



Rely-A-Pay

Automatic Withdrawal Authorization

Customer Name _____
Last First MI

Street Address _____

City _____ State _____ Zip Code _____

Day Phone _____ Home Phone _____

OUC Account Number(s) _____
Attach additional sheet if you have more accounts.

Financial Institution Information

Name _____ Branch _____
Bank, credit union or other financial institution that participates in automatic withdrawal payment plans.

Address _____

City _____ State _____ Zip Code _____

Please choose one:

- ☐ Savings Account # _____
Financial Institution Routing/Transit Number (ABA)
- ☐ Checking Account # _____
Please remember to attach a voided blank check for account number verification.

Rely-A-Pay will usually begin within 30 to 60 days after we receive your authorization form. You'll know that the automatic withdrawal program is in effect when you receive a bill with the words "DO NOT PAY".

Rely-A-Pay customers should carefully review their monthly bill statement to identify any abnormal consumption patterns. Doing so can point out the need for energy efficiency improvements or other money-saving measures.

In the event your check is returned, you will be assessed a return fee of \$25 or 5 percent of the face value for any check over \$500, whichever is greater for every unpaid debit. Collection of the returned check may be handled by a third party and may be electronically debited to your bank account for the full face value of the check, plus the state allowable return fee. More than two instances of returned checks will result in automatic cancellation from Rely-A-Pay. Abnormally high consumption can cause a larger amount than expected to be deducted from your account. After reviewing your bill, it is your responsibility to contact OUC if your bill amount is higher than normal and you feel it is necessary to use an alternative payment method.

I authorize the Orlando Utilities Commission to initiate monthly debits and/or credits to my bank account at the financial institution named above.

Signature _____ Date _____

***Completed form and voided blank check may be faxed to 407.434.5002 or mailed to:
OUC—The Reliable One, Treasury Management—PO Box 3193, Orlando, Florida, 32802***