Canvas Course Manager

CCM June 29 Test ✏️

Gradebook Tools

📰

Format Canvas Gradebook

Format the exported Canvas Gradebook CSV file for uploading into Faculty Center's Grade Roster

📝

Format Third-Party Gradebook

Format a CSV file exported from an external tool for importing grades into the Canvas Gradebook

Users

👤+

Add U-M Users

Add U-M users to your available sections

👤+

Add Non-UM Users

Enroll non-UM users to your available sections

Home

Announcements

Assignments

Discussions

Grades

People

Pages

Files

Syllabus

Outcomes

Quizzes

Modules

Conferences

Collaborations

Chat

U-M Course Manager

Media Gallery

TEST Media Gallery

TEST My Media

New Analytics

Canvas Course Manager > Add U-M users

Add U–M users through a CSV

◯ 1 section at a time

◉ Multiple sections

Select

Home
Announcements
Assignments
Discussions
Grades
People
Pages
Files
Syllabus
Outcomes
Quizzes
Modules
Conferences
Collaborations
Chat
U-M Course Manager
Media Gallery
TEST Media Gallery
TEST My Media
New Analytics

Canvas Course Manager > Add U-M users

Add U-M Users

Need Help?

Upload your CSV File

Requirement(s):
Your file should include a login id (uniqname), a role, and section for each user.
The maximum number of user enrollments allowed is 400.

Download an example

Download the Canvas Section IDs list

Canvas Section IDs ⋀

Section Name	Canvas ID
Section Red	12345
Section Blue	12346
Section Purple	12347
Section Green	12348
Section Pink	12349

Drag and drop or BROWSE YOUR FILES

Home

Announcements

Assignments

Discussions

Grades

People

Pages

Files

Syllabus

Outcomes

Quizzes

Modules

Conferences

Collaborations

Chat

U-M Course Manager

Media Gallery

TEST Media Gallery

TEST My Media

New Analytics

Canvas Course Manager > Add U-M users

Add U-M Users

Need Help?

Upload your CSV File

Requirement(s):
Your file should include a login id (uniqname), a role, and section for each user.
The maximum number of user enrollments allowed is 400.

Download an example

Download the Canvas Section IDs list

Canvas Section IDs ⌄

☁
Drag and drop or BROWSE YOUR FILES

Home

Announcements

Assignments

Discussions

Grades

People

Pages

Files

Syllabus

Outcomes

Quizzes

Modules

Conferences

Collaborations

Chat

U-M Course
Manager

Media Gallery

TEST Media Gallery

TEST My Media

New Analytics

Canvas Course Manager > Add U-M users

Add U-M Users

Need Help?

File: `um_bulk_user.csv`

Row Number	Login ID	Role	Section ID
2	testa	student	12345
3	testb	student	12345
4	testc	ta	12346
5	testd	teacher	12346

1-2 of 2 |<   <   >   >|

Review your CSV file

Your file is valid! If this looks
correct, click "Submit" to
proceed.

CANCEL   SUBMIT

Home

Announcements

Assignments

Discussions

Grades

People

Pages

Files

Syllabus

Outcomes

Quizzes

Modules

Conferences

Collaborations

Chat

U-M Course Manager

Media Gallery

TEST Media Gallery

TEST My Media

New Analytics

Canvas Course Manager > Add U-M users

Add U-M Users

Need Help?

New users have been added to the sections!

See the users in the course's sections on the Canvas Settings page for your course.