

Olympic Park Institute Teacher Planning Questionnaire

The information you communicate here is instrumental to the educational and logistical aspects of your program.

Thank you for taking the time to complete these forms, they can be found in electronic version on our website.

Please complete the planning interview at your earliest convenience and return to the Program Coordinator via fax 360-928-3046 or rwalz@NatureBridge.org. Once Olympic Park Institute receives your completed form, we will contact you by phone to confirm receipt and discuss any questions.

GENERAL INFORMATION

School Name: _____

School Address: _____

School Phone #: _____ School Fax #: _____

School District _____

Coordinator Name: _____ Head Teacher (if different): _____

Home Phone #: _____ e-mail: _____

Billing contact information (if different than Coordinator):

Name: _____ Phone #: _____

Fax: _____ e-mail: _____

Address: _____

How did you hear about Olympic Park Institute? (check all that apply)

☐ School has been coming for ____ years

☐ Mailing from Olympic Park Institute

☐ Another school/teacher _____

☐ Other: _____

SCHOOL DEMOGRAPHICS (CHECK ALL THAT APPLY):

☐ Public School

☐ Private School

☐ Charter School

☐ Home School

☐ Elem. School

☐ Middle School

☐ High School

☐ Rural

☐ Suburban

☐ Urban

Student Demographic

Ethnicity	Percentage
African American	
Asian American	
First Nations	
Caucasian	
Latino	

Funding Sources

Source	Percentage
Parents	
PTA	
School Funds	
Fundraising	
Grants	
Other (specify)	

% of School's Student Body that qualifies for Free or Reduced Lunch

PRE- AND POST-TRIP SERVICES

Are you interested in a Pre-Trip visit to your school from Olympic Park Institute? ☐ Yes ☐ No

More information is in the curriculum section of this planning workbook. (If yes, please check the pre-trip options that interest you)

- ☐ Assistance with a parent meeting ☐ Pre-trip curriculum ☐ Other:
☐ Assistance with an administrator meeting ☐ Student Prep Presentation

Are you interested in post-trip involvement with Olympic Park Institute? ☐ Yes ☐ No

More information is in the curriculum section of this planning workbook. (If yes, please check the post-trip options that interest you)

- ☐ Follow-up Olympic Park Institute visit to your school ☐ Post-trip curriculum
☐ Other:
☐ Assistance planning a stewardship project

LOGISTICS

Arrival Date: _____ Arrival Time: _____ a.m./p.m.
 Departure Date: _____ Departure Time: _____ a.m./p.m.

Please note the acceptable times in the logistics section of this planning workbook.

- What mode of transportation are you arriving and departing by? _____
- If cars, vans, or buses, how many? _____
- Will you have transportation while at Olympic Park Institute? ☐ Yes ☐ No If yes, for how many people? _____
- Grade(s) of Students: _____
 # of Students _____ Total Males __ Total Females _____

of Adults: _____ Total Males __ Total Females _____

- Please list the names of all adults who will attend the program, indicating whether they are Teachers, Chaperones, and/or Parents and if they have been to Olympic Park Institute:

Adult Name	T, C, P	Returning?
1.		
2.		
3.		
4.		
5.		
6.		
7.		

Parent chaperones - We recommend that parents not be assigned to their own child's instructional group. This placement allows the student to have her/his own experience and permits the parent to focus on the safety and needs of the group as a whole.

- Will you be meeting with chaperones prior to your Olympic Park Institute visit? ☐ Yes ☐ No
- Are the chaperones able to hike 3 miles on uneven, steep terrain? ☐ Yes ☐ No

Dividing Students. The **INSTRUCTIONAL GROUP LIST** and **CABIN ROSTER**, provided in the Planning Workbook, will assist you in dividing your students. If possible, assign two chaperones to each Instructional Group: one who will remain with that group for the whole program, the other who may be needed to stay back with a sick student.

- How will you be dividing your students into instructional groups?
☐ Grade/age ☐ Energy level ☐ To increase best behavior ☐ Academic level ☐ Other: _____

Email or Fax INSTRUCTIONAL GROUPS with DIETARY AND MEDICAL ALERTS 3 weeks prior to your trip

Note: Remind your students to bring a sack lunch on their first day!

CURRICULUM INFORMATION

9. Choose one Curriculum Track for your Program:

- ☐ Forest Ecology
- ☐ Earth Sciences
- ☐ Watershed Science
- ☐ Elwha River Project (Middle and High School only)

Curriculum Tracks

Olympic Park Institute programs are interdisciplinary in nature, with a focus on hands-on science and cooperative learning. Selecting one Curriculum Track provides a framework around which activities from supporting disciplines will be woven. This focus will allow you to clearly tie the Olympic Park Institute experience to your classroom curriculum. See pages 9-10 for more info.

CONNECTIONS

10. Every program with Olympic Park Institute includes opportunities for students to improve interpersonal skills, experience personal growth, build on academic knowledge, and gain a better understanding for responsible environmental behavior. Please rank these in order of importance (feel free to use percentages).

____ Personal Growth ____ Interpersonal Skills ____ Educational Content ____ Responsible Environmental Behavior

With the above framework in mind, what are the most important academic and social learning outcomes for your students?

11. Olympic Park Institute's Field Science Programs are interdisciplinary – incorporating science, social science, language arts, and music, among other subject areas. How does the Olympic Park Institute experience fit into your curriculum?

Please note **specific topics** your students will have studied before they arrive at Olympic Park Institute.

12. How have you been preparing students for their trip to Olympic Park Institute? (academically, physically, socially)

13. Will your group bring journals? ☐ Yes ☐ No If yes, list journal activities that you would like Olympic Park Institute Educators to be aware of.

14. What will your students study following their Olympic Park Institute trip?

15. One of Olympic Park Institute's goals is to strengthen students' connection to the natural world. Furthermore, we seek to build students' understanding of how their actions impact their community. To this end, we invite you to share information about your coverage of environmental topics (if applicable) and the school community. Please describe (e.g. topics covered, types of lessons, community relevance, community concerns).

Describe an environmental issue currently facing or being addressed by the community? To the extent possible, provide information that will assist us in tailoring the Olympic Park Institute experience to your students' community. Feel free to send newspaper articles or other material. (feel free to attach another page if necessary)

OTHER INFORMATION PERTAINING TO THE OLYMPIC PARK INSTITUTE EXPERIENCE

16. Please specify any emotional or physical limitations of students or accompanying adults for which Olympic Park Institute needs to make accommodations. This includes, among other special needs, percentage of English Language Learners (ELL/ESL) and students with learning disabilities. Also please use this section to address the developmental level of your students, information regarding your school's teaching philosophy (ie. Montessori), and helpful information on the students' cultural background.

17. Do you have any specific requests for **evening programs** (please rank preferences)—Pages 11-12?

1.	2.	3.
4.	5.	6.

18. For five day programs, do you have a specific **field trip** request—Pages 12-13?

19. Is it a priority for your school to have all the students use Olympic Park Institute's **Montreal Canoes** during the program? Each canoe can seat an entire instructional group. It is very difficult to have all instructional groups from large 3-day schools go canoeing.
☐ Yes ☐ No

20. For many students and adults, hiking **Mt. Storm King** is both a physical and mental challenge. This steep trail has a 2,000 ft. elevation gain in 2.25 mi. (4.5 mi. round trip) and generally takes a whole program day to complete. It is a rigorous, though achievable goal. Is this experience a priority for your group?
☐ Yes ☐ No