

Timothy KWOK

(He/ Him)

Contact details

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Spoken Language

Cantonese	Native
English	Fluent
Mandarin	Fluent

Programming Language

Python	Intermediate
MatLab	Intermediate
C#	Intermediate
HTML & CSS	Limited
SQL	Limited
JavaScript	Limited
KDB+Q	Elementary

LCCI

Book-keeping lv2	Distinction
Business Statistic lv2	Credit
Business English lv2	Credit

Relevant Skills

- Knowledge of accounting principles
- Audit experience
- Understand business models & processes
- Quick situation grasping
- Analytical insight
- Critical thinking
- Solution-oriented
- Team player
- Require minimal supervision
- Work under pressure
- Delivery result

Recent Education

Diploma in Software Engineering Technician

Centennial College, Toronto, Ontario Sep 2022 - Present

Post-graduate Diploma in Quantitative Analysis & Computational Mathematics

Hong Kong Metropolitan University, Hong Kong Oct 2020 - May 2022

Bachelor's Degree in Accounting & Finance

Edinburgh Napier University, Edinburgh, Scotland Oct 2011 - Dec 2014

Diploma in Business Accounting

The Chinese University of Hong Kong, Hong Kong Oct 2010 - Sep 2011
Chartered Institute of Management Accountants

Working Experience

Credit Control Officer

Jul 2020 - Aug 2022

Accenture Company Ltd. (as share service center of Dah Chong Hong Group)

- Assigned to electronic appliance, food trading & logistic segments
- Performed risk-oriented credit assessment on ~20 new applications p.m. & credit review on ~1k active customers p.a.
- Reporting & analysis for 9 subsidiaries, managing trade receivables portfolio worth CAD 36M
- Migrated customer databases from multiple ERP systems to D365

Accounts Associate

Jun 2019 - May 2020

Plaza Premium Lounge Management Ltd.

- Handled full set of accounts for 9 subsidiaries in US, Italy & Macau w/ CAD 19.7M gross income p.a. in total
- Coordinated filing of subsidiaries' direct & indirect tax returns
- Liaised w/ legal firms over formation & restructuring of US companies
- Reconciled construction in progress accounts for US project capitalization
- Analyzed inter-co. transactions for reconciliation & recharges
- Assisted in transition to share service

Assistant Accountant

Apr 2018 - Oct 2018

VCC Land Ltd.

- Account payables: ~100 vouchers entry & invoices settlement p.m.
- Account receivables: ~200 invoicing & receipt postings p.m.
- Cash Management: bank reconciliation & daily cash flow analysis for group companies

Auditor

Sep 2017 - Apr 2018

Wellink C.P.A. Ltd.

- Conducted IPO project audit & due diligence
- Prepared consolidated disclosure notes

Assistant Auditor

Jan 2015 - Jun 2017

Wong Brothers & Co. C.P.A.

- Conducted statutory audit
- Prepared tax computation & tax return
- Made field work trips to PRC