

TIMI OGUNJOBI

PROJECT MANAGEMENT CAREER HIGHLIGHTS

- IT Infrastructure - MARTA (Atlanta)
- Facilities Management – Chevron Oil PLC Nigeria / Louis Berger Inc
- Building Project Management :Design/ Construction – Several Clients
- Software Development – Cloud Web and Mobile - Questrell LLC
- Construction and Healthcare System Integration - Exceedia Ltd
- Public Infrastructure Maintenance - Corporation of London
- Public Transportation Physical Infrastructure - Transport for London

SAMPLE PROJECTS
FROM LAST FIVE YEARS

2019 - 2024

PROJECT 1

PROJECT DESCRIPTION:

Project Type : Enterprise Software Migration
Organization: Metropolitan Atlanta Rapid Transit Authority, Atlanta, GA
Job Title: Senior Technical Project Manager
Functional Reporting: IT PMO
Organization Focus: Transportation
Approach/Methodology: Traditional (Waterfall)
Project Team Sizes: 19
Project Budget: Classified
Time Spent on Project : January, 2022 - July, 2022

PROJECT OBJECTIVE: This was a predictive project with a classified budget and a timeline of 10 months aimed at migrating an enterprise software system from a local data warehouse to Oracle Cloud. The project included not only the migration but also the installation of a replacement for the obsolete software version, establishing quality control protocols, and training users on how to navigate the new interface.

ROLE AND RESPONSIBILITIES: I served as the Senior Project Manager, leading a diverse local team of 18 members, which included database administrators, cloud specialists, software engineers, and user training experts. My core responsibilities involved managing the critical database migration phase, ensuring the seamless transition of data and systems to the Oracle Cloud platform. Additionally, I coordinated the initial stages of quality control and user training to guarantee that the new system met the organizational requirements and that users were adequately prepared to work with the updated software interface. My role required a strong focus on stakeholder management, risk assessment, and the alignment of project goals with the broader strategic objectives of the organization.

DESCRIPTION: Upon joining the project, I immediately engaged with the project sponsor and key stakeholders to review and refine the project charter, ensuring that all strategic goals and expectations were clearly defined and achievable within the set timeline and budget. This initial phase involved a series of meetings and workshops to revisit the project plan, identify potential risks, and make necessary adjustments to accommodate the migration to Oracle Cloud. My approach emphasized thorough planning, which included a detailed analysis of the existing data infrastructure, identifying key dependencies, and developing a comprehensive migration strategy that minimized disruption to ongoing business operations .

During the database migration phase, I worked closely with the technical team to oversee every aspect of the migration process. This included mapping out the data flow, ensuring data integrity, testing the new cloud environment, and validating the functionality of the migrated systems . I facilitated regular status meetings with the team and stakeholders, using Gantt charts and performance reports to monitor progress, address any issues promptly, and keep all parties informed of the project's status. This proactive approach helped maintain momentum and ensured that the project stayed on track despite the complex technical challenges involved .

DELIVERABLES: The primary deliverables included the successful migration of the enterprise software system to Oracle Cloud and the installation of the new, updated software version that replaced the obsolete system. Additionally, I laid the groundwork for user training modules, which were designed to help employees adapt to the new interface and maximize the benefits of the upgraded system . Before my departure from the project, I conducted a comprehensive handover meeting to ensure a seamless transition to the quality control and training teams. I provided detailed

documentation, insights, and recommendations based on the lessons learned during the migration phase, which were instrumental in guiding the remaining stages of the project .

OUTCOME: The database migration phase was completed on schedule and within budget, achieving the key project objectives of enhancing the organization's data infrastructure and setting the stage for future growth and scalability. I exited the project before full completion. The project continued towards the quality control and user training phases with a strong foundation laid for successful completion.

PROJECT 2

PROJECT DESCRIPTION:

Project Type :	Web and Mobile Ecommerce App Development
Organization:	Questrel LLC, Los Angeles, CA
Job Title:	Project Manager and Scrum Master
Functional Reporting:	IT
Organization Focus:	Information Technology
Approach/Methodology:	Agile
Project Team Size:	4
Project Budget:	\$650,000
Time Spent on Project :	July, 2021 - December, 2021

PROJECT OBJECTIVE: This was an Agile Scrum project with a budget of \$150,000 and a timeline of 4 months to build an eCommerce web application and an associated mobile app for a new African grocery store. The primary objective was to create a seamless online shopping experience that would cater to the store's target market, enabling customers to browse products, place orders, and make secure payments easily through both the web and mobile platforms.

ROLE AND RESPONSIBILITIES: I served as the Project Manager and Scrum Master, leading a team of 4 developers who specialized in front-end and back-end development, UI/UX design, and mobile app development. My responsibilities included overseeing the entire project lifecycle, from initial planning and design to development and deployment. As the Scrum Master, I facilitated Agile ceremonies such as daily stand-ups, sprint planning, sprint reviews, and retrospectives. I ensured that the team adhered to Agile best practices and that the project stayed on track to meet its objectives within the specified time and budget constraints. I also managed stakeholder engagement, regularly communicating with the business owner and other key stakeholders to provide updates on progress and address any concerns or changes in project scope.

DESCRIPTION: At the outset of the project, I collaborated closely with the business owner, who acted as the executive sponsor, to define the project scope, objectives, and key deliverables. Together, we developed the project charter, which outlined the overall vision, success criteria, and constraints of the project. During the initial planning phase, I facilitated workshops with the product owner to gather detailed user stories and requirements, which were captured in the product backlog. These workshops allowed us to clearly define the features and functionality needed for both the web and mobile applications, ensuring alignment with the business goals and customer needs.

To organize the development work, I created a sprint roadmap that outlined the sequence of sprints and the key milestones we needed to achieve. I defined roles and responsibilities within the team using a RACI chart, which helped clarify task ownership and accountability. Throughout the project, I conducted daily stand-ups to keep the team focused and to address any impediments quickly. I also led bi-weekly sprint planning sessions to prioritize the product backlog and set clear sprint goals. Managing stakeholder communication was a critical part of my role; I regularly updated the sponsor on project progress through burn-down charts and sprint review meetings, ensuring transparency and keeping everyone aligned on the project's status.

DELIVERABLES: The primary deliverables included a fully functional eCommerce web application integrated with a mobile app, both featuring user-friendly interfaces, secure payment gateways, and robust inventory management systems. All deliverables were successfully deployed to the live environment, and after each sprint, I facilitated retrospective meetings to capture lessons learned and identify areas for improvement. This feedback loop was essential for continuous

process enhancement throughout the project lifecycle .

OUTCOME: The project was completed on time and within budget, leading to the successful launch of both the eCommerce web application and mobile app. The eCommerce solution provided a competitive advantage for the grocery store, enabling it to better serve its customers and expand its market reach in the digital age. The project not only met the immediate needs of the business but also laid a strong foundation for future growth and scalability.

PROJECT 3

PROJECT DESCRIPTION:

Project Type :	Hospital Construction
Organization :	Xceedia Limited, Ibadan, Nigeria
Job Title:	Project Manager
Functional Reporting :	PM Department
Organization Focus:	Construction
Approach/Methodology :	Traditional (Waterfall)
Project Team Sizes :	More than 50
Project Budget :	\$6M +
Time Spent on Project:	September, 2018 - April, 2021

PROJECT OBJECTIVE: This was a predictive project with a budget of \$18 million and a timeline of 35 months aimed at constructing a new hospital. The scope of the project included the construction of the hospital buildings, completion of civil works, and the installation of essential plants and equipment. The primary objective was to develop a fully functional healthcare facility that could serve the community's needs by providing modern medical services in a safe, accessible, and well-equipped environment. The project was designed to meet all regulatory and safety standards while adhering to the planned budget and timeline constraints.

ROLE AND RESPONSIBILITIES: I served as the Project Manager, leading a team comprised of 4 contractors and 3 subcontractors. My key responsibilities included overseeing the entire construction process, managing resources effectively, and ensuring that the project stayed on track within the constraints of the allocated budget and timeline. My role required strong leadership skills, meticulous planning, and the ability to manage complex logistics involving multiple stakeholders and vendors. I was responsible for coordinating the efforts of various teams, including architects, engineers, and construction workers, to achieve the project's objectives. Additionally, I managed communication between all parties involved, including the project sponsor and other key stakeholders, to keep them informed of progress and address any issues that arose.

DESCRIPTION: From the outset, I worked closely with the project sponsor and key stakeholders to define the project scope, develop the project charter, and establish the necessary resources and timelines. This initial phase involved detailed discussions and planning sessions with architects, engineers, and regulatory bodies to gather the requirements and ensure that the project was designed to meet all necessary standards and regulations. I collaborated with these stakeholders to create a comprehensive project plan that included a detailed timeline, budget, and risk management strategy. To facilitate clear communication and accountability, I developed a RACI chart that defined the roles and responsibilities of each team member, ensuring that everyone understood their specific duties and the overall project goals.

During the execution phase, my focus was on managing the day-to-day operations of the construction process. I facilitated communication between contractors and subcontractors, addressing any issues that arose and ensuring that work progressed according to plan. I used Gantt charts and other project management tools to track the progress of the construction and to identify potential delays or budget overruns. Regular progress meetings were held with the team and stakeholders to review the status of the project, discuss any challenges, and make necessary adjustments to keep the project moving forward. I was also responsible for ensuring that all work met the required quality standards and that safety protocols were strictly adhered to on the construction site.

DELIVERABLES: The key deliverables of the project included the construction of the hospital

buildings, the completion of civil works such as utilities and road access, and the installation of essential plants and equipment needed for the hospital's operation. Despite our best efforts to manage costs effectively, the project faced budget overruns due to unforeseen expenses such as rising material costs, delays in supply chains, and additional regulatory requirements that were not anticipated at the outset. These challenges required us to make adjustments to the project scope and timeline, but the team made significant progress in constructing the core infrastructure of the hospital and installing critical equipment . Throughout the project, I conducted lessons learned sessions to capture and document the challenges we faced and the adjustments we made, providing valuable insights for future projects .

OUTCOME: Unfortunately, the project was not completed as planned due to the budget running out before all phases could be finished. Although the hospital was not fully operational at the end of the 35 months, the work that was completed laid a solid foundation for future efforts to resume and complete the facility. The project provided valuable insights into cost management, risk mitigation, and resource allocation that will be beneficial for similar projects in the future. Stakeholders gained a better understanding of the complexities involved in large-scale construction projects and the importance of thorough planning and contingency measures. While the outcome was not ideal, the experience and lessons learned will contribute to the success of future endeavors in constructing healthcare facilities.