

Resume of Timothy Fuller

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Education & Qualifications

- 2008 **Masters Degree, Design Science, University of Sydney**
 • *Member of Golden Key International Honour Society, 2009*
- 2015 - **Graduate Certificate, eLearning, University of New England**
- 2012 - **Certificates/Courses**
 • *Articulate Storyline Expert (2018)*
 • *eLearning for Business (2018)*
 • *Diploma - Training Design & Development (2017)*
 • *Cert IV - Education Support (2013)*
 • *Cert IV - Community Services Work (2012)*
 • *Cert IV - Training and Assessment (2012)*
 • *Cert IV - Technical Production (2006)*

Key Skills

- High level of written and oral communication skills
- High level IT skills (operation, software, end-user products)
- Demonstrated enthusiasm, initiative and a positive attitude to achieve excellence
- Proven record of developing partnerships with key stakeholders

Career History

Oct 2017 - *Current*

Taleka APJ - Cisco Partner

Collaboration Training Designer & Specialist Trainer

- Technologically savvy: the ability to provide quick, easy-to-understand responses to users' questions.
- Design & delivery of in-class / remote customised training based on specific use-cases and customer requested content
- Confident in a business environment at all levels,
- Facilitator, with knack for translating technical jargon into plain language
- Synthesising findings into a suitable training plan for each customer's use cases
- Adaptive, with ability to 'read the room'.
- Continual preparing of materials and delivering training for a number of different customers concurrently
- Developing and maintaining a strong working relationships with the other members of the adoption project team.

Aug 2015 - Sep 2017

Catholic Schools Office, Diocese of Broken Bay

Mobile Device Support Specialist - Trainer

- Prepare and provide documentation for system changes, problems and training
- Provide regular training and development of student and staff learning through structured workshops
- Working knowledge of management solutions, provision and support of various admin tools within school system

Feb 2014 - Jul 2015

Catholic Care, NSW

Out of School Hours Care Educator

- Support and Supervision of larger groups of K-6 children
- Ensuring all programs and services delivered are compliant with the National Quality Framework
- Well established time management skills and experience working in a multisite environment

Jun 2012 - Aug 2015

Autism Spectrum Australia (Aspect), NSW

Teacher Aide/Integration Aide

- Experience working with children with ASDs
- Knowledge of individual learning profiles (IEPs)
- Implementation of technical programs for individual students/ groups of students
- Understanding and implementation of behaviour management profiles and learning initiatives

Nov 2012 - Jun 2013

Sunshine (Lorna Hodgkinson Sunshine Home)

Direct Support Professional - Drop-in Support

(ILSI) Independent Living Skills Initiative

- Supporting client/s with ASDs in conjunction with a strong focus on family integration and support
- Community access/social participation/skills identification and development
- Sound knowledge of the complex needs of people with disabilities and their families

May 2009 - Feb 2012

Gu-Ryong Elementary School, Yongsan-ri, South Korea

Native English Teacher

- Extensive work with diverse ages, and ranges of cultural differences and traditions
- Lesson preparation for students from K-6
- Experience with syllabus and curriculum development
- Facilitation of all special English activities (i.e. plays, presentations and events)

References available on request.