



Ref. No.: KRMU/Admin./O.O./2024-25/3997.

Dated: 30.07.2024

### OFFICE ORDER

**Subject: Revised Faculty Research Incentives Scheme/Financial Support w.e.f. 1<sup>st</sup> July 2024.**

The Revised Faculty Research Incentives Scheme/Financial Support w.e.f. 1<sup>st</sup> July 2024 is hereby notified for information and implementation (as annexed).

  
Registrar  
K R Mangalam University  
Registrar, Gurugram (Haryana)

**Encl:**

- As above

**Copy to:**

- Vice Chancellor : For kind information
- Finance Officer
- Dean Research
- Dean (Academics Affairs)
- Associate Dean- Research
- Controller of Examinations
- Research and Development Cell
- All Deans/ School Coordinators
- All Faculty Members
- Website Developer
- Office Copy



**Annexure-I**

**Revised Faculty Research Incentives Scheme/Financial Support w.e.f. 1<sup>st</sup> July 2024**

To motivate and encourage faculties for quality research, faculty research incentives scheme/financial support is revised w.e.f. 1<sup>st</sup> July 2024 as proposed below and approved by competent authority:

S.No.	Categories	Incentives
1.	If a KRMU faculty awarded with a PhD degree during service.	<p>One increment of 6% on the basic salary.</p> <p><b>Note:</b> <i>Increment will be implemented at the time of submission of provisional PhD degree/original PhD degree.</i></p>
2.	Grants for research projects sponsored by Non-Govt. and Govt. agencies.	<p>5% of total sanctioned budget.</p> <p><b>Note:</b></p> <p><i>Incentive will be released on a quarterly basis. The quarterly amount will be calculated considering the duration of the project and sanctioned budget. For example if the grant sanctioned is Rs. 1.5 Crore for three years, then the quarterly disbursal amount would be Rs. 62,500 [Rs. 1.5 Cr * 5% / (4 * 3)]. It will be shared equally between PI and CO-PI (s). Actual disbursal will be as per amount received by the University in that particular year.</i></p>
3.	<p>Research publications in journals indexed in UGC CARE List-II (i.e. in Web of Science-WoS) with KRMU affiliations:</p> <p>Ranking of journals will be done on the basis of 4-Quartile of WoS-AHCI, SCIE, SSCI.</p> <p><b>Note:</b></p>	<p><b>Range of incentive based on ranking of journals:</b></p> <p>Quartile 1 (Q1): Rs. 30,000/-</p> <p>Quartile 2 (Q2): Rs. 20,000/-</p> <p>Quartile 3 (Q3): Rs. 15,000/-</p> <p>Quartile 4 (Q4): Rs. 10,000/-</p>



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	<p><i>AHCI: Arts &amp; Humanities Citation Index</i> <i>SCIE: Science Citation Index Expanded</i> <i>SSCI: Social Science Citation Index</i></p>	
4.	<p>Research publications in journals indexed in UGC CARE List-II (i.e. only in SCOPUS) and WoS-ESCI with KRMU affiliations.  Ranking of journals will be done on the basis of 4-Quartile of SCOPUS and WoS-ESCI.</p> <p><b>Note:</b></p> <p><i>ESCI: Emerging Sources Citation Index</i></p>	<p><b>Range of incentive based on ranking of journals:</b></p> <p>Quartile 1 (Q1): Rs. 18,000/- Quartile 2 (Q2): Rs. 12,000/- Quartile 3 (Q3): Rs. 9,000/- Quartile 4 (Q4): Rs. 6,000/-</p>
5.	<p>Research publications in journals indexed in UGC CARE List-I, UGC CARE List-II (not in any quartile) or MLA with only KRMU affiliations.</p> <p><b>Note:</b></p> <p><i>MLA: Modern Language Association</i></p>	<p>Rs. 4,000/-</p> <p><b>Note:</b></p> <p><i>Incentive amount will be distributed equally amongst all the authors with KRMU affiliation barring research scholars/students.</i></p>
6.	<p>The conference proceedings indexed in WoS/SCOPUS with only KRMU affiliations.</p>	<p>Rs. 4,000/-</p> <p><b>Note:</b></p> <p><i>Incentive amount will be distributed equally amongst all the authors with KRMU affiliation barring research scholars/students.</i></p>
7.	<p>Research Publications as Books and Book Chapters in edited books, indexed in UGC CARE List-II</p>	<ol style="list-style-type: none"><li>1. Rs. 5,000/-</li><li>2. Rs. 3,000/-</li><li>3. Rs. 3,000/-</li></ol>



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	(WoS/SCOPUS) with only KRMU affiliations.  1. Books published as an author (International). 2. Book Chapters published in edited books (International). 3. Books published as an author (National). 4. Book Chapters published in edited books (National).	4. Rs. 1,000/- <b>Note:</b> <i>i). Publications without ISBN no. will not be considered.</i> <i>ii). Book Edited will not be considered for incentives.</i> <i>iii). Non-indexed books and book chapters in edited books will not be considered for incentives.</i> <i>iv). Incentive will be disbursed after review from Internal Committee.</i>
8.	<b>Intellectual Property Rights (IPR):</b>  1. Patents published with only KRMU affiliations.  2. Patents granted with only KRMU affiliations.  3. Designs/Copyrights/Trademarks.	1. Rs. 4,000/-  2. Rs. 10,000/-  3. Rs. 3,000/-  <b>Note:</b> <i>i). Incentive amount will be distributed equally amongst all investigators from KRMU.</i> <i>ii). If a faculty already claimed incentive amount for published patent then after the grant of patent the incentive amount for grant will be disbursed after deduction of previously given incentive of published patent.</i>
9.	<b>A. Individual Development Fund</b> <b>Financial support for</b> (a) International conference (abroad) (b) International conference (In India) (c) National Conference/Seminar (d) Participation in FDP (e) Membership of any recognised professional bodies.  <b>B. Invited/resource person as a keynote speaker/invited speaker or session chair in categories (a), (b), (c) &amp; (d).</b>	<b>A.</b> Financial Support of maximum Rs. 5,000/- (i.e Registration fee/membership fee etc.) will be provided to faculty members during an academic year for participation/membership in the categories (a), (b), (c), (d) & (e).  <b>B.</b> Faculty can avail academic leaves as per KRMU leave policy.
10.	Waiver of registration fees to KRMU faculty for paper presentation in	<b>Financial support:</b> 100% registration fee waiver.



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	conferences organized by different schools of the KRMU.	<b>Note:</b> <i>Publication incentives will not be paid if research work presented in the conference is published in conference proceedings.</i>
Note:		
1.	Editorials work of any type will not be considered for incentives.	
2.	Only affiliations with KRMU will be considered.	
3.		Assessment for faculty research incentive will be through Research & Development Cell (RDC) based on the criteria of quality rating of journals/book publishers/patents/conferences/projects submitted to the University. Participation in conferences/seminars/FDP will be assessed by RDC based on the list of conferences/seminars/FDP prepared and periodically updated by the RDC.
4.	University reserves the right to discontinue or modify the incentive policy without any notice.	
5.	The incentive is granted as a privilege and should not be claimed as a right.	
6.	Any incentive wrongly disbursed shall be refunded to the university.	
7.	Using false documents to claim incentive shall make the applicant liable to disciplinary action.	
8.	Abeyance of incentive if the tenure of faculty at KRMU is less than 6 months. After 6 months the incentive will be disbursed every quarter.	

### Procedure for claiming incentives:

1. Enter complete details on Research App.
2. RDC will verify and validate the details.
3. After verification & validation of the details, faculty will be eligible for the incentive.
4. Incentive will be disbursed on quarterly basis after approval from competent authority.

R3  
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Sohna Road, Gurugram (Haryana)