

TIFFANY TRAN

Tkttran517@gmail.com

2300 Nueces St Apt 523 · Austin, TX 78705 · (832) 638-5921

EDUCATION

The University of Texas at Austin	Bachelor of Science and Arts in Biology Certificates: Pre-Health Professions & Food and Society Overall GPA: 3.72	May 2021
--	---	----------

EXPERIENCE

Innovative Eyecare – Optometric Technician; Austin, TX	October 2019 – Present
---	------------------------

- Perform preliminary eye testing and contact lens insertions/removals on patients
- Provide information daily to patients about various insurance options
- Utilize essential customer service skills to effectively communicate with patients

Little Saigon Optometry – Shadowing; Westminster, CA	June 2019 – July 2019
---	-----------------------

- Experienced the day-to-day responsibilities of Dr. Diem Nguyen, O.D. and Dr. Thinh Do, O.D.
- Engaged in comprehensive eye exams and diagnoses of patients

Horizon Optometry – Shadowing; Westminster, CA	June 2019 – July 2019
---	-----------------------

- Learned the daily duties of Dr. Phuong T. Le, O.D. and his optometry practice
- Obtained knowledge of the importance of communication with both clients and patients to run a practice

Bellaire Sandwich – Server; Houston, TX	May 2016 - August 2017
--	------------------------

- Managed food orders to meet customer needs and maintain great customer service
- Communicated effectively with cooks and other servers to complete orders in a timely manner
- Trained new servers to provide them with the necessary skills and knowledge to make a successful server

LEADERSHIP EXPERIENCE AND ACTIVITIES

Global Medical Brigades – Active Member	June 2019 - Present
--	---------------------

- Participated in volunteer events each semester to help the local Austin community
- Provided healthcare and sustainable public health development to underserved communities in Panama

Pre-Optometry Professional Society – Active Member	June 2019 –Present
---	--------------------

- Participated in volunteer events throughout the Austin area
- Attended weekly events and meetings for members to socialize with other members in the club

UTeach Outreach Program – Active Member	August 2020 - Present
--	-----------------------

- Learned and presented level-appropriate science lessons to students in a local elementary school in the Austin area
- Attended weekly meetings for project implementation, lesson demonstrations, and general logistic information

ADDITIONAL INFORMATION

Computer Skills: Excel, Word, PowerPoint

Languages: Fluent in Vietnamese

Interests: bouldering, cooking, hiking

Work Eligibility: Eligible to work in the U.S. with no restrictions