _L

Matrix LA

[illegible]

Matrix LB

