

D*I*Y Planner Hipster PDA Edition v3.0 Core Package

Welcome to the D*I*Y Planner system, developed by Douglas Johnston of DIYPlanner.com. This series of free do-it-yourself, printable forms covers life management, calendars, project planning, notetaking, finance, and creative uses like writing, storyboards, and photography. This Hipster PDA Edition package contains approximately a hundred printable templates and covers, and on our site, you'll also find a detailed handbook brimming with advice, a beginner's guide to setting up your own customised planner system, and a community of helpful people ready to share ideas and new templates of their own. With some basic supplies and a little elbow grease, you can create an ideal low-cost kit that meets almost every need.

This the D*I*Y Planner v3 Core Package, the main file for the system, containing scores of forms for life and project management, as well as a number of generic templates and various odds and ends.

The most recent version of this package, along with the rest of the printable template kits, can always be found at:

http://www.diyplanner.com/templates/official/hpda

The DIYPlanner.com site also contains handbooks, how-to guides, and numerous articles that can help you make the most of your planner. Visit the site home page or the documents section to get started.

Legal Rights & Disclaimers

All official D*I*Y Planner templates, covers, and relevant documentation are ©2004-2006 Douglas Johnston, email dougi@diyplanner.com.

"Getting Things Done" and "GTD" are references to the excellent (and wildly popular) productivity system created by David Allen. The Getting Things Done Quick Reference Card is based upon his book of the same name, and is therefore © David Allen.

This package is released under the terms of a Creative Commons license:

http://creativecommons.org/licenses/by-nc-nd/2.0/



hipsterPDA edition v3

In case of loss, please return to: NAME Address Telephone Email

D*I*Y Planner ©2004-2006 Douglas Johnston

free at www.DIYPlanner.com

for more about the hipsterPDA, see www.hipsterpda.com

The Helpful Hipster PDA Reference Card

The Hipster PDA is, in its simplest form, just a stack of index cards clipped together. This concept, popularised by Merlin Mann of the site 43 Folders, caught fire among the productivity mavens looking for a task management solution that was portable, cheap, and paper-based. (For more information, see www.HipsterPDA.com.)

Not content to leave things simple, many sought ways to pack more and varied information into their stacks. They wanted special lists, calendars, lined note areas, graph paper, project management forms, and more. In answer to this, Douglas Johnston created a subset of his popular (and free) D*I*Y Planner forms that could be printed onto index cards.

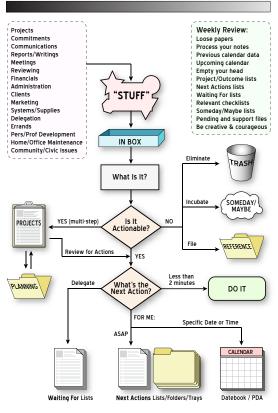
Today, the **D*I*Y Planner Hipster PDA Edition v3** consists of more than eighty easy-to-print forms including:

- → Daily, monthly and yearly calendars
- → Checklists for actions, pending tasks, & potential projects
- → Several business, financial & project management cards
- → Cards for storyboards, plot construction, & other creative uses
- → Folding covers with attractive graphics
- → Tabbed cards for stack dividers
- → A Getting Things Done (© David Allen) quick reference card
- → Tables, lists, trackers, & much, much more...



The printable Hipster PDA kits can be downloaded free of charge at www.diyplanner.com, along with versions for regular size planners.

© 2004-2006 Douglas Johnston



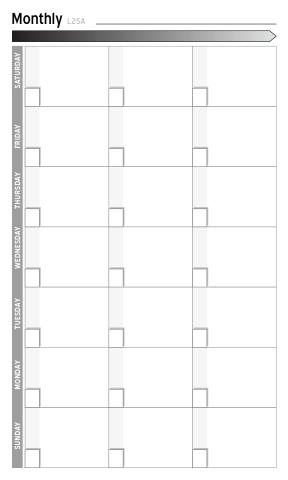
Based upon the book *Getting Things Done* by David Allen, © David Allen This design by Douglas Johnston for the D*I*Y Planner (www.DIYPlanner.com)

January	February	March
Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11
15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
April	May	June
Su Mo Tu We Th Fr Sa	Su Mo Tu We Th Fr Sa	Su Mo Tu We Th Fr Sa
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24
23 24 25 26 27 28 29 30	28 29 30 31	25 26 27 28 29 30
July Su Mo Tu We Th Fr Sa	August Su Mo Tu We Th Fr Sa	September Su Mo Tu We Th Fr Sa
2 3 4 5 6 7 8	1 2 3 4 5	1 2 3 4 5 6 7 8 9
9 10 11 12 13 14 15 16 17 18 19 20 21 22	13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	10 11 12 13 14 15 16 17 18 19 20 21 22 23
30 31		
October Su Mo Tu We Th Fr Sa	November Su Mo Tu We Th Fr Sa	December Su Mo Tu We Th Fr Sa
1 2 3 4 5 6 7	1 2 3 4	1 2
15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16
22 23 24 25 26 27 28 29 30 31	19 20 21 22 23 24 25 26 27 28 29 30	17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
Notes		

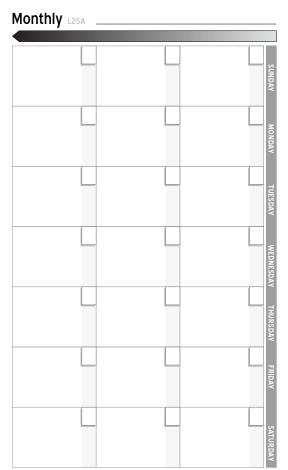
		Ja	nua	ıry					Fe	bru	ary					N	/lard	:h		
Мо	Tu	We	Th	Fr	Sa	Su	Мо	Tu		Th	Fr		Su	Мо	Tu	We		Fr	Sa	
_	_		_	_	_	1		_	1	2	3	4	5	_	_	1	2	3	4	5
2	10	11	5 12	6 13	7 14	8	6 13	7	8 15	9 16	10	11 18		13	7 14	8 15			11 18	
					21							25			21					
		25	26	27	28	29		28						27	28	29	30	31		
30	31																			
			٩pri	1						Ma	/						Jun	e		
Мо	Tu	We	Th	Fr		Su	Мо			Th	Fr		Su	Мо	Tu	We		Fr	Sa	
2		-	_	_	1	2	1	2	3	4	5	6	7	-	_	_	1	2	3	4
3 10	4 11	5 12	6 13	7 14	8 15	9 16	8 15			11		20	14 21	5 12		7 14	8 15		10 17	
					22							27			20					
					29		29	30	31					26	27	28	29	30		
			July	/					Α	ugı	st					Sep	ten	nbe	r	
Мо	Tu	We	Th	Fr		Su				Th	Fr		Su	Мо	Tu	We	Th	Fr	Sa	
3	4	-	6	7	1	2 9	7	1 8	2	3 10	4	5	6 13	4	_	_	7	1 8	2	3 10
		5 12		14		16						19			5 12	6 13			16	
					22							26			19					
	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30	
31																				
		00	tot	er					Nον	/em	ibei	r				De	cen	nbe	T	
Мо	Tu	We	Th	Fr	Sa	Su	Мо	Tu	We	Th	Fr	Sa		Мо	Tu	We	Th	Fr	Sa	
2	3	4	5	6	7	1 8	6	7	1 8	2	10	4 11	5 12	4	5	6	7	1 8	2	3 10
		11				15		14				18			12				16	
					21						24	25	26		19					
		25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			
N	ote	<u> </u>		h																_
Ė		_	_	_																

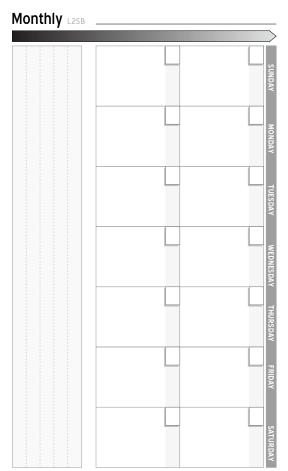
	Jâ	nua	ry					Fel	orua	ary					N	1arc	h		
Su M				Fr	Sa	Su	Мо	Tu	We			Sa	Su	Мо	Tu	We		Fr	Sa
	1 2 8 9	3 10	4	5	6	4	5	6	7	1	2	3 10		1 5	6	7	1	2	3 10
14 1							12								13				
21 2						18	19	20	21						20				
28 2	9 30	31				25	26	27	28				2	5 26	27	28	29	30	31
					_								_						
		Apri							May		Ļ					June			
Su M	2 Tu 2 3		Th 5	Fr 6	Sa 7	Su	Мо	Tu 1	We 2	Th 3	Fr 4	Sa 5	Su	Мо	Tu	We	Th	Fr 1	Sa 2
	23 910					6	7	8		10				3 4	- 5	6	7	8	9
15 1	6 17	18	19	20	21	13	14	15	16	17	18	19			. 12				16
22 2		25	26	27	28		21				25	26			19				23
29 3	0					27	28	29	30	31			2.	1 25	26	27	28	29	30
													_						
		July													Sep				
Su M	Tu 23		Th 5	Fr 6	Sa 7	Su	Мо	Tu	We 1	Th 2	Fr 3	Sa 4	Su	Мо	Tu	We	Th	Fr	Sa 1
	2 3 9 10					5	6	7	8		10	11		2 3	4	5	6	7	8
15 1	6 17	18	19	20	21	12	13	14	15	16	17	18		10	11 18	12	13	14	15
22 2			26	27	28		20					25							
29 3	0 31					26	27	28	29	30	31		3		- 25	26	27	28	29
							_						_			_			
		ctob													De				Ļ
Su M	ти 12		Th 4	Fr 5	Sa 6	Su	Мо	Tu	We	Th 1	Fr 2	Sa 3	Su	Мо	Tu	We	Th	Fr	Sa 1
		10				4	5	6	7	8		10		2 3	4	5	6	7	8
14 1							12				16				11				15
21 2 28 2			25	26	27		19 26					24			18 25				
20 2	שכ כ	31				23	20	21	20	29	эв			31		20	21	20	23
			_																
Not	es																		
			_																

		Ja	nua	ary					Fe	bru	ary					١	1arc	:h		
Mo 1 8	Tu 2 9	3	Th 4 11	Fr 5 12	5a 6 13	5u 7 14	Mo 5	Tu 6	We	Th 1 8	Fr 2 9	Sa 3 10	Su 4 11	Mo 5		We	Th 1 8	Fr 2 9	3 10	4
		24			20 27		19		21			17 24		19	20		22	23	17 24 31	
			٩pri							May							Jun			
Мо	Tu	We	Th	Fr	Sa	Su 1	Мо	Tu 1	We 2	Th 3	Fr 4	Sa 5	Su 6	Мо	Tu	We	Th	Fr 1	Sa 2	Su 3
2 9 16					7 14 21	8 15		8 15	9 16	10 17	11 18	12 19 26	13 20		12		7 14	8 15	9 16 23	10 17
					28				30		23	20	۷.			27				24
			July	/					Α	ugu	st					Sep	ten	nbe	r	
Мо	Tu	We	Th	Fr	Sa	Su 1	Мо	Tu	We 1	Th 2	Fr 3	Sa 4	Su 5	Мо	Tu	We	Th	Fr	Sa 1	Su 2
2	3	4	5	6	7	8	6	7	8	9	10	11		3	4	5	6	7	8	9
9 16		11			14 21	15		14				18 25		10 17		12			15 22	
	24				28				29			23	20						29	
		00	tot	oer					Nov	/em	ibe	r				Dec	em	nbe	r	
Mo 1	Tu 2	We	Th 4	Fr 5	Sa 6	Su 7	Мо	Tu	We	Th 1	Fr 2	Sa 3	Su 4	Мо	Tu	We	Th	Fr	Sa 1	Su 2
8	9		11		13		5	6	7	8	9	10		3		5	6	7	8	9
15					20			13				17				12			15	16
	30		25	26	27	28			28			24	25						22 29	
N	ote	5		7																$\overline{}$
Έ				_	=		_	=	=	=	=	=			=					



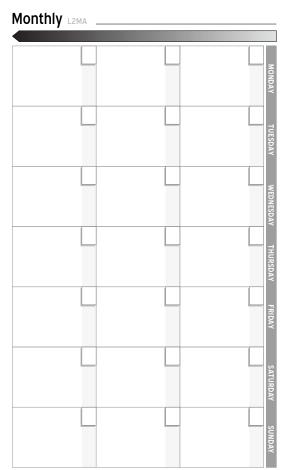
M	lonthly L2SB			
4				
SATURDAY				
FRIDAY				
WEDNESDAY THURSDAY				
WEDNESDAY				
TUESDAY				
MONDAY				
SUNDAY				

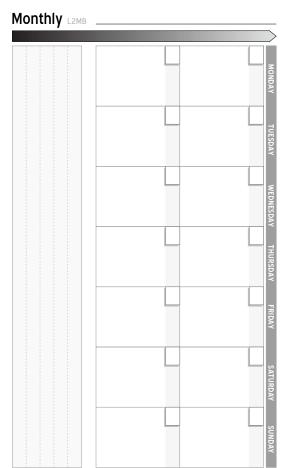


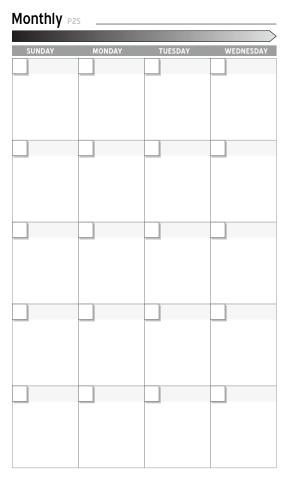


M	onthly L2MA _	
SUNDAY		
SATURDAY		
FRIDAY		
1		
THURSDAY		
WEDNESDAY		
TUESDAY		
MONDAY		

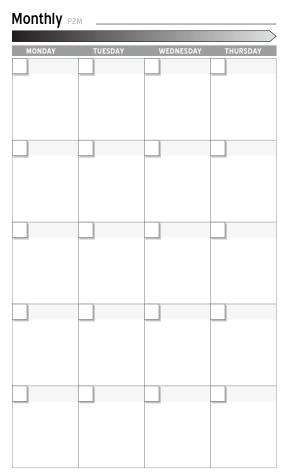
M	onthly L2MB		
•			
SUNDAY			
SATURDAY			
FRIDAY			
THURSDAY			
WEDNESDAY			
TUESDAY			
MONDAY			

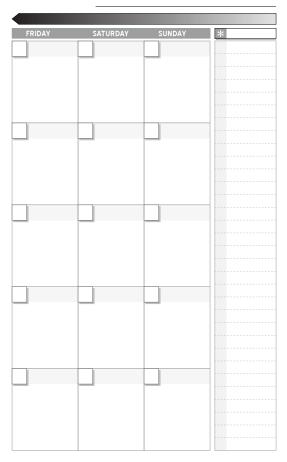






THURSDAY	FRIDAY	SATURDAY	*
			-
			-
]
			1



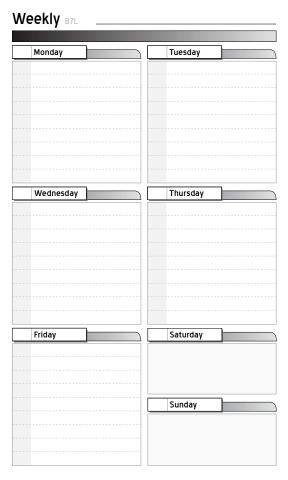


M	onthly 🛭	S		
SATURDAY				
FRIDAY				
WEDNESDAY THURSDAY				
WEDNESDAY				
TUESDAY				
MONDAY				
SUNDAY				

Monthly 1	.FS		
			SUNDAY
			MONDAY
			TUESDAY
			WEDNESDAY
			THURSDAY
			FRIDAY
			SATUR

М	onthly 🛭	-M		
SUNDAY				
SATURDAY				
FRIDAY				
WEDNESDAY THURSDAY				
WEDNESDAY				
TUESDAY				
MONDAY				

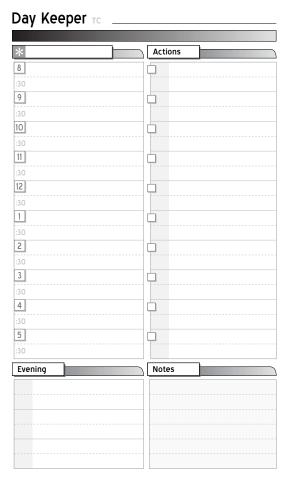
Monthly LEN	Л		
			MONDAY
			TUESDAY
			WEDNESDAY
			WEDNESDAY THURSDAY
			FRIDAY
			SATURDAY
			SUND

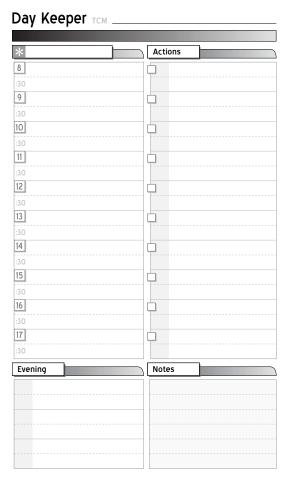






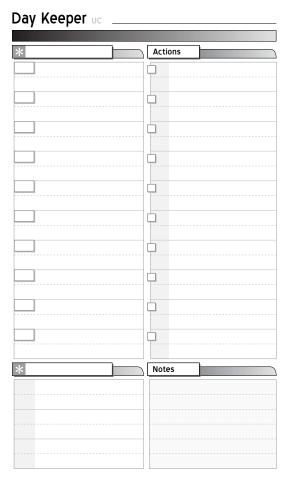
	Friday		Saturday	
8		8		
9		9		
10		10		
11		11		
12		12		
1		1		
2		2		
3		3		
4		4		
5		5		
6		6		
	Sunday	*		
8	,			
9				
10				
11				
12				
1				
2				
3				
4				
5				
6				

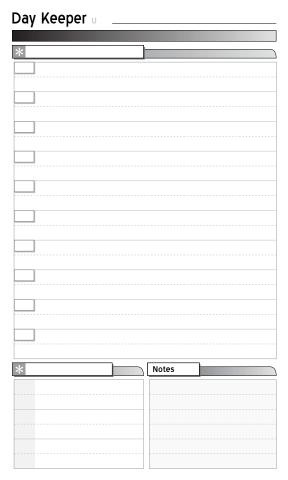




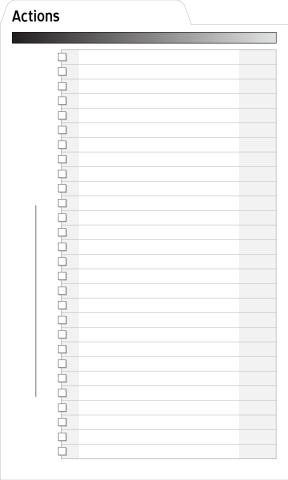
Day	Keej	oer T	_					
*				\neg				$\overline{}$
8								
:30								
9								
:30								
10								
:30								
11								
:30								
12								
:30								
1								
:30								
2								
:30								
3								
:30								
4								
:30								
5								
:30								
Eveni	ng			\neg [Notes	\neg		$\overline{}$

Day	Kee	per 🛚	Μ					
*				_				_
8								
:30								
9								
:30								
10								
:30								
11								
:30								
12								
:30								
13								
:30								
14								
:30								
15								
:30								
16								
:30								
17								
:30								
Evenii	20			$\overline{}$	Notes	_		
LVEIIII	19				Notes	_		





Actions	
<u> </u>	
<u> </u>	
-	
<u> </u>	
T	
T	
Notes	







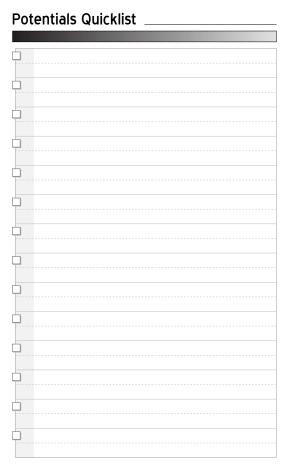
Combined Actions Actions Waiting For Notes

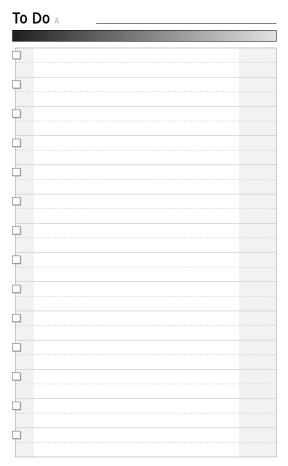
Ayı	=11Ua5	
Pe	rson / Meeting	
6		
H		
H		
5		
H		
H		
6		
Pe	rson / Meeting	
=		
ф.		
\Box		
5		
5		

Agena	a _		
Person /	/ Meeting		
P			
4			
4			
4			
4			
H			
닏			
Notes			

ana

Descri	ption		Description											
			 								 	 		_
		_												
Objec	tive													
														_





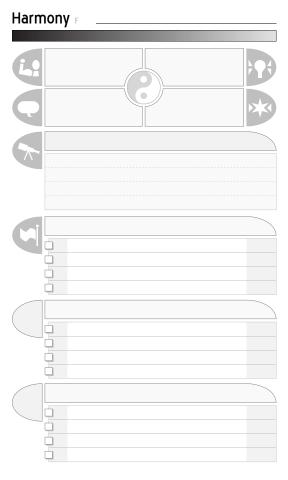
To Do B	
The state of the s	
F	
5	
<u>-</u>	
5	
5	
5	
5	

Priority Matrix

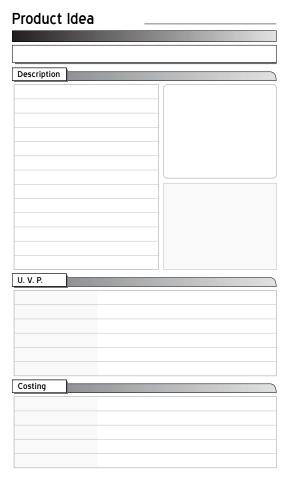
_	UDCENCY	
IMPORTANCE	URGENCY Urgent / Important	Not Urgent / Important
	Urgent / Not Important	Not Urgent / Not Important







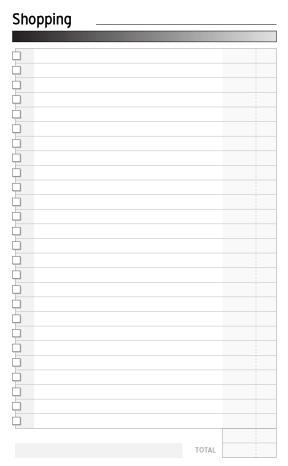
Project	-		
Description			
Objective			
	1		
Steps			
5			
7			
Notes			



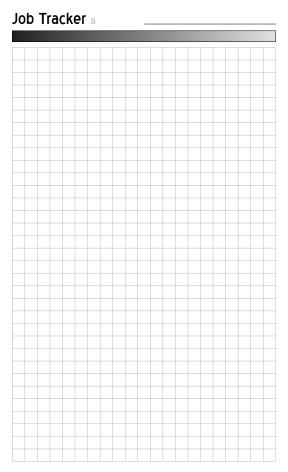
Solutions _	_	
Challenges	Solutions	

Finances

Date	Item	\$₩∱√	Cost
			-
			-
			-
		TOTAL	



Job Tracker A	
Client	
Date	
Rate	Time On Site
	Time Off Site
Expenses	Travel Time
	Billable Time
Notes	
Specifics	
5	
5	



Contacts

Name		
Contact		#
Address	Phone	
	Fax	
	 Email	
Hours	Web	
Note		
Name		
Contact		#
Address	Phone	
	Fax	
	Email	
Hours	Web	
Note		
Name		
Contact		#
Address	Phone	
	Fax	
	Email	
Hours	Web	
Note		
Name		
Contact		#
Address	Phone	
	 Fax	
	Email	
Hours	Web	
Note		

Contact Log

Hours

Note

Name # Contact # Address Phone Fax Fax

Email

Web

Date	Discussed	Follow-Up	\$/Time

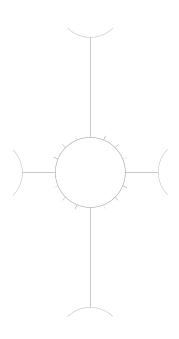
Contact Log

Name

Date	Discussed	Follow-Up	\$/Time



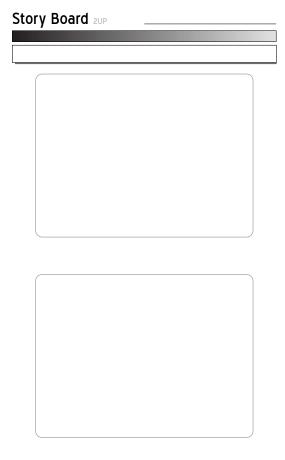
Book Note _	
Title	
Mag./Series	
Author/Ed.	
Place of Pub.	Date of Pub.
Publisher	
ISBN	
Library Code	
Genre	Rating

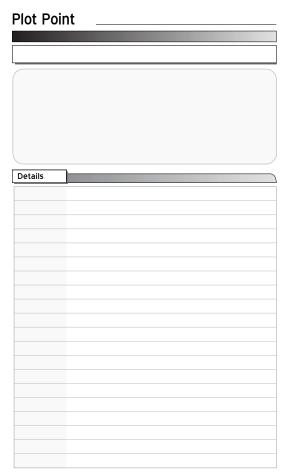


Story Id	ea .			
Summary				
People	1			
reopie				
Time/Place				

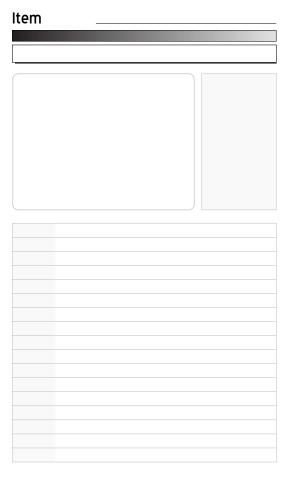








Charact	:er
B. fr	
Role	
Physical	
- nysicui	
Mental	
mentai	
Social	
Spiritual	

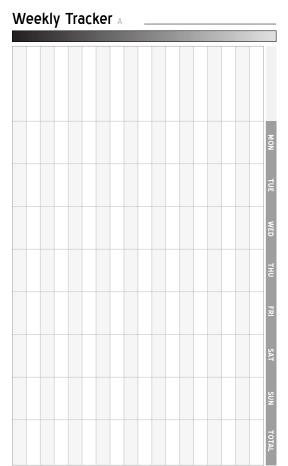


Photographic Release For valuable consideration received, I hereby grant to (Photographer) and his/her legal representatives and assigns, the irrevocable and unrestricted right to use and publish photographs of me, or in which I may be included, for editorial, trade, advertising, and any other purpose and in any manner and medium; to alter the same without restriction; and to copyright the same. I hereby release Photographer and his/her legal representatives and assigns from all claims and liability relating to said photographs. Date Name **Address**

Based upon sample release from the American Society of Media Photographers. You must consult your lawyer to determine validity before usage.

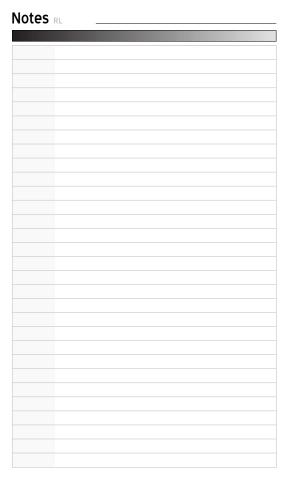
Signature

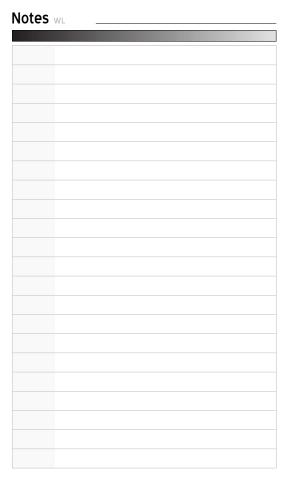
If minor, signature of guardian Witness

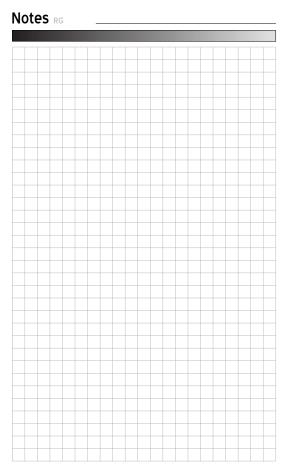


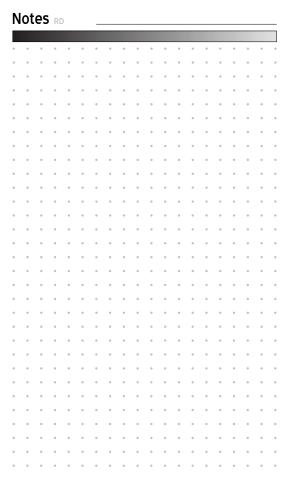
Weekly Tracker B														
TOTAL														
SUN														
SAT														
FRI														
THO														
WED														
TUE														
MON														

Checklist	
5	
5	
5	
To the second se	
To the second se	
T .	
To the second se	
To the second se	
To the second se	
T	
7	
7	
7	
7	
—	











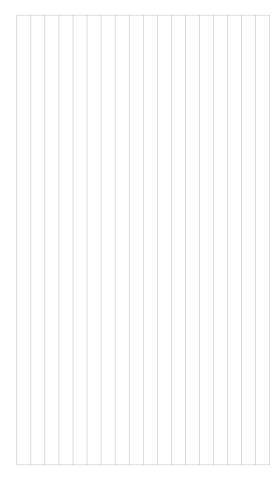
Μá	atr	İΧ	LA							

IVIQUIX LB															

latric.

Table 2x3	_
	=
	_





-									
-									
_									