

JAY NEIL E. PAGALUNAN

WEB DEVELOPER

Angono, Province Of Rizal, Philippines 1930 • 09198766508 • pagalunanjayneil@gmail.com

<https://timmy-trippin.github.io/Personal-Portfolio/>

PROFESSIONAL SUMMARY

Information Technology student with experience in web development and data encoding, building responsive websites and interfaces using multiple programming languages, WordPress, and basic SEO knowledge. Enjoys working on UI/UX and Previously worked as a data encoder, carefully recording and checking financial data from receipts in spreadsheets, building strong attention to detail, respect for confidentiality, and confidence working with data for analytics-focused roles.

WORK EXPERIENCE

Data Encoder, 02/2024 - 08/2024

Raeda Logistics Inc. - Remote

- Recorded and summarized expense amounts from receipts for company reimbursement and reporting.
 - Entered and verified daily totals in the company's tracking sheets to support accurate computation.
 - Reduced discrepancies in encoded amounts by double-checking figures and clarifying unclear entries.
 - Maintained confidentiality of financial documents and handled receipts and spreadsheets with care and accuracy.
-

PROJECTS

Seven Café – Small Business Website (WordPress, Elementor, basic SEO)

- Built a multi-page concept website for a café using WordPress and Elementor, including home, menu, about, and contact pages.
- Configured a free SEO plugin, optimized titles, meta descriptions, headings, and images, and enabled caching to improve load speed and search readiness.

EcologiCal – Python-Based Calorie & Health Analyzer (Python, HTML, CSS, JavaScript)

- Developed a nature-themed web app that records meals and activities, calculates daily calorie intake, and provides simple health feedback using Python with a browser-based interface.
 - Implemented a responsive UI with HTML/CSS/JS and hosted the project on GitHub for version control and easy deployment.
-

EDUCATION

Senior High School Diploma: STEM, 08/2022

Technological Institute of The Philippines - 938 Aurora Blvd, Cubao, Quezon City, 1109 Metro Manila

- Degree Awarded with Honors, 2021-2022

Bachelor of Science: Information Technology, Expected in 08/2026

Technological Institute of The Philippines - 938 Aurora Blvd, Cubao, Quezon City, 1109 Metro Manila

- VPAA Lister, Second Semester, 2022–2023
 - Dean's Lister, Second Semester, 2023–2024
 - Dean's Lister, First Semester, 2024–2025
-

SKILLS

- Manual data entry and spreadsheet management (Microsoft Excel)
 - Backend development (Python, PHP, NodeJS, Laravel)
 - Accuracy and attention to detail; teamwork and collaboration
 - Version control (Git, GitHub)
 - Web design and development (HTML, CSS, JavaScript, WordPress, Elementor)
 - Responsive website creation, basic SEO, and website maintenance
 - Databases (Supabase, SQL)
-

SEMINARS AND TRAINING ATTENDED

- Oracle Data Platform 2025 – Oracle Certified Foundations Associate, 10/2025
- Oracle Cloud Infrastructure 2025 – Oracle Certified Foundations Associate, 10/2025
- Python Programming Applications – Seminar & Workshop, 02/2024
- Data Analytics – Seminar & Workshop, 02/2024
- Member, Junior Data Science and Artificial Intelligence Association of the Philippines (JDSAAP), 2023–2024