

**11 November 2020**

**Ms. Angelique Therese Mabanto**  
**GCT TM**

**Dear Ms. Mabanto**

In accordance with your training agreement, which states that your training will start 3/9/2020 and end on 4/6/2020 we regret to inform you that your training shall be terminated effective 4/6/2020 for below reason.

**End of Contract**

As the term of your training with us is fixed to end at a certain date, generally there is no need to notify you once the fixed end date has lapsed as prescribed by law, thus your training should have been terminated effective the end of the prescribed end date. Due to exceptional circumstances we are all in due to the pandemic, we deemed it best to inform you in writing that your training with us has ended.

Further, you are hereby instructed to report to the Human Resources (E3) Department to turnover all accountabilities (locker, IDs, training materials, etc.) issued to you by the company, if any.

Thank you for participating in our training program and we hope for your success in your future endeavors.

Sincerely yours,



**Irene Garcia**  
GCT Manager

Received by:



Angelique Therese A. Mabanto 11 December 2020  
Signature over Printed Name Date/Time

Noted by:

**Justin Myers**  
GCMA General Manager  
*Cc: Trainee / HRD*