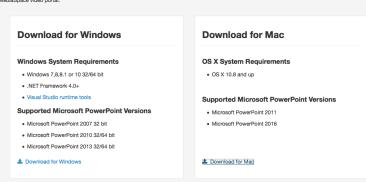


1. Log into blackboard and go to **My Media** on the My Institution page

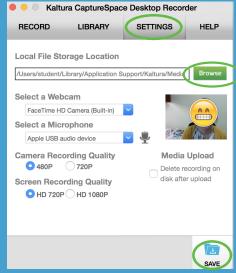


#### The Kaltura CaptureSpace Desktop Recorder

The Kaltura CaptureSpace Desktop Recorder enables easy capture in class, at home or on-the-go with automated publishing and interactive viewing within the LMS and Kaltura's MediaSpace video portal.



- The first time you do this you will need to download the Kaltura CaptureSpace. Select your Download method and follow the installation instructions.
- 4. After CaptureSpace is installed, you will have to go back through My Media and Record a Presentation to access it.



**5.** Go to the **Settings** tab to choose where you want your videos to save to on your computer!



**6.** Go to the **Record** tab and choose what kind of video you would like to record!

### **PRESENTATIONS & LECTURES**

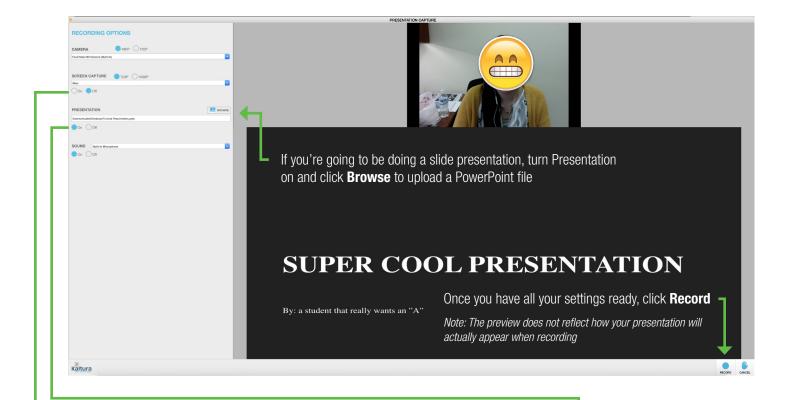
#### **PRESENTATIONS & LECTURES**







This feature is perfect for virtual presentations! It simultaneously records your full screen/slides and you! Use screen capture to move freely between files/programs on your computer OR use presentation mode to give a PowerPoint presentation.





With Screen Capture turned on, everything you do on your screen will be recorded. You are also being recorded, but you won't be able to see yourself until you've ended the recording (so sit up straight!)



When you hit record with **Presentation** turned on, your slides will become full screen and you'll be able to move through your presentation using the arrow keys on your keyboard. You'll be able to see yourself in a thumbnail in the corner, but be sure to look at your audience!

# **SCREEN CAPTURE**

If your looking to focus more on the what's happening on the screen and less on you, these are your best options!

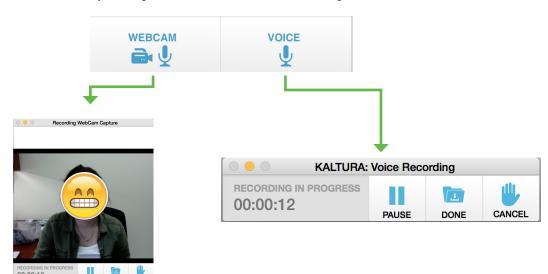


Only your screen and voice will be recorded

You and your screen will be recorded. A thumbnail of you will appear in the corner that can be resized and moved to wherever you like on the screen.

## **WEBCAM & AUDIO**

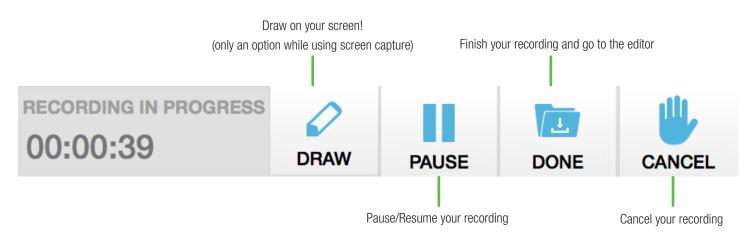
Sometimes you is all you need! You can use Kaltura to make just a regular webcam video or audio recording



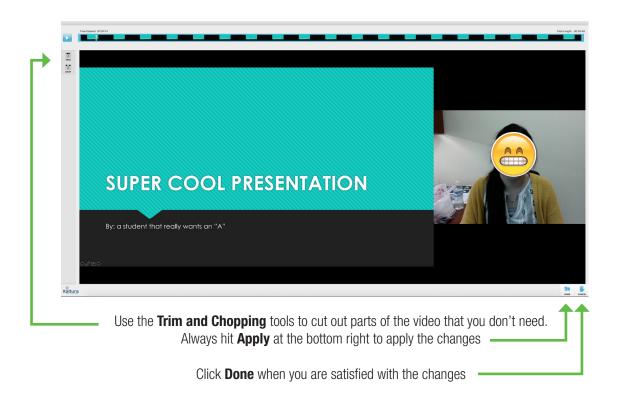
## **CONTROLS**



Note: When using screen capture, you may need to click on the Kaltura icon on your dock/desktop in order to see the video controls.



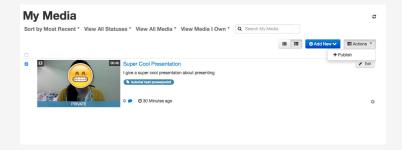
### **EDITING**



# **UPLOADING**



After editing, give your video a title and description and click **Upload** to add it to your **My Media** page (no one will be able to see it but you)



All your uploaded videos will appear on your **My Media** page.