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ALA225 001 SU 2020

Gradebook Tools



Canvas Gradebook

Trim the gradebook from Canvas



Third Party Gradebook

Trim the gradebook from a third party to correct format

Users



Add U-M Users

Add U-M users to your available sections



Add Non-UM Users

Enroll non-UM users to your available sections

Sections



Merge Sections

Combine sections taught by yourself or others into the Canvas site for easier management



Add Sections

Add sections through csv files into your own course

Need Help?

Visit

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734-764-HELP (4357)

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Canvas Course Manager > Convert a Third Party Gradebook

Convert a Third Party Gradebook



Select one section for the students < 1 > »

<input type="radio"/>	ALA 225 Summer 2020 Section 105	252 users
<input type="radio"/>	ALA 225 Summer 2020 Section 106	34 users
<input type="radio"/>	ALA 521 Summer 2020 Section 003	246 users
<input type="radio"/>	Biology 588 Summer 2020 Section 004	56 users

Select

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<input type="radio"/>	Biology 588 Summer 2020 Section 004	56 users

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Upload your CSV file

This CSV file will be formatted by trimming out nonessential columns.

Requirement needed: Your file should include uniqname, assignments, and grades.
View a [CSV File Example](#).

Drag and drop or [browse your files](#)

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Upload your CSV file

This CSV file will be formatted by trimming out nonessential columns.

Requirement needed: Your file should include username, assignments, and grades.

View a [CSV File Example](#).

	username	section	assignment a	assignment b	x
1	liyuxuan		98	95	
	the username of enrolled user	this should be blank	point of this assignment	point of this assignment	

Drag and drop or [browse your files](#)

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Error: Grades do not match. Correct the file first and try again.



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CSV file: NAME_OF_GRADEBOOK

	username	grade
1	liyuxuan	90
2	siwonc	56
3	abctay	89
4	jwsmith	30
5	edhq	100

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Review your CSV file



Your NAME_OF_GRADEBOOK file is valid!
If this is the right file you want to upload
click Submit File

Cancel Submit File

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The trimmed file has been downloaded to your computer!

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