

Ajayi Oluwatimilehin

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EDUCATION

CALEB UNIVERSITY

Programme: Bachelor of Science, Computer Science

Expected May 2021

Academic Standing: Second Upper

Relevant Courses: mathematics, Algorithm, Structured Programming, Object-Oriented Programming, Data

Management, statistics, foundation of sequential programing, computer hardware, computer programming, computer

Architecture and organization, system analysis and design,

PROJECTS / ACHIEVEMENTS / AWARDS

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|---|----------|
| • <i>HTML certification</i> | Oct 2019 |
| • Microsoft office specialist | May 2015 |
| • Merit Award, Bellina college | Oct 2015 |
| • Certificate of Achievement (UGRL course: flash) | 2011 |
| • Certificate of Achievement (KARROK course: OS, networking and MS excel) | 2011 |
| • Certificate of Achievement (UGRL course: Microsoft windows: installing and configuring) | 2012 |

WORK EXPERIENCE

Graphics designer at TWW graphics

Oct 2017 – Jan 2020

- Making flyers, business cards, e-cards.
- Making, maintaining and building client trust.
- Making logos, advert animations.

Manager/ supervisor , lady hotel ibafo

Jan 2018 – Oct 2019

- Employee supervision and coordination
- Built and maintained relationships with 20 clients
- Cash handling and dispersing
- Employee interviewing and hiring
- Company documentation and account reviewing

MIT OFFICER assistant intern, lisabi mills ng ltd 2015

March 2015 – May

- Hardware maintenance skills acquired by checking for faults in the companies systems
- Networking skills acquired by making internet, Ethernet and intercom connections between offices
- Assisted in software installations

Company secretary for MD intern , broadcasting coporation of oyo state(BCOS)

Jan 2013 – Feb 2013

- drafting of company documents
- document verification and dispersion

SKILLS AND INTERESTS

Computer Skills - Proficient in Microsoft Word, Excel, PowerPoint,
Languages - Fluent in English , Beginner Yoruba.

HTML.

Intermediate in CSS, JAVA, C++, JAVA SCRIPT, PHP.

Interested in Application Development, Artificial Intelligence, Data analysis.

Interested in Acquiring new skills and knowledge.