



HOUSING APPLICATION FORM

How To Apply:

1. Complete this form in **BLOCK LETTERS**.
2. Attach the following documents (proof of employment or proof of income, copy of Identification, marriage certificate and 3 months bank statement)
3. Sign the application form.
4. Submit the application form at the nearest Ministry of National Housing and Social Amenities office.

Location

Please indicate the area of preference

Province:

City / Town / Growth Point/ district service centres /rural service centres:

Please indicate the preferred type of accommodation:

a) Government Pool Properties(G.P.)- **civil servants accommodation** ☐

b) Government Rented Accommodation with an Option to Purchase

Flat ☐

Stand ☐

House ☐

Section A – Personal Details of the applicant

Please circle: Mr. / Mrs / Ms / Miss / Dr / Prof

First

name(s):

Last name:

Sex:

Male ☐

Female ☐

Date of birth:

Marital Status:

Single ☐

Married. ☐

Nationality:

E.C Number (if applicable):

I.D Number:

Divorced ☐

Widowed ☐

Occupation of applicant

Do you have any disability? Yes ☐ No ☐

If yes, state the nature of disability

Number of dependants:

Contact Details

Home phone:

Work phone:

Mobile phone:

Email address:

Residential Address:

Postal address (if different from residential address, or if you expect to leave your current address)

:

Spouse Details

Full name..... ID Number.....

Occupation..... Contact.....

Next of Kin

(In case we are unable to contact you, please supply details of the person who could help us reach you).

Full name: Relationship to applicant:

Address:

Home phone:

Work phone:

Email address:

Mobile phone:

Reference

Provide details of any person who can be used as your reference (not related to applicant) - **for G.P Properties**

Full name(s) Relationship to applicant:

Address:

Home phone:

Work phone:

Email address:

Mobile phone:

Previous Accommodation

Have you ever been a beneficiary of any government housing program Yes ☐

No ☐

If yes, which program and location?

.....

.....

Section B – Financial Status

Do you have any loans or outstanding mortgages with any financial institutions? Yes ☐ No ☐

If yes, please indicate the financial institutions:

.....

.....

Section C – Current Accommodation status

Rented ☐

Institutional /Employer provided ☐

Owned accommodation ☐

Hotel accommodation ☐

Mortgage ☐

Other. Please specify:

Part D– Declaration

Statement of Privacy

The Ministry of National Housing and Social Amenities only collects personal information which is necessary to provide housing assistance under the *Housing and Building Act* and its Regulations.

Note: All the information you provide in this application will be treated with confidentiality and will be used for the purposes of this form **only**.

Declaration by Applicant

Read the following sections carefully.

I..... (name/s in BLOCK LETTERS) declare that, to the best of my knowledge, the information provided in this application is true and correct.

1. I understand that I will be disqualified should I deliberately make a false or misleading statement in this application.
2. I authorise the Ministry of National Housing and Social Amenities staff to confirm any personal and financial background relevant to this application.
3. I understand that I must advise the Ministry of National Housing and Social Amenities of any changes to my personal details (for example changes in income, contact details, or household size) that may affect this application.

I have read and understood all the terms and conditions on this application ☐

Signature..... Date/...../.....(dd/mm/yy)

Office use only

Ministry of National Housing and Social Amenities Station.....

Received by.....

Date

Actioned by.....

Date

Application no.

Application checklist

Identification

☐ Yes ☐ No

Proof of residency

☐ Yes ☐ No

Proof of income

☐ Yes ☐ No

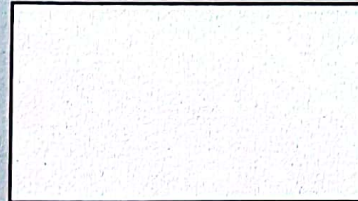
Bank statements

☐ Yes ☐ No

Reference

☐ Yes ☐ No

OFFICIAL DATE STAMP

A rectangular box with a black border, intended for an official date stamp.

For further information, please contact The Ministry of National Housing and Social Amenities on +2638688007095 or visit www.nationalhousing.gov.zw