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Missy Yu  
UP Creative, Inc.  
Cebu City  
Cebu 6000

Dear Ma'am,

I hope this letter finds you well. My name is Ralph B. Tuazon, and I am currently a 3rd-year student at Cebu Technological University – Ginatilan Extension Campus, pursuing a Bachelor of Science in Information Technology - Programming. I am writing to express my keen interest in joining your esteemed company.

My passion for computer Information and Technology has driven me to specialize in programming, and I am excited about the prospect of contributing my skills and knowledge to a dynamic and innovative team. In my recent role as a project leader for the development of a website for the request monitoring system at CTU Argao, I honed not only my technical abilities but also my capacity for effective communication and collaboration with team members. The success of this project underscores my adaptability and ability to excel in challenging environments.

Enclosed with this letter is my resume, providing detailed information about my qualifications and experiences.

I am enthusiastic about the possibility of contributing to your team and would welcome the opportunity to discuss how my skills align with the needs of your organization. I am available for an interview at your earliest convenience and can be reached at my mobile number, 09933889967, or via email at rlphtzn@gmail.com.

Thank you for considering my application. I look forward to the opportunity to contribute to your team and learn from the challenges and opportunities your company offers.

Respectfully yours,  
Ralph B. Tuazon