

## **2<sup>nd</sup> Upminster (St Laurence) Scout Group**

### **Minutes of Annual General Meeting held at Thriftwood Scout Camp Site on 7<sup>th</sup> July 2024**

#### **1. Welcome by the Group Chair**

Mike Roome welcomed everyone to the 2024 AGM and introduced himself, David Rogers and Julia Rogers. He also introduced Louisa Golder, District Chair, and thanked her for attending the meeting. Thanks also went to all the leaders and volunteers for organising the first family camp in 24 years.

#### **2. Apologies for absence**

David Wright, District Commissioner.

#### **Governance topics**

#### **3. Minutes of the previous AGM**

The Group Trustee Board had reviewed the minutes at the meeting on 2<sup>nd</sup> October 2023 and copies had been circulated ahead of the AGM. The Board's proposal of the minutes as a true and accurate record was seconded by Nicola Newton and approved by a show of hands. The minutes were signed by Mike Roome.

#### **4. Adopt the model constitution for a Scout Group published by The Scout Association in its Policy, Organisation and Rules**

The Group Trustee Board proposed adopting Chapter 5 of Policy, Organisation and Rules as its constitution. This was seconded by Olly Clark and approved by a show of hands.

#### **5. Note the dates of the Group's financial year**

The Group's financial year was 1<sup>st</sup> April to 31<sup>st</sup> March.

#### **6. Agree the number of members that may be elected to the Trustee Board**

Following the constitution adopted earlier in the meeting, Trustee Boards should consist of 5-12 members. The Group Trustee Board recommended 12. This proposal was seconded by Bex Cox and approved by a show of hands.

#### **7. Agree the quorum for future meetings of the Scout Council**

The Trustee Board recommended a quorum of 20 for future meetings of the Group Scout Council. This proposal was seconded by Nicola Newton and approved by a show of hands.

## Review of the previous year

### **8. Group Lead Volunteers' review of the past year**

As stated in the year end accounts, this had been a very productive year. There were more applications than places, so the onus was on parents to become volunteers. Members had increased from 110-120 over the year. The new Squirrels Drey had had a fantastic start and the process of opening a new Scout Troop in September had just been started. Thanks went to everything the leaders and volunteers were doing for the Group.

A special event would take place on 10<sup>th</sup> November 2024, Remembrance Sunday, to celebrate the Group's 100<sup>th</sup> anniversary.

### **9. Receive and consider the Trustees' annual report including the annual statement of accounts**

Everything those present needed to know was in the Report and Accounts which had been circulated ahead of the meeting. The new financial review section showed a high-level breakdown of income and expenditure. 95% of subscriptions were being topped up by Gift Aid so parents were encouraged to sign up for this. The Group was steady financially and had enough reserves for next year.

## Appointments

### **10. Appointments to the Trustee Board**

David Rogers explained that Scouts Headquarters had asked groups to implement an open selection process for recruiting trustees to the board. As part of that process, the Group had asked for parents to volunteer for the Group Trustee Board, but no response had been received.

- a. Appointment of the Group Chair** – Mike Roome had indicated at the previous Group Trustee Board meeting that he was willing to continue in the role for another year. This appointment was seconded by Debbie Carter and approved by a show of hands.
- b. Election of the Group Treasurer** – David Rogers had indicated at the previous Group Trustee Board meeting that he was willing to continue in the role for another year. This appointment was seconded by Debbie Carter and approved by a show of hands.
- c. Election of members to the Group Trustee Board** – Michelle Barkwith, Nicola Newton and Julia Rogers had retired from the Group Trustee Board, although Julia was continuing as Group Secretary. Debbie Carter, Olly Clark, Bex Cox, James Jaques and Lee Owen had indicated at the previous Group Trustee Board meeting that they were willing to continue as trustees. These appointments were seconded by Nicola Newton and approved by a show of hands.

### **11. Appointment of the Independent Examiner**

Richard Davies was willing to continue as independent examiner. This appointment was proposed by Nicola Newton and seconded by Louisa Golder and unanimously approved.