Microsoft Teams for Business Scenarios

Proactive Operations Program
Focus Area: Business/IT Alignment

Duration: 1 Day(Remote or Onsite)
Difficulty: 100-200

Overview

Microsoft Teams Business Scenarios is a service that arms your Business Decision Makers, Power Users and End Users with the skills and knowledge to improve productivity by leveraging the rich automation and extensibility capabilities without the need for any development skills.

The service will introduce attendees to Microsoft Teams automation, configuration, and integration features that are transparent, natural and easy to use for users.

.Objectives

After completing this training, attendees will be able to:

- Use Power Automate with Microsoft Teams
- Build a Bot with Power Virtual Agent
- Approvals - Create and manage requests
- Build their first app with Power Apps
- Understand First Line Worker scenarios
- Build the first Teams app without any code
- Understand any ways to improve teamwork and communication

Scope

Teams is evolving every day with more and more extensibility features. Our aim is to educate business decision makers and end users how to increase productivity by using the Teams Platform.

This service combines an instructor led workshop with scenario-based demos and hands-on activities to help your end users and business decision makers quickly acquire the knowledge and skills to build their own scenarios in Microsoft Teams.

Agenda

Introduction Microsoft Teams & Business Scenarios

We start the day with an Introduction to Microsoft Teams and the extensibility capabilities from a user perspective. In the second part of the presentation, we will present business scenarios and how these examples will help to optimize your daily work.

Demonstrations and Hands-On Activities

The Microsoft engineer will guide the attendees through the individual scenarios with demos and guided hands-on activities.

The workshop includes also additional scenarios the attendees can choose from and build them in a secure demo environment.

Target audience

- Customer's Microsoft Teams Business Decision Makers
- Customer's Microsoft Teams End users and Power Users

Hardware Requirements (per Attendee)

- Minimum 1.6 GHz (or higher) (32-bit or 64-bit).
- 4 GB RAM
- 10 GB HDD (Free Diskspace)
- Windows 7 SP1 or later
- Internet access with at least 1 Mbps bandwidth
- Android Mobile device with Teams installed

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Scenarios included in this workshop

Main Scenarios

- Welcome message - Onboard users to Microsoft Teams
- Display modern intranet site or site page in a Microsoft Teams app
- Build an IT-Support Bot with Power Virtual Agent
- Build a Travel Request App with Power Apps
- Approvals - Create and manage requests
- Planner Tasks in Teams
- Email to channel and threaded chat
- Trigger an Approval flow when a SharePoint doc is submitted, and post in Teams
- Co Authoring and Search in Teams

Additional available Scenarios

- Introduction Shifts
- Open shifts and auto approve them
- Walkie Talkie - Keep your teams fast and securely connected
  Note: Android is required for this scenario
- Reach the right people faster with tags

Note: The additional scenarios will be covered if time allows or if they are selected at the beginning of the workshop in lieu of one or more main scenarios.

For more information
Contact your Microsoft Account Representative for further details.

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