



Getting Started with Navy College

| Checklist Item |
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| Complete these one time during your career: |
| <input type="checkbox"/> TA/NCPACE DL Policy and Procedures Training |
| <input type="checkbox"/> Navy Virtual Counseling 101 training IMI |
| <input type="checkbox"/> Schedule first virtual counseling with NCVEC |
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| * Selecting a college and degree plan: |
| <input type="checkbox"/> Select multiple colleges you are interested in |
| <input type="checkbox"/> Select multiple degree plans from all chosen colleges |
| <input type="checkbox"/> E-mail advisors from selected schools. Tell them what degree plans you are interested in |
| <input type="checkbox"/> Send your JST and any other transcripts you have to the advisor to be evaluated |
| * Next steps: |
| <input type="checkbox"/> Schedule second counseling with NCVEC to review degree plan |
| <input type="checkbox"/> Enroll with chosen school |
| <input type="checkbox"/> Register for classes |
| <input type="checkbox"/> Route TA request greater than 14 days before class start date |
| <input type="checkbox"/> Sign NCVEC approved voucher |
| <input type="checkbox"/> Submit approved and signed voucher through your schools process |
| ** START CLASSES! ** |