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Meeting Minutes - @March 9, 2022

Chair: Kelin "Colin" Zhu

Secretary: Pham Gia "Alan" Nghi

Members:

- a1829445, Kelvin, Ting

- a1808891, Pham Gia "Alan" Nghi

- a1805827, Kelin "Colin" Zhu

Time and Place

Meeting on Zoom on 9th of March, 2022

Purpose

- Finalise brief information and ask related questions

Outcome

`Technical Client`

1. Can we use 3rd-party library?

    → **3rd parties are allowed, but not library that does the whole project.**

2. What is the expectation of such output image?

> → **Basic colours, those elements described in the input need to mostly be there.**

3. Do you have an existing dataset? If not, we will need time to find an enough amount of data.

   > → **No data, we need to find a dataset.**

4. Can variables be fixed? Because having dynamic variables can lead to long process time and complex infrastructure.

   > → **NO, let the user writes**

   1. if it is not fixed, how long or how short should a description be?

      > → **A minimum and maximum of description.**

5. `Schedule` What's the client schedule? In which time shall we do a "Client-sync"?

   > → 10am Monday every week

Checklist for client's meeting

☑ ~~Meeting Schedule and Frequency~~

`10am Monday every week`

☑ ~~Way of communication~~

`Emails`

☑ ~~Approach on Reports~~

`Progress Journal`

☑ ~~Expectation Confirmation~~

`Front-facing pose`

`Read the text and map it to the correct field`

`Basic colours, those elements described in the input need to mostly be there`

What's next?

- Get data from Thomas, hopefully

- Or collect our own data or generate

- Create a prototype

    - Structure

    - Format