DAILY ACTIVITY REPORT

DATE	17th January 2025
Department:	Technical department
Nature of task PERFORMED:	Development

DAILY REPORTS FOR THE WEEK

NAME	JOB TITLE	NOTES / ACTIVITIES
TIMOTHY CHEPKENER	SOFTWARE DEVELOPER	Being making significant strides in continuous development of key functionalities for the Board Meets Backend projects. **Achievements:** • Completed various development of Backend in Board meets • Implemented user role management function. • Developed multitenancy setup and started licensing app. • Correcting System errors in Board meets Clients **OAG** • Successfully deployed SharePoint on OAG servers. • Successfully created a Database Setup for SharePoint • Successfully integrated the OAG email system (mail.oagkenya.go.ke) with the Intranet • A preliminary backup of the system was performed to ensure data integrity and availability. **KAA** • Help in support calls for KAA Directors • Created Board pack for incoming training and editing the capacity building schedule KMTC • Did a system showcase on the new features of board meets • Assisted them in uploading documents for test

SUPERVISORS PHILIP KURIA	ROLE TECHNICAL OPERATIONS MANAGER.	DATE – 17/1/2025