

TIMOTHY REYNOLDS

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I am a **self-driven, bold, enduring, lover of problem solving and clean accurate data**. I currently study at Eleven-Fifty Academy as a Junior Web Developer, and volunteer for a Non-profit as a Salesforce Administrator. I am an adventurous, resilient, lighthearted person who loves to travel and all things outdoors. Above all I am **eager to learn and bring you Success**.

EXPERIENCE

JAN. 2020 – PRESENT

VOLUNTEER SALESFORCE ADMINISTRATOR, COURAGEOUS CONNECTIONS

- Volunteer work as a Salesforce Administrator.

SEPT. 2020 – PRESENT

STUDENT WEB DEVELOPER, ELEVEN-FIFTY ACADEMY

- HTML, CSS, JAVASCRIPT, BOOTSTRAP, WIRE-FRAMING, SCRUM, GITHUB & FIREBASE DEPLOYMENT.

JUN. 2019 – PRESENT

TRAILHEAD, EXPEDITIONER

- **Superbadges** -- Security Specialist/ Lightning Experience Reports & Dashboards Specialist/ Business Administration Specialist.
- **Badges** -- User Authentication/User Management/ Data Security/ Data Modeling/ Lightning Experience Customization/ Customize a Salesforce Object/ Leads & Opportunities for Lightning Experience/ Accounts & Contacts for Lightning Experience/ Data Management/ Reports & Dashboards for Lightning Experience/ Lightning Flow...and many more.
- Ongoing learning on trailhead. If I have not learnt it yet, then I will soon.
- **Volunteering** – NPSP & V4S ongoing education

OCT. 2017 – OCT. 2019

LEAD INSTALLER/SALESMAN, SUNBURST SHUTTERS

- **Communication** with customers and office staff in a **driven, effective and polite** manner.
- **Close** lead-based **sales appointments** and **generate** additional sales.
- **Processing payments** through credit card service.
- Performing **quality control and training**, supply adequate job-related tools for installers.
- **Attaining yearly goals** for positive customer reviews after Installing majority of company's products.

JAN. 2017 – OCT. 2017

MEMBER ADVISOR, FORUM CREDIT UNION

- **Goal oriented sales**.
- Proficient in **STAR credit card processing system**, **TNAV system** and various systems used by the credit union.
- Stellar **customer service skills** to effectively assist Members.
- **Communication** through phone, email and various systems.
- **Accounting skills with accuracy** such as balancing and fraud prevention and detection.

EDUCATION

AUGUST 2011

HIGH SCHOOL DIPLOMA, AMERICAN SCHOOL OF CORRESPONDENCE

Studied Construction, Electricity, British/American Literature, Mathematics, Psychology, and Languages.

STUDENT OF WEB DEVELOPMENT, ELEVEN-FIFTY ACADEMY

Proficient in JavaScript, CSS, HTML, Bootstrap, Scrum, Firebase deployments, Github and Wire framing.

SKILLS

- **Meticulous**
- Natural, effective and proper **communicator**
- Growing knowledge of the **Salesforce** Platform
- **Diligent analytical** person
- Ability to **multitask**
- **Accurate data entry**

ACTIVITIES

From a young age I **volunteered** my time in **community sales programs** for my baseball team and school. I've **organized** at least **25 group activities** in my **community to bring people together**, this includes a **thirty-person volunteer** hardscape/landscape **makeover**. I perform volunteer roof repairs for a maintenance and disaster relief organization. Recently worked as a **trainer and lead installer** at a shutter, blind, and shade company.