# CCM June 29 Test



# **Gradebook Tools**



### Format Canvas Gradebook

Format the exported Canvas Gradebook
CSV file for uploading into Faculty
Center's Grade Roster



### Format Third-Party Gradebook

Format a CSV file exported from an external tool for importing grades into the Canvas Gradebook

# Users



### Add U-M Users

Add U-M users to your available sections



#### Add Non-UM Users

Enroll non-UM users to your available sections

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TEST My Media

New Analytics

Canvas Course Manager > Add U-M users

Add U-M users through a CSV

- 1 section at a time
- Multiple sections

Select

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Canvas Course Manager > Add U-M users

Assignments

Add U-M Users

Need Help?

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Grades

Upload your CSV File

People

Requirement(s): Pages

Your file should include a login id (uniqname), a role, and section for each user. Files

The maximum number of user enrollments allowed is 400.

Download an example Syllabus

Outcomes

Download the Canvas Section IDs list

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U-M Course Manager

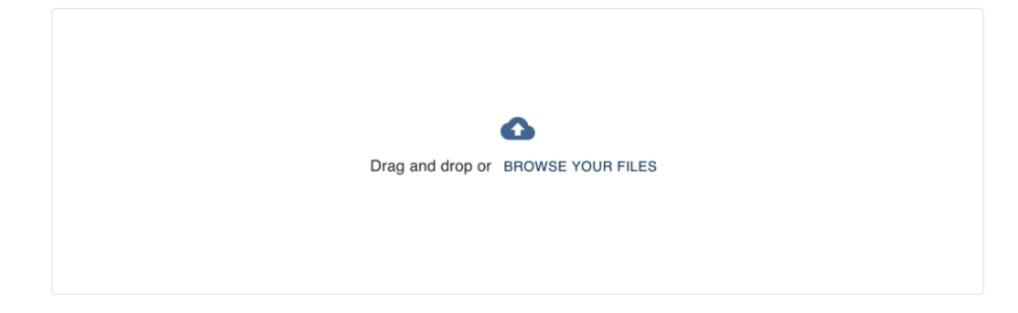
Media Gallery

**TEST Media Gallery** 

TEST My Media

New Analytics

Canvas Section IDs		
Canvas ID		
12345		
12346		
12347		
12348		
12349		
	Canvas ID  12345  12346  12347  12348	



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People

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Drag and drop or BROWSE YOUR FILES

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File: um\_bulk\_user.csv

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New Analytics

Row Number	Login ID	Role	Section ID
2	testa	student	12345
3	testb	student	12345
4	testc	ta	12346
5	testd	teacher	12346
		1-2 of 2  < <	> >

Need Help?





Your file is valid! If this looks correct, click "Submit" to proceed.

CANCEL

SUBMIT

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New Analytics

Add U-M Users Need Help?



New users have been added to the sections!

See the users in the course's sections on the Canvas Settings page for your course.