

DESKTOP PUBLISHING (DCA-106)
NOVEMBER 2021 QUESTION (ONLINE THEORY EXAM)
EXAM CONDUCTED BY MIZORAM STATE COUNCIL FOR TECHNICAL EDUCATION
(Prepared by Jojo Computer Institute)

1. PageMaker 7.0 is developed by ____

- a) **Aldus Corporation**
- b) Adobe Systems.Inc
- c) Aldus Mencius
- d) None of these

2. The bar which contain the file, layout, element and other utilities is called

- a) Status bar
- b) **Menu bar**
- c) Title bar
- d) All of these

3. In PageMaker you can use any of the frame shapes to enclose attached text, the most common choice is

- a) Square
- b) Circle
- c) **Rectangle**
- d) Rhombus

4. What is the extension of file created in PageMaker?

- a) Psd
- b) **Pmd**
- c) Tiff
- d) Txt

5. Using the this tool we can draw



- a) **Closed Polygon**
- b) square
- c) Line Circle
- d) Rectangle

6. The layout of the page depends on

- a) **On page size**
- b) On Text
- c) On Paragraph
- d) All of these

7. What is the full form of dpi?

- a) Document per inch
- b) Dot pitch image
- c) Dot per image
- d) **Dot per inch**

8. You can create columns in a page in PageMaker

- a) **20**
- b) 21
- c) 8
- d) 16

9. The Shortcut key Ctrl+0 (zero) is use for.....

- a) Go to page
- b) **Fit**
- c) Zoom
- d) None of these

10. What is this tool?



- a) **Crop Graphic**
- b) Expand Graphic
- c) Insert Graphic
- d) Export Graphic

11. The maximum stroke weight is

- a) 1000points
- b) **800points**
- c) 900points
- d) 700points

12. ____ is used to correct the last version

- a) Typing
- b) Delete
- c) Re-edit
- d) **Revert**

13. What is this tool?



- a) Selection tools
- b) Line tools
- c) Zoom tools
- d) **Constraint tools**

14. PageMaker considers a block of text as an ____

- a) String of words
- b) **Object**
- c) Word group
- d) Group of text

15. _____ is used to type, select and edit text.

- a) Move Tool
- b) **Text Tool**
- c) Cropping Tool
- d) Hand Tool

16. To select word we should

- a) Triple click with text tool
- b) Click one with text tool
- c) **Double click with text tool**
- d) None of these

17. _____ is use to select, move and resize text objects and graphics.

- a) Move Tool
- b) **Pointer Tool**
- c) Line Tool
- d) Text Tool

18. What is the full form of PgUp

- a) Paging Upon
- b) Paging Up
- c) **Page Up**
- d) Page Upon

19. What is this tool?



- a) Crop Graphics
- b) Insert Graphics
- c) Expand Graphics
- d) **Zoom Graphics**

20. The option which determine the distance between the frame and the graphics

- a) Frame editor
- b) Graphic Editor
- c) Combiner
- d) **Inset**

21. The font type like Normal, bold, italic, underline, etc., are called

- a) Font
- b) Control style
- c) **Type style**
- d) Changing style

22. In Page Maker the default measurement is

- a) Centimetre
 - b) Feet
 - c) Meter
-

d) Inches

23. What is this tool?



- a) Rotating object
- b) Duplicating object
- c) Coloring object
- d) Zooming object

24. Positioning or moving objects to a different place on the screen

- a) Shifting Object
- b) Transforming Objects
- c) Changing Object
- d) Transferring Object

25. The full form of TOC is

- a) Table of Content
- b) TO Control
- c) Time of Occurrence
- d) Title line of Chapters

26. What is the full form of PDF?

- a) Picture Document Format
- b) Portable Document Format
- c) Portable Direct Format
- d) Pixel Document Format

27. To go to Bullets and Numbering is

- a) Utilities > Plug-ins > Bullets and Numbering
- b) Windows > Plug-ins > Bullets and Numbering
- c) Type>Plug-ins > Bullets and Numbering
- d) Edit>Plug-ins > Bullets and Numbering

28. In a document setup if you type 10 in a start page option the numbering of document will start from a ____

- a) 1
- b) 11
- c) 10
- d) 9

29. To add page numbers to a publication, go to Master Pages, click anywhere inside the Master page and Press _____

- a) Ctrl + Alt + K
- b) Ctrl + Shift + P
- c) Ctrl + Alt + P
- d) Ctrl + Alt + N

30. To change the page number style, we have to click number button in the _____ dialog box from the file menu.

- a) Page Setup
- b) Document Setup
- c) Preference
- d) Page Number

31. Ctrl + E function is used for

- a) Spelling check
- b) Edit Story
- c) Find
- d) Change

32. While working with story you only see the _____

- a) Text
- b) Layout
- c) Graphic
- d) Design

33. Which of these is related to vertical alignment in PageMaker?

- a) Frames
- b) Page Setup
- c) Table
- d) Picture

34. Ctrl+ i is the shortcut key for _____

- a) Format option
 - b) File option
 - c) Fill option
 - d) Indent
-

35. Which menu contains the frame option in PageMaker?

- a) File
- b) Utilities
- c) **Element**
- d) Changing style

36. Header and footer style ensure

- a) **Consistency**
- b) Story writing
- c) Typing error
- d) Fonts selection

37. In a long document feature the chapter are usually numbered with ____

- a) **Roman numerals**
- b) Indian numerals
- c) Arabic numerals
- d) English numerals

38. The full form of TIF is

- a) Timeline of image files
- b) Table Image File
- c) **Tagged-Image File**
- d) None of these

39. What is the main difference between a mainframe and a super computer?

- a) Super computer is much larger than mainframe computers
- b) Super computers are much smaller than mainframe computers
- c) **Supercomputers are focused to execute few programs as fast as possible while mainframe uses its power to execute as many programs concurrently**
- d) Supercomputers are focused to execute as many programs as possible while mainframe uses its power to execute few programs as fast as possible.

40. _____ is similar to transparent sheets

- a) Sheet
- b) **Layer**
- c) Document
- d) Text

ooOOoo