



FLORIDA DEPARTMENT OF CHILDREN & FAMILIES



Office of Child Care Regulation Study Guide for:

Child Care Facility Rules and Regulations (RNRF)

07/01/2018

The Department of Children and Families (DCF) would like to extend congratulations on your recent completion of its course, Child Care Facility Rules and Regulations (RNRF). It is hoped that you enjoyed the experience and are ready to apply your new skills in the workforce.

Now that you have completed Child Care Facility Rules and Regulations (RNRF), please consider registering for other DCF courses.

For more information on training and licensing requirements, please visit the Department of Children and Families' website at www.myflorida.com/childcare/.

How to Use This Study Guide

This study guide will assist you in preparing for DCF's Child Care Facility Rules and Regulations (RNRF) Continuing Education Units (CEUs) assessment. However, it does not contain specific questions and answers you will see on the assessment.

5 Tips to Help Your Get the Most from Your Study Time

1. **Budget your time.** Make sure you have time to study and review your work both during the course and before the exam.
2. **Set aside time immediately after each session to start your review.** This is the best time to review your notes and identify if you have any questions. If you do have questions, this will give you time to go back and review what you have just learned.
3. **Review all material again before the exam.** Organize all of your notes and other resource material you may have accumulated while taking the course. Pay specific attention to your participant's guide.
4. **Create your own study guide.** Organize your notes into key ideas and other information you want to remember on one sheet of paper. If you need more than one sheet, that's all right, but try to keep the ideas organized, brief and to the point.
5. **Space out your studying.** You will learn more if you study a little each day rather than trying to "cram" all the information into your head the night before the exam. Studying a little each day will help the material stay in your long-term memory.

Module 1: The Regulation of Family Child Care Facilities

1. What are the roles and responsibilities of child care professionals?

2. What are the different kinds of child care programs?

3. Name the key agencies that partner with the Department to regulate child care.

4. Explain how the Florida Statutes, Florida Administrative Code, and Handbook align to protect the health and safety of children in child care programs.

Module 2: General Requirements

5. What are the general requirements required for child care programs?

Module 3: Physical Environment and Health Requirements

6. What are the physical environment requirements for a child care facility?

7. Including health records, what are the health requirements for a child care facility?

Module 4: Training, Background Screening, and Personnel Records

8. What are the training requirements for a child care facility?

9. What are the background screening requirements for a child care facility?

Module 5: Enforcement

10. Explain the components of the Enforcement section of the rules and regulations that govern child care facilities.

Module 6: Professionalism

11. What are the elements of being a professional?

12. Describe the components of a professional development plan.
