

# TINGTING (TINA) TAN

## MULTIMEDIA JOURNALIST

### EXPERIENCE

#### CONTACT DETAILS

Portfolio:  
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#### SKILLS

- Video / Audio production
- Data reporting
- Interviewing
- Teamwork

#### Programming languages

- CSS / HTML / Javascript
- SQL

#### Language Competency

- English
- Mandarin
- Cantonese

#### Software

- Adobe Suite:
  - Premiere Pro,
  - Audition,
  - Indesign,
  - Photoshop,
  - Illustrator,
  - Dreamweaver
- Microsoft Office Suite:
  - Excel, Word, PowerPoint
- DB Browser
- Google docs, Office 365
- WebStorm
- Atom
- SPSS

#### Producer

##### KBIA (NPR Member Station)

Columbia, Missouri | January 2020 - Present

- Edit audio segments with Adobe Audition, write scripts, and produce 4 episodes for The True/False Podcast

#### Reporter

##### Missouri Business Alert

Columbia, Missouri | January 2020 - Present

- Pitch and produce 3 multimedia stories about entrepreneurship in small towns for the "Speaking Startup" and "Outstate" project
- Coach a team of 4 journalists in reporting on one of the stories

#### Reporter, Editor

##### Convergence Reporting, University of Missouri

Columbia, Missouri | August 2019 - Present

- Pitched and produced in-depth community and business stories on deadline-driven cycles
- Wrote scripts for a 4-piece multimedia package with audio/video, text, photo, and social media elements like Instagram story and Facebook video
- Interviewed professionals like former Missouri Solicitor General James Layton
- Coached a 3-4 person reporting team to develop a 4-piece story package every two weeks

#### Video Production Intern

##### Zhuhai Broadcast and Television Station

Zhuhai, China | December 2019 - January 2020

- Shot and produced short videos every week on TikTok and Wechat to report on news about local food and small restaurant owners
- Produced for the TV show "Culture Talk"

#### Social Media Intern

##### Jinbutianxia Film and Television Culture Co., Ltd.

Beijing, China | November 2017 - March 2018

- Built an internal database and gathered daily breaking news for short video producing
- Assisted screenwriters on scripting
- Helped organizing a press conference

#### Social Media Editor, Event Planner

##### Student Union, Communication University of China

Beijing, China | October 2016 - August 2018

- Operated a Wechat account with 800 followers
- Wrote and edited articles for Student Union, increasing social media activity by 33%
- Planned and organized monthly social activities that attracted 100 participants

#### Social Media Editor

##### CUCA Acapella Club, Communication University of China

Beijing, China | October 2016 - August 2018

- Operated a Wechat account with 1255 followers and a Weibo account with more than 700 followers
- Wrote and edited articles for the interest group and achieved an average of 1000 views per article

### EDUCATION

#### University of Missouri | Columbia, Missouri

Bachelor of Journalism in Convergence Journalism

Expected graduation: August, 2020

#### Communication University of China | Beijing, China

Bachelor of Arts in Communication

Expected graduation: August, 2020