

User Manual

Login:

To start using the system, you need to log in with your username and password.

Dashboard:

After logging in, you will be directed to the dashboard. Here, you can navigate to different areas of the system. The dashboard also displays recent incidents and administrator actions if the user is an admin.

Search People:

Navigate to this page to search for people by their name or licence number. The search results will display the person's name, licence, and address. You do not have to enter their full name or licence, even partial information will return all matching records.

Vehicle Lookup:

This page allows you to search for vehicles by their licence plate number. The search results will display the vehicle's make, model, colour, and owner.

Add Vehicle:

Here, you can add a new vehicle to the system by providing the vehicle's licence plate number, make, model, colour, and owner's ID. If a new owner is entered, the system will also create a new person record and will associate the vehicle to them.

Report Incident:

This page allows you to report an incident. You will need to provide the incident date, vehicle ID, person ID, and a report of the incident.

Search Incidents:

Here, you can search for incidents by their ID. The search results will display the incident's date, report, and associated fine.

Admin Actions:

If you are an administrator, you will see additional options on the dashboard:

Create Officer Account:

This page allows you to create a new account for a police officer or another administrator. You will need to provide a username, role (police or admin), and password.

Associate Fine to Incident:

Here, you can associate a fine to an incident by providing the incident ID, fine amount, and fine points.

Audit Trail:

This page displays an audit log of all actions performed in the system.

Change Password:

To change your password, click on your profile picture in the top right corner of the navbar and select "Change Password". You will need to provide your current password and the new password.

Logout:

To logout of the system, click on your profile picture in the top right corner of the navbar and select "Logout".