

## STUDENT RESPONSIBILITIES



The Headlands Institute is a unique and exciting community of people with diverse backgrounds. While you are here, please join us in:

- Being open minded and accepting of people's differences and respecting their ideas and attitudes.
- Respecting and caring for your surroundings and the Earth.
- Encouraging learning and creativity in a safe, honest and healthy environment.

### Headlands Institute Rules:

1. Respect all others, the environment, and yourself.
2. You are responsible for keeping yourself and others safe.
3. Always be with an adult.
4. All school rules apply at Headlands Institute.

### Trail Rules:

Respect all students, chaperones, and staff members. Do not use put-downs, name calling, or hurt other people's feelings.

1. Be respectful of wildlife. Be quiet when wildlife is near and never chase animals.
2. Stay on trails behind your leader and obey all signs.
3. No eating plants.
4. Do not throw rocks, sticks, or other objects.
5. No tree climbing.
6. At the beach, keep your shoes on, do not play wave tag or get wet, and stay away from the teeter-totters made out of logs.

### Free Time and Cabin Rules:

Respect all students, chaperones, and staff members. Do not use put-downs, name calling, or hurt other people's feelings.

1. Respect other people's belongings, bunks, and cabin space by not touching other people's things.
2. Use appropriate language.
3. If you have a disagreement with someone, see an adult for help.
4. Keep the dorm clean, especially your area.
5. Do not jump from bed to bed, pillow fight, rough house, or play fight in the dorms.
6. Always be with an adult from your school.

## STUDENT RESPONSIBILITIES (continued)

### Consequences:

If a Headlands Institute field science educator, chaperone, or a classroom teacher determines that a student has broken a rule, the following steps will be taken:

*Warning:* The student is given a yellow card. The student will have a short discussion with the adult giving the warning, the reason for the warning is written on the yellow card, and the warning is noted in the Campus Discipline Binder.

*Step 1:* A behavior contract will be made by the student in the Campus Discipline Binder. The student, field science educator, and head teacher of the school will all sign the contract.

*Step 2:* Another contract will be made by the student in the Campus Discipline Binder. The student's parents will be called.

*Step 3:* The student will be sent home from their Headlands Institute experience.

The following behaviors will result in a student being moved directly to step 1, 2 or 3:

- Fighting
- Verbal harassment of any kind
- Vandalism of property or the environment
- Behavior that puts the student or others in danger

*I have read and understand the Student Responsibilities written above and agree to follow the rules when I am at Headlands Institute. I understand what the consequences will be if I chose not to follow these rules.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_