

TIMOTHY SCRUGGS - MICHELL

COMPUTER SCIENCE GRADUATE

CONTACT



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HOUSTON, TX



[HTTPS://CKSCRMIC.ME/](https://ckscrmic.me/)

SKILLS

PROFESSIONAL

PYTHON

WORDPRESS

LINUX

HTML/CSS

MS EXCEL

JAVASCRIPT

WINDOWS

SOFT

ADAPTABLE, ORGANIZED, INITIATIVE,
PROBLEM-SOLVING, OPENNESS TO
CRITICISM

EDUCATION

BELHAVEN UNIVERSITY *JACKSON, MS*

BACHELOR OF SCIENCE IN COMPUTER SCIENCE | *AUG. 2018-DEC. 2020*

- **RELEVANT COURSEWORK:** INTERACTIVE PROGRAMMING, PROGRAMMING FUNDAMENTALS, APPLICATION DESIGN, EFFECTIVE PROGRAMMING, SOFTWARE ARCHITECTURE, NETWORK MANAGEMENT, OPERATING SYSTEMS, DATA SCIENCE.
- DEAN'S LIST, 7/9 SEMESTERS

UNITED STATES ARMY *FORT GORDON, GA*

ADVANCED INDIVIDUAL TRAINING | *APR. 2022-JUN. 2022*

- MULTICHANNEL TRANSMISSION SYSTEMS
OPERATOR/MAINTAINER

SUMMARY

DYNAMIC AND MOTIVATED PROFESSIONAL WITH A PROVEN RECORD OF GENERATING AND BUILDING RELATIONSHIPS AND MANAGING PROJECTS FROM CONCEPT TO COMPLETION. ADAPTABLE WITH THE ABILITY TO WORK INDEPENDENTLY, CREATE EFFECTIVE PRESENTATIONS, AND DEVELOP OPPORTUNITIES THAT FURTHER ESTABLISH ORGANIZATIONAL GOALS.

EXPERIENCE

HAZARDOUS WASTE COORDINATOR - WHS *FRESNO, TX*

AMAZON | AUG. 2021-OCT. 2022

- UTILIZED THE COUPA SERVICE TO ORDER SUPPLIES WHICH INCLUDED, WASTE LABELS, SPILL CLEANING SUPPLIES, STORAGE DRUMS, POWER TOOLS, SECONDARY SPILL CONTAINMENT, ETC.
- UTILIZED EXCEL AND WORD TO DOCUMENT ITEM SKU, QUANTITY, WEIGHT, PRICE, ETC.
- CONTROLLED THE REMOVAL OF INVENTORY NO LONGER DEEMED SELLABLE AT FACILITY THROUGH EITHER DISPOSAL OR DONATION METHODS.
- COORDINATED WASTE AND DONATION PICKUPS. MANAGED ALL DOCUMENTATION PERTAINING TO PICKUPS, WORK, HEALTH, AND SAFETY PERMITS, AND SITE WASTE AREA INSPECTIONS. FOSTERED RELATIONSHIPS WITH LOCAL CHARITIES.
- ENSURED THE REGISTRATION OF VENDORS WHO WOULD COME ON SITE FOR WASTE AND DONATION PICKUPS. STORED AND MANAGED VARIOUS FORMS OF PAPERWORK, INCLUDING BILL OF LADING, TAX EXEMPTION FORMS, SITE INSPECTION FORMS, MEMORANDUM FOR DISPOSAL, WASTE MANIFEST, ETC.

ONLINE RESEARCH ASSISTANT *JACKSON, MS*

BELHAVEN UNIVERSITY | SEPT. 2017-MAR. 2020

- WORKED WITH THE TEAM OVER ONLINE COURSES TO TROUBLESHOOT ISSUES, CORRECT COURSE MATERIAL, EDIT COURSE POWER POINTS/ LECTURE VIDEOS, AND PERFORM ANY OTHER TASKS REQUIRED. IN CANVAS.
- CORRECTED AND VERIFIED COURSES NOT YET PUBLISHED FOR ONLINE STUDENTS. ALL RELEVANT WORK WAS COMPLETED BEFORE THE COURSE'S PUBLISHED DEADLINE.

CERTIFICATIONS

- HASC - BASIC PLUS