**History Press ASR PO**

**<INSERT TITLE>**

**<PASTE FROM CLIPBOARD>**

Dates: File Despatch Delivery

Binding: Limp

Trim Size:

Extent:

Paper:

Lamination:

Cartons:

Deliver to MDL via Burcombe

Proofs: None

Edition Number:

REPRINT – MUST PACK IN

Retrieve files from POD/ASR Repository, check Edition No. on the cover is & advise AM if not

**CHECK LIST**

c Used Calculator to determine which text paper is required   
 (if ‘no result’ then Munken 80gsm OR 115gsm)

c Checked previous WI for Spec

c Checked latest files to determine Edition Number & price on cover

c Checked price from History Press Generator