



## **VA-Eligible Student Policies**

I would like to enroll in Codeup's Full-Stack Web Development program starting on **January 08, 2018** and intend to use my VA Benefits toward my tuition. I understand the requirements to maintain eligibility and Codeup's policies for VA-Eligible students, as outlined below.

### **Approved Courses**

VA-eligible students will only receive benefits for VA-approved courses.

### **Student's Personal File**

Codeup students must maintain a personal file folder containing copies of all VA paperwork, including but not limited to: Certificate of Eligibility, NOBE, DD-214, and/or any letters from the VA.

### **Change in Enrollment Status**

Rate of pay for VA education benefits is based on enrollment status. Students must immediately notify their educational institution of any change in enrollment status including:

- Reducing the number of class hours.
- Increasing the number of class hours.
- Terminating enrollment in a course of study.
- Changes in tuition and/or fees charged.

### **Attendance**

Under VA policy, VA-eligible students who miss 5 or more consecutive days of class must have their enrollment terminated.

### **Satisfactory Progress**

GI Bill students must maintain satisfactory progress, as defined in the Codeup Catalog, in order to maintain benefit payments.

### **Enrollment Verification**

Students receiving Chapter 30, 1606, and 1607 must verify their enrollment monthly by Web Automated Verification of Enrollment (WAVE) or by Interactive Voice Response (IVR). Chapter 35 NCD students are mailed a monthly verification form (VA Form 22-8979). The preferred verification method is WAVE, outlined in your benefit award letter. WAVE is accessible via the Education Service website.

### **Tuition Guarantee**

Students using VA benefits to pay for Codeup are disqualified for Codeup's partial tuition refund, as outlined in the course catalog and enrollment agreement.

Thomas W. McCool

Student Printed Name

*Thomas W. McCool*

Student Signature

31 October 2017

Date