

## **Tyler Jones**

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Objective: To develop a business career in the Information Technology field where my skills and experience will be utilized and further developed in achieving the goals and objectives of the organization as well as furthering my knowledge.

Education: **Kent State University, Kent, OH**  
Bachelor of Business Administration, Computer Information Systems, *Major*  
Healthcare Systems Management, *Minor*  
Expected graduation date May 2018 (Senior Status)  
MISA (Management Information Systems Association) Member

**Bay Village High School, Bay Village, Ohio (2014)**  
Varsity Basketball and Baseball

Achievements: Dean's List 2014-2016  
Trustee Scholarship Recipient  
National Society of Leadership and Success (NCLS)  
ACT Score 28

GPA: 3.6

Work Experience: **Application Systems Intern**  
*2017 - Summer*  
Medical Mutual of Ohio IT intern helping in Infrastructure  
Creating and Deploying Images Through AD

**Tech Help: Service and Repair Center**  
*2014 - Current*  
Computer Technician for Kent State students, staff, and faculty  
Customer Service Via phone and in-person front desk  
Handling and organizing tickets

**Cutting for College**  
*2014 - 2016*  
Owner and Creator  
Very good customer service and relations experience  
Business and Employee Management  
Flyer design and Excel customer data entries  
Lawn care/Household services (landscaping, painting, power washing, etc.)

**This Old House Products, Cleveland, OH**  
*2012 - 2014*  
Amazon Store entries listing product description for each specific UPC number  
Manufacturing Cast Stone Range Hoods

Technical Skills: Microsoft Office Applications (prominence in Excel)  
Windows XP/Vista/7/8.1/10, MacOS  
SAP ERP System, JMP Statistical Software, Visual Studio 2015  
Basic SQL/HTML/PHP/JAVA/C#  
Hardware and software recognition and installation  
Troubleshooting and repairing various basic and advanced technical issues

Related Courses: Database Management (extensive Excel work)  
Computer Applications (mostly Excel work)  
Enterprise Sys. And Business Process (SAP)  
Operations Management  
Web Programming  
Programming Theory and Applications  
Accounting/Economic Classes  
Intuitive Calculus

Volunteer Experience: Coached Youth Basketball Camp at Bay High School  
Free work during Cutting for College career for retired Faculty