



- Admission requirements: "A willingness to work hard, expand academic skills, strengthen character, respect others, keep abreast of social issues, analyze social problems, work in interdisciplinary groups, and apply knowledge and skills acquired to solve social problems"- Galen University
- A cumulative high school GPA of at least 2.5 out of 4.0
- English proficiency evidenced by one of the following:
 - ATLIB English score of 60 or above,
 - CXC General Grade 1 or four (4) semesters of University-level English classes with a cumulative grade of 2.50 or above (applicants without any of these qualifications will be required to take four semesters of College English)

- Our Main Campus is located at Mile 62.5 George Price Highway, Central Farm, Cayo District. This campus, offers various undergraduate programs in the field of business, arts, education and sciences.
- Other campuses are located in Punta Gorda, Belmopan, Belize City and Orange Walk.

- Galen University's scholarships are awarded for full-time study at Galen University to Belizeans who demonstrate the best combination of citizenship and academic potential. Incoming first-time freshmen may qualify for a four-year tuition scholarship and incoming transfer students may qualify for a two-year tuition scholarship to pursue a Galen University undergraduate degree. Applicants should exhibit a well-rounded character with the best combination of citizenship and academic potential through involvement in the community and/or extra-curricular activities.
- Applicants must **submit a completed scholarship application form with all support documentation** along with an **original essay of 500 words that responds to the following question:** What would you do to become a fully engaged student at Galen and how will your involvement help/facilitate your personal and professional development? (***Sign your essay to confirm that it is your work and it is a true reflection of your thoughts and writing skills.***)

Instructions for the Application Essay

Compose a 500 word essay answering the following question:

- What are three skills and three character traits you think employers will expect in university graduates in the next 5 years? Describe in detail the personal changes or actions you are willing to make while studying at Galen to develop these skills and traits.

Sign your essay to confirm that it is your work and it is a true reflection of your thoughts and writing skills.

Application and Scholarship Forms

- Complete the **application form**
- Write and submit the **500 word essay** described below
- **\$60 application fee**
- One **official high school transcript** and **one copy of transcript**
- One **copy of high school diploma**
- One copy of any **standardized test scores (ATLIB, CXC, ACT, or SAT)**
- One **copy of social security card or passport**
- One **recent passport-sized photograph**

- undergraduate_application_form_dec_7_2016_fillable.pdf
- gu_scholarship_application_march_29_2016.pdf



Galen University

• Mile 62.5 George Price Highway • P.O. Box 94 • Cayo District • Belize, C.A. • +501-824-3226

Undergraduate Application Form

Galen University provides market driven, transformative, experiential education for personal and social development. The University upholds the highest standards of human rights and does not discriminate against individuals on the basis of race, color, sexual orientation, gender, religion, ability, age, nationality or ethnicity in the administration of its admission and academic policies and all university programs and activities.

ADMISSION REQUIREMENTS

Only applicants who meet all the following requirements are usually considered for admission. Candidates who fall **just short** of these requirements may appeal to the Admissions Board via admissions@galen.edu.bz for consideration.

- ☐ A Cumulative GPA of at least 2.50 on a 0.00 – 4.00 Grade Point Scale from your feeder institution
- ☐ The production and submission of a placement essay of 500 words that responds to the following question and instruction.
 - What are three skills and three character traits you think employers will expect in university graduates in the next 5 years? Describe in detail the personal changes or actions you are willing to make while studying at Galen to develop these skills and traits.

This essay will be used to assess your writing proficiency and will determine the number of English classes you will be required to take at Galen.

Sign your essay to confirm that it is your work and it is a true reflection of your thoughts and writing skills.

Any evidenced conclusion that your submission is not your own work will be grounds for denial of admission into Galen.

APPLICATION PACKAGE

Submit an application package according to your level of education as described below.

High School Graduates:

- ☐ Completed application form
- ☐ Original essay described above
- ☐ \$60.00 Application Fee (non-refundable)
- ☐ One (1) official High School transcript
- ☐ One (1) copy of transcript
- ☐ One (1) copy of diploma
- ☐ One (1) copy of any of the following test scores:
ATLIB, CXC, ACT, SAT
- ☐ One (1) copy of Social Security Card or Passport
- ☐ One (1) recent photograph (passport-sized)

Junior College Graduates & University Transfer Students:

- ☐ Completed application form
- ☐ Original essay described above
- ☐ \$60.00 Application Fee (non-refundable)
- ☐ One (1) official Junior College/University transcript
- ☐ One (1) copy of transcript
- ☐ One (1) copy of diploma
- ☐ One (1) copy of Social Security Card or Passport
- ☐ One (1) recent photograph (passport-sized)

DETAILS OF APPLICATION

Semester of intended entry (Check one): ☐ August ☐ January Year: _____

Academic Program Code: (See Academic Program codes on rear of form)

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Have you previously applied to or attended Galen University? ☐ Yes ☐ No

If yes, when did you last apply and/or enroll?

Year applied: _____ Last semester/year enrolled: _____ Student ID #: _____

DEMOGRAPHIC INFORMATION

Legal Name

(Please enter your name as it appears on your passport and/or other official documents.)

Last	First	Middle	Suffix (Jr., Sr. (if applicable))
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Previous last name(s) if applicable: _____

Social Security Number

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Birthdate

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MO

DA

YR

Gender (Check one):

☐ Male

☐ Female

Nationality: _____

Country of Origin: _____

Permanent Address:

Street Address	City/Town/Village	District
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(If different from above, please give your current mailing address for all admission correspondence.)

Current Mailing Address:

Street Address	City/Town/Village	District
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Permanent Email: _____ Cell #: _____ Home #: _____

Do you have any learning disabilities? If yes, kindly share: _____

Do you have any medical conditions that may create an emergency on campus or on a University trip (e.g. allergies, diseases, etc.)? If yes, kindly share: _____

Blood type: _____

Emergency Contact Name: _____ Relation: _____

Emergency Contact Email: _____ Emergency Contact Cell #: _____

ACADEMIC INFORMATION

Secondary School completed: _____

Year Graduated: _____ Cumulative GPA: _____

Tertiary School completed: (if applicable) _____

Year Graduated: _____ Degree earned: _____

Major: _____ Cumulative GPA: _____

CERTIFICATION

(Please print your name, sign and date in the spaces below to confirm the submission of your application.)

I, _____ certify that the information in this application and support materials are current, complete and accurate to the best of my knowledge. I understand that withholding information requested in the application or giving false information may take me ineligible for admission to or continuation at Galen University.

Applicant's Signature

Date

PAYMENT INFORMATION

I am paying my application fee of \$60.00 by: (check one)

☐ Deposit at bank (proof of deposit must be included in application package)

Payments can be made into one of the following **Atlantic Bank** accounts:

- Account #: **100 166 491** **OR** **100 203 076**

☐ Credit card type: (please check an option below and fill in the section hereunder)

☐ MasterCard

☐ Visa

Name on the card: _____

Card Number: _____/_____/_____/_____

Expiry Date: _____/_____

Signature of the card holder: _____ Date: _____

Thank you for applying to join the Galen Community!

Please ensure that all supporting documentation is included and all sections of this application are complete before making your submission. Kindly submit your completed application package to:

Galen University Office of Admissions
GALEN UNIVERSITY
P.O. Box 94
San Ignacio, Cayo District
Belize, Central America

You may also drop off your application package to any of Galen's Centers across the country. The locations of the Centers are provided on the rear of this form.

For more admissions information contact us at admissions@galen.edu.bz or by telephone at (501) 824-3226.

OFFICIAL USE ONLY

Date Application received: _____ Received by: _____

Application Status: ☐ Complete ☐ Incomplete

Missing requirements: _____

Date Entered in Financial Records: _____ Entered by: _____

Receipt #: _____

Admission Decision: ☐ Unconditional Acceptance

☐ Conditional Acceptance

☐ Acceptance on Probation

☐ Denied

Dean's Signature: _____

Date of Decision: _____

Student ID #: _____

Student Email Address: _____

UNDERGRADUATE ACADEMIC PROGRAM CODES

Face-to-Face Degree Programs:

ACCT - Accounting

ANTH – Anthropology

AUDT – Auditing student (For applicants who are not interested in taking exams or getting grades. The intention is to observe courses for personal enrichment.)

BADM – Business Administration

CSCI – Computer Science

CONT – Continuing student (For applicants who have a first degree and are not interested in another but only want to take a few courses for personal enrichment.)

ECON – Economics

ESCI – Environmental Science

ENTR – Entrepreneurship

IBUS – International Business

MKTG – Marketing

VIST – Visiting student (For applicants who are enrolled full-time at another university and who want to take a course or a semester at Galen to transfer back to their home university.)

Online Degree Programs:

ACCO – Accounting

BADO – Business Administration

CRJT – Criminal Justice

ELED – Elementary Education

GALEN UNIVERSITY CENTERS ACROSS THE COUNTRY

Belize District:

- 2622 Mercy Lane, Unit 1, Belize City
- Caye Caulker Roman Catholic Primary School, Caye Caulker Village
- San Pedro High School, Lagoon Street, San Pedro Town

Cayo District:

- 2nd Floor Habet Building, Constitution Drive, Belmopan City
- Mile 62 ½ George Price Highway, Central Farm Village

Corozal District:

- Centro Escolar Mexico Junior College, San Roman Village

Orange Walk District:

- Muffles College, San Andres Street, Orange Walk Town

Stann Creek District:

- Ecumenical Junior College, Ecumenical Drive, Dangriga Town
- Independence Junior College, Savannah Road, Independence Village

Toledo District:

- 42 Jose Maria Nunez Street, Punta Gorda Town

www.galen.edu.bz

