

**March 16, 2012**

**Honorable Miriam Flisser and Trustees  
Village of Scarsdale  
Westchester County  
Scarsdale, New York**

## **RE: 2012-2013 TENTATIVE VILLAGE BUDGET**

Dear Mayor Flisser and Trustees:

Pursuant to section 5-504 of the General Municipal Law and in accordance with the Village Law, the 2012-13 Tentative Budget of the Village of Scarsdale was filed today and represents the sixth year of a period where Village expenditures have not adequately kept pace with rising costs to maintain service levels. From 2007-2008 the Village budgets have risen on average only 3.41% a year. The 2012-2013 tentative expenditures are a 4.1% increase from the current year 2011-2012 adopted budget. Because of little growth in non-tax revenues it recommends a tax rate of \$241.68 per thousand dollars of assessed valuation. Compared to the \$229.09 rate established in 2011-2012, this represents a 5.49% increase year to year. The most significant reasons for this increase are the little to no growth in non-property tax revenues, specifically sales tax, mortgage tax and interest income. This drop off, in conjunction with increased expenditures associated with “non controllables” such as debt service, assessment appeals, health insurance costs, pension costs and contributions to the Library proved to be the factors that drove the amount of the tax rate increase.

Again, it is important to emphasize that the total General Fund Budget for 2012-2013 will represent a six year span (2007-08 to 2012-2013) where the expenditures have only grown at an annual average of 3.41% a year, a circumstance that cannot continue. The increases in the costs for pension, benefits, healthcare, and debt service cannot be sustained without a recovery in the Village non property tax revenues, or the determination will have to be to tax ourselves at greater rate, or to cut the level of services.

Appropriations (gross expenditures and transfers) for the 2012-2013 fiscal year are projected to be \$48,899,129 compared to \$46,955,697 adopted in 2011-2012, an increase of \$1,943,432, or 4.14%. Expenditure increases in the “non controllable” and contractual accounts include \$246,000 (246%) in the transfer to capital; \$266,392 (16%) transfer to the Central Garage; debt services \$281,711, (12.6%); \$91,764 (2.7%) in the contribution to the Library and \$1,164,928 for pension (37%) have all been absorbed in the 2012-2013 tentative budget to the detriment of other expenditures and together total \$2,050,795. These five items in itself are greater than the entire budget increase of \$1,943,432. Pension costs represent a large obligation for the Village and are now at 16.7% of the Village general government payroll and an astounding 24.2% of the Police and Fire payrolls. Future pension contributions are of great concern to the Village. In the last two years the Village pension contribution has grown from \$2,219,916 to a projected \$4,349,212 for 2012-2013, or an astronomical 96%. The Village is largely driven by the expense of salaries, health care, pensions, debt service and other employee benefits which amount to approximately 74% of total expenditures. Summaries of budgets for all funds of the Village appear in Appendices A1 and A2.

If the Board of Trustees adopts this tentative budget as filed, a homeowner in Scarsdale, with an average assessed value of \$23,800, will pay approximately an additional \$299.64 in 2012-2013 for Village government services.

The Village tax bill will account for approximately 17.8% of the total property taxes paid by a resident in Scarsdale during calendar year 2012. The balance consists of Westchester County taxes of approximately 17.95% and the School District of approximately 64.25%.

A public hearing on the Tentative Village Budget will be held at the regular Board of Trustees meeting on April 10, 2012 at 8:00 p.m. Pursuant to New York State Village Law, the Budget must be adopted by May 1, 2012.

## **BUDGET FORMAT**

The Budget presentation has evolved over the years and was formatted and designed for the eventual introduction of performance based measures that would be part of a Village-wide Management System. In the last decade, the small growth of expenditures, the essential freeze on the number of positions and the new property tax levy cap has turned the trend toward a

slimmer and smaller local government to a stark reality. This reality pre-empted any cost/benefits that may be gained from a performance measurement system. The simple overriding goal of this budget is to use the barest of resources to keep the departmental service levels at the same as past years. In short, nearly all efforts are concentrated in maintaining and delivering services to residents such as police, fire, public works, sanitation, building regulation, assessment of property, treatment and delivery of water and project management. Support services are primarily focused on aiding the “line” departments and serving the elected official’s needs. At this time the Village government cannot be reduced any further and be expected to maintain the service levels as in the past. Efforts such as negotiation of performance measures, creating an online system for tracking progress, monthly or quarterly meetings with department heads to discuss progress of performance and the integration of achieving performance measures with a management system that rewards, is not possible with the shrinking resources. All efforts are focused on maintaining the current level of services in spite of the decrease in the number of work years that has occurred in the last three decades, but, yet, to provide a level of services that has increased three fold in 30 years.

In an attempt to make the budget a user friendly document each departmental budget includes a title page with quantitative, organizational data and some milestones. Also included in the Budget document are department summaries by expenditure category, number of positions, division and cost center expenditure breakdowns, comparative spending data, a debt service presentation and a benefit synopsis. The main operating funds are the General, Capital, Water Enterprise, Library, Central Garage and Pool Enterprise and are presented separately in the document with a wide range of supplemental information contained in the appendices A-1 through A-24.

## **OVERVIEW**

### **1. Expenditures and Transfers**

a) **Personal Services salaries only** are the largest category of expense, representing 43.1% of total appropriations and include salaries of all full-time, part-time and temporary employees, overtime and longevity payments pursuant to employee contract agreements and policies. Salaries combined with employee benefits and debt service account for approximately 74% of the entire budget. The total General Fund

appropriation for salaries in the 2012-2013 tentative budget is \$21,052,330 which is down by \$150,378, or 0.7% from the current year, 2011-2012, adopted of \$21,202,708. The decrease is mainly a function of hiring at the lower end of a pay scale due to employees leaving the Village and holding some vacancies and not immediately filling vacancies.

Salaries throughout the budget document are shown at current rates and, if a collective bargaining unit has settled a contract, at the negotiated amount for the new fiscal year. Four labor unions do not have settled contracts for the fiscal year 2012-2013: CSEA Village Hall; CSEA (Library); Teamsters Public Works and the School Crossing Guards. Contracts are in place through May 31, 2013 with the PBA (Police); UFFA (Fire) and the Teamsters Trades. Non Union employee salaries are not decided for 2012-2013.

Wage increases in the tentative budget are approximately in the range of 2% for local government employees and a blended 2.27% for the Police and Fire personnel which is slightly lower than other local governments. It is difficult to make salary comparisons with other local governments strictly based on wage settlements. Many other factors effect the costs for a community including magnitude of benefits, work hours, number of holidays, the degree of contribution to health care, the quality of work place, longevity bonuses and the number of sick and vacation days.

This budget contains a contingency to make the necessary transfers to various departments as settlements are reached but, as in past years, every effort is made to fund a portion of these increased costs through prudent vacancy management.

The following is a summary of the current status of employee contracts:

<b><u>BARGAINING UNIT</u></b>	<b><u>EXPIRES</u></b>	<b><u>STATUS</u></b>
Teamsters (School Guards)	5/31/11	In Negotiation
Teamsters (Public Works)	5/31/12	In Negotiation
Teamster Trades	5/31/13	In Effect
UFFA (Firefighters)	5/31/13	In Effect
CSEA (Library Staff)	5/31/12	In Negotiation
CSEA (Clerical & Technical)	5/31/12	In Negotiation
PBA (Police Officers)	5/31/13	In Effect

In the 2012-13 tentative all funds budget there is a total of 233.65 funded positions or FTE's (full time equivalents). The General Fund has 214.4, a decrease from 223 in 1994. A five year presentation of full-time funded positions is shown in Appendix A-12.

b) **Minor equipment and other expenses** for 2012-2013 are budgeted at \$6,283,052 compared to \$6,176,188 adopted in the current year, representing a \$106,864 increase, or 1.73%. Included in this broad category of expense are items which are generally less than \$10,000, such as supply items, utilities, salt and sand for snow & ice control, maintenance of Village parks and playing fields, recreation costs, maintenance of buildings and equipment, solid waste disposal fees, leaf disposal costs, liability insurance coverage and other contractual services.

c) **Employee benefits** for most full-time Village personnel (excluding Water, Library, Pool and Central Maintenance) are accounted for in the General Fund Non-Departmental section of the budget document (page 76). Cost increases associated with pensions, social security, coverage for workers' compensation, unemployment, health/dental/life insurance and compensated absences for 2012-2013 have increased. These large increases are driving the rising costs of the Scarsdale Village government and if continued may lead to a reduction in the work force and levels of service. The Village's estimated general fund pension costs by the New York State Comptroller for December 2012 is approximately \$4,349,212 and for all funds it is \$5,016,546. In the General Fund alone the annual pension payment for general government employees and for police and fire is up \$1,165,558 or 36.6% and in the last two years it is up \$2,129,296 for an astounding 96%.

d) **Interfund items** The Library transfer for 2012-2013 has increased by \$91,764 or 2.7%. This increase would have been much greater if the Library Board had not applied \$85,000 of its fund balance to mitigate the increase. This amount of fund balance to be used in 2012-2013 may not be replicated in 2013-2014 which will place a greater burden on the Village to make its contribution. The total Village contribution to the Library Budget is \$3,451,759 and makes up 97.3% of all Library revenues not including the application of the \$85,000 in Library Surplus. A transfer of \$10,725 is recommended to the Enterprise Swim Pool Fund to cover a portion of capital improvements made over a decade ago that are attributed to benefit users other than pool patrons. This transfer will end in Fiscal Year 2012-2013.

There is also a \$1,898,168 transfer to the Internal Service Fund which is a \$266,392 increase for the Village share of operating the Village/School Central Maintenance Facility and can mainly be attributed to the cost of oils and fuels. Approximately 40% of all expenses at the Central Facility are charged to the Scarsdale School System for which the Village is reimbursed. A general fund transfer to the Capital Budget is recommended at \$246,000 to be used entirely for road repair, an amount that will be combined with State assistance for roads and Capital fund balances. Varied sources including special funds and grants were included in the Capital Budget which totals \$4,712,250, but only \$1,450,000 of that amount has been awarded at the time of the adoption of this budget. Capital Improvements are discussed later in this message as is the Central Maintenance Facility.

e) **Debt service** for 2012-2013 includes appropriations for the payment of principal and interest on bonds for various public improvements issued in 1992, 1996, 1997, 2001, 2002, 2004, 2007, 2009 and 2011. Currently, the Village has approximately \$17 million in outstanding bonds in all funds which includes the recent rehabilitation of the Supply Field Building, \$1.5 million and the \$11.5 million for the Public Safety Building expansion and rehabilitation. The annual debt service payment for 2012-2013 is \$2,278,026 which is an increase of 17.4% from the 2011-2012 adopted budget. Debt service has increased from \$1,078,744 in 2009-2010 to \$2,278,026 proposed in 2012-13, or approximately 47%. The General Government Capital Plan recommends the borrowing of \$12,280,000 over five years for projects including \$2,415,000 for the Fire Station #1 apparatus floor design and reconstruction; South Fox Meadow drainage project, \$1,700,000; Sheldrake River Drainage project, \$2,300,000; a variety of storm drainage improvements at troubled areas, \$4,505,000 and \$1,000,000 for property reassessment. It is important to note that all projects in the Capital Plan do not make it into the budget and the Village Board will be careful not to overload the debt side of the ledger. The rehabilitation of the Reeves Newsom Pump Station estimated at \$7,556,500 will not impact the General Fund debt service (Appendix A13). The amount of Federal, State and County funding available in the next two years can have a positive impact and avoid some of the need to borrow. We will attempt to continue the strategy to use a blend of taxes, grant funding and special district revenues, a strategy which has already reduced the amount of necessary borrowing, to position the Village favorably for making future long-term capital decisions. A concern that should be raised

is that grants from the State and Federal governments may not be forthcoming should awards be based on Governor Cuomo's effort to merge and consolidate smaller governments. Such an outcome would have a very negative impact on communities such as Scarsdale. The receipt of State and Federal grants are critical for the Village government to remain independent and continue to exercise self governance.

Approximately \$2 million of the existing outstanding debt of \$17 million is supported by revenues from the Water Enterprise Fund, the Pool Enterprise Fund and the Business Improvement District. As a result only \$15 million of the outstanding debt is supported by the property tax. The Capital Budget and Plan through 2016-2017 is a conservative and prudent approach for managing municipal finances that has worked well for the Village over time and should be reviewed annually in terms of capital needs and the desire to maintain property tax stability. Although the Village continues to carry the highest bond rating of AAA, last reviewed by Moody's in September of 2011, the Village debt rating may be impacted by the slow recovery of the 2008 recession; the State cap on the property tax levy; the greater attention to regulation by financial institutions and insurance companies and the closer scrutiny of the rating agencies. The Village's desire to maintain its local decision making authority and independence as a self governing entity will continue to face serious challenges over the next decade. The limited growth in our tax base, severe constraints on property tax rate increases and the repercussions from State and Federal policies to reduce the costs of local government and mitigate the burden of the property tax on homeowners promote efforts for consolidation. In order to successfully manage this challenge the Village must reconcile the competing need for the multi \$ million capital improvements (roads, public safety building, storm sewers, modern fire apparatus, modernization of our three fire stations, building improvements, recreation facility improvements and the acquisition of more open space) with the amount of growth to be tolerated in the Village and the level of property taxes that is acceptable to residents. These competing and sometimes incompatible needs must be addressed as it is essential that growth, property taxation and the desire to remain an independent governmental unit must all be measured in the best interests of the community.

## **2. Revenues**

The 2012-2013 estimates of revenues from sources other than real property taxes including the application of fund balance is \$15,352,034, an increase of approximately \$301,447 from the \$15.1 million adopted in 2011-2012. The imposition of the 2% property tax cap makes non property tax more critical in the overall revenue picture for the Village. The Village Board has agreed to apply \$1,073,000 in fund balance in this budget to limit the growth of the tax rate increase to 5.49%. Further, the Board has expressed an intent to provide more funding for infrastructure rehabilitation, but to avoid having to adopt a tax rate increase beyond the 5.49%, it decided that once the 2011-2012 budget is closed out, should funds be available, it will appropriate additional money for capital needs. Close monitoring of operating expenses, delaying hiring and deferring some supplies and equipment expenses has allowed for end of the year transfers for Capital Projects the past six years which has lessened the burden on subsequent year tax rate increases.

Mortgage tax revenue has dropped dramatically in the past years. In 2006-2007 the revenue was \$2.6 million and for the 2012-2013 year it is estimated at \$1.4 million, a 46% drop. Again the estimate of \$1.4 million for 2012-2013 is slightly above the \$1.38 million for 2011-2012 which, hopefully, may note a slight upward trend. Estimated revenue from interest earnings for 2012-2013 assumes an approximate effective annual yield of less than 1% which is at least 225 basis points lower than the 3.25% achieved in 2007-08. This decrease has greatly impacted the tax rate increase for 2012-2013. In 2007-08 the actual revenue from interest income was \$1,151,195 and for 2012-2013 we can only estimate a mere \$102,000, a tax rate busting drop of 91%.

Westchester County, as required by law, distributes sales tax revenue to towns, villages, schools, and cities within Westchester County that have not enacted their own sales tax. The Village has received over \$36.8 million from sales tax revenues since the inception in 1991. The 2012-2013 budget projects that the sales tax will not grow by any significant amount, and we are looking for it to remain stable at approximately \$2.45 million.

Refer to Pages 79 to 81 for the detail of all General Fund revenues and to Appendix A23 (pie chart) for a percentage breakdown of revenue by major category.



### **3. Assessed Valuation**

As of the filing date of this budget property values in the Village still have not fully recovered from the turndown of 2008 and 2009. The total taxable assessed valuation used in the calculation of the tax rate for this budget decreased by approximately \$462,000 to an estimated \$138,806,033 from the previous year. The taxable assessed value may further decrease when the final calculation of the Village tax rate is made in May of 2012. In the past two years, 2010-2011 and 2011-2012, the Village assessed value has fallen approximately \$3.6 million which equates to approximately \$200 million in market value. This is a drop of approximately 2.5%, from the \$143,033,701 to \$139,396,722. The 2012-2013 budget is being prepared with the projection that the assessed value will fall another 462,000 (market value of approximately \$24.7 million). The number of tax appeals filed by residents in 2009 was 551; in 2010, 757 and in 2011, 592. The large number of filings is an illustration of the impact of the three years of a down economy and housing market. The need to update and verify the property inventory for greater accuracy could not be more apparent. The Village Board has decided to conduct a program to revalue all property in the Village and has provided the resources in the 2012-2013 budget to complete the effort. A revaluation of all property in the Village has not been performed in nearly 50 years. The revaluation will take 18 to 24 months to complete and the new assessments will be ready for the September 2014 permanent tax roll and be in effect for the July 2015 tax bill for the 2015-2016 budget year. A ten year history of taxable assessed valuation is in Appendix A5 of the budget document.

It should be noted that the total taxable assessed value used to set the tax rate for the 2012-2013 budget, \$138,806,033 is subject to some reduction from pending tax certioraris and small claims filings which if significant may increase the tentative tax rate a bit further, or require greater use of the Village fund balance.

### **4. Application of Surplus**

The 2012-2013 Tentative Budget recommends the application of \$1,073,000 of General Fund balance in order to lessen the impact of the tax rate increase. This amount reduces what would be an 8.69% tax rate increase to the proposed 5.497% increase. It is estimated there will be an adequate unreserved and undesignated fund balance in the General Fund as of May 31, 2012 after the application of the \$1,073,000. The Financial Management policy of the Village has been to maintain a fund balance that is approximately 10% to 15% of general fund expenditure levels. This projected amount of Fund Balance is central to maintaining the Village's AAA bond rating and to address any unplanned or emergency situations such as unbudgeted infrastructure repairs, etc. The audited unreserved and undesignated fund balance as of May 31, 2011 was \$6.1 million. The higher level of scrutiny by the Security Exchange Commission (SEC) of financial institutions, insurance companies and the rating agencies, all players involved in the worst recession since the 1930's, is noted by the Village as it seeks to issue additional debt while maintaining its current AAA bond rating. The level of an entity's fund balance is a key element in the rating agency's analyses. In "Other Funds," (e.g., Pool, Capital and Library), there is also the application of surplus to avoid further tax or fee increases. In the Library Fund, the fund balance available at the beginning of 2012-2013 is projected to be approximately \$321,795 of which \$85,000 will be applied to its 2012-2013 budget, again allowing for a lower rate of tax increase. We will continue to evaluate the various service demands and the desire for limited tax rate increases in relationship to maintaining adequate fund balances for each of the operating funds.

## **BUDGET HIGHLIGHTS**

### **Personnel Issues**

The 2012-2013 Tentative Budget provides funds for 233.65 positions in the General Fund. This follows four years in which the Village reduced positions by 4.25 work years. The challenge is to continue to provide the current level of services with the current level of staffing as demands continue to rise. The strategy of delaying the filling of any positions that become vacant during the fiscal year will carry forward to 2012-2013. The tentative budget provides for a very modest salary increase for non-union employees. This group had salaries frozen in 2009-10 and at mid-year in December 2009 the Village Board provided a 2% increase which was equivalent of 1% in real dollars. At the start of the 2010-2011 and 2011-2012 fiscal years 2% was granted. Thus, in the last two years this

employee group received salary increases averaging 1.66% per year. In 2009-2010 five Village bargaining units: PBA, UFFA, CSEA Clerical/Technical, Public Works Teamsters and the CSEA Library were asked to agree to take a 0% salary increase for the year, or give back increases already negotiated in collective bargaining agreements. Of the above five bargaining units the CSEA Library, Firefighters and CSEA Village Hall Employees were not responsive. The Police Union (PBA) agreed to defer the increase that was due to be in effect from June of 2009 to June of 2010 and, subsequently, it agreed to a 1.87% increase for that year. The Public Work's Teamsters Union agreed to a 2.5% give back in fiscal year 2010-2011 with a stipulation that there will not be layoffs in that unit until June 1, 2012. The status of each bargaining unit for 2012-2013 provided under 1(a) Personnel Services of this message.

## **Programs**

The Village Board was able to maintain at least for another year the Human Services Budget appropriations at the same amounts of the current year. The Teen Center is at \$152,500 which will keep the Village contribution of \$87,500, provided the School District continues with its contribution of \$65,000 for 2012-2013. The funding provided by the Village Board shows a level of confidence that continued improvements will be made to the program. The Older Adult Services program managed by Scarsdale Family Counseling Services was unchanged from last year and remains at \$48,875 and the Youth Services Project, also administered by the Scarsdale Family Counseling Service, was held at the 2011-2012 level of \$242,175. This program is also supported by the School District. An appropriation of \$10,500 is provided to fund a part-time coordinator's position for the Scarsdale Meals on Wheels Program. The Village support for the Scarsdale Volunteer Ambulance Corps is now shown as a cost center and the actual expenses by the Village on behalf of SVAC is \$95,100. The amount includes an ambulance lease, fuel, utilities and oxygen cylinder rental costs. The Village also provides in kind support to SVAC with snow removal, landscaping, trash removal and minor repair to vehicles.

## **Capital Improvements**

The Village has the responsibility to maintain the Community's infrastructure which currently carries a fixed asset value of nearly \$100 million. The Village cannot rely on taxing itself to maintain the inventory of infrastructure and it is critical that Federal, State and County

grants continue to be sought and received. A factor for maintaining the multi \$ million infrastructure is to explore various approaches to raise necessary funds which include pay-as-you-go practices, special taxing districts, designation of reserves, use of special reserves, gifts, borrowing and grants. In the past 7 years the Village has aggressively sought and received approximately \$18 million in grants which avoided having to place the payment burden on the local tax rate. Improvements to the Village's basic infrastructure: streets, storm drains, sanitary sewers, buildings and parks proposed for 2012-13 are important for maintaining a high quality of life in the community. Deferring or underfunding projects will have long term negative impacts. Some project deferment will occur out of necessity, but not to the extent that would present long term negative physical or financial impacts. Major projects to be completed or initiated in 2012-2013 are: the approximate \$14.85 million Public Safety Building Renovation and Addition which will be dedicated in the spring of 2012; the Popham Road Bridge project, estimated at \$17.2 million which is now planned to be completed in December of 2012; the projects associated with the South Fox Meadow Drainage basin which is scheduled to start in May of 2012; Road/Pedestrian/Traffic Improvements totaling \$762,000 (additional funding may become available at the close of the 2011-12 fiscal year); \$2.5million for the rehabilitation of Fire Station #1; \$300,000 for various storm drainage projects; \$200,000 for various sanitary sewer projects; an estimated \$2.5 million for the Sheldrake River Storm Drainage Project and \$2.5 million for synthetic turf and restrooms at Crossway Athletic Complex. Funding for the latter two projects is being sought through County grants which at this time is not definite.

## **FEES AND CHARGES**

Certain programs that target smaller segments of residents are supported by fees and not the general property tax. The Village staff analyzed operating costs, dates of previous increases and surveys of other municipalities and made determinations that many existing fees would not require a fee adjustment. The Finance Committee of the Village Board working with staff agreed to increase the annual parking permit at the Christie Place Garage from \$1,250 to \$1,450 per year and the annual permit for the Frieghtway Garage from \$840 to \$890 per year. The Village Board agreed to move forward with an existing provision of the Village Code to tow scofflaws, the revenue from which could not be estimated. There was also an increase in the basic water rate from \$1.85 to \$1.95 per unit. A unit of

water contains 749 gallons. The threshold for imposition of the excess rate and the excess rate itself were kept at the same level and not increased and stays at 3.5 times the base rate per unit 50 units as the threshold per quarter. The Village wide fees and charges were approved by the Village Board on February 28, 2012, by resolution.

### **Recreation Fees**

The Recreation Staff reviewed over 150 programs relative to operating costs, enrollment, competitiveness and compared the fees for each with other municipalities and private programs. Fees dealing with a number of programs including day camps, athletics, fitness, Nature Center and specialty permits for the pool were minimally increased.

The Advisory Council on Parks and Recreation and the Village Board continue to review the Recreation Fee fees to maintain fairness, equity and the proper balance between user fees and property tax revenues to finance programs. The existing policy relative to open enrollment recreation programs that encourage participation vis-à-vis competitive programs continues to be monitored and evaluated as a priority.

### **Village-Wide Fees**

Increases were approved by the Village Board on February 28th for 2012-13. Minor increases were made for various permits in the planning, building, and water departments. As discussed previously annual parking permit fees were increased at the Freightway and Christie Place parking facilities and in the water rate. The Village Board was guided by the premise that fees should accurately reflect the cost to the Village to recover costs of the administration and operation of various programs, thereby reducing the reliance on the property tax.

### **Water Rate**

The Village of Scarsdale receives all potable water from the New York City Water Supply System as a member of the Westchester County Water District #1, along with the cities of Mount Vernon, Yonkers and White Plains. Through Scarsdale's participation in this County District, Village residents pay a County Water Tax which is added to their annual County property tax bill. The Village of Scarsdale also provides potable water under a separate agreement to residents and businesses in the Town of

Eastchester through a district created for that purpose, identified as the Eastchester Water District #1 (EWD1). In addition, the Village provides potable water to 61 individual property owners in the contiguous communities of the Town of Mamaroneck, Town of Greenburgh and City of New Rochelle.

A five-year water rate plan, from 2010-11 through FY 2015-16, has been developed to (i) support the Water Fund Capital Program; (ii) pay the New York City Department of Environmental Protection's (NYCDEP) premium charge for excess water and (iii) the New York State Department of Environmental Conservation's (NYSDEC) water conservation efforts in the upstate watershed. In FY 2012-13, the base water rate is increased from \$1.85 per unit to \$1.95 per unit. Quarterly and monthly accounts were increased at the same rate. The excess water rate was increased from \$6.48 per unit to \$6.83 per unit. The excess rate threshold for resident accounts is 50 units of water per quarter, or 37,450 gallons; for monthly accounts it is 500 units per month, or 374,000 gallons. Monthly accounts are generally for large multifamily buildings most of which are located in Eastchester. As a result of a Federal mandate, the County Water District #1 which includes Scarsdale, White Plains, Mt. Vernon and Yonkers is faced with major and costly improvements to disinfect drinking water. The district must construct an ultraviolet treatment facility to reduce the amount of bacteria in the water, particularly giardia and cryptosporidium. At this time the Federal Environmental Protection Agency is only requiring the disinfectant requirement of the mandate be met, but in the next decade the mandate may be expanded to cover the full treatment of water and require the construction of a water treatment plant at an estimated cost of \$40 million to \$80 million. The County Water District #1, made up of the four above cited communities, is near a decision on the most immediate issue of disinfecting the water through ultraviolet treatment. The tentative plan is to join the New York City ultraviolet treatment plant by connecting the New York City owned Eastview Pumping Station to the Kensico-Bronx pipeline which serves County Water District #1, and the Village of Scarsdale. The cost is estimated to be \$60 million and the County would issue bonds to be paid by the Water District #1 communities over a number of decades. The estimated impact on the county tax for Water District #1 homeowners would be an additional \$94 per year bringing the average current tax from \$512 per year to \$606 per year. This approach would also carry the benefit, should the Federal EPA order full treatment for the New York City water system, of being already connected to a full treatment facility.

## **CAPITAL PLAN FOR 2011-2012**

The Village Capital Budget and Plan is funded through a number of sources: (i) current year General Fund Contribution which for 2012-2013 will be \$246,000 (ii) water fund services charges, \$171,000; (iii) sub-division fees, \$235,000; (iv) PEG access fees, \$55,000; (v) grants; (vi) gifts and donations and (vii) borrowing. Numerous hours and drafts have been prepared in order to arrive at the recommended final Capital Budget and Plan. Attention should be given to the projects listed with a funding category #2, borrowing, since these expenditures will have an impact on the Village's long term debt obligation and future tax rates as previously discussed. Projects in this category should be considered only if future Village Boards are prepared to implement the planned projects and are willing to borrow the funds necessary to finance the projects. These projects remain in the Plan until the Village Board approves the issuance of debt in support of the project, decides on alternative funding sources or abandons the project.

The proposed 2012-13 appropriation for debt service which supports the capital program increases by \$336,626 from \$1,941,400 to \$2,278,028, or 17.34%. The appropriation for debt service has increased from \$1,078,066 in 2009-2010 to \$2,278,028 in 2012-2013, an increase of \$1,199,962 or 111%. Whenever possible, the strategy used in the Capital Plan and Budget is to time new obligations in the debt scheduled when payments of old obligations are retired. The Village's debt service will trend down slightly in 2014-2015 even if the Village Board should give final approvals to the property revaluation project, Fire Station #1 rehabilitation, South Fox Meadow Drainage Project and a small equipment bond issue. Pages 98-113 of the budget document provide a preliminary plan for various capital projects. Village projects are financed by various methodologies which may include earmarking reserves, pay as you go practices, the sale of surplus Village property, Village development transactions, special reserves (sub-division fees), transfers from other governments (Federal, State and County), grants, gifts and borrowing. The overall recommended 2012-2013 Capital Budget totals \$10,283,350 not all of which is funded.

The Capital Budget and Plan provides a comprehensive roadmap for the major investments in the Village's infrastructure that require attention in the long term. Adopting the budget and plan is not a final commitment by the Board of Trustees for any of the projects listed. In many cases additional legislative approvals are needed for borrowing, the award of public works contracts and authorization for grant applications.

## **OTHER ISSUES**

In 2003-04, two underground fuel tanks were relocated to above ground locations at the Central Maintenance Facility to improve monitoring and to avoid potential underground spills. During the relocation a number of unknown, previously abandoned, storage tanks were discovered and removed along with contaminated soil. This unplanned event was completed utilizing fund balances in the Internal Service Fund which are now depleted. The Village continues to test the site for contamination under the auspices of the New York State Department of Environmental Conservation (NYSDEC) and the Westchester County Health Department. Neither agency to date has required the Village to enter into a Consent Agreement which may further obligate the Village to long term cleanup costs. In addition an underground fuel tank at Fire Station #1 has to be removed in the next 3-5 years, but has been deferred since a recent investigation shows no leakage. Also, an underground storage tank at Fire Station #3, under the outdoor patio to the rear, may have to be removed this spring using balances in the Capital Fund. This facility is popular to numerous community organizations and the project cannot be deferred.

The Village and the New York City Water Board settled a four decades long dispute relative to the amount of water used in the Village and the charges for such water. Pursuant to a century old agreement the Village pays for water under two rate structures: "entitlement rate" and "excess rate". After years of litigation, the Court of Appeals upheld New York City's right to unilaterally assess substantial user charges and to establish the criteria used to calculate both the "entitlement rate" and "excess rate". The "excess rate" is defined as the difference of water used in Scarsdale on a per capita basis to the water used per capita in New York City. This "excess rate" represents a 350% premium over the entitlement rate. The settlement requires the Village to undertake water conservation measures and authorizes the Village to move forward with the rehabilitation of the



Ardasley Road and the Reeves Newsom Pump Stations which had been previously been entangled in the dispute.

The modernization of the Ardsley Road Pumping Station was completed at a cost of \$4.1 million and dedicated on December 10, 2011 and has the capacity to pump 4 million gallons of water per day. Design and bid documents for the rehabilitation of the Reeves Newsom Water Supply Station have been prepared and advertised. Once the bids are returned and evaluated the lowest and most qualified firm will be offered contracts and the Village Board will consider authorizing the execution of the general and sub-construction contracts. The total project will cost approximately \$7.6 million including all planning, design, construction and construction management. The construction and related costs for this project estimated to be \$6.3 million will be paid for through borrowing with repayment entirely through revenue generated by the water rate. These two water projects are critical to the Village's ability to provide the infrastructure to deliver potable water to residents over the next four decades. The completion date for the Reeves Newsom Pumping Station is the summer of 2013.

## **SUMMARY REMARKS**

The tentative budget filed today has been carefully developed with many hours of input from Department Heads and the Village Board. It's objectives and course are to control the growth of expenditures; investigate cost effective methods to provide services; develop productivity improvements; obtain revenues from non tax sources, i.e. gifts, grants, user fees and reserves and to carefully address the Village's future capital needs and manage debt obligations. The overall goal in 2012-2013 is primarily to attempt to provide the current level of services at minimal costs (the total budget for the 14 departments has decreased by .32%). The 2012-2013 budget continues the great challenge for minimizing the use of tax revenues; seeking other revenues from the Federal, County, and State governments; exploring user fees, development transactions, special reserves and gifts to support Village needs. The longer term financial position of the Village remains strong and the quality of life, as demonstrated by the level of services to residents, continues to make Scarsdale an extremely desirable place to live.

The Village Treasurer, Mary Lou McClure, devoted many hours in preparing and producing the budget and is recognized for her dedicated service. The Village staff including Stephen M. Pappalardo, Rita Azrelyant, Justin Datino, John Goodwin and Department Heads, have displayed great understanding and tolerance during what turned out to be a nine month budget process due to the imposition of the 2% tax cap on the levy. The Village Board of Trustees performed its due diligence and provided guidance and leadership, always with the public trust in mind, and as usual conducted numerous meetings and contributed many hours deliberating on the key matters and making important choices. The budget cover was prepared by Rita Azrelyant. We look forward to a productive dialogue with the many residents who become involved in the budget process.

Respectfully submitted,

The image shows two handwritten signatures in black ink. On the left is the signature of Alfred A. Gatta, which is stylized with a large, looping 'A' and 'G'. On the right is the signature of Marie Louise McClure, which is more cursive and includes a long horizontal stroke at the end.

Alfred A. Gatta  
Budget Officer

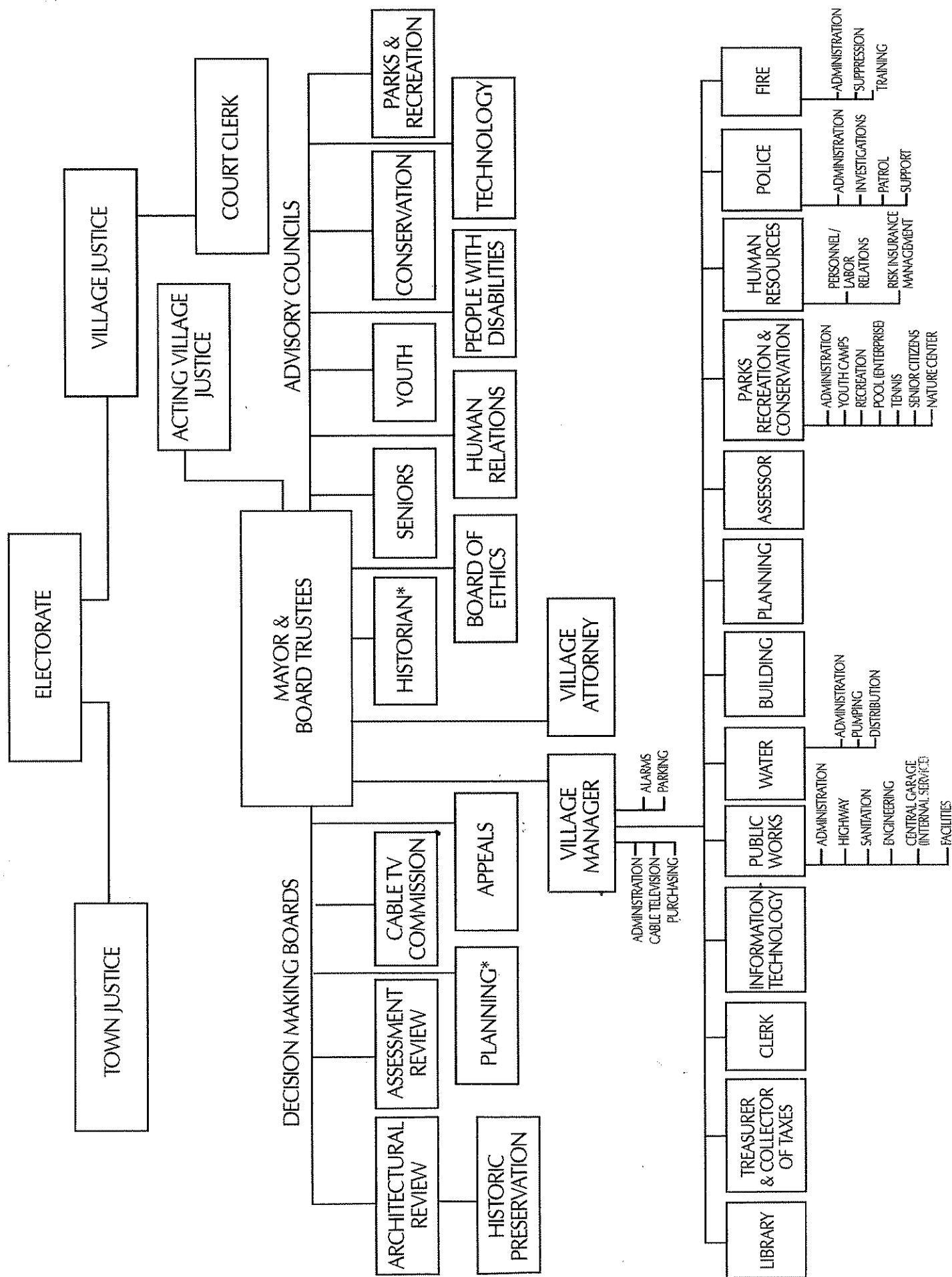
Marie Louise McClure  
Village Treasurer

# VILLAGE OF SCARSDALE 2012-13 BUDGET

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# General Fund

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# VILLAGE COURT

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Village  
Court

Administration

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The Village Justice Court provides a forum through which citizens may seek redress while offering fair treatment to all individuals who come into the judicial process. The Court at all times conducts itself in a professional and courteous manner. The Village Court has jurisdiction over crimes committed within Scarsdale – partial jurisdiction for felonies and complete jurisdiction over misdemeanors, traffic, parking and Village Code Violations. The Court also has jurisdiction over civil actions (including small claims) up to \$3,000, or to \$5,000 when transferred from County or Supreme Court, and all Summary Proceedings (landlord-tenant actions) without limit. When non-English speaking litigants come into the Village Court, certified Court interpreters are supplied. During the year the Court used Spanish, Portuguese and Korean translators as well as a signer. This past fiscal period the Court collected fines and fees totaling \$1,482,738: \$577,382 from parking fines and the balance was a result of Village Code violations and criminal fines. The Court handled 1,836 criminal cases of which 234 were felonies, 44 civil and small claims cases and 1,790 trials.

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## Department Summary

General Fund Village Court	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
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Division Summary					
Administration	424,036	427,636	457,419	441,633	460,473
Department Total	424,036	427,636	457,419	441,633	460,473

Expenditure Categories					
Personal Services	311,134	308,055	328,519	320,073	331,473
Other	112,902	119,581	128,900	121,560	129,000
Department Total	424,036	427,636	457,419	441,633	460,473

## Position Summary

DEPARTMENT Village Court

DIVISIONS	2011-12 Estimated/Modified Salaries			2012-13 Proposed Salaries			Total Salary
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions
<b>Administration</b>							
Village Justice	1	74,365	1	74,365	1	74,365	1
Court Clerk	1	76,235	1	76,235	1	76,235	1
Assistant Court Clerk	1	51,440	1	51,440	1	51,440	1
Assistant Court Clerk	1	46,683	1	46,683	1	46,683	1
Acting Village Justice				15,400			
Part-time Court Officer				14,850			
Temps/Longevity/OT/PT		52,500		41,100			
<b>Department Total</b>	<b>4</b>		<b>4</b>	<b>320,073</b>	<b>4</b>		<b>4</b>
							<b>331,473</b>



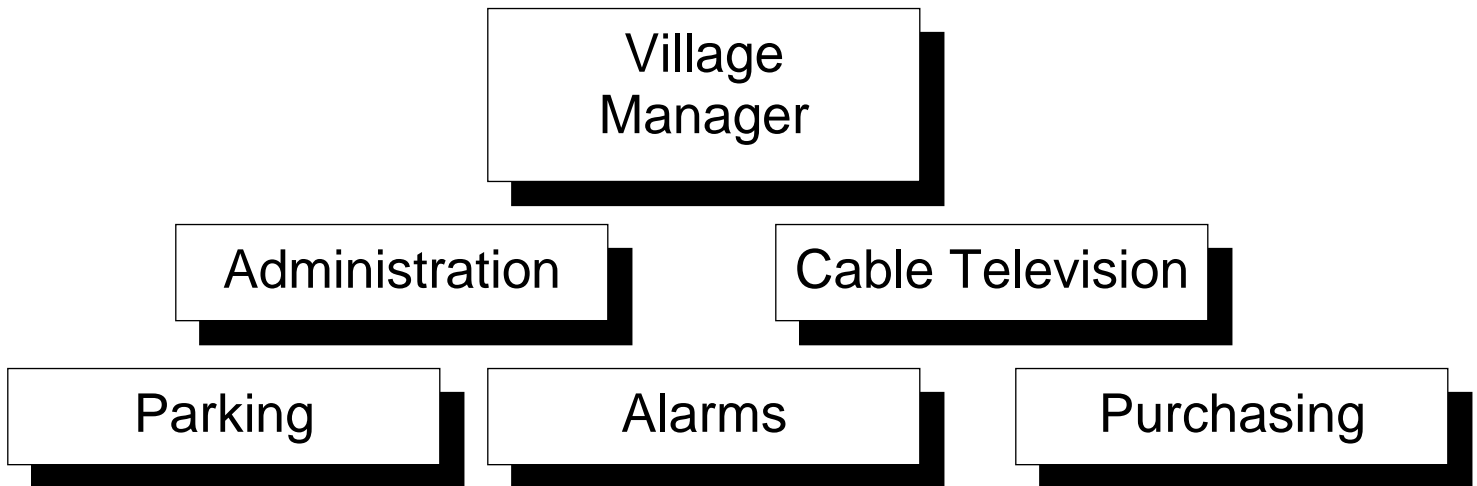
## Division Summary

Village Court Administration	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Administration	290,814	294,757	309,163	293,258	310,858
Judicial	133,222	132,879	148,256	148,375	149,615
Division Total	424,036	427,636	457,419	441,633	460,473
Expenditure Categories					
.100 Personal Services	311,134	308,055	328,519	320,073	331,473
.400 Other	112,902	119,581	128,900	121,560	129,000
Division Total	424,036	427,636	457,419	441,633	460,473
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	825	1,217	2,600	2,500	2,500
.425 Books & Periodicals	913	876	1,500	1,000	1,500
.469 Printing & Forms	1,926	598	4,000	3,800	4,000
.496 Professional Development	1,295	11,826	3,800	3,000	4,000
.499 Contractual Expense	107,943	105,064	117,000	111,260	117,000
Division Total	112,902	119,581	128,900	121,560	129,000

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# VILLAGE MANAGER

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The Village Manager is the Chief Administrative Officer of the Village and is responsible, under the direction of the Mayor and Trustees for planning, reporting, organizing, staffing, coordinating, budgeting, and evaluating all local government activities. All Department Heads report to the Village Manager. The role of the Village Manager is to make recommendations to the Board of Trustees relative to operations, capital planning, budgeting, debt management, and strategic and long-range planning. The Manager's Office consists of five divisions: Administration, Purchasing, Parking, Cable Television, and Alarms. Administration is responsible for the executive and daily management decisions associated with all Village operations. This includes project management of projects such as the Popham Road Bridge, Public Safety Building and Ardsley Road Pumping Station, Reeves Newsome Water Supply Station, and all capital programs. Purchasing includes compliance with General Municipal Law statutes and the Village's Internal Control Policy in the buying of materials and supplies with the best terms and price, reliability and expeditious delivery and coordination with State, County, and school district contracts when possible. The Village also uses online bidding services for the procurement of goods and services. The Parking Division administers the parking management operation of on-street metered parking, short-term and long-term parking, the Freightway and Christie Place Garages and Village parking lots which totals approximately 1,480 public parking spaces. In calendar year 2011, Village Enforcement Personnel issued approximately 19,606 parking citations. The Cable Television Division programs, televises and manages the Government and Public Access channels for Cablevision and Verizon. In fiscal year 2011-2012, a total of 85 cable programs were recorded or produced including Village Board meetings, Committee meetings and other miscellaneous public access shows such as the Scarsdale Forum, League of Women Voters, Scarsdale Bowl Award, etc. The Central Alarm Program issues approximately 3,250 annual permits for home alarm systems in the Village. The Village requires an annual permit for residents that subscribe to a private alarm company at a cost of \$85 per year. The Manager's Office receives approximately 315 e-mails daily with 160 requiring responses. It is estimated that the average amount of time necessary to respond to an email is 10 minutes which equates to the total of 26.67 hours per work day.

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## Department Summary

General Fund Village Manager	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Division Summary					
Administration	509,231	524,495	521,488	524,386	524,686
Central Alarms	47,464	50,418	44,800	48,872	49,993
Cable Television	56,498	68,787	71,250	76,250	78,750
Purchasing	53,722	46,955	53,775	54,730	54,730
Parking	208,203	176,963	258,706	263,365	279,084
Department Total	875,118	867,618	950,019	967,603	987,243
Expenditure Categories					
Personal Services	687,147	698,868	716,369	723,124	720,093
Equipment	68,741	1,113	4,250	9,650	5,900
Other	119,230	167,637	229,400	234,829	261,250
Department Total	875,118	867,618	950,019	967,603	987,243

## Position Summary

DEPARTMENT Village Manager		2011-12 Estimated/Modified Salaries			2012-13 Proposed Salaries			
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Administration</b>								
Village Manager	1	192,207	1	192,207	1	192,207	1	192,207
Deputy Manager	1	160,304	1	160,304	1	160,304	1	160,304
Executive Secretary	1	68,979	1	68,979	1	68,979	1	68,979
Intern Acct Clk/Typist	1	66,999	1	66,999	1	66,999	1	66,999
Temps/Interns				-				-
Unused Vac/Longevity				15,947				15,947
<b>Sub-total</b>	<b>4</b>		<b>4</b>	<b>504,436</b>	<b>4</b>		<b>4</b>	<b>504,436</b>
<b>Central Alarms</b>								
Assistant to Village Manager	1	45,693	1	45,693	1	45,693	1	45,693
Unused Vac/Longevity				800				800
<b>Sub-total</b>	<b>1</b>		<b>1</b>	<b>46,493</b>	<b>1</b>		<b>1</b>	<b>46,493</b>
<b>Purchasing</b>								
Assistant to Village Manager	1	48,730	1	48,730	1	48,730	1	48,730
Unused Vac/Longevity				-				-
<b>Sub-total</b>	<b>1</b>		<b>1</b>	<b>48,730</b>	<b>1</b>		<b>1</b>	<b>48,730</b>
<b>Parking</b>								
Assistant to Village Manager	1	51,479	1	51,479	1	51,479	1	51,479
Meter Repairman	1	42,466	1	42,466	1	42,466	1	42,466
O/T Garage Maint/Cleaning				13,000				10,000
P/T Meter Collection				15,530				15,500
Unused Vac/Longevity				990				989
<b>Sub-total</b>	<b>2</b>		<b>2</b>	<b>123,465</b>	<b>2</b>		<b>2</b>	<b>120,434</b>
<b>Department Total</b>	<b>8</b>		<b>8</b>	<b>723,124</b>	<b>8</b>		<b>8</b>	<b>720,093</b>

## Division Summary

Village Manager Administration	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Administration	509,231	524,495	521,488	524,386	524,686
Division Total	509,231	524,495	521,488	524,386	524,686
Expenditure Categories					
.100 Personal Services	491,655	500,925	498,388	504,436	504,436
.400 Other	17,576	23,570	23,100	19,950	20,250
Division Total	509,231	524,495	521,488	524,386	524,686
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	4,730	3,966	5,000	3,500	3,500
.435 Prof Business Exp	6,272	7,246	8,500	7,950	7,500
.454 Travel	403	-	1,500	1,500	1,500
.458 Supplemental Services	267	5,805	250	500	250
.485 Postage	105	458	350	500	500
.496 Professional Development	5,799	6,095	7,500	6,000	7,000
Division Total	17,576	23,570	23,100	19,950	20,250

## Division Summary

Village Manager Central Alarms	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Central Alarms	47,464	50,418	44,800	48,872	49,993
Division Total	47,464	50,418	44,800	48,872	49,993
Expenditure Categories					
.100 Personal Services	45,138	46,013	40,800	46,493	46,493
.200 Equipment	-	-	250	-	250
.400 Other	2,326	4,405	3,750	2,379	3,250
Division Total	47,464	50,418	44,800	48,872	49,993
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	250	-	250
Division Total	-	-	250	-	250
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	-	-	250	-	250
.449 Miscellaneous Supplies	-	1,662	500	-	250
.485 Postage	2,411	2,743	3,000	2,379	2,750
.499 Contractual Expense	(85)	-	-	-	-
Division Total	2,326	4,405	3,750	2,379	3,250

## Division Summary

Village Manager Cable Television	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Administration	56,498	68,787	71,250	76,250	78,750
Division Total	56,498	68,787	71,250	76,250	78,750
Expenditure Categories					
.200 Equipment	528	1,681	-	-	-
.400 Other	55,970	67,106	71,250	76,250	78,750
Division Total	56,498	68,787	71,250	76,250	78,750
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	528	1,681	-	-	-
Division Total	528	1,681	-	-	-
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	107	57	250	250	250
.460 Repairs To Equipment	-	-	1,000	1,000	1,000
.499 Contractual Expense	55,863	67,049	70,000	75,000	77,500
Division Total	55,970	67,106	71,250	76,250	78,750

## Division Summary

Village Manager Purchasing	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Administration	53,722	46,955	53,775	54,730	54,730
Division Total	53,722	46,955	53,775	54,730	54,730
Expenditure Categories					
.100 Personal Services	52,076	44,312	47,775	48,730	48,730
.400 Other	1,646	2,643	6,000	6,000	6,000
Division Total	53,722	46,955	53,775	54,730	54,730
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	-	-	1,500	1,500	1,500
.435 Prof Business Exp	865	1,245	1,500	1,500	1,500
.454 Travel	-	-	1,000	1,000	1,000
.496 Professional Development	-	-	500	500	500
.499 Contractual Expense	781	1,398	1,500	1,500	1,500
Division Total	1,646	2,643	6,000	6,000	6,000

## Division Summary

Village Manager	2009-10	2010-11	2011-12	2011-12	2012-13
Parking	ACTUAL	ACTUAL	ADOPTED	EST/MOD	PROPOSED
Cost Center Summary					
Administration	61,742	107,639	62,441	90,219	79,969
Christie	-	288	97,655	60,354	82,655
Fac Maint	10,088	2,594	-	10,000	10,000
Freightway	-	-	58,455	39,354	63,155
Meter Repair/Collection	136,373	66,442	-	40,935	6,000
Open Lots	-	-	40,155	22,503	37,305
Division Total	208,203	176,963	258,706	263,365	279,084
Expenditure Categories					
.100 Personal Services	98,278	107,618	129,406	123,465	120,434
.200 Equipment	68,213	(568)	4,000	9,650	5,650
.400 Other	41,712	69,913	125,300	130,250	153,000
Division Total	208,203	176,963	258,706	263,365	279,084
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	68,213	(568)	4,000	9,650	5,650
Division Total	68,213	(568)	4,000	9,650	5,650
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	-	-	60,000	30,500	60,000
.422 Meter & Parking Maint	4,804	10,242	7,000	6,500	4,000
.435 Prof Business Exp	-	1,217	1,500	1,500	1,500
.461 Maint/Repairs to Buildings/Meters	7,495	2,594	21,500	21,500	21,500
.469 Printing & Forms	4,807	2,716	6,500	5,000	5,000
.499 Contractual Expense	24,606	53,144	28,800	65,250	61,000
Division Total	41,712	69,913	125,300	130,250	153,000



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# VILLAGE TREASURER

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graph TD; VT[Village Treasurer] --- A[Administration];
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Village  
Treasurer

Administration

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The Village Treasurer is the chief financial officer for the Village and administers all matters relating to finance and provides periodic reports to the Mayor and Board of Trustees. The Treasurer's Office bills and collects property taxes, water and central alarm charges; receives revenues from departments; processes payroll; administers payables; invests funds; manages debt issues; submits reports to the NYS Comptroller and assists with the preparation of the Village budget. The Village Treasurer is also the Custodian of Taxes for the Town of Scarsdale. The Custodian of Taxes bills and collects the Scarsdale levy of property taxes for Westchester County and the Scarsdale Union Free School District. In calendar year 2011, the Treasurer's Office collected approximately \$33,400,000 in County taxes, \$31,900,000 in Village taxes, and \$113,200,000 in School taxes. Periodic financial reports are provided to the Town Board. The Village and Town financial statements are audited annually by an independent auditing firm. The Treasurer's Office is staffed by the Village Treasurer/Custodian of Taxes, the Deputy Treasurer, one payroll clerk and three clerical personnel. Annually, the Treasurer's Office processes approximately 17,500 property tax bills, 22,700 water bills, 6,000 central alarm bills, 11,900 payroll checks and direct deposits, and 6,000 accounts payable checks. During the spring and summer of 2011, the Treasurer's Office has been working on implementing on-line water payments using ACH clearing. Also, during the course of fiscal 2010-2011, the Treasurer and the Attorney evaluated the contract with the state provider that would be required to process credit card payments. The contract would have resulted in a significant potential liability to the Village. Consequently, the Village is not pursuing the option of accepting credit card payments for taxes at this time.

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## Department Summary

General Fund Treasurer	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
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### Division Summary

Administration	547,945	584,189	614,249	609,106	629,815
Department Total	547,945	584,189	614,249	609,106	629,815

### Expenditure Categories

Personal Services	416,172	441,558	459,524	441,037	460,645
Equipment	2,605	-	-	-	-
Other	129,168	142,631	154,725	168,069	169,170
Department Total	547,945	584,189	614,249	609,106	629,815

## Position Summary

DEPARTMENT      Treasurer

DIVISIONS	2011-12 Estimated/Modified Salaries				2012-13 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Administration</b>								
Village Treasurer	1	135,596	1	135,596	1	135,596	1	135,596
Deputy Treasurer	1	95,490	1	95,490	1	95,490	1	95,490
Staff Asst/Finance	1	64,825	1	64,825	1	64,825	1	64,825
Admin Intern	1	43,753	1	26,012	1	43,753	1	43,753
Payroll Clerk	1	64,333	1	64,333	1	64,333	1	64,333
Junior Accountant	1	43,256	1	43,256	1	43,256	1	43,256
Temporaries/Overtime				5,880				6,500
Unused Vac/Longevity				5,645				6,892
<b>Department Total</b>	<b>6</b>		<b>6</b>	<b>441,037</b>	<b>6</b>		<b>6</b>	<b>460,645</b>

## Division Summary

Treasurer Administration	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Accounts Payable	69,515	69,453	70,076	69,782	71,472
Administration	246,585	263,004	257,763	266,696	269,789
Audit	66,230	69,490	74,825	79,240	74,825
Payroll	70,278	68,366	67,985	69,720	69,720
Taxes	51,247	75,499	95,456	95,106	96,906
Water Billing	44,090	38,377	48,144	28,562	47,103
Division Total	547,945	584,189	614,249	609,106	629,815
Expenditure Categories					
.100 Personal Services	416,172	441,558	459,524	441,037	460,645
.200 Equipment	2,605	-	-	-	-
.400 Other	129,168	142,631	154,725	168,069	169,170
Division Total	547,945	584,189	614,249	609,106	629,815
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	2,605	-	-	-	-
Division Total	2,605	-	-	-	-
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	13,130	4,681	4,050	4,400	4,700
.435 Prof Business Exp	832	1,242	1,500	1,600	1,750
.454 Travel	200	555	300	700	800
.458 Supplemental Services	-	2,995	4,200	2,400	4,200
.460 Repairs To Equipment	470	129	1,100	600	1,100
.469 Printing & Forms	6,253	5,167	9,400	11,207	9,700
.475 Bank Fees	27,579	35,295	47,000	48,707	49,000
.477 Independent Audit	66,230	69,490	74,825	79,240	74,825
.485 Postage	2,466	2,615	3,650	3,150	3,680
.496 Professional Development	1,446	955	2,200	2,300	2,800
.499 Contractual Expense	10,562	19,507	6,500	13,765	16,615
Division Total	129,168	142,631	154,725	168,069	169,170

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# ASSESSOR

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Assessor

Administration

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The Assessor's Office is responsible for the administration, maintenance and automation of the assessment roll upon which the County, Village and School tax levies are based. Assessment administration is governed by NYS Real Property Tax Law, as well as case law, and for the majority of property, this function is performed on the local level. Support, however, is provided, as needed, by the Westchester County Tax Commission, as well as the Office of Real Property Tax Services (ORPTS), which is the State oversight agency in Albany and Newburgh that facilitates the administration of assessments and real property services for State purposes. The primary responsibility of the Assessor is to annually establish new assessments, adjust existing assessments and to defend challenged assessments. Other duties of the Assessor include researching and maintaining vital statistics on all Village property, updating and computer entry of parcel data, building inventory data and digital photos, recording all deed transfers, rescanning of updated property record cards, market research and sales verification, as well as responding to various taxpayer inquiries. Over the last several years, the Assessor and her staff have taken a total of 11,234 photos of various properties within the Village, pertaining to 3,032 individual parcels. Of the total photos taken, 557 photos were added to the database and downloaded to the computerized assessment roll in 2011. In addition to the above, the Assessor prepares the submission of pertinent documentation to ORPTS for the Village's annual residential assessment ratio and equalization rate surveys, as well as processes all exemption applications to determine taxpayer eligibility for the various partial real property tax exemptions. The assessor also is responsible for maintenance of the official Village tax map. On the 2011 final assessment roll, the Village parcel count totaled 5,944, which is a net increase of four parcels. Required annual maintenance of the base tax map, which was digitized in 2006, is ongoing, with digital updates from recent Planning Board-approved subdivisions, mergers and lot-line changes now being facilitated by a relatively new map company/vendor. The assignment of tax-lot identification numbers to new and subdivided parcels is now under the purview of the mapping company, while responsibility remains with the Assessor for making changes to the corresponding addresses, ownership and parcel inventories, as well as reapportionment of the assessments for entry on the assessment roll. The Assessor also works parallel with the Board of assessment Review to resolve complaints on assessments. There were 592 grievance applications filed against the 2011 tentative assessment roll of which 567 constituted residential parcels and 25 constituted commercial parcels. Of those 592 Grievance Day filings, 151 assessments were reduced at the first level of appeal for inclusion on the final assessment roll, which was processed and filed on September 15, 2011. Of the remaining 441 original grievance day filings, 344 grievants subsequently filed a second-level appeal for small claims assessment review and 38 grievants filed a second-level appeal for tax certiorari review to the New York State Supreme Court, or 381 total appeals that are now pending disposition. The Assessor, and in some cases the Village Attorney and special counsel, defend and represent the Village in all small claims assessment review proceedings. The assessor also coordinates with special counsel and expert witnesses in the defense of all tax certiorari claims.

As a result of some of the efforts of the Westchester County Collaborative Assessment Commission (CAC) formed in 2009 and of which the Assessor and Village Manager were active participants, county government sponsored a countywide aerial and street-level photography project and delivered Scarsdale-property photographs in July 2011. The various street-level, parcel-specific photos have already proven to be an invaluable resource in the administration of assessments.

At the request of the Village Board of Trustees, the Assessor and Village Manager, with assistance from ORPTS, prepared a request for proposals for a village-wide property revaluation project, which was issued to ten prospective companies on September 15, 2011. Proposals from two industry firms were subsequently received and reviewed and a contract for village-wide revaluation is currently in preparation. A new position of "appraiser" has been added to this department for 2012/2013 to assist in the resolution and defense of the historically large number of filings by property owners. The cost for this position is offset, somewhat, by a reduction in the contractual accounts for the department. The Village Board has indicated its desire to embark on a village-wide property revaluation and should it agree to move forward with the project, the village capital budget will contain the necessary funds.

## Department Summary

General Fund Assessor	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Division Summary					
Administration	277,923	411,145	384,202	419,153	367,059
Department Total	<u>277,923</u>	<u>411,145</u>	<u>384,202</u>	<u>419,153</u>	<u>367,059</u>
Expenditure Categories					
Personal Services	205,225	216,906	251,002	265,003	293,809
Equipment	777	4,020	-	1,000	1,000
Other	71,921	190,219	133,200	153,150	72,250
Department Total	<u>277,923</u>	<u>411,145</u>	<u>384,202</u>	<u>419,153</u>	<u>367,059</u>

## Position Summary

DEPARTMENT		Assessor						
DIVISIONS	2011-12 Estimated/Modified Salaries				2012-13 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Administration</b>								
Assessor	1	119,133	1	119,133	1	119,133	1	119,133
Appraiser	1	85,000	1	28,050	1	85,000	1	85,000
Assessment Clerk	1	44,164	1	44,164	1	44,164	1	44,164
Administrative Intern	1	37,907	1	37,907	-	39,780	-	-
Sr. Assessment Clerk - PT	0.5	65,789	0.50	33,000	0.65	65,789	0.65	42,763
Overtime/Unused Vacation/Longevity				2,749				2,749
<b>Department Total</b>	<b>4.50</b>		<b>4.5</b>	<b>265,003</b>	<b>3.65</b>		<b>3.65</b>	<b>293,809</b>

## Division Summary

Assessor	2009-10	2010-11	2011-12	2011-12	2012-13
Administration	ACTUAL	ACTUAL	ADOPTED	EST/MOD	PROPOSED
Cost Center Summary					
Administration	239,281	385,095	330,058	369,503	314,552
Tax Certioraris	38,642	26,050	54,144	49,650	52,507
Division Total	277,923	411,145	384,202	419,153	367,059
Expenditure Categories					
.100 Personal Services	205,225	216,906	251,002	265,003	293,809
.200 Equipment	777	4,020	-	1,000	1,000
.400 Other	71,921	190,219	133,200	153,150	72,250
Division Total	277,923	411,145	384,202	419,153	367,059
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	777	4,020	-	1,000	1,000
Division Total	777	4,020	-	1,000	1,000
<b><u>.400 A/C Breakdown</u></b>					
.409 Computer Software	-	-	-	25,150	2,500
.412 Office Supplies	2,583	3,198	3,750	2,500	3,750
.435 Prof Business Exp	3,669	3,346	3,500	3,500	3,500
.454 Travel	82	-	-	-	-
.458 Supplemental Services	30,832	1,128	30,000	15,000	15,000
.459 Program Expenses	-	128,616	78,700	103,250	39,500
.496 Professional Development	(320)	3,224	2,250	2,500	5,000
.499 Contractual	35,075	50,707	15,000	1,250	3,000
Division Total	71,921	190,219	133,200	153,150	72,250

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# VILLAGE CLERK

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Village  
Clerk

Administration

The Village Clerk is responsible for issuing various permits, licenses, and maintaining official records, including the processing of Freedom of Information (FOIL) requests. In calendar year 2011, approximately 175 FOIL requests were received. The Village Clerk also serves as Registrar of Vital Statistics. In calendar year 2011, the Clerk's office issued 1,300 parking permits for Village parking facilities, 357 handicap parking permits, 472 dog licenses, 60 taxi driver licenses, 22 taxi cab licenses, 6 peddler licenses, 2 Birth Certificate transcripts, 149 marriage licenses, 130 marriage transcripts, and 34 death certificates and 553 death transcripts. Each of these items has either increased in number in the past five years or in complexity. Further, the Clerk's office is also the repository of all Notices of Claim which approximate fifty (50) annually and in 2011, approximately 382 SCAR filings.

The Clerk conducts an annual Village election in March, and as Town Clerk, administers a primary election in September and a general election in November. A Presidential Primary will be held on April 24, 2012. The Westchester County Board of Elections has, by statute, assumed responsibility for Federal, State and County elections. The enabling legislation expropriated 22 voting machines owned by the Village with an estimated value of \$50,000, and is now the property of the County. The County, authorized by statute to charge a fee to municipalities to recover the cost of conducting elections imposed a charge to the Village in 2011 of \$13,635; the FY 12/13 budget recommends \$13,950 to cover anticipated charges from Westchester County. The use of the new optical-scan voting machines at each polling location to accommodate people with disabilities in addition to the new voting machines used during the Primary and General Elections has significantly increased the County's election costs. Just in time for the March 2011 Village elections, Governor Cuomo signed Bill A.3093-B (Schimel)/S.3216 (Martins), giving Villages in New York State the option of utilizing the level style voting machines in their Village Elections through March 2012 to save on costs associated with using the new machines. The Clerk utilized the level machines for the March 2011 Village Election and intends to use them again for the 2012 Village Election. The Clerk attends and records all Village Board of Trustees meetings and prepared a total of 500 pages of minutes in 2011. The Clerk's office is the official repository of all Board of Trustees actions. The Village Clerk and the Deputy Village Clerk and a part-time Office Assistant staff this office.

Effective January 1, 2011, the Clerk's office assumed responsibility from the State of New York for dog licensing within the Village of Scarsdale. The Clerk's office is now required to maintain a database of all dogs licensed with the Village of Scarsdale and mail monthly renewals/invoices. These invoices are generated by a program written by the I.T. Department: specifically for this purpose, which significantly saved on costs that would have been incurred using an outside vendor. New Dog Tags have been issued to replace the N.Y.S tags with Scarsdale tags.

## Department Summary

General Fund Village Clerk	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Division Summary					
Administration	191,442	190,982	223,645	223,544	228,214
Department Total	<u>191,442</u>	<u>190,982</u>	<u>223,645</u>	<u>223,544</u>	<u>228,214</u>
Expenditure Categories					
Personal Services	154,050	162,671	187,695	190,944	191,514
Equipment	(752)	1,974	2,500	2,350	2,500
Other	38,144	26,337	33,450	30,250	34,200
Department Total	<u>191,442</u>	<u>190,982</u>	<u>223,645</u>	<u>223,544</u>	<u>228,214</u>

## Position Summary

DEPARTMENT Village Clerk		2011-12 Estimated/Modified Salaries			2012-13 Proposed Salaries			Total Salary
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	
<b>Administration</b>								
Village Clerk	1	87,299	1	87,299	1	87,299	1	87,299
Deputy Clerk	1	59,682	1	59,682	1	59,682	1	59,682
Office Assistant	0.5	28,665	0.5	28,350	0.5	28,665	0.5	28,350
Unused Vac/Longevity				5,125				5,125
Temporaries/Overtime				10,488				11,058
<b>Department Total</b>	<b>2.5</b>		<b>2.5</b>	<b>190,944</b>	<b>2.5</b>		<b>2.5</b>	<b>191,514</b>



## Division Summary

Village Clerk Administration	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Administration	191,442	190,982	223,645	223,544	228,214
Division Total	191,442	190,982	223,645	223,544	228,214
Expenditure Categories					
.100 Personal Services	154,050	162,671	187,695	190,944	191,514
.200 Equipment	(752)	1,974	2,500	2,350	2,500
.400 Other	38,144	26,337	33,450	30,250	34,200
Division Total	191,442	190,982	223,645	223,544	228,214
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	(752)	1,974	2,500	2,350	2,500
Division Total	(752)	1,974	2,500	2,350	2,500
<b><u>.400 A/C Breakdown</u></b>					
.405 Village Code Update	5,762	4,021	5,200	4,676	5,200
.412 Office Supplies	10,000	3,238	2,850	2,844	2,850
.435 Prof Business Exp	730	535	900	685	900
.454 Travel	-	-	1,000	685	1,000
.457 Legal Advertising	2,442	2,384	3,500	2,750	3,500
.486 Village Election	1,025	1,590	4,500	3,125	4,500
.488 Primary/General Election	13,237	13,635	13,200	13,500	13,950
.496 Professional Development	242	100	800	550	800
.499 Contractual Expense	4,706	834	1,500	1,435	1,500
Division Total	38,144	26,337	33,450	30,250	34,200

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# VILLAGE ATTORNEY

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Village  
Attorney

The diagram consists of two white rectangular boxes with black borders, each containing text. The top box is labeled 'Village Attorney' and the bottom box is labeled 'Administration'. Both boxes are positioned on a thick black horizontal bar. To the right of each box, there is a black L-shaped graphic element that extends downwards and to the right, creating a sense of depth or shadow.

Administration

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The Village Attorney is the legal advisor to the Board of Trustees, Village Boards, Committees and Advisory Councils, the Village Manager and other Village officers and employees. The Village Attorney interprets federal, State, and local laws, rules and regulations, and prepares drafts of resolutions, agreements, and local laws. Tort claims brought against the Village are processed by the Village Attorney in cooperation with the Village's insurance carrier. Approximately 40 tort claims are brought against the Village each year. The Village Attorney is responsible for most litigation associated with the Village Land Use Boards, tax matters, tax certiorari and small claims, spending approximately 975 hours preparing for these matters and court appearances. The Village Attorney monitors special counsel retained to represent the Village in environmental, labor, and other specialized areas of law. The Village Attorney also serves as the Village Prosecutor handling violations of the Village Code and the New York State Vehicle and Traffic Law. In calendar year 2011, the Village Attorney's office has appeared and handled prosecuted approximately 103 Village Code violations and has prosecuted 1,790 traffic and parking violations. The Village Attorney is also counsel to the Town of Scarsdale with respect to taxes, finances, elections, and government procedures.

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## Department Summary

General Fund Village Attorney	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Division Summary					
Administration	612,376	444,640	460,723	423,427	468,870
Department Total	<u>612,376</u>	<u>444,640</u>	<u>460,723</u>	<u>423,427</u>	<u>468,870</u>
Expenditure Categories					
Personal Services	164,052	185,197	185,923	192,336	194,620
Equipment	-	-	-	-	7,250
Other	448,324	259,443	274,800	231,091	267,000
Department Total	<u>612,376</u>	<u>444,640</u>	<u>460,723</u>	<u>423,427</u>	<u>468,870</u>

## Position Summary

DEPARTMENT Village Attorney		2011-12 Estimated/Modified Salaries			2012-13 Proposed Salaries			Total Salary
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	
<b>Administration</b>								
Village Attorney	1	129,922	1	129,922	1	129,922	1	129,922
Assistant Attorney	1	61,100	1	58,816	1	61,100	1	61,100
Longevity				1,100				1,100
Unused Vacation				2,498				2,498
<b>Department Total</b>	<b>2</b>		<b>2</b>	<b>192,336</b>	<b>2</b>		<b>2</b>	<b>194,620</b>

## Division Summary

Village Attorney Administration	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Administration	612,376	444,640	460,723	423,427	468,870
Division Total	612,376	444,640	460,723	423,427	468,870
Expenditure Categories					
.100 Personal Services	164,052	185,197	185,923	192,336	194,620
.200 Equipment	-	-	-	-	7,250
.400 Other	448,324	259,443	274,800	231,091	267,000
Division Total	612,376	444,640	460,723	423,427	468,870
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	-	-	7,250
Division Total	-	-	-	-	7,250
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	272	-	300	1,000	500
.425 Books & Periodicals	3,408	15,432	18,000	18,000	18,000
.435 Prof Business Exp	-	1,332	2,500	2,923	4,000
.454 Travel	-	1,539	4,000	4,168	4,500
.458 Supplemental Services	444,644	241,140	250,000	205,000	240,000
Division Total	448,324	259,443	274,800	231,091	267,000

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# HUMAN RESOURCES

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graph TD; HR[Human Resources] --> PLR[Personnel/Labor Relations]; HR --> RIM[Risk/Insurance Management];
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## Human Resources

### Personnel/Labor Relations

### Risk/Insurance Management

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The Human Resources Department is responsible for contract negotiations and labor relations involving seven (7) employee bargaining units as well as the non-union employees. There are 250 full-time and over 500 part-time and temporary Village employees in all funds. This is accomplished through negotiation, contract interpretation, administration of grievances and discipline, coordination with the Westchester County Human Resources Department for all matters involving Civil Service administration, recruitment, management of a self-insured Employee Dental and Vision Program, Employees Assistance Program (EAP), Wellness Program and the coordination of retirement counseling. Approximately fifteen (15) grievances, matters before the Public Employment Relations Board (PERB) and court actions are managed on an annual basis requiring over 600 hours of staff time. During Fiscal Year 2012/13 significant time and resources will be expended on negotiating collective bargaining agreements with the Police Benevolent Association (PBA), International Brotherhood of Teamsters (SCG), International Brotherhood of Teamsters (BC), CSEA (VH), CSEA (L) and efforts continuing with the Uniform Fire Fighters Association (UFFA). Personnel and medically-related files for current and retired employees are maintained and processed by the Human Resources Department.

The Human Resources Director serves as the Village's Risk Manager, which involves the procurement of insurances, both liability and workers' compensation, and the administration of loss prevention, administration of employee safety programs, and investigation and settlement of claims for each. Approximately, fifty (50) claims are filed against the Village annually in which the Human Resources Director must investigate and process for payment or submit to the Village's insurance carrier for defense. The Human Resources Director must also investigate and coordinate the approximately fifty (50) worker's compensation injuries each year. The Human Resources Director also provides analysis in regard to wages/salaries and benefits which comprise approximately 70% of the General Fund budget. The Human Resources Office has been integrally involved in the selection of a new financial/HR software package, the Recreation Management software, the Parking Management software and the implementation of GASB Statement #45, which involves the reporting of the future liability for other post-employment benefits.

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## Department Summary

General Fund Human Resources	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Division Summary					
Personnel/Labor Relations	158,802	171,875	183,347	185,286	187,040
Risk/Insurance Management	83,490	98,362	84,029	84,765	85,543
Department Total	<u>242,292</u>	<u>270,237</u>	<u>267,376</u>	<u>270,051</u>	<u>272,583</u>
Expenditure Categories					
Personal Services	223,873	252,087	220,326	224,369	225,533
Other	18,419	18,150	47,050	45,682	47,050
Department Total	<u>242,292</u>	<u>270,237</u>	<u>267,376</u>	<u>270,051</u>	<u>272,583</u>

## Position Summary

DEPARTMENT Human Resources

DIVISIONS	2011-12 Estimated/Modified Salaries			2012-13 Proposed Salaries			Total Salary
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions
<b><u>Personnel/Labor Relations</u></b>							
Human Resources Director	1	139,703	1	139,703	1	139,703	1
Prsnl Assistant-HR Director	0.25	39,780	-	-	0.25	39,780	-
Part-Time/Temporaries				1,668			
Unused Vac/Longevity				2,687			
<b>Sub-total</b>	<b>1.25</b>		<b>1</b>	<b>144,058</b>	<b>1.25</b>		<b>1</b>
<b><u>Risk/Insurance Management</u></b>							
Senior Steno	1	75,786	1	75,786	1	75,786	1
Prsnl Assistant-Risk Director	0.25	39,780	-	-	0.25	39,780	-
Part-Time/Temporaries				1,668			
Unused Vac/Longevity				2,857			
<b>Sub-total</b>	<b>1.25</b>		<b>1</b>	<b>80,311</b>	<b>1.25</b>		<b>1</b>
<b>Department Total</b>	<b>2.50</b>		<b>2</b>	<b>224,369</b>	<b>2.50</b>		<b>2</b>

## Division Summary

Human Resources Personnel/Labor Relations	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Administration	158,802	171,875	183,347	185,286	187,040
Division Total	158,802	171,875	183,347	185,286	187,040
Expenditure Categories					
.100 Personal Services	142,379	156,684	141,397	144,058	145,090
.400 Other	16,423	15,191	41,950	41,228	41,950
Division Total	158,802	171,875	183,347	185,286	187,040
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	2,221	1,514	2,100	1,996	2,100
.435 Prof Business Exp	200	175	1,500	1,428	1,500
.454 Travel	598	389	1,150	1,086	1,150
.458 Supplemental Services	2,496	2,509	6,000	5,758	6,000
.472 Wellness Program	2,814	2,532	3,500	3,445	3,500
.496 Professional Development	763	1,290	1,200	1,015	1,200
.499 Contractual	7,331	6,782	26,500	26,500	26,500
Division Total	16,423	15,191	41,950	41,228	41,950

## Division Summary

Human Resources Risk/Insurance Management	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Administration	83,490	98,362	84,029	84,765	85,543
Division Total	83,490	98,362	84,029	84,765	85,543
Expenditure Categories					
.100 Personal Services	81,494	95,403	78,929	80,311	80,443
.400 Other	1,996	2,959	5,100	4,454	5,100
Division Total	83,490	98,362	84,029	84,765	85,543
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	819	1,503	1,500	1,215	1,500
.435 Prof Business Exp	-	-	1,200	998	1,200
.454 Travel	414	174	1,300	1,214	1,300
.496 Professional Development	763	1,282	1,100	1,027	1,100
Division Total	1,996	2,959	5,100	4,454	5,100



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# INFORMATION TECHNOLOGY

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A white rectangular box with a black border containing the text "Information Technology". The box is positioned above a thick black L-shaped graphic element that extends to the right and downwards.

Information  
Technology

A white rectangular box with a black border containing the text "Administration". The box is positioned above a thick black L-shaped graphic element that extends to the right and downwards.

Administration

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The Information Technology (I.T.) Department provides technical and administrative support for the use of technology in the operation and management of Village services. Primary applications, such as Finance and Payroll/Human Resources are now processed through New World System's Logos.Net system. This live, browser-based system can be accessed by any one of the Village's 145 personal computers and laptops. Twenty-six (26) Microsoft Windows 2003/2008 servers provide file, web, e-mail, spam and antivirus filtering and interactive online information and transaction services. In FY 2011/12 the I.T. Department has installed two fail-over clusters, one at Village Hall and one at Public Safety, to virtualize the Village's server infrastructure. Presently 10 of the Village's servers have been consolidated to this fault-tolerant, highly available platform. Outsourced email protection has reduced the amount of incoming email to the Village's servers to approximately 20,000 a month. The Village's mail servers store over a million items in 240 mailboxes. The Village's web site receives approximately 11,120 visits every month (December 2011). Network intrusion detection devices, software, firewalls, antivirus and regular cyber-attack drills safeguard Village data from internet hackers. All locations are networked in order to share information. Hardware and software issues are addressed by I.T. for the purpose of integrating data and providing beneficial information throughout the organization to assist management in decision making. In FY 2011/12, the I.T. Department maintained custom modifications to existing software, and upgraded a number of desktops and servers. The I.T. department completed a major upgrade to the Village's E.R.P. system. The department completed a change in phone service for the Public Safety building to Lightpath hosted VoIP (voice over internet protocol) that will result in substantial savings. To assist Public Safety in the move back to renovated headquarters, the I.T. Department installed a new switching infrastructure to support high-speed data access. In the closing months of the fiscal year, the I.T. Department will upgrade Public Safety's wireless infrastructure to an Enterprise-grade system covering the building and parking lot to facilitate mobile data access.

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## Department Summary

General Fund Information Technology	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Division Summary					
Information Technology	504,329	525,391	533,559	535,860	535,860
Department Total	<u>504,329</u>	<u>525,391</u>	<u>533,559</u>	<u>535,860</u>	<u>535,860</u>
Expenditure Categories					
Personal Services	197,172	172,103	172,559	174,860	174,860
Equipment	13,665	17,976	17,500	17,500	17,500
Other	293,492	335,312	343,500	343,500	343,500
Department Total	<u>504,329</u>	<u>525,391</u>	<u>533,559</u>	<u>535,860</u>	<u>535,860</u>

## Position Summary

DEPARTMENT Information Technology

DIVISIONS	2011-12 Estimated/Modified Salaries				2012-13 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Information Technology</b>								
IT Director	1	117,448	1	117,448	1	117,448	1	117,448
Jr. Network Specialist	1	53,312	1	53,312	1	53,312	1	53,312
Administrative Intern	0.5	39,780	-	-	0.5	39,780	-	-
Overtime/Longevity				4,100				
<b>Department Total</b>	<u>2.5</u>		<u>2.0</u>	<u>174,860</u>	<u>2.5</u>		<u>2</u>	<u>174,860</u>

## Division Summary

Information Technology	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Administration	58,292	59,573	63,623	64,774	64,774
Hardware Support	304,077	331,132	272,718	273,293	273,293
Software Support	141,960	134,686	197,218	197,793	197,793
Division Total	504,329	525,391	533,559	535,860	535,860
Expenditure Categories					
.100 Personal Services	197,172	172,103	172,559	174,860	174,860
.200 Equipment	13,665	17,976	17,500	17,500	17,500
.400 Other	293,492	335,312	343,500	343,500	343,500
Division Total	504,329	525,391	533,559	535,860	535,860
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	13,665	17,976	17,500	17,500	17,500
Division Total	13,665	17,976	17,500	17,500	17,500
<b><u>.400 A/C Breakdown</u></b>					
.408 Computer Supplies	824	2,311	2,000	2,000	2,000
.409 Personal Comp Software	9,526	9,852	12,000	12,000	12,000
.412 Office Supplies	1,628	1,228	3,000	3,000	3,000
.435 Prof Business Exp	-	-	600	600	600
.450 Telecommunications Services	208,874	240,215	180,000	180,000	180,000
.454 Travel	-	-	2,200	2,200	2,200
.496 Professional Development	-	-	1,200	1,200	1,200
.499 Contractual Expense	72,640	81,706	142,500	142,500	142,500
Division Total	293,492	335,312	343,500	343,500	343,500

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# PLANNING DEPARTMENT

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Planning  
Department

Administration

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The Planning Department oversees land use and development in the Village in conjunction with the Assessment, Engineering, and Building Departments. The Planning Department provides staff support to the Board of Appeals and the Planning Board, arranges training for Board members, ensures compliance with state environmental regulations, and reviews and updates local regulations as zoning and land use needs require. During the 2010-11 fiscal year, the Board of Appeals considered 47 cases: granted 24 variance requests, denied 6, and approved 9 Special Use Permits for swimming pools. The Planning Board reviewed 26 applications during the 2010-11 fiscal year and granted 7 wetlands permits, 8 non-residential site plans; 4 special use permits and made 3 recommendations to the Village Board. The Planning Department and Planning Board play a significant role in balancing the growth of the Village's total taxable property value while preserving neighborhood character and maintaining open space.

The Planning Department assists the Village Board of Trustees on various issues including long-range planning for the Village Center and Village-Wide zoning and development. The Planning Board made a favorable recommendation regarding a zoning amendment relaxing off street parking requirements in the Village Center. Additionally, the Planning Department manages outside consultants for the Planning Board in its analysis of individual applications and zoning amendments. The Village Planner serves as the Village Environmental Officer and liaison to Westchester Advisory Councils #7 (Bronx River Watershed), and the Long Island Sound Watershed Intermunicipal Council (LISWIC).

## Department Summary

General Fund Planning	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Division Summary					
Administration	178,655	197,470	202,181	206,706	206,706
Department Total	<u>178,655</u>	<u>197,470</u>	<u>202,181</u>	<u>206,706</u>	<u>206,706</u>
Expenditure Categories					
Personal Services	171,224	180,612	179,981	183,506	183,506
Other	7,431	16,858	22,200	23,200	23,200
Department Total	<u>178,655</u>	<u>197,470</u>	<u>202,181</u>	<u>206,706</u>	<u>206,706</u>

## Position Summary

DEPARTMENT	Planning							
DIVISIONS	2011-12 Estimated/Modified Salaries				2012-13 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Administration</b>								
Planner	1	114,498	1	114,498	1	114,498	1	114,498
Senior Steno	1	62,308	1	62,308	1	62,308	1	62,308
Unused Vac/Longevity				5,200				5,200
Temporaries/Overtime				1,500				1,500
<b>Department Total</b>	<u>2</u>		<u>2</u>	<u>183,506</u>	<u>2</u>		<u>2</u>	<u>183,506</u>

## Division Summary

Planning Administration	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Administration	178,655	197,470	202,181	206,706	206,706
Division Total	178,655	197,470	202,181	206,706	206,706
Expenditure Categories					
.100 Personal Services	171,224	180,612	179,981	183,506	183,506
.400 Other	7,431	16,858	22,200	23,200	23,200
Division Total	178,655	197,470	202,181	206,706	206,706
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	1,056	1,077	1,200	1,200	1,200
.435 Prof Business Exp	328	1,016	1,000	1,000	1,000
.454 Travel	549	610	1,000	1,000	1,000
.458 Supplemental Services	2,626	8,958	15,000	15,000	15,000
.480 Dues & Subscriptions	927	1,007	1,000	1,000	1,000
.496 Professional Development	115	2,213	2,000	2,000	2,000
.499 Contractual Expense	1,830	1,977	1,000	2,000	2,000
Division Total	7,431	16,858	22,200	23,200	23,200

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# PUBLIC WORKS DEPARTMENT

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Public Works  
Department

Administration

Highway

Sanitation

Engineering

\* Central Garage

Facilities

\* Budget for this division displayed in Internal Service Fund.

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# **PUBLIC WORKS DEPARTMENT**

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The Department of Public Works is responsible for the overall operation and maintenance of the Village's public works infrastructure. The department employs a total of 66 people among three operating divisions, Highway, Sanitation and Facilities Maintenance, and two support divisions, Administration and Engineering. The Highway Division provides traditional public works functions including snow and ice control on the 91 miles of roads and 25 miles of walkways, collection of approximately 13,000,000 lbs. of Fall leaves, maintenance and repair of 81 miles of sanitary sewers, street sweeping services and the bi-annual cleaning of the Village's 2,023 storm sewer catch basins. The Sanitation Division collects approximately 10,000 tons of solid waste annually, 9,000 tons of organics, 500 tons of co-mingled recyclables and 2,000 tons of newspapers. The Facilities Maintenance Division performs necessary repairs and preventative maintenance to the Village's 10 primary facilities and numerous ancillary structures under Village ownership, including 3 miles of public stormwater courses and conveyance systems and assists the Engineering Division with the Village's annual road resurfacing program of approximately 1 - 2 miles by installing 3,000 – 4,000 linear feet of granite curbstones on these roads prior to paving. The Department of Public Works also supervises the Central Maintenance Facility, which provides the maintenance and repair of the Village fleet of trucks (Public Works, Recreation, Fire, Police, and Water), vehicles and equipment totaling approximately 325, and the Scarsdale Board of Education school buses, automotive fleet, and ancillary equipment totaling approximately 170. The Department of Public Works also provides administrative and technical support and direction to the Water, Building and Recreation Departments, as well as other departments as necessary. The Department of Public Works is also responsible for project management associated with the Village's annual capital improvement program.

In addition, over the past 5 years, the Department of Public Works has increased its workload by adding functions, tasks and operations including: in-house rather than contractor cleaning and jetting of approximately 300 catch basins annually, for a cost savings of approximately \$15,000; street cleaning of residential streets completed bi-annually instead of annually; increased routine inspections of critical drainage inlets/outlets to curb potential flooding hazards and repair stormwater utility structures before storm events; annual maintenance and repair of large sections of downtown bluestone sidewalk; an increase of approximately 1,000 linear feet reset and installation of new granite curbing; administration and inspection of Tree Removal permits on private property – 94 permits in 2011, 112 in 2010; and in 2011, provided over 750 hours of assistance in repairs and other maintenance issues to the Public Safety Building project, at a cost savings of approximately \$40,000. Also with the new addition of the Christie Place Garage, the DPW has instituted in-house maintenance of weekly floor sweeping/scrubbing and quarterly power washing, as well as annual lighting and painting repairs. The Village Center sidewalks are also swept and cleaned in-house, where traditionally an outside vendor was employed. This overall increase workload has been accomplished without increasing labor, while providing the other essential services to the community.



## Department Summary

General Fund Public Works	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Division Summary					
Administration	399,997	421,568	394,614	401,007	401,007
Engineer	225,562	202,749	320,344	324,969	325,894
Facilities Maintenance	990,632	1,054,227	1,116,123	1,219,837	1,183,137
Highway	2,760,965	2,892,946	3,086,084	3,139,804	3,162,065
Sanitation	2,060,495	2,059,635	2,327,075	2,299,341	2,286,345
Department Total	<u>6,437,651</u>	<u>6,631,125</u>	<u>7,244,240</u>	<u>7,384,958</u>	<u>7,358,448</u>
Expenditure Categories					
Personal Services	4,659,770	4,739,754	5,193,190	5,323,284	5,294,098
Equipment	24,234	63,053	57,000	57,827	62,000
Other	1,753,647	1,828,318	1,994,050	2,003,847	2,002,350
Department Total	<u>6,437,651</u>	<u>6,631,125</u>	<u>7,244,240</u>	<u>7,384,958</u>	<u>7,358,448</u>

## Position Summary

DEPARTMENT		Public Works							
DIVISIONS		2011-12 Estimated/Modified Salaries				2012-13 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary	
<b>Administration</b>									
Superintendent of Public Work	1	139,852	1	139,852	1	139,852	1	139,852	
Project Manager	1	103,535	1	103,535	1	103,535	1	103,535	
Deputy Superintendent	1	76,500	1	76,500	1	76,500	1	76,500	
Senior Office Assistant PW	1	47,568	1	47,568	1	47,568	1	47,568	
Temporaries/Overtime				5,000				5,000	
Unused Vac/Longevity				7,952				7,952	
<b>Sub-total</b>	<b>4</b>		<b>4</b>	<b>380,407</b>	<b>4</b>		<b>4</b>	<b>380,407</b>	
<b>Engineer</b>									
Village Engineer	0.5	126,640	0.5	63,320	0.5	126,640	0.5	63,320	
Jr Civil Engineer	1	94,120	1.0	94,120	1	94,120	1.0	94,120	
Drafter	1	73,769	1.0	73,769	1	73,769	1.0	73,769	
Engineering Aide	1	53,313	1.0	53,313	1	53,313	1.0	53,313	
Temporaries				25,600				25,600	
Unused Vac/Longevity				6,372				7,272	
<b>Sub-total</b>	<b>3.5</b>		<b>3.5</b>	<b>316,494</b>	<b>3.5</b>		<b>3.5</b>	<b>317,394</b>	
<b>Facilities Maintenance</b>									
Maintenance Foreman	1	85,490	1	85,490	1	85,490	1	85,490	
Maintenance Laborer	1	57,880	1	68,817	1	65,000	1	65,000	
Maintenance Laborer	1	60,283	1	69,756	1	65,000	1	65,000	
Maintenance Laborer	1	63,036	1	72,734	1	65,000	1	65,000	
Laborer	1	57,783	1	63,184	1	60,120	1	60,120	
Laborer	1	57,783	1	63,150	1	60,120	1	60,120	
Laborer	1	57,783	1	59,794	1	60,120	1	60,120	
Laborer	1	57,783	1	64,532	1	60,120	1	60,120	
Caretaker	1	33,187	1	33,187	1	33,187	1	33,187	
Custodial Aide	1	37,036	1	37,036	1	37,036	1	37,036	
Temporaries/Overtime				66,000				66,000	
Unused Vac/Longevity				10,744				10,944	
<b>Sub-total</b>	<b>10</b>		<b>10</b>	<b>694,424</b>	<b>10</b>		<b>10</b>	<b>668,137</b>	

## Position Summary

DEPARTMENT Public Works (Continued)

DIVISIONS	2011-12 Estimated/Modified Salaries				2012-13 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Highway</b>								
General Foreman	1	86,830	1	86,830	1	86,830	1	86,830
Assistant Foreman	1	82,102	1	82,102	1	82,102	1	82,102
Motor Equipt Operator IA	1	72,182	1	71,560	1	72,182	1	72,182
Tree Trimmer	2	68,965	2	136,740	2	68,965	2	137,930
Motor Equipt Operator I	6	68,965	6	477,240	6	68,965	6	413,790
Maintenance Mechanic (Signs)	2	68,965	2	136,740	2	68,965	2	137,930
Motor Equipt Operator I (Laborer)	5	63,540	5	314,950	5	63,540	5	317,700
Laborer	1	50,804	1	50,804	1	55,500	1	55,500
Laborer	2	35,000	2	70,000	2	42,500	2	85,000
Laborer		35,000		17,500	1	42,500	1	42,500
On Call				19,500				19,500
Out of Title				51,400				51,400
Temporaries/Overtime				476,000				486,500
Longevity				26,502				26,601
<b>Sub-total</b>	<b>21</b>		<b>21</b>	<b>2,017,868</b>	<b>22</b>		<b>22</b>	<b>2,015,465</b>
<b>Sanitation</b>								
General Foreman	1	86,830	1	86,830	1	86,830	1	86,830
Assistant Foreman	1	82,102	1	82,102	1	82,102	1	82,102
Intermediate Acct Clerk	1	43,520	1	43,520	1	43,520	1	43,520
Motor Equipt Operator I	6	68,965	6	410,220	6	68,965	6	413,790
Sanitation Worker (Scooter)	11	65,895	11	718,575	11	68,965	11	724,845
Sanitation Worker (Scooter)	1	65,895	1	14,760	-	-	-	-
MEO Equivalent (Laborer)	6	61,220	6	377,820	6	63,540	6	381,240
Temporaries/Overtime				100,500				100,500
Longevity				37,729				37,829
Out of Title				42,035				42,039
<b>Sub-total</b>	<b>27</b>		<b>27</b>	<b>1,914,091</b>	<b>26</b>			<b>1,912,695</b>
<b>Department Total</b>	<b>65.5</b>		<b>65.5</b>	<b>5,323,284</b>	<b>65.5</b>			<b>5,294,098</b>

## Division Summary

Public Works Administration	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Administration	399,997	421,568	394,614	401,007	401,007
Division Total	399,997	421,568	394,614	401,007	401,007
Expenditure Categories					
.100 Personal Services	388,164	410,900	374,014	380,407	380,407
.400 Other	11,833	10,668	20,600	20,600	20,600
Division Total	399,997	421,568	394,614	401,007	401,007
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	886	2,415	2,500	2,500	2,500
.431 Food Supplies	1,975	1,964	2,000	2,000	2,000
.435 Prof Business Exp	2,064	90	2,000	2,000	2,000
.454 Travel	15	1,500	1,500	1,500	1,500
.455 Travel (Local)	-	171	200	200	200
.469 Printing & Forms	-	695	700	700	700
.480 Dues & Subscriptions	1,380	1,738	1,700	1,700	1,700
.496 Professional Development	445	796	1,000	1,000	1,000
.499 Contractual Expense	5,068	1,299	9,000	9,000	9,000
Division Total	11,833	10,668	20,600	20,600	20,600

## Division Summary

Public Works Engineer	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
<b>Cost Center Summary</b>					
Administration	38,752	34,955	59,630	61,506	62,431
Construction	39,578	34,601	58,027	58,552	58,552
Permits & Inspections	45,800	43,642	48,643	49,322	49,322
Planning Board	7,881	2,188	25,744	25,992	25,992
Project Development	43,811	42,253	60,121	60,615	60,615
Pavement Management	49,740	45,110	68,179	68,982	68,982
Division Total	225,562	202,749	320,344	324,969	325,894
<b>Expenditure Categories</b>					
.100 Personal Services	223,734	197,572	312,444	316,494	317,394
.200 Equipment	-	2,000	2,000	2,000	2,000
.400 Other	1,828	3,177	5,900	6,475	6,500
Division Total	225,562	202,749	320,344	324,969	325,894
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	2,000	2,000	2,000	2,000
Division Total	-	2,000	2,000	2,000	2,000
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	95	1,316	1,000	1,000	1,000
.435 Prof Business Exp	948	160	400	495	400
.454 Travel	207	-	1,500	1,500	1,500
.458 Supplemental Services	-	-	-	-	-
.469 Printing & Forms	253	395	400	880	1,000
.480 Dues & Subscriptions	325	325	600	600	600
.496 Professional Development	-	40	1,000	1,000	1,000
.499 Contractual Expense	-	941	1,000	1,000	1,000
Division Total	1,828	3,177	5,900	6,475	6,500

## Division Summary

Public Works Facilities Maintenance	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
<b>Cost Center Summary</b>					
Administration	340,184	326,713	381,806	376,001	366,316
New Construction	133,957	221,456	212,200	249,244	241,503
Emergency Repairs	218,529	200,161	219,569	256,627	245,921
Custodial Support	120,697	117,762	92,154	101,151	98,121
Facilities Support	177,265	188,135	210,394	236,814	231,276
Division Total	990,632	1,054,227	1,116,123	1,219,837	1,183,137
<b>Expenditure Categories</b>					
.100 Personal Services	553,219	597,465	593,623	694,424	668,137
.200 Equipment	5,802	3,044	6,500	7,200	6,500
.400 Other	431,611	453,718	516,000	518,213	508,500
Division Total	990,632	1,054,227	1,116,123	1,219,837	1,183,137
<b><u>.200 A/C Breakdown</u></b>					
.21 Office Equipment	699	-	3,000	3,700	3,000
.22 Furniture & Fixtures	4,632	1,396	2,000	2,000	2,000
.23 Maintenance Equipment	471	1,648	1,500	1,500	1,500
Division Total	5,802	3,044	6,500	7,200	6,500
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	232,274	248,301	270,000	270,000	270,000
.412 Office Supplies	12,858	13,541	13,000	13,000	13,000
.414 Maint Supplies	9,824	10,678	9,000	9,000	9,000
.419 Tools & Hardware	2,550	1,155	3,000	3,000	3,000
.438 Fuel, Heating	3,823	3,545	15,000	6,000	6,000
.443 Electrical Supplies	-	1,101	1,000	1,000	-
.446 Construction Supplies	31,102	41,626	50,000	52,028	51,000
.452 Painting	-	-	-	-	-
.456 Equipment Rental	19,008	9,746	10,000	10,000	10,000
.458 Supplemental Services	-	-	-	-	-
.460 Repairs to Equipment	149	-	500	500	500
.461 Repairs to Buildings	25,968	26,334	22,000	22,000	22,000
.485 Postage	27,085	24,850	30,000	30,000	30,000
.495 HVAC System Maint	24,785	22,531	31,500	31,500	33,000
.499 Contractual Expense	42,185	50,310	61,000	70,185	61,000
Division Total	431,611	453,718	516,000	518,213	508,500

## Division Summary

Public Works Highway	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
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### Cost Center Summary

Administration	188,207	194,165	239,823	243,531	243,631
Leaf Collection/Disposal	786,120	775,434	679,942	675,468	701,728
Park Maintenance	162,461	173,247	178,433	209,008	186,885
Sanitary Sewers	151,118	161,501	174,355	177,052	178,488
Shade Trees	218,618	175,049	263,303	246,745	251,100
Snow Removal	639,823	755,915	734,123	756,579	769,401
Street Cleaning	2,044	3,721	15,000	16,317	15,000
Storm Drains	130,337	197,506	196,127	202,936	205,593
Street Lights	172,249	188,149	269,980	247,780	256,091
Street Maintenance	309,988	268,259	334,998	364,388	354,148
Division Total	2,760,965	2,892,946	3,086,084	3,139,804	3,162,065

### Expenditure Categories

.100 Personal Services	1,770,813	1,757,025	1,950,284	2,017,868	2,015,465
.200 Equipment	18,432	58,009	45,000	45,127	50,000
.400 Other	971,720	1,077,912	1,090,800	1,076,809	1,096,600
Division Total	2,760,965	2,892,946	3,086,084	3,139,804	3,162,065

### .200 A/C Breakdown

.20 Equipment	18,432	58,009	45,000	45,127	50,000
Division Total	18,432	58,009	45,000	45,127	50,000

### .400 A/C Breakdown

.411 Light & Power (Street Lights)	159,587	176,546	217,200	195,000	200,000
.412 Office Supplies	2,929	3,019	2,500	2,500	2,500
.419 Tools & Hardware	22,243	12,233	22,500	22,500	22,500
.421 Uniforms	458	442	600	600	600
.423 Pipe & Fittings	13,593	11,676	14,000	14,007	14,000
.430 Street Maint Supplies	322,663	349,491	315,000	317,200	330,000
.435 Prof Business Exp	135	385	500	500	500
.443 Electrical Supplies	12,663	10,928	17,000	17,000	20,000
.444 Seed, Fertilizer	3,152	3,000	3,000	3,000	3,000
.445 Shrubs & Trees	22,101	14,252	18,000	18,000	18,000
.446 Construction Supplies	2,334	5,415	4,000	4,000	4,000
.454 Travel	-	-	500	500	500
.458 Supplemental Services	154,702	148,212	166,000	166,000	166,000
.462 Equipment Supplies	60,972	69,330	61,500	61,500	61,500
.468 Street Signs & Materials	20,849	31,866	20,000	20,000	20,000
.480 Dues & Subscriptions	-	-	500	500	500
.483 Care of Trees	89,271	71,550	80,000	80,000	80,000
.496 Professional Development	-	-	500	500	500
.499 Contractual Expense	84,068	169,567	147,500	153,502	152,500
Division Total	971,720	1,077,912	1,090,800	1,076,809	1,096,600

## Division Summary

Public Works Sanitation	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
<b>Cost Center Summary</b>					
Administration	52,182	53,883	137,808	137,346	137,448
Garbage	1,526,806	1,550,315	1,601,321	1,553,049	1,554,422
Recycling	341,235	306,352	477,396	498,396	483,158
Special	1,033	3,534	12,509	12,509	12,510
Support	139,239	145,551	98,041	98,041	98,807
Division Total	2,060,495	2,059,635	2,327,075	2,299,341	2,286,345
<b>Expenditure Categories</b>					
.100 Personal Services	1,723,840	1,776,792	1,962,825	1,914,091	1,912,695
.200 Equipment	-	-	3,500	3,500	3,500
.400 Other	336,655	282,843	360,750	381,750	370,150
Division Total	2,060,495	2,059,635	2,327,075	2,299,341	2,286,345
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	3,500	3,500	3,500
Division Total	-	-	3,500	3,500	3,500
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	247	1,479	1,250	1,250	1,250
.419 Tools & Hardware	620	3,304	4,500	4,500	4,500
.437 Maint of Grounds	-	-	-	-	-
.448 Waste Disposal Fees	195,794	189,982	210,000	210,000	216,400
.454 Travel	150	150	500	500	500
.458 Supplemental Services	1,300	-	1,500	1,500	1,500
.460 Repairs to Equipment	232	652	1,000	1,000	1,000
.461 Repairs to Buildings	685	2,095	1,000	1,000	1,000
.462 Equipment Supplies	7,277	5,109	7,000	7,000	7,000
.497 Recycling	113,800	67,456	114,000	135,000	117,000
.499 Contractual Expense	16,550	12,616	20,000	20,000	20,000
Division Total	336,655	282,843	360,750	381,750	370,150

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# POLICE DEPARTMENT

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Police  
Department

Administration

Investigations

Patrol

Support



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## POLICE DEPARTMENT

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The Police Department protects the lives and property of people in Scarsdale by enforcing the laws of the Village and New York State. The Department fulfills its mission by engendering and maintaining a feeling of security in the Village, reducing the opportunities for criminal activity through crime reduction strategies, identifying, apprehending and prosecuting offenders, recovering and returning property and providing related services. The Police Department's divisions are Administration, Investigations, Patrol, and Support. **ADMINISTRATION** manages the strategic allocation of resources to provide the most effective and efficient police services, which includes such activities as budgeting, procurement, facilities maintenance and records management. **INVESTIGATIONS** processes evidence relating to crimes against persons and property, performs crime analysis tasks, and coordinates youth and senior programs. During the past calendar year the Investigations Section was assigned 346 cases for follow up, of which 178 were closed through investigation or arrest. The most significant case of the year involved a group assault against three residents that occurred at the Scarsdale Train Station. The investigation led to the arrest of seven individuals on assault charges. The Investigation Section also investigated a home repair scam perpetrated on a 92 year old resident who was taken to a bank to withdraw cash to pay a contractor for work that was never done. Detectives arrested the contractor for grand larceny after an investigation. The Investigation Section met all seven of its goals and objectives in 2011. **PATROL** operates on a twenty-four hour basis utilizing a fleet of ten patrol vehicles, 7 specially outfitted bicycles, 2 motorcycles, 1 undercover vehicle and an Incident Command vehicle equipped with desks, communications equipment, computers, maps and generators. Patrol responds to emergency calls for service, operates the communications system, conducts school crossing and animal control operations and is responsible for emergency planning and coordination. In the past calendar year Patrol responded to approximately 14,123 calls for service and fielded thousands of informational requests and calls for general assistance. The Patrol Section met or exceeded seven of its nine goals and objectives in 2011 and accomplished the following: received an extremely high rating in the annual Citizen's Assessment of Police Services survey, maintained low levels of incidents of burglary and auto theft, made 24 DWI arrests and issued 100 "quality of life"/alcohol related summonses, 19,606 parking and 3,522 moving citations. The motorcycle was used by our enforcement squad personnel to address traffic issues and during ceremonial details such as the Memorial Day Parade. The Incident Command Vehicle was deployed more than 12 times in 2011 for training purposes and special events where it served as a mobile command post. The **SUPPORT SERVICES SECTION** is responsible for the administration of the National and State Accreditation Programs, the scheduling and training of all personnel, and the maintenance of all existing information technology applications and equipment as well as the implementation of new systems within the Police Department. The Support Services Section met eight of its ten goals and objectives in 2011, which included the relocation of equipment and personnel back into renovated Public Safety HQ without any interruptions in services to the public. The Support Services Section is preparing for the department's 7<sup>th</sup> National Accreditation Onsite Inspection which will take place in the spring of 2012.

## Department Summary

General Fund Police	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Division Summary					
Administration	346,349	352,263	399,660	405,930	411,537
Investigations	468,761	419,877	523,685	384,884	535,663
Patrol	4,654,220	4,698,740	4,930,784	4,851,152	4,971,602
Support	398,454	412,344	435,281	433,118	298,863
Department Total	<u>5,867,784</u>	<u>5,883,224</u>	<u>6,289,410</u>	<u>6,075,084</u>	<u>6,217,665</u>
Expenditure Categories					
Personal Services	5,698,195	5,684,253	6,013,695	5,800,969	5,923,050
Equipment	31,426	43,407	47,150	47,150	47,650
Other	138,163	155,564	228,565	226,965	246,965
Department Total	<u>5,867,784</u>	<u>5,883,224</u>	<u>6,289,410</u>	<u>6,075,084</u>	<u>6,217,665</u>

## Position Summary

DEPARTMENT      Police		2011-12 Estimated/Modified Salaries			2012-13 Proposed Salaries			Total
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Salary
<b>Administration</b>								
Chief of Police	1	155,597	1	155,597	1	159,759	1	159,759
Office Manager	1	69,817	1	69,817	1	69,817	1	69,817
Jr Admin Asst	1	46,915	1	46,915	1	46,915	1	46,915
Temporaries				45,000				46,000
Overtime				2,500				2,500
Holiday Pay				7,779				7,987
Unused Vac/Longevity				12,822				13,059
<b>Sub-total</b>	<b>3</b>		<b>3</b>	<b>340,430</b>	<b>3</b>		<b>3</b>	<b>346,037</b>
<b>Investigations</b>								
Lieutenant	-	123,144	-	-	1	126,438	1	126,438
Patrolman Detective	3	101,775	3	305,325	3	104,477	3	313,431
Overtime				34,000				34,000
Holiday Pay				15,266				21,994
Unused Vac/Longevity				16,728				26,235
<b>Sub-total</b>	<b>3</b>		<b>3</b>	<b>371,319</b>	<b>4</b>		<b>4</b>	<b>522,098</b>
<b>Patrol</b>								
Captain	1	137,922	1	137,922	1	141,611	1	141,611
Lieutenant	1	123,144	1	123,144	1	126,438	1	126,438
Sergeant	10	108,942	10	1,089,420	10	111,856	10	1,118,560
Patrol Officer	18	95,564	18	1,720,152	17	98,119	17	1,668,023
Patrol Officer	0.6	95,564	0.6	57,338	-	-	-	-
Patrol Officer	0.6	95,564	0.6	57,338	-	-	-	-
Patrol Officer	4	55,553	4	222,212	4	71,443	4	285,772
Patrol Officer	0.4	67,782	0.4	27,113	1	77,283	1	77,283
Patrol Officer	0.4	40,000	0.4	16,000	1	49,501	1	49,501
Patrol Officer	-	-	-	-	2	53,891	2	107,782
Patrol Officer	2	40,000	2	-	1	40,000	1	40,000
Parking Enforcement Officer	1	51,771	1	51,771	1	37,500	1	37,500
Animal Warden/PEO	1	46,362	1	46,362	1	46,362	1	46,362
Switchboard/Dispatch	1	32,948	1	32,948	1	32,948	1	32,948
Switchboard Part-time		10,000		10,000		10,000		10,000
Police Aides		-		35,000	-	-	-	35,000
Traffic Enforcement Officer	1	38,811	1	38,811	1	38,811	1	38,811
School Crossing Guards				218,950				189,000
Overtime				391,500				361,500
Overtime Reimbursed				124,800				124,800
Holiday Pay				179,750				187,271
Unused Vac/Longevity				131,571				133,890
<b>Sub-total</b>	<b>42</b>		<b>42</b>	<b>4,712,102</b>	<b>42</b>		<b>42</b>	<b>4,812,052</b>

## Position Summary

DEPARTMENT      Police

DIVISIONS	2011-12 Estimated/Modified Salaries			2012-13 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Funded Salary	Total Salary
<b>Support</b>							
Lieutenant	1	123,144	1	123,144	-	-	-
Sergeant	1	108,942	1	108,942	1	111,856	111,856
Patrolman	1	95,564	1	95,564	1	98,119	98,119
Overtime				12,800			10,800
Holiday Pay				16,382			10,500
Unused Vac/Longevity				20,286			11,588
<b>Sub-total</b>	<b>3</b>		<b>3</b>	<b>377,118</b>	<b>2</b>	<b>2</b>	<b>242,863</b>
<b>Department Total</b>	<b>51</b>		<b>51</b>	<b>5,800,969</b>	<b>51</b>	<b>51</b>	<b>5,923,050</b>

## Division Summary

Police Administration	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Chief of Police	169,087	177,318	185,683	191,953	196,560
Maintenance	24,442	23,423	31,250	31,250	32,250
Records Management	152,820	151,523	182,727	182,727	182,727
Division Total	346,349	352,264	399,660	405,930	411,537
Expenditure Categories					
.100 Personal Services	310,904	318,363	334,160	340,430	346,037
.200 Equipment	1,026	-	1,500	1,500	1,500
.400 Other	34,419	33,901	64,000	64,000	64,000
Division Total	346,349	352,264	399,660	405,930	411,537
<b><u>.200 A/C Breakdown</u></b>					
.21 Office Equipment	1,026	-	1,500	1,500	1,500
Division Total	1,026	-	1,500	1,500	1,500
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	2,323	4,337	6,600	6,600	6,600
.414 Maint Supplies	6,198	4,508	6,900	6,900	6,900
.421 Uniforms	550	550	700	700	700
.426 Special Dept Supplies	2,114	2,496	2,900	2,900	2,900
.435 Prof Business Exp	3,436	4,366	4,400	4,400	4,400
.454 Travel	1,791	3,500	10,000	10,000	10,000
.456 Equipment Rental	-	-	5,150	5,150	5,150
.460 Repairs to Equipment	1,219	1,434	2,400	2,400	2,400
.461 Repairs to Buildings	8,361	7,073	8,000	8,000	8,000
.469 Printing & Forms	2,505	2,457	3,100	3,100	3,100
.474 Traffic Signals	4,990	1,105	4,000	4,000	4,000
.496 Professional Development	800	1,844	5,000	5,000	5,000
.499 Contractual Expense	132	231	4,850	4,850	4,850
Division Total	34,419	33,901	64,000	64,000	64,000

## Division Summary

Police Investigations	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Investigations	363,538	355,454	401,471	262,658	410,476
Youth & Adult Services	105,223	64,423	122,214	122,226	125,187
Division Total	468,761	419,877	523,685	384,884	535,663
Expenditure Categories					
.100 Personal Services	459,243	411,802	510,120	371,319	522,098
.200 Equipment	4,228	3,350	5,650	5,650	5,650
.400 Other	5,290	4,725	7,915	7,915	7,915
Division Total	468,761	419,877	523,685	384,884	535,663
<b><u>.200 A/C Breakdown</u></b>					
.21 Office Equipment	-	-	750	750	750
.22 Furniture & Fixtures	367	440	800	800	800
.24 Photo Equipment	3,861	2,910	4,100	4,100	4,100
Division Total	4,228	3,350	5,650	5,650	5,650
<b><u>.400 A/C Breakdown</u></b>					
.421 Uniforms	2,200	2,200	2,650	2,650	2,650
.435 Prof Business Exp	556	634	1,015	1,015	1,015
.456 Equipment Rental	-	-	350	350	350
.460 Repairs to Equipment	-	-	200	200	200
.496 Professional Development	1,053	1,268	2,150	2,150	2,150
.499 Contractual Expense	1,481	623	1,550	1,550	1,550
Division Total	5,290	4,725	7,915	7,915	7,915

## Division Summary

Police Patrol	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Police Aides	27,648	31,287	35,550	35,550	35,550
Bicycle Patrol	93,384	103,445	113,748	113,759	116,452
Communications	8,868	33,676	65,757	65,748	65,748
Parking & Animal Control	145,363	146,248	112,673	112,673	100,462
Patrol	4,152,676	4,160,558	4,321,977	4,231,707	4,403,249
Traffic Enforcement	172	1,742	42,411	42,411	42,411
Crossing Guards	226,109	221,784	238,668	238,668	207,730
Division Total	4,654,220	4,698,740	4,930,784	4,840,516	4,971,602
Expenditure Categories					
.100 Personal Services	4,568,788	4,581,985	4,791,734	4,712,102	4,812,052
.200 Equipment	19,088	32,756	32,300	32,300	32,800
.400 Other	66,344	83,999	106,750	106,750	126,750
Division Total	4,654,220	4,698,740	4,930,784	4,851,152	4,971,602
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	(1,921)	3,975	-	-	-
.22 Furniture & Fixtures	(393)	2,564	3,600	3,600	3,600
.24 Photo Equipment	21,402	26,217	28,700	28,700	29,200
Division Total	19,088	32,756	32,300	32,300	32,800
<b><u>.400 A/C Breakdown</u></b>					
.421 Uniforms	8,211	28,934	16,650	16,650	36,650
.426 Special Dept Supplies	8,837	12,479	14,000	14,000	14,000
.435 Prof Business Exp	90	-	400	400	400
.436 Radio Repairs	1,822	908	2,200	2,200	2,200
.456 Equipment Rental	-	-	1,200	1,200	1,200
.460 Repairs to Equipment	610	120	1,300	1,300	1,300
.469 Printing & Forms	5,697	3,000	6,400	6,400	6,400
.492 Sch Guards Car Allow	9,000	9,685	10,500	10,500	10,500
.496 Professional Development	1,374	85	1,300	1,300	1,300
.499 Contractual Expense	30,703	28,788	52,800	52,800	52,800
Division Total	66,344	83,999	106,750	106,750	126,750

## Division Summary

Police Support	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
<b>Cost Center Summary</b>					
Accreditation	108,869	114,891	117,755	117,567	73,080
Information Technology	165,636	167,197	184,669	184,484	139,203
Training	123,949	130,255	132,857	131,067	86,580
Division Total	398,454	412,343	435,281	433,118	298,863
<b>Expenditure Categories</b>					
.100 Personal Services	359,260	372,103	377,681	377,118	242,863
.200 Equipment	7,084	7,301	7,700	7,700	7,700
.400 Other	32,110	32,939	49,900	48,300	48,300
Division Total	398,454	412,343	435,281	433,118	298,863
<b><u>.200 A/C Breakdown</u></b>					
.21 Office Equipment	7,084	7,301	7,700	7,700	7,700
.24 Photo Equipment	-	-	-	-	-
Division Total	7,084	7,301	7,700	7,700	7,700
<b><u>.400 A/C Breakdown</u></b>					
.426 Special Dept Supplies	16,646	15,330	18,000	18,000	18,000
.435 Prof Business Exp	300	1,779	2,000	2,000	2,000
.460 Repairs to Equipment	989	319	3,000	3,000	3,000
.496 Professional Development	725	3,091	6,000	6,000	6,000
.499 Contractual Expense	13,450	12,420	20,900	19,300	19,300
Division Total	32,110	32,939	49,900	48,300	48,300

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# FIRE DEPARTMENT

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Fire  
Department

Administration

Suppression

Training



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## **FIRE DEPARTMENT**

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The Fire Department provides emergency fire, rescue and hazardous condition stabilization services for the Village and its residents. The protection of life and property is accomplished by engendering and maintaining a feeling of security in the community, reducing the incidents of fire through fire education and prevention strategies, identifying and prosecuting arson related crime, and providing related services. During calendar year 2011 the Fire Department responded to a total of 1,726 alarms. Of these, 113 were considered actual fires, 126 were rescues, 419 were hazardous conditions requiring Fire Department intervention and 336 were non-emergency service calls. The remainder of alarms was divided among automatic fire alarms, motor vehicle accidents, refuse/brush fires, and false alarms caused by system malfunction. The average response time for the Fire Department responding to an emergency situation is approximately 3 - 4 minutes. This excellent response time along with other factors has kept the Scarsdale Fire Department's Insurance Service Organizations (ISO) rating the highest in Westchester County and among the top 10% in New York State. The improvements to the Ardsley Road Pump Station and planned improvements to the Reeves Newsom Water Supply Station will continue to place the Village in a favorable position for future ISO reviews.

The Fire Department's three divisions are Administration, Suppression, and Training. Administration provides the overall management of the Department, including scheduling, procurement, fire safety inspections, fire prevention, and record keeping. Suppression operates the Village's three firehouses and eleven vehicles, and responds to emergency calls for service. Training serves to ensure that career and volunteer firefighters are cognizant of current New York State and national standards of performance and maintain the necessary skills to meet those criteria. In total, the Department's career staff of 47 uniformed members devoted over 17,500 hours to training in calendar year 2011, including many critical and specialized subjects such as hazardous material mitigation, weapons of mass destruction, rescue of trapped firefighters, trench and confined space rescue, safe driving tactics for emergency vehicles, physical conditioning and strength training, CPR, and other firefighting tactics and strategies. The Department's volunteer firefighters participated in monthly training sessions here in the Village and in numerous specialized training sessions at the Westchester County Department of Emergency Services in Valhalla. A major thrust of the Training division is the fire education/prevention effort, which involves community outreach through school visits, fire prevention fairs and publications.

The major renovation/expansion of the Public Safety Building was completed in the fall of 2011, and all Fire Department personnel relocated out of the temporary housing at the Central Maintenance Facility on Ramsey Road and back into the Public Safety Building on October 28, 2011.

## Department Summary

General Fund Fire Department	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Division Summary					
Administration	542,849	547,301	573,934	576,500	583,131
Suppression Operations	4,503,229	4,547,000	4,748,386	4,698,112	4,682,801
Training	182,202	169,840	219,868	219,868	218,745
Department Total	<u>5,228,280</u>	<u>5,264,141</u>	<u>5,542,188</u>	<u>5,494,480</u>	<u>5,484,677</u>
Expenditure Categories					
Personal Services	5,063,867	5,074,316	5,166,215	5,118,507	5,108,827
Equipment	14,658	42,649	57,000	57,000	57,000
Other	149,755	147,176	318,973	318,973	318,850
Department Total	<u>5,228,280</u>	<u>5,264,141</u>	<u>5,542,188</u>	<u>5,494,480</u>	<u>5,484,677</u>

## Position Summary

DEPARTMENT Fire Department		2011-12 Estimated/Modified Salaries			2012-13 Proposed Salaries			
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b><u>Administration</u></b>								
Fire Chief	1	149,276	1	149,276	1	149,276	1	149,276
Fire Captain - Staff	1	107,565	1	107,565	1	107,565	1	107,565
Fire Captain - Schedule	1	107,565	1	107,565	1	107,565	1	107,565
Interm Acct Clerk/Typ	1	49,580	1	49,580	1	49,580	1	49,580
Fire Inspector	1	74,285	1	74,285	1	74,285	1	74,285
Temporary Clerk		2,100		-		2,100		2,100
Overtime				11,000				11,000
Holiday Pay				21,023				21,023
Sick Leave Pay				3,000				3,000
Unused Vac/Longevity				15,206				19,737
<b>Sub-total</b>	<b>5</b>		<b>5</b>	<b>538,500</b>	<b>5</b>		<b>5</b>	<b>545,131</b>
<b><u>Suppression Operations</u></b>								
Fire Captain	4	107,565	4	430,260	4	107,565	4	430,260
Fire Fighter	33	84,035	33	2,773,155	32	84,035	32	2,689,120
Fire Fighter	0.3	84,035	0.3	28,012	-	84,035	-	-
Fire Fighter	1	75,381	1	75,381	-	75,381	-	-
Fire Fighter	2	67,820	2	135,640	2	79,981	2	159,962
Fire Fighter	1	48,816	1	48,816	1	61,623	1	61,623
Fire Fighter	1	44,547	1	44,547	1	57,354	1	57,354
Fire Fighter	-	32,807	-	-	1	41,345	1	41,345
Fire Fighter	0.7	32,807	0.7	21,871	2	32,807	2	65,614
Fire Fighter (207a)	-	48,075	-	48,075	-	48,075	-	48,075
Fire Fighter (207a)	-	2,553	-	2,553	-	2,553	-	2,553
Overtime				570,000				600,000
Holiday Pay				207,399				208,729
Sick Leave Pay				8,000				8,000
Unused Vac/Longevity				51,403				56,166
<b>Sub-total</b>	<b>43</b>		<b>43</b>	<b>4,445,112</b>	<b>43</b>		<b>43</b>	<b>4,428,801</b>
<b><u>Training</u></b>								
Fire Captain	1	107,565	1	107,565	1	107,565	1	107,565
Overtime				14,500				14,500
Holiday Pay				6,206				6,206
Sick Leave Pay				1,000				1,000
Unused Vac/Longevity				5,624				5,624
<b>Sub-total</b>	<b>1</b>		<b>1</b>	<b>134,895</b>	<b>1</b>		<b>1</b>	<b>134,895</b>
<b>Department Total</b>	<b>49</b>		<b>49</b>	<b>5,118,507</b>	<b>49</b>		<b>49</b>	<b>5,108,827</b>

## Division Summary

Fire Department Administration	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
<b>Cost Center Summary</b>					
Administration	369,093	376,689	388,709	392,775	395,803
Records Management	47,931	49,351	58,133	56,633	58,133
Scheduling	125,825	121,261	127,092	127,092	129,195
Division Total	542,849	547,301	573,934	576,500	583,131
<b>Expenditure Categories</b>					
.100 Personal Services	526,451	530,635	535,934	538,500	545,131
.200 Equipment	2,347	5,958	6,000	6,000	6,000
.400 Other	14,051	10,708	32,000	32,000	32,000
Division Total	542,849	547,301	573,934	576,500	583,131
<b><u>.200 A/C Breakdown</u></b>					
.21 Office Equipment	2,347	5,958	6,000	6,000	6,000
Division Total	2,347	5,958	6,000	6,000	6,000
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	1,633	979	3,000	3,000	3,000
.413 Auto Supplies	126	-	500	500	500
.435 Prof Business Exp	2,767	3,587	4,300	4,300	4,300
.449 Miscellaneous Supplies	340	1,055	1,300	1,300	1,300
.454 Travel	3,556	2,030	5,500	5,500	5,500
.460 Repairs to Equipment	152	-	1,500	1,500	1,500
.461 Repairs to Buildings	801	466	2,500	2,500	2,500
.469 Printing & Forms	1,631	792	1,900	1,900	1,900
.496 Professional Development	1,574	325	7,500	7,500	7,500
.499 Contractual Expense	1,471	1,474	4,000	4,000	4,000
Division Total	14,051	10,708	32,000	32,000	32,000

## Division Summary

Fire Department	2009-10	2010-11	2011-12	2011-12	2012-13
Suppression Operations	ACTUAL	ACTUAL	ADOPTED	EST/MOD	PROPOSED
Cost Center Summary					
Suppression Operations	4,503,229	4,547,000	4,748,386	4,698,112	4,682,801
Division Total	4,503,229	4,547,000	4,748,386	4,698,112	4,682,801
Expenditure Categories					
.100 Personal Services	4,403,284	4,406,669	4,495,386	4,445,112	4,428,801
.200 Equipment	7,662	33,471	44,000	44,000	44,000
.400 Other	92,283	106,860	209,000	209,000	210,000
Division Total	4,503,229	4,547,000	4,748,386	4,698,112	4,682,801
<b><u>.200 A/C Breakdown</u></b>					
.21 Office Equipment	1,599	2,472	4,000	4,000	4,000
.25 Fire Equipment	6,063	30,999	40,000	40,000	40,000
Division Total	7,662	33,471	44,000	44,000	44,000
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	21	395	1,400	1,400	1,400
.413 Auto Supplies	212	75	1,000	1,000	1,000
.420 Hose & Tools	13,015	10,234	30,000	30,000	30,000
.421 Uniforms	5,024	30,225	44,000	44,000	44,000
.435 Prof Business Exp	832	1,203	2,000	2,000	2,000
.436 Radio Repairs	6,602	3,186	6,000	6,000	6,000
.449 Miscellaneous Supplies	6,771	8,527	11,000	11,000	11,000
.452 Painting	9,995	4,285	11,000	11,000	11,000
.454 Travel	1,770	510	2,000	2,000	2,000
.460 Repairs to Equipment	5,415	14,607	31,000	31,000	31,000
.461 Repairs to Buildings	15,581	13,164	22,000	22,000	22,000
.469 Printing & Forms	1,226	1,035	1,600	1,600	1,600
.496 Professional Development	3,445	1,051	9,000	9,000	10,000
.499 Contractual Expense	22,374	18,363	37,000	37,000	37,000
Division Total	92,283	106,860	209,000	209,000	210,000

## Division Summary

Fire Department Training	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Career	131,211	131,691	142,845	142,845	142,845
Volunteer	50,991	38,149	77,023	77,023	75,900
Division Total	182,202	169,840	219,868	219,868	218,745
Expenditure Categories					
.100 Personal Services	134,132	137,012	134,895	134,895	134,895
.200 Equipment	4,649	3,220	7,000	7,000	7,000
.400 Other	43,421	29,608	77,973	77,973	76,850
Division Total	182,202	169,840	219,868	219,868	218,745
<b><u>.200 A/C Breakdown</u></b>					
.21 Office Equipment	464	895	1,000	1,000	1,000
.25 Fire Equipment	4,185	2,325	6,000	6,000	6,000
Division Total	4,649	3,220	7,000	7,000	7,000
<b><u>.400 A/C Breakdown</u></b>					
.401 Equip & Train Exp Vol Co #1	9,360	8,088	14,341	14,341	12,300
.402 Equip & Train Exp Vol Co #2	9,643	6,871	14,341	14,341	12,300
.403 Equip & Train Exp Vol Co #3	12,067	3,390	14,341	14,341	12,300
.412 Office Supplies	119	211	600	600	600
.413 Auto Supplies	130	-	200	200	200
.435 Prof Business Exp	183	75	750	750	750
.436 Radio Repairs	762	191	4,700	4,700	4,700
.449 Miscellaneous Supplies	512	1,646	2,900	2,900	2,900
.454 Travel	250	515	2,000	2,000	2,000
.460 Repairs to Equipment	182	-	500	500	500
.461 Repairs to Buildings	61	-	3,000	3,000	3,000
.469 Printing & Forms	-	114	300	300	300
.496 Professional Development	1,417	2,457	6,000	6,000	11,000
.499 Contractual Expense	8,735	6,050	14,000	14,000	14,000
Division Total	43,421	29,608	77,973	77,973	76,850

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# BUILDING DEPARTMENT

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Building  
Department

Administration

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## BUILDING DEPARTMENT

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The Building Department, along with the Engineering, Planning and Assessment Departments, coordinates community development. All applications pertaining to land use in the Village are submitted to the Building Department and forwarded to the appropriate Land Use Board or Committee, i.e. Board of Architectural Review, Board of Appeals, Planning Board or Committee on Historic Preservation, for consideration. The Building Department reviews plans for conformance with applicable provisions of the Village Code and the New York State Building and Residential Codes. The Building Department issues various building permits for new construction, alterations, additions and renovations, as well as Certificates of Occupancy for these permits as well as plumbing, electrical, gas and oil heating system permits as mandated by the State of New York. The Building Department provides staff support to the Board of Architectural Review and Board of Appeals. In calendar year 2011, 958 applications were submitted for review, of which 252 (26.3%) required Board of Architectural Review examination, 26 (2.7%) were referred to the Planning Board, 47(4.9%) were reviewed by the Board of Appeals, 30 (3.1%) required action by the Historic Preservation Committee, 80 (8.4%) were reviewed for compliance with the Village's stormwater management and erosion control standards, 91 (9.5%) tree removal permits and 432 (45.1%) were processed by the Building Department with no need for any land use board or committee review. The total applications for 2011 were 2.6% less than 2010. In addition, 517 Certificates of Use and Occupancy were issued to close out open Building Permits.

Enforcement of both the Village Code and the New York State Building Code has increased as a result of greater State mandates and expansion of local regulation. In addition requests for access to public information have increased. The Department devotes approximately 20% of its work year responding to complaints related to adherence to approved plans, condition of building site, and working without permits and occupancy to use without COs and drainage disputes. The department software allows for electronic data entry in the field, integration between New York State and Village Building requirements and interface with the PAS property assessment software.

The Building Department is staffed by the Building Inspector, who is the Department Head and also designated as Village Engineer; two Assistant Building Inspectors, a Plan Reviewer/Zoning Officer, all certified as NYS Code Enforcement Officers. In addition, the merging of responsibilities with the Engineering Division has permitted a cross utilization of resources enhancing the timeliness of the Building Department's response to complaints and violations. In calendar year 2011, the Code Enforcement Officers and Building and Engineering Department Staff completed over 750 investigations, of which 226 resulted in notices of violations, 37 stop work orders, and 9 appearance tickets. The Department has a target period of 10 business days by which to complete plan review for applications not requiring any board approval and a target period of 20 business days by which to complete review of applications that have received Board of Architectural Review approval.

## Department Summary

General Fund Building & Safety Inspection	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Division Summary					
Administration	449,635	519,033	481,023	463,023	484,094
Department Total	<u>449,635</u>	<u>519,033</u>	<u>481,023</u>	<u>463,023</u>	<u>484,094</u>
Expenditure Categories					
Personal Services	477,493	508,689	456,023	435,023	456,094
Equipment	1,199	-	2,000	2,000	2,000
Other	(29,057)	10,344	23,000	26,000	26,000
Department Total	<u>449,635</u>	<u>519,033</u>	<u>481,023</u>	<u>463,023</u>	<u>484,094</u>

## Position Summary

DEPARTMENT Building & Safety Inspection

DIVISIONS	2011-12 Estimated/Modified Salaries				2012-13 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Administration</b>								
Building Inspector/Village Engi	0.5	126,639	0.5	63,320	0.5	126,639	0.5	63,320
Asst Bldg Inspector	1	86,708	1	86,708	1	86,708	1	86,708
Asst Bldg Inspector	1	68,586	1	68,586	1	68,586	1	68,586
Plan Review	1	80,222	1	80,222	1	80,222	1	80,222
Sr Office Asst Bldg	1	55,027	1	55,027	1	55,027	1	55,027
Senior Office Assistant	1	47,013	1	47,013	1	47,013	1	47,013
Junior Office Assistant	1	35,000	1	13,929	1	35,000	1	35,000
Unused Vac/Longevity				1,218				1,218
Temporaries/Overtime				19,000				19,000
<b>Department Total</b>	<b>6.5</b>		<b>6.5</b>	<b>435,023</b>	<b>6.5</b>		<b>6.5</b>	<b>456,094</b>



## Division Summary

Building & Safety Inspection Administration	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
<b>Cost Center Summary</b>					
Administration	119,091	147,257	124,253	127,253	120,253
Bd of Arch Review	60,705	57,374	52,369	45,369	45,369
Board of Appeals	613	5,014	13,208	13,208	23,779
Inspections	173,806	188,742	122,228	122,228	122,228
Plan Review	39,552	48,572	80,393	80,393	80,393
Permits	55,868	72,074	88,572	74,572	92,072
Division Total	449,635	519,033	481,023	463,023	484,094
<b>Expenditure Categories</b>					
.100 Personal Services	477,493	508,689	456,023	435,023	456,094
.200 Equipment	1,199	-	2,000	2,000	2,000
.400 Other	(29,057)	10,344	23,000	26,000	26,000
Division Total	449,635	519,033	481,023	463,023	484,094
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	1,199	-	2,000	2,000	2,000
Division Total	1,199	-	2,000	2,000	2,000
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	1,579	1,211	2,500	2,500	2,500
.435 Prof Business Exp	678	891	2,000	2,000	2,000
.454 Travel	-	-	1,500	1,500	1,500
.458 Supplemental Services	(37,369)	5,408	8,500	8,500	8,500
.469 Printing & Forms	894	-	4,000	7,000	7,000
.480 Dues & Subscriptions	1,264	325	1,500	1,500	1,500
.496 Professional Development	1,056	2,000	2,000	2,000	2,000
.499 Contractual Expense	2,841	509	1,000	1,000	1,000
Division Total	(29,057)	10,344	23,000	26,000	26,000

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# DEPARTMENT OF PARKS, RECREATION, AND CONSERVATION

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Recreation  
Department

Administration

Youth Camps

Recreation

Facilities

\* Pool

Tennis

Senior Citizens

Nature Center

\* Budget for this division displayed in Enterprise Fund Swim Complex.

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# DEPARTMENT OF PARKS, RECREATION AND CONSERVATION

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The Board of Trustees, with the guidance from the Advisory Council on Parks and Recreation, adopted a mission statement for youth and athletic programs stating the following: “The goal of the youth athletic program is to offer a rich year-round schedule of participatory athletic activities that encourage children to play a variety of sports, and to provide them with the opportunity to have fun while developing physically, emotionally, and socially. The Department will strive to develop the skills of all participants and to teach the rules of play in each specific sport.”

The Department of Parks, Recreation, and Conservation manages 69 facilities and over 150 programs. Facilities include parks, playgrounds, athletic fields, tennis courts, platform tennis courts, swimming pools, the Weinberg Nature Center and trails. Indoor facilities are available through a cooperative arrangement with the Board of Education. The Department’s programming of leisure activities is designed to encourage creativity, self expression, and self discovery and is mindful of the particular needs of residents including children, teens, adults, seniors, and people with disabilities. The Department’s wide-range of recreational programming includes participation and instruction in numerous team and individual sports, day camps, special events incorporating seasonal themes, programs promoting artistic endeavor, recreational services for seniors and people with disabilities, and educational/interpretive activities at the Weinberg Nature Center.

Participation continued to be the hallmark of the Department’s programs with approximately 861 children attending the day camp, 67 children attending soccer camp, 110 children attending sport camp, 95 teams totaling 832 participants in the youth basketball league, 12 teams totaling 158 participants in the high school intramural basketball league, 36 teams totaling 414 participants in the girls softball league, 566 participants in junior prep soccer, 639 participants in the youth soccer program, 223 participants in travel lacrosse, 4 teams totaling 120 participants in the youth football league, 123 participants in the 1<sup>st</sup> & 2<sup>nd</sup> grade flag football program, 389 children attending the vacation sports camp clinics, 727 children in the Halloween Window Painting Contest, 142 participants in the holiday breakfast, 179 children took part in recreational trips, 9 teams totaling 188 participants in the adult softball league, and approximately 1453 residents participating in the tennis lesson program.

## Department Summary

General Fund Recreation	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Division Summary					
Administration	471,319	529,692	559,850	565,858	570,508
Youth Camps	639,862	698,590	805,838	642,971	688,052
Weinberg Nature Center	91,025	56,291	54,194	56,009	56,798
Facilities	272,221	367,321	383,431	406,880	389,697
Recreation	486,523	504,998	579,007	513,849	547,749
Senior Citizens	42,229	43,068	52,162	53,532	52,322
Tennis	290,437	259,150	268,480	261,875	263,030
Department Total	<u>2,293,616</u>	<u>2,459,110</u>	<u>2,702,962</u>	<u>2,500,974</u>	<u>2,568,156</u>
Expenditure Categories					
Personal Services	1,521,679	1,559,410	1,671,687	1,478,944	1,494,208
Equipment	5,884	1,585	6,000	7,634	7,000
Other	766,053	898,115	1,025,275	1,014,396	1,066,948
Department Total	<u>2,293,616</u>	<u>2,459,110</u>	<u>2,702,962</u>	<u>2,500,974</u>	<u>2,568,156</u>

## Position Summary

DEPARTMENT Recreation		2011-12 Estimated/Modified Salaries			2012-13 Proposed Salaries			Total Salary
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	
<b>Administration</b>								
Recreation Superintendent	1	113,123	1	113,123	1	113,123	1	113,123
Assistant Superintendent	0.75	76,406	0.75	57,305	0.75	76,406	0.75	57,305
Recreation Supervisor	1	55,955	1	55,955	1	55,955	1	55,955
Recreation Supervisor	1	45,538	1	45,538	1	45,538	1	45,538
Recreation Supervisor	1	40,716	1	40,716	1	40,716	1	40,716
Interm Account Clerk	1	53,448	1	53,448	1	53,448	1	53,448
Interm Typist	1	47,148	1	47,148	1	47,148	1	47,148
Temporaries				19,000				13,000
Longevity/Overtime				5,800				4,400
Vacations				3,500				3,500
<b>Sub-total</b>	<b>6.75</b>		<b>6.75</b>	<b>441,533</b>	<b>6.75</b>		<b>6.75</b>	<b>434,133</b>
<b>Youth Camps</b>								
Temporaries				451,784				474,502
<b>Sub-total</b>				<b>451,784</b>				<b>474,502</b>
<b>Weinberg Nature Center</b>								
Naturalist	-	-		-	-	-		-
Temporaries				35,000				35,000
<b>Sub-total</b>	<b>-</b>			<b>35,000</b>	<b>-</b>			<b>35,000</b>

## Position Summary

DEPARTMENT Recreation (Continued)

DIVISIONS	2011-12 Estimated/Modified Salaries				2012-13 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Facilities</b>								
Parks Foreman	1	74,369	1	74,369	1	74,369	1	74,369
Grounds Laborer	1	56,428	1	56,428	1	56,428	1	56,428
Temporaries				29,000				29,000
Overtime				13,500				12,500
<b>Sub-total</b>	<b>2</b>		<b>2</b>	<b>173,297</b>	<b>2</b>		<b>2</b>	<b>172,297</b>
<b>Recreation</b>								
Temporaries				166,493				162,429
<b>Sub-total</b>				<b>166,493</b>				<b>162,429</b>
<b>Senior Citizens</b>								
Senior Coordinator P/T	0.5	43,994	0.5	21,997	0.5	43,994	0.5	21,997
Temporaries				5,850				5,850
<b>Sub-total</b>	<b>0.5</b>		<b>0.5</b>	<b>27,847</b>	<b>0.5</b>		<b>0.5</b>	<b>27,847</b>
<b>Tennis</b>								
Temporaries				176,190				181,200
Overtime				6,800				6,800
<b>Sub-total</b>				<b>182,990</b>				<b>188,000</b>
<b>Department Total</b>	<b>9.25</b>		<b>9.25</b>	<b>1,478,944</b>	<b>9.25</b>		<b>9.25</b>	<b>1,494,208</b>

## Revenue Summary

General Fund Recreation Fees	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
2001.1 Rec Fees Tennis	302,209	243,690	291,325	299,061	295,330
2001.2 Rec Fees Youth Camp	736,124	891,175	886,575	660,094	641,602
2001.3 Rec Fees Special Events	13,795	10,764	13,995	11,465	11,340
2001.4 Rec Fees Cultural Arts	2,408	-	-	-	-
2001.5 Rec Fees Platform Tennis	12,088	13,266	8,650	9,290	9,650
2001.6 Rec Fees Athletics	398,470	422,913	534,468	490,248	532,805
2001.7 Rec Fees Center Program	5,800	285	-	-	-
2001.8 Rec Fees Teen Travel Camp	-	-	-	88,167	87,625
2001.9 Rec Fees Nature Center	6,727	13,720	5,395	15,000	8,000
2001.11 Rec Fees Seniors	15,434	9,342	13,851	8,200	8,425
2001.12 Rec Fees Other Programs	50,545	51,845	70,695	49,501	50,759
	<b>1,543,600</b>	<b>1,657,000</b>	<b>1,824,954</b>	<b>1,631,026</b>	<b>1,645,536</b>

## Division Summary

Recreation Administration	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Administration	471,319	529,692	559,850	565,858	570,508
Division Total	471,319	529,692	559,850	565,858	570,508
Expenditure Categories					
.100 Personal Services	408,946	431,782	430,075	441,533	434,133
.200 Equipment	6	441	1,000	1,000	1,000
.400 Other	62,367	97,469	128,775	123,325	135,375
Division Total	471,319	529,692	559,850	565,858	570,508
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	6	441	1,000	1,000	1,000
Division Total	6	441	1,000	1,000	1,000
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	2,084	2,956	6,000	6,000	5,500
.425 Books & Periodicals	24	-	200	200	200
.435 Prof Business Exp	146	1,460	500	500	500
.451 Insurance	14,421	15,000	15,825	15,825	16,775
.453 Telephone	6,537	4,296	5,000	5,000	5,000
.454 Travel	119	-	500	500	500
.460 Repairs to Equipment	56	-	500	500	500
.469 Printing & Forms	14,058	10,870	17,000	12,000	12,500
.479 Transaction Fees	15,472	55,403	69,700	69,000	81,600
.480 Dues & Subscriptions	902	1,537	800	800	800
.485 Postage	3,441	4,321	5,500	5,000	5,000
.496 Professional Development	855	140	1,000	1,000	1,000
.499 Contractual Expense	4,252	1,486	6,250	7,000	5,500
Division Total	62,367	97,469	128,775	123,325	135,375

## Division Summary

Recreation Youth Camps	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Day Camp	546,489	564,416	665,280	543,748	583,687
Soccer Camp	16,938	15,472	15,474	11,920	10,525
Sports Camp	25,599	23,624	23,624	16,120	14,790
Travel	43,668	86,118	92,500	71,183	79,050
Video Camp	7,168	8,960	8,960	-	-
Division Total	639,862	698,590	805,838	642,971	688,052
Expenditure Categories					
.100 Personal Services	461,346	505,181	584,644	451,784	474,502
.200 Equipment	2,358	1,144	2,000	2,134	2,000
.400 Other	176,158	192,265	219,194	189,053	211,550
Division Total	639,862	698,590	805,838	642,971	688,052
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	2,358	1,144	2,000	2,134	2,000
Division Total	2,358	1,144	2,000	2,134	2,000
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	1,408	1,477	1,500	2,720	1,800
.415 Athletic Supplies	9,980	5,125	3,000	2,805	3,000
.417 Arts & Crafts Supplies	3,929	4,699	3,000	4,910	3,000
.421 Uniforms	18,579	5,568	11,194	14,125	14,700
.431 Food Supplies	9,473	11,400	12,000	14,420	14,500
.432 First Aid Supplies	2,592	2,148	3,500	690	3,000
.449 Miscellaneous Supplies	4,038	3,721	2,500	4,805	2,550
.453 Telephone	-	-	500	-	-
.463 Buses/Trips	18,663	32,665	35,000	25,908	30,000
.499 Contractual Expense	107,496	125,462	147,000	118,670	139,000
Division Total	176,158	192,265	219,194	189,053	211,550

## Division Summary

Recreation Weinberg Nature Center	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
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### Cost Center Summary

Maintenance	16,402	15,816	11,900	13,250	13,350
Programs	74,623	40,475	42,294	42,759	43,448
Division Total	91,025	56,291	54,194	56,009	56,798

### Expenditure Categories

.100 Personal Services	68,402	32,053	35,240	35,000	35,000
.200 Equipment	-	-	-	-	-
.400 Other	22,623	24,238	18,954	21,009	21,798
Division Total	91,025	56,291	54,194	56,009	56,798

### .200 A/C Breakdown

.20 Equipment	-	-	-	-	-
Division Total	-	-	-	-	-

### .400 A/C Breakdown

.411 Fuel, Light & Power	5,555	9,971	8,000	9,900	10,000
.412 Office Supplies	-	-	150	100	100
.414 Maint Supplies	71	951	800	400	400
.417 Arts & Crafts Supplies	-	-	100	-	50
.425 Books & Periodicals	-	-	100	50	50
.426 Special Dept Supplies	1,768	2,782	1,800	2,000	2,000
.431 Food Supplies	-	-	-	-	-
.435 Prof Business Exp	-	-	-	-	-
.451 Insurance	1,359	1,407	1,484	1,484	1,573
.453 Telephone	-	-	500	300	300
.460 Repairs to Equipment	1,036	1,969	700	750	750
.461 Repairs to Buildings	9,638	2,471	1,200	1,200	1,200
.480 Dues & Subscriptions	10	-	-	-	-
.483 Care of Grounds	102	453	400	400	400
.485 Postage	34	-	200	-	200
.499 Contractual Expense	3,050	4,234	3,520	4,425	4,775
Division Total	22,623	24,238	18,954	21,009	21,798



## Division Summary

Recreation Facilities	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Maintenance	272,221	367,321	383,431	406,880	389,697
Division Total	272,221	367,321	383,431	406,880	389,697
Expenditure Categories					
.100 Personal Services	151,613	158,370	170,131	173,297	172,297
.200 Equipment	3,520	-	3,000	3,000	3,000
.400 Other	117,088	208,951	210,300	230,583	214,400
Division Total	272,221	367,321	383,431	406,880	389,697
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	3,520	-	3,000	3,000	3,000
Division Total	3,520	-	3,000	3,000	3,000
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	4,708	4,727	5,500	5,893	5,800
.414 Maint Supplies	1,386	3,232	3,000	3,000	3,000
.449 Miscellaneous Supplies	791	496	2,000	2,000	2,000
.460 Repairs to Equipment	4,103	3,754	3,000	4,525	3,000
.461 Repairs to Buildings	5,791	2,995	16,800	16,800	16,800
.483 Care of Grounds	2,901	37,057	33,000	38,000	34,800
.483-1 Care of Trees	5,700	3,022	2,000	3,600	4,000
.499 Contractual Expense	91,708	153,668	145,000	156,765	145,000
Division Total	117,088	208,951	210,300	230,583	214,400

## Division Summary

Recreation	2009-10	2010-11	2011-12	2011-12	2012-13
Recreation	ACTUAL	ACTUAL	ADOPTED	EST/MOD	PROPOSED
<b>Cost Center Summary</b>					
Athletics	372,564	401,639	450,615	404,070	433,565
Cultural Activities	16,000	16,000	19,000	19,000	16,000
People With Disabilities	16,334	-	17,662	16,334	16,824
Centers	4,079	3,291	-	-	-
Other	38,237	38,639	44,455	33,927	36,290
Platform Tennis	14,430	19,703	18,850	15,840	15,700
Special	24,879	25,726	28,425	24,678	29,370
Division Total	486,523	504,998	579,007	513,849	547,749
<b>Expenditure Categories</b>					
.100 Personal Services	210,836	217,459	229,360	166,493	162,429
.200 Equipment	-	-	-	1,500	1,000
.400 Other	275,687	287,539	349,647	345,856	384,320
Division Total	486,523	504,998	579,007	513,849	547,749
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	-	1,500	1,000
Division Total	-	-	-	1,500	1,000
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	2,380	6,971	3,500	3,500	3,500
.414 Maint Supplies	-	-	-	-	-
.415 Athletic Supplies	12,038	6,475	8,150	4,513	6,315
.421 Uniforms	7,062	15,616	14,100	11,880	12,540
.427 Trophies	1,780	844	1,350	1,144	1,255
.432 First Aid Supplies	192	-	300	105	190
.449 Miscellaneous Supplies	3,752	3,943	6,645	6,383	6,820
.461 Repairs to Buildings	6,286	6,975	6,500	6,700	6,500
.469 Printing & Forms	-	-	-	-	-
.499 Contractual Expense	242,197	246,715	309,102	311,631	347,200
Division Total	275,687	287,539	349,647	345,856	384,320

## Division Summary

Recreation Senior Citizens	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
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### Cost Center Summary

Center	29,573	32,321	28,362	29,422	27,222
Programs	12,656	10,747	23,800	24,110	25,100
Division Total	42,229	43,068	52,162	53,532	52,322

### Expenditure Categories

.100 Personal Services	28,171	29,578	27,387	27,847	27,847
.400 Other	14,058	13,490	24,775	25,685	24,475
Division Total	42,229	43,068	52,162	53,532	52,322

### .400 A/C Breakdown

.431 Food Supplies	550	840	800	1,000	1,000
.435 Prof Business Exp	33	21	125	125	125
.449 Miscellaneous Supplies	374	127	300	300	300
.463 Buses/Trips	-	-	1,000	1,000	1,000
.485 Postage	696	512	800	800	800
.499 Contractual Expense	12,405	11,990	21,750	22,460	21,250
Division Total	14,058	13,490	24,775	25,685	24,475

## Division Summary

Recreation	2009-10	2010-11	2011-12	2011-12	2012-13
Tennis	ACTUAL	ACTUAL	ADOPTED	EST/MOD	PROPOSED
Cost Center Summary					
Tennis	290,437	259,150	268,480	261,875	263,030
Division Total	290,437	259,150	268,480	261,875	263,030
Expenditure Categories					
.100 Personal Services	192,365	184,987	194,850	182,990	188,000
.200 Equipment	-	-	-	-	-
.400 Other	98,072	74,163	73,630	78,885	75,030
Division Total	290,437	259,150	268,480	261,875	263,030
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	-	-	-	-	-
Division Total	-	-	-	-	-
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	12,157	13,985	18,500	18,000	18,000
.414 Maint Supplies	-	823	700	700	700
.421 Uniforms	-	-	500	250	400
.449 Miscellaneous Supplies	1,241	517	500	400	500
.453 Telephone	-	-	250	250	250
.483 Care of Grounds	9,355	12,156	5,800	5,800	5,800
.499 Contractual Expense	75,319	46,682	47,380	53,485	49,380
Division Total	98,072	74,163	73,630	78,885	75,030

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## NON-DEPARTMENTAL

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graph TD; ND[Non-Department] --- HS[Human Services]; ND --- S[Special]; ND --- T[Transfers];
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Non-Department

Human Services

Special

Transfers

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Charges to Non-departmental are those items which are not appropriately attributed to any particular department and are generally considered applicable to Village-wide operations. Non-departmental is comprised of three divisions: Human Services, Special, and Transfer. Human Services provides funding for the SFCS youth program, Teen Center, Meals on Wheels and the Scarsdale Volunteer Ambulance Corps. Special contains such items as retirement contributions, health insurance, social security, and insurance. Transfers are made primarily to the Library, Internal Service, and Capital Funds. Although the number of expenditure items is few, they are significant in cost. In the proposed 2012/13 General Fund Budget, the employee benefit package accounts for approximately 56% of payroll, and benefits and salaries together comprise approximately 70% of all General Fund expenditures. These proportions are consistent with prior years.

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## Department Summary

General Fund Non-Departmental Items	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Division Summary					
Human Services	532,135	536,154	535,950	532,750	549,150
Special	11,048,976	11,996,208	15,064,055	15,001,744	16,473,464
Transfers	5,582,671	6,275,877	5,002,496	7,425,805	5,606,652
Department Total	<u>17,163,782</u>	<u>18,808,239</u>	<u>20,602,501</u>	<u>22,960,299</u>	<u>22,629,266</u>
Expenditure Categories					
Other	955,558	987,772	1,025,700	1,015,641	1,065,519
Special Items	447,450	409,755	850,400	879,629	1,010,451
Debt Service Principal	791,562	811,761	1,388,960	1,388,960	1,710,620
Debt Service Interest	287,182	746,703	552,140	522,140	567,406
Benefits	9,099,359	9,576,371	11,782,805	11,728,124	12,668,618
Transfers	5,582,671	6,275,877	5,002,496	7,425,805	5,606,652
Department Total	<u>17,163,782</u>	<u>18,808,239</u>	<u>20,602,501</u>	<u>22,960,299</u>	<u>22,629,266</u>

## Division Summary

Non-Departmental Items	2009-10	2010-11	2011-12	2011-12	2012-13
Human Services	ACTUAL	ACTUAL	ADOPTED	EST/MOD	PROPOSED
Cost Center Summary					
Adult Services	48,875	48,648	48,875	48,875	48,875
Meals on Wheels	10,500	10,500	10,500	10,500	10,500
SVAC	75,585	72,331	91,900	78,700	95,100
Teen Center	155,000	162,500	142,500	152,500	152,500
Youth Services	242,175	242,175	242,175	242,175	242,175
Division Total	532,135	536,154	535,950	532,750	549,150
Expenditure Categories					
.400 Other	532,135	536,154	535,950	532,750	549,150
Division Total	532,135	536,154	535,950	532,750	549,150
<b><u>.400 A/C Breakdown</u></b>					
.490 Senior Outreach	48,875	48,648	48,875	48,875	48,875
.493 Meals on Wheels	10,500	10,500	10,500	10,500	10,500
.400 SVAC	75,585	72,331	91,900	78,700	95,100
.499 Contr Exp (Youth)	397,175	404,675	384,675	394,675	394,675
Division Total	532,135	536,154	535,950	532,750	549,150

## Division Summary

Non-Departmental Items Special	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Benefits	9,099,359	9,576,371	11,782,805	11,728,124	12,668,618
Community Events	-	-	500	-	500
Debt Service	1,078,744	1,558,464	1,941,100	1,911,100	2,278,026
Historian	44	-	600	-	600
Special	870,829	861,373	1,339,050	1,362,520	1,525,720
Division Total	11,048,976	11,996,208	15,064,055	15,001,744	16,473,464
Expenditure Categories					
.400 Other	423,423	451,618	489,750	482,891	516,369
.500 Special Items	447,450	409,755	850,400	879,629	1,010,451
.600 Debt Service Principal	791,562	811,761	1,388,960	1,388,960	1,710,620
.700 Debt Service Interest	287,182	746,703	552,140	522,140	567,406
.800 Benefits	9,099,359	9,576,371	11,782,805	11,728,124	12,668,618
Division Total	11,048,976	11,996,208	15,064,055	15,001,744	16,473,464
<b>.400 A/C Breakdown</b>					
.451 General Liability Insurance	391,904	415,059	443,650	437,891	470,269
.453 Telephone	31,475	36,559	35,000	35,000	35,000
.453 Emergency Notification System	-	-	10,000	10,000	10,000
.499 Contractual Expense	44	-	1,100	-	1,100
Division Total	423,423	451,618	489,750	482,891	516,369
<b>.500 A/C Breakdown</b>					
.1920 Municipal Assoc Dues	8,248	6,532	9,900	9,900	10,000
.1921 Unallocated	79,106	76,271	85,000	90,000	93,000
.1930 Judgements and Claims	-	-	-	-	-
.1950 Taxes on Village Property	75,253	57,617	68,250	68,250	70,250
.1964 Refund Real Property Tax	8,719	21,751	220,000	195,000	220,000
.1980 Reserve for Uncoll Tax	198,190	164,132	145,000	165,000	165,000
.1980-.4 MTA Payroll Tax	76,218	82,813	72,250	70,887	72,201
.1990 Contingent Account	-	-	250,000	275,000	380,000
.4540 Ambulance Lease	-	-	-	-	-
.8684 Plan/Manage Christie PI	1,716	639	-	5,592	-
Division Total	447,450	409,755	850,400	879,629	1,010,451
<b>.600 A/C Breakdown</b>					
.9710 Serial Bonds	791,562	811,761	1,388,960	1,388,960	1,390,620
.9720 EFC Contractual Bonds	-	-	-	-	-
.9730 Bond Anticipation Note Principal	-	-	-	-	320,000
Division Total	791,562	811,761	1,388,960	1,388,960	1,710,620
<b>.700 A/C Breakdown</b>					
.9711 Interest on Serial Bonds	287,182	746,703	552,140	522,140	525,406
.9721 Interest on EFC Contractual Oblig	-	-	-	-	25,000
.9731 Interest on BANS	-	-	-	-	17,000
Division Total	287,182	746,703	552,140	522,140	567,406



## Division Summary

Non-Departmental Items Special (Continued)	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
<b><u>.800 A/C Breakdown</u></b>					
.9010 State Retirement Employees	590,954	855,847	1,160,575	1,556,558	1,680,426
.9015 State Retirement Police/Fire	1,537,127	1,364,120	2,023,709	2,279,697	2,668,786
.9030 Social Security	1,478,290	1,476,423	1,631,707	1,594,958	1,616,531
.9040 Workers Compensation	575,337	713,840	760,240	735,000	656,000
.9045 Life Insurance	33,837	42,829	38,329	38,330	38,330
.9050 Unemployment Insurance	36,141	33,817	40,000	38,300	40,000
.9055 Dental Insurance	210,039	168,805	204,065	186,000	204,000
.9060 Health Insurance	4,405,412	4,812,486	5,774,180	5,149,281	5,614,545
.9070 Compensated Absences Prior Yrs	232,222	108,204	150,000	150,000	150,000
Division Total	9,099,359	9,576,371	11,782,805	11,728,124	12,668,618

## Division Summary

Non-Departmental Items	2009-10	2010-11	2011-12	2011-12	2012-13
Transfers	ACTUAL	ACTUAL	ADOPTED	EST/MOD	PROPOSED
Cost Center Summary					
Transfers	5,582,671	6,275,877	5,002,496	7,425,805	5,606,652
Division Total	5,582,671	6,275,877	5,002,496	7,425,805	5,606,652
Expenditure Categories					
.950 Transfers	5,582,671	6,275,877	5,002,496	7,425,805	5,606,652
Division Total	5,582,671	6,275,877	5,002,496	7,425,805	5,606,652
<b><u>.950 A/C Breakdown</u></b>					
.9512 To Library Fund	2,991,534	3,189,970	3,359,995	3,359,995	3,451,759
.9511 To Enterprise Fund Swim Pool	10,725	10,725	10,725	10,725	10,725
.9514 To Internal Svce Cen/Gar	1,670,710	1,696,373	1,631,776	1,770,392	1,898,168
.9519 To Expendable Trust-Volunteer Fire	-	-	-	34,693	-
.9550 To Capital Fund	909,702	1,378,809	-	2,250,000	246,000
Division Total	5,582,671	6,275,877	5,002,496	7,425,805	5,606,652

## Fund Summary

General Fund	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
<b>Departments</b>					
Village Court	424,036	427,636	457,419	441,633	460,473
Village Manager	875,118	867,618	950,019	967,603	987,243
Treasurer	547,945	584,189	614,249	609,106	629,815
Assessor	277,923	411,145	384,202	419,153	367,059
Village Clerk	191,442	190,982	223,645	223,544	228,214
Village Attorney	612,376	444,640	460,723	423,427	468,870
Human Resources	242,292	270,237	267,376	270,051	272,583
Information Technology	504,329	525,391	533,559	535,860	535,860
Planning	178,655	197,470	202,181	206,706	206,706
Public Works	6,437,651	6,631,125	7,244,240	7,384,958	7,358,448
Police	5,867,784	5,883,224	6,289,410	6,075,084	6,217,665
Fire	5,228,280	5,264,141	5,542,188	5,494,480	5,484,677
Building & Safety Inspection	449,635	519,033	481,023	463,023	484,094
Recreation	2,293,616	2,459,110	2,702,962	2,500,974	2,568,156
Non-Departmental Items	17,163,782	18,808,239	20,602,501	22,960,299	22,629,266
<b>Fund Total</b>	<b>41,294,864</b>	<b>43,484,180</b>	<b>46,955,697</b>	<b>48,975,901</b>	<b>48,899,129</b>
<b>Expenditure Categories</b>					
Personal Services	19,951,053	20,184,479	21,202,708	20,871,979	21,052,330
Equipment	162,437	175,777	193,400	202,111	209,800
Other	4,973,150	5,303,457	5,982,788	5,957,153	6,073,252
Special Items	447,450	409,755	850,400	879,629	1,010,451
Debt Principal	791,562	811,761	1,388,960	1,388,960	1,710,620
Debt Interest	287,182	746,703	552,140	522,140	567,406
Employee Benefits	9,099,359	9,576,371	11,782,805	11,728,124	12,668,618
Transfers	5,582,671	6,275,877	5,002,496	7,425,805	5,606,652
<b>Fund Total</b>	<b>41,294,864</b>	<b>43,484,180</b>	<b>46,955,697</b>	<b>48,975,901</b>	<b>48,899,129</b>

## Revenue Summary

General Fund	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
<b>Real Property Taxes</b>					
1001.0 Real Property Taxes	29,310,893	30,701,410	31,905,110	31,880,081	33,547,095
1028.0 Special Assessments	138,333	138,948	138,162	138,162	137,108
1050.0 Delinquent Taxes	128,250	126,387	145,000	140,000	135,000
Real Property Taxes	<u>29,577,476</u>	<u>30,966,745</u>	<u>32,188,272</u>	<u>32,158,243</u>	<u>33,819,203</u>
<b>Real Property Tax Items</b>					
1090.0 Interest & Penalties on Taxes	532,734	602,858	575,000	575,000	575,000
Real Property Tax Items	<u>532,734</u>	<u>602,858</u>	<u>575,000</u>	<u>575,000</u>	<u>575,000</u>
<b>Non Property Tax Items</b>					
1110.0 Sales Tax Distribution	2,096,123	2,324,875	2,450,000	2,350,000	2,450,000
1130.1 Public Utility Tax Elec	247,820	263,890	235,000	240,000	250,000
1130.2 Public Utility Tax Gas	126,446	133,134	140,000	130,000	130,000
1130.3 Public Utility Tax Phone	26,164	25,456	20,000	20,000	20,000
1170.0 Cable TV Franchise Fees	325,675	352,309	340,000	350,000	360,000
Non Property Tax Items	<u>2,822,228</u>	<u>3,099,664</u>	<u>3,185,000</u>	<u>3,090,000</u>	<u>3,210,000</u>
<b>Departmental Income</b>					
1255.1 Clerks Fees Hunt/Fish	-	-	-	-	-
1255.2 Clerks Notary Fees	2,157	2,136	1,200	1,800	1,800
1255.3 Clerks Fees Transcripts	4,970	5,260	4,000	5,000	5,000
1520.0 Police Department Fees	10,840	10,942	9,000	8,000	9,000
1540.0 Fire Department Fees	-	1,150	-	-	-
1560.0 Safety Inspect Fees COs	78,282	85,265	65,000	65,000	70,000
1710.0 Public Works Fees	11,650	10,500	10,000	10,000	10,000
1720.1 Parking Permits General	493,173	813,226	801,000	814,000	888,000
1720.3 Pkg Meter - Permit	18,640	14,795	15,000	13,000	13,000
1740.1 Pkg Meter Fees - Street	709,865	761,341	950,600	900,000	910,000
1740.2 Pkg Meter Fees Freightway	18,444	-	-	-	-
1740.3 Pkg Fees Christie Place	263,401	(1,250)	-	-	-
1740.4 GDC Christie Place	-	-	-	-	-
1740.5 Valet Parking	110,210	114,566	112,320	116,813	116,813
2001.1 Rec Fees Tennis	302,209	243,690	291,325	299,061	295,330
2001.2 Rec Fees Youth Camp	736,124	891,175	886,575	660,094	641,602
2001.3 Rec Fees Special Events	13,795	10,864	13,995	11,465	11,340
2001.4 Rec Fees Cultural Arts	2,408	-	-	-	-
2001.5 Rec Fees Platform Tennis	12,088	13,266	8,650	9,290	9,650
2001.6 Rec Fees Athletics	398,470	422,913	534,468	490,248	532,805
2001.7 Rec Fees Center Program	5,800	285	-	-	-
2001.8 Rec Fees Teen Travel Camp	-	-	-	88,167	87,625
2001.9 Rec Fees Nature Center	6,727	13,720	5,395	15,000	8,000
2001.11 Rec Fees Seniors	15,434	9,342	13,851	8,200	8,425
2001.12 Rec Fees Other Programs	50,546	51,845	70,695	49,501	50,759
2110.0 Zoning, Appeals Board Fees	10,475	11,650	13,000	11,800	12,000
2115.0 Planning Board Fees	14,750	13,690	11,000	13,000	14,000
2130.0 Disposal Site Fees	89,764	89,525	94,000	25,000	2,000
2188.0 Land Use Notification	-	-	-	-	18,000
2189.0 Board of Architectural Review Fees	13,930	20,090	12,500	12,500	20,000
Departmental Income	<u>3,394,152</u>	<u>3,609,986</u>	<u>3,923,574</u>	<u>3,626,939</u>	<u>3,735,149</u>

## Revenue Summary

General Fund (Continued)	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
<b>Intergovernmental Charges</b>					
2302.1 Snow Removal Chgs Govts	36,617	52,071	25,000	25,000	25,000
Intergovernmental Charges	36,617	52,071	25,000	25,000	25,000
<b>Use of Money and Property</b>					
2401.0 Interest Earnings	208,600	127,125	185,000	97,000	102,000
2401.1 Interest Earnings from Town	50,000	50,000	100,000	100,000	100,000
2410.0 Rental of Real Property	747,255	622,559	640,444	647,503	672,732
2410.1 Rental - 307 Mamk Rd Property	24,996	32,083	35,000	35,000	38,333
2450.1 Public Phone Commissions	-	-	-	-	-
Use of Money and Property	1,030,851	831,767	960,444	879,503	913,065
<b>Licenses and Permits</b>					
2501.4 Occupational Lic Peddler	960	1,265	500	500	500
2501.5 Occupational Lic Taxi	6,675	7,335	7,000	7,000	7,000
2544.0 Dog Licenses	6,004	6,783	9,900	7,200	7,200
2545.0 Marriage Licenses	4,133	3,978	3,000	5,000	5,000
2555.0 Building Permits	867,172	1,081,953	885,000	1,175,000	1,160,000
2555.1 Storm Wat/Erosion Ctrl Permits	56,500	79,100	60,000	75,000	70,000
2560.0 Street Opening Permits	55,890	50,200	45,000	30,000	40,000
2565.0 Plumbing Permits	42,055	51,700	50,000	60,000	60,000
2590.0 Alarm User Annual Permits	305,888	266,175	250,000	256,900	256,900
2590.1 Blasting Permits	-	-	-	105	-
2590.2 Oil Burner Permits	7,225	10,800	6,000	9,000	8,000
2590.3 Special Highway Permits	8,295	9,330	10,300	5,600	5,000
2590.5 Electrical Permits	18,450	22,695	16,000	20,000	23,000
Licenses and Permits	1,379,247	1,591,314	1,342,700	1,651,305	1,642,600
<b>Fines and Forfeitures</b>					
2610.0 Fines Justice Court	810,687	862,458	810,000	825,000	836,500
2610.2 False Alarm Fines	47,146	42,505	45,000	45,000	45,000
2148.0 Penalties on Arrears	3,825	3,168	4,000	4,000	4,000
Fines and Forfeitures	861,658	908,131	859,000	874,000	885,500
<b>Sale of Property, Other</b>					
2651.0 Sale of Aluminum	2,839	-	-	-	-
2655.0 Minor Sales	48,311	66,802	40,000	40,000	40,000
2660.0 Sale of Real Property	-	16,800	-	903,000	-
2665.0 Sale Equip Truck & Cars	23,001	16,505	25,000	25,770	25,000
2680.0 Worker's Comp Ins Recovry	111,188	81,507	60,000	62,000	70,000
2690.0 Reimb Damage to Vill Prop	-	26,180	-	-	-
Sale of Property, Other	185,339	207,794	125,000	1,030,770	135,000
<b>Misc Local Sources</b>					
2701.1 Refund Prior Yr Appr Exp	62,770	14,920	10,000	10,000	10,000
2705.0 Gifts & Donations	4,925	-	-	-	-
2770.0 Other Unclassified	84,058	21,364	5,000	9,000	5,000
2770.1 Employee Health Ins Co-Pay	173,226	172,497	195,000	178,000	215,000
2770.2 Health Ins-Retiree/Cobra	105,474	73,386	80,000	79,600	80,000
2770.3 Medicare Part D Reimbursement	56,320	76,271	75,000	77,500	78,000
2798.0 Police O/T Reimb	102,598	242,970	134,800	124,800	124,800
Misc Local Sources	589,371	601,408	499,800	478,900	512,800

## Revenue Summary

General Fund (Continued)	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
<b>Interfund Revenues</b>					
2801.2 Pool - Municipal Service Charge	49,000	49,000	50,000	50,000	50,000
2801.3 Water - Municipal Service Charge	192,000	297,000	449,000	449,000	449,000
2801.4 Garage - Municipal Service Charge	26,000	26,000	26,500	26,500	26,500
2801.5 Capital - Municipal Service Charge	265,200	77,742	77,000	77,000	
2838.8 Transfer in from Agency	3,171	-	-	-	-
5031.5 Transfer in from Capital	-	-	-	-	-
2801.6 Library - Municipal Service Charge	5,030	5,030	5,130	5,130	5,130
Interfund Revenues	540,401	454,772	607,630	607,630	530,630
<b>State Aid</b>					
3001.0 St Aid Rev Sharing Vill	202,647	190,397	187,877	186,589	186,589
3005.0 St Aid Mortgage Tax Vill	1,083,499	1,304,651	1,338,400	1,382,000	1,400,000
3089.1 St Aid Star Reimb	-	-	-	-	-
3089.3 St Aid LISWC	-	-	-	-	-
3389.1 St Aid Criminal Justice Grt	4,938	-	-	-	-
3389.2 St Aid Criminal E911 Grt	-	-	-	-	-
3785.0 Disaster Assist State	40,620	7,224	-	348	26,370
3820.0 St Aid Youth Programs	5,197	4,494	10,000	4,000	6,000
State Aid	1,336,901	1,506,766	1,536,277	1,572,937	1,618,959
<b>Federal Aid</b>					
4389.0 Grant Public Safety	-	-	-	-	-
4785.0 Disaster Assist Federal	243,722	43,342	-	2,085	158,223
Federal Aid	243,722	43,342	-	2,085	158,223
<b>Interfund Transfers</b>					
2801.9 Trans from Board of Ed	67,500	75,000	55,000	65,000	65,000
Interfund Transfers	67,500	75,000	55,000	65,000	65,000
<b>General Fund Revenues</b>	<b>42,598,197</b>	<b>44,551,618</b>	<b>45,882,697</b>	<b>46,637,312</b>	<b>47,826,129</b>
<b>Other Financing Sources</b>					
9999.0 Surplus (Earned) Used	(1,303,333)	(1,067,438)	-	(346,104)	-
9999.1 Designated Fund Balance - Contractual	-	-	180,000	34,693	-
9999.1 Designated Fund Balance - Pension	-	-	593,000	400,000	-
9999.1 Designated Fund Balance - Tax Relief	-	-	300,000	-	1,073,000
9999.1 Designated Fund Bal - Capital	-	-	-	2,250,000	-
Other Financing Sources	(1,303,333)	(1,067,438)	1,073,000	2,338,589	1,073,000
<b>General Fund</b>	<b>41,294,864</b>	<b>43,484,180</b>	<b>46,955,697</b>	<b>48,975,901</b>	<b>48,899,129</b>
<b>General Fund Revenue Summary</b>					
Real Property Taxes	29,310,893	30,701,410	31,905,110	31,880,081	33,547,095
Other Revenues	13,287,304	13,850,208	13,977,587	14,757,231	14,279,034
Use of Fund Balance	(1,303,333)	(1,067,438)	1,073,000	2,338,589	1,073,000
<b>General Fund Revenues</b>	<b>41,294,864</b>	<b>43,484,180</b>	<b>46,955,697</b>	<b>48,975,901</b>	<b>48,899,129</b>

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# **ENTERPRISE FUND**

## **Pool Complex**

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The Scarsdale Municipal Pool, in its 42<sup>nd</sup> year, continues to be the social center for Scarsdale residents during the summer months with 1,822 family, 491 individual, and 228 single use, being sold in the calendar year 2011 for the benefit of 8055 residents. Over 80,000 visits were made to the Pool from May 28 through September 11<sup>th</sup>.

The pool provides aquatic programming for all ages, ranging from youth swimming lessons consisting of approximately 1,181 patrons, lifeguard training & recertification courses for 70 participants, 37 pool parties and a swimming and diving team with a roster of 159 members. As a summer community attraction, the pool hosts an annual fireworks display on the fourth of July with approximately 4,000 spectators viewing the event each year.

The Village continues to make facility enhancements and improvements to the complex to maintain a safe and enjoyable social center for the community. 2011 improvements included the resurfacing of the intermediate pool, and installation of energy efficient facets and hand dryers in the locker room facilities.

## Department Summary

Enterprise Fund Swim Pool	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Division Summary					
Pool	896,862	951,932	1,086,751	1,020,331	1,042,517
Department Total	<u>896,862</u>	<u>951,932</u>	<u>1,086,751</u>	<u>1,020,331</u>	<u>1,042,517</u>
Expenditure Categories					
Personal Services	345,210	383,315	423,927	399,265	410,101
Equipment	4,550	4,126	10,000	10,000	10,000
Other	278,989	285,434	331,304	287,439	320,380
Special Items	4,648	4,744	36,800	36,337	21,811
Debt Service Principal	148,938	156,239	163,540	163,540	169,380
Debt Service Interest	28,423	22,222	24,807	24,807	10,940
Benefits	32,454	42,202	41,723	44,293	45,255
Transfer	53,650	53,650	54,650	54,650	54,650
Department Total	<u>896,862</u>	<u>951,932</u>	<u>1,086,751</u>	<u>1,020,331</u>	<u>1,042,517</u>

## Position Summary

DEPARTMENT Enterprise Fund Swim Pool		2011-12 Estimated/Modified Salaries			2012-13 Proposed Salaries			
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Pool</b>								
Pool Administration (Assistant Superintendent)	0.25	76,406	.25	19,101	0.25	76,406	0.25	19,101
Pool Supervisors				57,197				62,009
Lifeguards				117,058				122,000
Cashiers/Maintenance				56,407				53,300
Instruction Staff				65,307				68,825
Swim Team Staff				18,900				20,300
Extended Season				12,000				12,000
After Permanent Schedule				12,000				12,000
Other Programs				36,295				35,566
P/T Office Staff				4,000				4,000
Overtime				1,000				1,000
<b>Department Total</b>	<u>0.25</u>		<u>0.25</u>	<u>399,265</u>	<u>0.25</u>			<u>410,101</u>



## Division Summary

Enterprise Fund	2009-10	2010-11	2011-12	2011-12	2012-13
Swim Pool	ACTUAL	ACTUAL	ADOPTED	EST/MOD	PROPOSED

### Cost Center Summary

Pool	628,749	672,875	795,231	726,704	755,481
Special	4,648	4,744	6,800	6,337	6,811
Debt Service	177,361	178,461	188,347	188,347	180,320
Benefits	32,454	42,202	41,723	44,293	45,255
Transfer	53,650	53,650	54,650	53,650	53,650
Division Total	896,862	951,932	1,086,751	1,019,331	1,041,517

### Expenditure Categories

.100 Personal Services	345,210	383,315	423,927	399,265	410,101
.200 Equipment	4,550	4,126	10,000	10,000	10,000
.400 Other	278,989	285,434	331,304	287,439	320,380
.500 Special Items	4,648	4,744	36,800	36,337	21,811
.600 Debt Service Principal	148,938	156,239	163,540	163,540	169,380
.700 Debt Service Interest	28,423	22,222	24,807	24,807	10,940
.800 Benefits	32,454	42,202	41,723	44,293	45,255
.950 Transfer	53,650	53,650	54,650	54,650	54,650
Division Total	896,862	951,932	1,086,751	1,020,331	1,042,517

### .200 A/C Breakdown

.20 Equipment	4,550	4,126	10,000	10,000	10,000
Division Total	4,550	4,126	10,000	10,000	10,000

### .400 A/C Breakdown

.411 Fuel, Light & Power	53,692	48,283	58,000	58,000	55,000
.412 Office Supplies	2,127	1,313	2,000	1,835	2,000
.414 Maint Supplies	3,372	7,694	5,500	4,000	2,500
.415 Athletic Supplies	-	283	500	890	750
.421 Uniforms	3,970	12,774	10,000	9,000	10,000
.427 Trophies	473	609	1,000	25	1,000
.428 Cleaning & Sanitary Supplies	2,071	-	3,000	2,555	3,000
.429 Purchase of Water	37,157	27,704	40,000	43,000	43,000
.432 First Aid Supplies	1,964	2,585	3,500	3,000	3,500
.433 Chemicals	23,877	13,398	23,000	16,000	19,000
.449 Miscellaneous Supplies	1,763	1,508	1,700	1,700	4,700
.451 General Liability Insurance	22,835	23,634	24,934	24,934	26,430
.453 Telephone	-	-	1,000	-	1,000
.460 Repairs to Equipment	14,664	15,559	12,000	9,000	12,000
.461 Repairs to Buildings	22,959	18,987	16,000	12,000	15,000
.479 Transaction Fees	9,752	24,292	37,670	42,000	42,000
.483 Care of Grounds	12,854	15,516	16,000	9,000	9,000
.496 Professional Development	624	-	500	500	500
.499 Contractual Expense	64,835	71,295	75,000	50,000	70,000
Division Total	278,989	285,434	331,304	287,439	320,380

## Division Summary

Enterprise Fund Swim Pool (Continued)	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
<b><u>.500 A/C Breakdown</u></b>					
.1950 County Sewer Tax on Village Property	4,648	4,744	5,400	4,980	5,400
.1980-.4 MTA Tax	-	-	1,400	1,357	1,411
.0050 Capital Improvements	-	-	30,000	30,000	15,000
Division Total	4,648	4,744	36,800	36,337	21,811
<b><u>.600 A/C Breakdown</u></b>					
.9710 Principal on Serial Bonds	148,938	156,239	163,540	163,540	169,380
.9730 Principal on BANS	-	-	-	-	-
Division Total	148,938	156,239	163,540	163,540	169,380
<b><u>.700 A/C Breakdown</u></b>					
.9711 Interest on Serial Bonds	28,423	22,222	24,807	24,807	10,940
.9731 Interest on BANS	-	-	-	-	-
Division Total	28,423	22,222	24,807	24,807	10,940
<b><u>.800 A/C Breakdown</u></b>					
.9030 Social Security	19,914	29,223	27,900	30,543	31,755
.9040 Workers Compensation	12,540	12,979	13,823	13,750	13,500
Division Total	32,454	42,202	41,723	44,293	45,255
<b><u>.950 A/C Breakdown</u></b>					
.9901 Municipal Svc Chg Gen	49,000	49,000	50,000	50,000	50,000
.9902 Municipal Svc Chg Water	4,650	4,650	4,650	4,650	4,650
Division Total	53,650	53,650	54,650	54,650	54,650

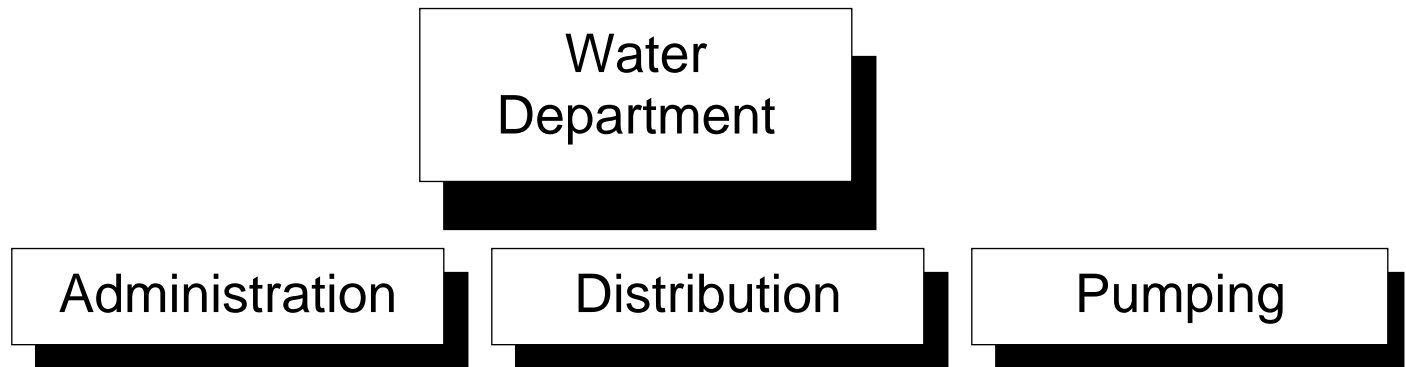
## Revenue Summary

Enterprise Fund Swim Pool	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Charges for Services					
2025.2 Daily Pool Admissions	86,637	97,386	95,000	83,750	82,000
2025.3 Pool Snack Bar Concess	9,501	11,700	13,000	13,000	13,000
2025.4 Misc Pool Fees Spec Pgms	97,477	136,993	141,205	134,843	133,325
2025.5 Pool Permits	751,629	775,223	828,305	779,952	805,000
2025.6 Guest Passes	-	19,018	-	-	-
Charges for Services	<u>945,244</u>	<u>1,040,320</u>	<u>1,077,510</u>	<u>1,011,545</u>	<u>1,033,325</u>
Use of Money and Property					
2401.0 Interest Earnings	1,409	2,523	2,300	1,750	1,750
Use of Money and Property	<u>1,409</u>	<u>2,523</u>	<u>2,300</u>	<u>1,750</u>	<u>1,750</u>
Misc Local Sources					
2701.1 Refund Prior Yr Appr Exp	6,327	8,067	8,000	8,000	8,000
Misc Local Sources	<u>6,327</u>	<u>8,067</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
Interfund Transfers					
2810.0 From General Fund	10,725	10,725	10,725	10,725	10,725
Interfund Transfers	<u>10,725</u>	<u>10,725</u>	<u>10,725</u>	<u>10,725</u>	<u>10,725</u>
Proceeds of Obligations					
2731.0 Bond Anticipation Notes	-	-	-	-	-
Proceeds of Obligations	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Enterprise Fund Pool Revenues</b>	<u>963,705</u>	<u>1,061,635</u>	<u>1,098,535</u>	<u>1,032,020</u>	<u>1,053,800</u>
Other Financing Sources					
9999.0 Surplus (Earned) Used	(66,843)	(109,703)	(11,784)	(11,689)	(11,283)
Other Financing Sources	<u>(66,843)</u>	<u>(109,703)</u>	<u>(11,784)</u>	<u>(11,689)</u>	<u>(11,283)</u>
<b>Enterprise Fund Swim Pool</b>	<u>896,862</u>	<u>951,932</u>	<u>1,086,751</u>	<u>1,020,331</u>	<u>1,042,517</u>

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# WATER DEPARTMENT

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The Water Department receives, pumps, treats, and distributes potable water to Village residents and others. The department maintains and operates the pumps, tanks, pipes, hydrants and lines necessary to deliver an adequate quantity of water to consumers. The Water Department's three divisions are Administration, Pumping and Distribution. Administration consists of all functions relating to the business management, including capital project planning and implementation, billing/collection, customer services, as well as repairing, installing and servicing water meters. The Water Department and Village Manager's Office are responsible for developing long range plans to improve the current water supply and distribution system and to recommend long range improvements that will allow the water system to serve the growing needs of the Village for future decades. Pumping consists of all functions relating to pumping station operations, along with the purchase and purification of water. Distribution consists of all functions and infrastructure relating to the transmission of water and the reading of water meters. During the 2010-11 fiscal year, (which included the very hot summer of 2010), 1,163 million gallons of water were pumped, a 16.5% increase from the prior year. The daily average of water treated and pumped was 3.19 million gallons. The peak daily flow of water treated and pumped was 7.76 million gallons. The water system serves approximately 5,800 accounts, including Eastchester Water District #1. In fiscal year 2010-11 all water was purchased from Westchester Water District No. 1, which is supplied by the New York City water supply system. In June 2011 we began pumping water into the distribution system from the Ardsley Road Pumping Station from which water is pumped from the NYC Catskill Aqueduct.

On March 14, 2006 the Village raised water rates and modified the tiered rate schedule to further advance water conservation and to more equitably charge those accounts that are driving the Village into NYC Excess Water use. On March 11, 2008 the Village further increased the base water rate 3.1%, but did not increase the excess water rate. In the 2010/11 budget there was no increase in the base water rate, but the excess water rate was increased from 3.393 to 3.50 times the base water rate. In addition, the starting tier was reduced for applying the excess rate on monthly billed accounts from 700 ccf to 500 ccf per month. In the 2011/12 budget year the base water rate was raised 12.1% from \$1.65 to \$1.85 per ccf. For the 2012/13 budget year it is proposed that the water use base rate be increased 5.4%, from \$1.85 to \$1.95 per ccf. The excess water use rate multiplier is not being changed. The rate adjustment is expected to generate enough funds, along with use of a small amount of fund balance, for normal water operations and for the proposed Capital Projects.

In September 2007 the Village awarded contracts for the long awaited Upgrade and Improvements to the Ardsley Road Pumping Station. Funding for this project was appropriated in the 2007/08 fiscal year budget. The project was funded with \$1.5M in bonds and the remainder from the Water Enterprise Fund as a result of long range financial planning. Due to the finding of on-site hazardous materials an additional \$1.2M was appropriated to cover abatement and project delay expenses. From design through construction, the original project estimate was \$2.8M and the additional \$1.4M made the total project cost \$4.2M. The project is basically complete, except for some punch list items, and the station has been operational since June 2011.

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The Reeves Newsom Water Supply Station will be modernized at an estimated cost of \$7.0M. This project is planned to be funded entirely through the issuance of bonds. The project has been designed and approved for construction and it is expected to be out for bid in February 2012. It is also expected that an award for construction will be made in May 2012. The budgetary impact of the debt service for this project will appear in the fiscal year 2013-14 budget and is estimated to be approximately \$420,000 to \$490,000 depending on the rates for borrowing. At the completion of construction, both water supply stations will be state of the art and fully automated.

Over the next 20 years further investments in the water system will be needed and may total \$65M to \$115M as part of a long range plan of upgrading and improving the water supply and distribution system. Included as part of this plan is the need for spending \$15M over the next 15 year period for the upgrade of Village distribution facilities and infrastructure. The remaining cost, \$50 to \$100M, will result due to Federal and State regulatory agency actions requiring enhanced water treatment. An Ultraviolet Light, (UV), disinfection treatment plant will be constructed, with an estimated cost of \$50M, or there will be a connection to the NYC UV plant presently under construction in Valhalla where the cost is estimated to be \$100M. The decision to build a new treatment facility, or connect to the NYC UV facility is being studied by Westchester County Water District #1. The member communities, which include Scarsdale, White Plains, Mount Vernon and Yonkers will be assessed the pro rata share thru the County Water District Tax to property owners and will not be part of the Scarsdale water or tax bills. Other surrounding communities may also be interested in joining County Water District #1 in this project and sharing the expense.

## Department Summary

Enterprise Fund Water Department	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Division Summary					
Administration	1,404,664	1,510,830	2,008,450	1,748,812	1,839,312
Distribution	625,569	639,564	1,030,008	850,403	1,104,575
Pumping	1,324,611	2,635,830	10,003,664	9,734,356	3,109,357
Department Total	<u>3,354,844</u>	<u>4,786,224</u>	<u>13,042,122</u>	<u>12,333,571</u>	<u>6,053,244</u>
Expenditure Categories					
Personal Services	786,224	797,528	913,076	842,885	904,179
Equipment	3,724	8,237	10,900	10,900	10,800
Other	1,424,028	2,665,465	3,118,428	2,848,128	3,312,808
Special Items	30,830	126,602	7,483,100	7,299,900	453,600
Debt	109,157	109,773	262,385	110,301	110,741
Benefits	483,201	513,939	532,553	499,777	539,436
Transfer	517,680	564,680	721,680	721,680	721,680
Department Total	<u>3,354,844</u>	<u>4,786,224</u>	<u>13,042,122</u>	<u>12,333,571</u>	<u>6,053,244</u>

## Position Summary

DEPARTMENT Water Department

DIVISIONS	2011-12 Estimated/Modified Salaries				2012-13 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Administration</b>								
Water Superintendent	1	132,317	1	132,317	1	132,317	1	132,317
Assistant Foreman	0.5	81,809	0.5	40,904	0.5	81,809	0.5	40,905
Senior Clerk	1	37,500	1	21,900	1	37,500	1	37,500
Administrative Assistant	1	45,000	1	-	-	-	-	-
Transitional Assistant				-	1	30,000	1	30,000
Unused Vac/Longevity				3,955				3,276
<b>Sub-total</b>	<b>3.5</b>		<b>3.5</b>	<u><b>199,076</b></u>	<b>3.5</b>		<b>3.5</b>	<u><b>243,998</b></u>
<b>Distribution</b>								
Assistant Water Supintendent	1	94,150	1	94,150	1	94,150	1	94,150
Assistant Foreman	0.5	81,808	0.5	40,904	0.5	81,808	0.5	40,904
Maint Worker Grade 1	2	72,873	2	145,746	2	72,873	2	145,746
Maint Worker Grade 2	1	68,964	1	68,964	1	68,964	1	68,964
Laborer	1	42,994	1	42,994	1	49,546	1	49,546
MEO 1	1	68,964	1	68,964	1	68,964	1	68,964
Overtime				40,000				40,000
Temporaries				-				8,000
Unused Vac/Longevity				6,181				8,000
<b>Sub-total</b>	<b>6.5</b>		<b>6.5</b>	<u><b>507,903</b></u>	<b>6.5</b>		<b>6.5</b>	<u><b>524,274</b></u>
<b>Pumping</b>								
Water Foreman	1	85,134	1	86,826	1	86,826	1	86,826
Overtime				46,000				46,000
Longevity				3,080				3,081
<b>Sub-total</b>	<b>1</b>		<b>1</b>	<u><b>135,906</b></u>	<b>1</b>		<b>1</b>	<u><b>135,907</b></u>
<b>Department Total</b>	<b>11</b>		<b>11</b>	<u><b>842,885</b></u>	<b>11</b>		<b>11</b>	<u><b>904,179</b></u>

## Division Summary

Water Department Administration	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Administration	193,479	179,677	289,704	215,126	262,497
Benefits	483,201	513,939	532,553	499,777	539,436
Billing	16,693	28,715	37,200	37,200	36,200
Debt	109,158	109,773	262,385	110,301	110,741
Water Meter Reading	-	-	1,000	1,000	1,000
Special	84,453	114,046	163,928	163,728	167,758
Transfer	517,680	564,680	721,680	721,680	721,680
Division Total	1,404,664	1,510,830	2,008,450	1,748,812	1,839,312

Expenditure Categories					
.100 Personal Services	180,743	175,036	272,654	199,076	243,997
.200 Equipment	210	-	300	300	300
.400 Other	82,843	93,856	118,778	117,778	123,058
.500 Special Items	30,830	53,546	100,100	99,900	100,100
.600 Serial Bonds	52,500	55,000	57,500	57,500	60,000
.700 Interest on Serial Bonds	56,657	54,773	204,885	52,801	50,741
.800 Benefits	483,201	513,939	532,553	499,777	539,436
.950 Transfer	517,680	564,680	721,680	721,680	721,680
Division Total	1,404,664	1,510,830	2,008,450	1,748,812	1,839,312

### .200 A/C Breakdown

.20 Equipment	210	-	300	300	300
Division Total	210	-	300	300	300

### .400 A/C Breakdown

.412 Office Supplies	3,333	3,365	4,800	4,800	4,800
.431 Food Supplies	153	114	1,000	1,000	1,000
.435 Prof Business Exp	2,069	1,677	3,690	3,690	4,140
.451 General Liability Insurance	53,623	60,500	63,828	63,828	67,658
.453 Telephone	1,777	1,710	3,760	3,760	3,760
.454 Travel	-	-	3,000	2,000	4,000
.475 Bank Fees	9,570	16,930	15,000	15,000	15,000
.485 Postage	10,623	5,617	12,000	12,000	12,000
.496 Professional Development	-	-	500	500	500
.499 Contractual Expense	1,695	3,943	11,200	11,200	10,200
Division Total	82,843	93,856	118,778	117,778	123,058

### .500 A/C Breakdown

.1950 Taxes on Village Property	30,830	53,546	67,000	67,000	67,000
.1980-.4 MTA Tax	-	-	3,100	2,900	3,100
.1990 Contingent Account	-	-	30,000	30,000	30,000
Division Total	30,830	53,546	100,100	99,900	100,100

## Division Summary

Water Department Administration	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
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### **.600 A/C Breakdown**

.9710 Serial Bonds	52,500	55,000	57,500	57,500	60,000
	<u>52,500</u>	<u>55,000</u>	<u>57,500</u>	<u>57,500</u>	<u>60,000</u>

### **.700 A/C Breakdown**

.9711 Interest on Serial Bonds	56,657	54,773	204,885	52,801	50,741
	<u>56,657</u>	<u>54,773</u>	<u>204,885</u>	<u>52,801</u>	<u>50,741</u>

### **.800 A/C Breakdown**

.9010 State Retirement (ERS)	76,000	95,742	127,226	127,226	156,163
.9030 Social Security	52,067	57,217	69,851	64,500	69,170
.9040 Workers Compensation	45,231	46,814	49,857	49,996	49,000
.9060 Health Insurance	182,274	181,985	245,619	218,055	225,103
.9045 Life Insurance	2,100	2,142	2,500	2,500	2,500
.9055 Dental Insurance	9,900	7,875	10,500	10,500	10,500
.9070 Compensated Absences Prior Yrs	-	-	27,000	27,000	27,000
.9089 OPEB Expense	115,629	122,164	-	-	-
Division Total	<u>483,201</u>	<u>513,939</u>	<u>532,553</u>	<u>499,777</u>	<u>539,436</u>

### **.950 A/C Breakdown**

.9514 To Internal Svce Central Garage	165,680	99,680	101,680	101,680	101,680
.9550 To Capital Fund	160,000	168,000	171,000	171,000	171,000
.9901 Municipal Svc Chg General	192,000	297,000	449,000	449,000	449,000
Division Total	<u>517,680</u>	<u>564,680</u>	<u>721,680</u>	<u>721,680</u>	<u>721,680</u>



## Division Summary

Water Department Distribution	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Capital	-	1,446	313,000	130,000	353,500
Equipment	3,344	1,063	6,000	6,000	6,000
Road Restorations	25,631	78,474	45,000	45,000	45,000
Facilities Maintenance	3,050	10,488	15,900	17,600	15,900
Operations & Maintenance	593,544	548,093	650,108	651,803	684,175
Division Total	625,569	639,564	1,030,008	850,403	1,104,575
Expenditure Categories					
.100 Personal Services	486,461	472,292	506,208	507,903	524,275
.400 Other	139,108	165,825	210,800	212,500	226,800
.500 Special Items	-	1,447	313,000	130,000	353,500
Division Total	625,569	639,564	1,030,008	850,403	1,104,575
<b>.400 A/C Breakdown</b>					
.413 Auto Supplies	-	-	2,000	2,000	2,000
.414 Maint Supplies	19,621	6,838	9,300	9,300	9,300
.416 Restoration Supplies	25,631	78,474	45,000	45,000	45,000
.423 Pipe & Fittings	53,438	35,000	78,500	78,500	83,500
.424 Meters & Meter Maint	31,722	29,833	46,700	46,700	57,700
.460 Repairs to Equipment	3,344	1,063	6,000	6,000	6,000
.461 Repairs to Buildings	970	9,557	9,300	11,000	9,300
.499 Contractual	4,382	5,060	14,000	14,000	14,000
Division Total	139,108	165,825	210,800	212,500	226,800
<b>.500 A/C Breakdown</b>					
.50 Capital Improvements	-	1,447	313,000	130,000	353,500
Division Total	-	1,447	313,000	130,000	353,500

## Division Summary

Water Department Pumping	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Capital	-	71,609	7,070,000	7,070,000	-
Operations & Maintenance	216,126	293,365	330,814	333,506	378,407
Purification	36,122	38,116	85,850	85,850	158,950
Water Purchase	1,072,363	2,232,740	2,517,000	2,245,000	2,572,000
Division Total	1,324,611	2,635,830	10,003,664	9,734,356	3,109,357
Expenditure Categories					
.100 Personal Services	119,020	150,200	134,214	135,906	135,907
.200 Equipment	3,514	8,237	10,600	10,600	10,500
.400 Other	1,202,077	2,405,784	2,788,850	2,517,850	2,962,950
.500 Special Items	-	71,609	7,070,000	7,070,000	-
Division Total	1,324,611	2,635,830	10,003,664	9,734,356	3,109,357
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	3,514	8,237	10,600	10,600	10,500
Division Total	3,514	8,237	10,600	10,600	10,500
<b><u>.400 A/C Breakdown</u></b>					
.410 Elec Power for Pumping	87,994	125,242	150,000	150,000	150,000
.433 Chemicals	20,854	22,939	58,500	58,500	127,500
.438 Fuel, Heating	-	-	5,000	5,000	6,000
.446 Construction Supplies	2,631	6,137	8,000	9,000	9,000
.453 Telephone	-	-	3,200	3,200	3,200
.461 Repairs to Buildings	-	-	1,000	1,000	6,000
.466 Purchase of Water NYC	708,839	-	672,000	182,000	696,000
.467 Purchase of Water West Cty	363,524	753,163	1,008,000	1,226,000	1,044,000
.468 Purch Excess Wtr NYC	-	1,479,577	837,000	837,000	832,000
.499 Contractual Expense	18,235	18,726	46,150	46,150	89,250
Division Total	1,202,077	2,405,784	2,788,850	2,517,850	2,962,950
<b><u>.500 A/C Breakdown</u></b>					
.50 Capital Improvements	-	71,609	7,070,000	7,070,000	-
Division Total	-	71,609	7,070,000	7,070,000	-

## Revenue Summary

Enterprise Fund Water	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Charges for Services					
2140.0 Metered Sales - Residential	393,480	163,307	230,000	220,000	240,000
2140.1 Metered Sales - Residential	2,257,229	3,451,455	4,200,000	4,000,000	4,250,000
2140.2 Metered Sales - Commercl	221,428	330,189	340,000	340,000	350,000
2142.1 Metered Sale - Public Auth	161,624	248,647	290,000	290,000	310,000
2148.0 Penalties on Arrears	43,696	75,408	50,000	20,000	20,000
Charges for Services	<u>3,077,457</u>	<u>4,269,006</u>	<u>5,110,000</u>	<u>4,870,000</u>	<u>5,170,000</u>
Intergovernmental Charges					
2378.0 Eastchester Water Services	329,453	394,644	460,000	460,000	480,000
Intergovernmental Charges	<u>329,453</u>	<u>394,644</u>	<u>460,000</u>	<u>460,000</u>	<u>480,000</u>
Use of Money and Property					
2401.0 Interest Earnings	30,448	18,495	23,000	13,000	13,000
Use of Money and Property	<u>30,448</u>	<u>18,495</u>	<u>23,000</u>	<u>13,000</u>	<u>13,000</u>
Sale of Property, Other					
2650.0 Sale Scrap Excess Mtls	235	-	2,000	2,000	2,000
2655.0 Minor Sales	17,945	14,725	10,000	15,000	15,000
2665.0 Sale Trucks/Cars	-	-	-	-	-
2680.0 Work Comp Ins Recovery	-	-	-	-	-
2690.0 Reimb Damage to Vill Prop	2,607	2,543	2,000	2,000	2,000
Sale of Property, Other	<u>20,787</u>	<u>17,268</u>	<u>14,000</u>	<u>19,000</u>	<u>19,000</u>
Misc Local Sources					
2701.1 Refund Prior Yr Appr Exp	-	-	-	-	-
2770.0 Other Unclassified	16,082	19,321	12,000	19,000	19,000
Misc Local Sources	<u>16,082</u>	<u>19,321</u>	<u>12,000</u>	<u>19,000</u>	<u>19,000</u>
Interfund Transfers					
2810.03 Trans from East. Water	-	-	-	-	-
2810.14 Trans from Pool	4,650	4,650	4,650	4,650	4,650
Interfund Transfers	<u>4,650</u>	<u>4,650</u>	<u>4,650</u>	<u>4,650</u>	<u>4,650</u>
<b>Enterprise Fund Water Revenues</b>	<u><b>3,478,877</b></u>	<u><b>4,723,384</b></u>	<u><b>5,623,650</b></u>	<u><b>5,385,650</b></u>	<u><b>5,705,650</b></u>
Other Financing Sources					
9999.0 Surplus (Earned) Used	(124,033)	62,840	7,418,472	6,947,921	347,594
Other Financing Sources	<u>(124,033)</u>	<u>62,840</u>	<u>7,418,472</u>	<u>6,947,921</u>	<u>347,594</u>
<b>Enterprise Fund Water</b>	<u><b>3,354,844</b></u>	<u><b>4,786,224</b></u>	<u><b>13,042,122</b></u>	<u><b>12,333,571</b></u>	<u><b>6,053,244</b></u>

### Pump Station Capital Project Summary

Ardley Road Pump Station Total Projected Cost  
Reeves Newsom Pump Station Total Projected Cost  
**Pump Station Projected Capital Expenditures**

-	-
<u>7,070,000</u>	-
<u><b>7,070,000</b></u>	-

### Preliminary Financing Plan

Bonds  
Use of Fund Balance  
**Total Funding**

6,970,000	-
<u>100,000</u>	-
<u><b>7,070,000</b></u>	-

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# Capital Projects Fund

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## Department Summary

Capital Projects Fund	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
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### **Division Summary**

Capital Projects	21,768,988	10,261,690	7,411,570	10,841,175	10,283,350
<b>Division Total</b>	<b>21,768,988</b>	<b>10,261,690</b>	<b>7,411,570</b>	<b>10,841,175</b>	<b>10,283,350</b>

### **Cost Centers**

Recreation	95,628	85,000	2,726,000	176,100	2,888,000
Equipment	740,019	573,000	419,500	412,580	1,525,600
Public Buildings	308,946	2,026,929	1,381,750	206,000	733,750
Highway Improvement	17,094,395	7,101,419	1,410,000	6,606,395	1,872,500
Drainage	2,950,000	242,000	1,397,320	3,326,500	2,998,500
Traffic & Parking	65,000	45,600	0	36,600	20,000
Land Improvements	34,800	35,000	0	0	45,000
Sanitary Sewers	215,000	75,000	0	0	200,000
Municipal Service Charge	265,200	77,742	77,000	77,000	0
<b>Department Total</b>	<b>21,768,988</b>	<b>10,261,690</b>	<b>7,411,570</b>	<b>10,841,175</b>	<b>10,283,350</b>

## Revenue Summary

Capital Projects Fund	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
<b>Current Revenues</b>					
2831.1 From General Fund	455,702	1,305,000	-	166,600	246,000
<b>Current Revenues Total</b>	<b>455,702</b>	<b>1,305,000</b>	<b>-</b>	<b>166,600</b>	<b>246,000</b>
<b>Borrowing</b>					
5710.0 Serial Bonds	1,450,000	1,000,000	770,000	1,700,000	2,300,000
5731.0 Bond Anticipation Notes	-	-	-	-	1,600,100
<b>Borrowing Total</b>	<b>1,450,000</b>	<b>1,000,000</b>	<b>770,000</b>	<b>1,700,000</b>	<b>3,900,100</b>
<b>Capital Fund Balance</b>					
2401.0 Interest Earnings	16,500	12,000	6,000	1,000	1,000
2660.0 Sale of Village Property	-	-	-	-	-
2701.1 Rfd Pr Yr Appr Exp / Reprogram	-	-	-	-	-
2770.0 Miscellaneous	559,817	-	-	-	-
2832.2 From Ent Fund Water	160,000	168,000	171,000	156,080	171,000
3501.0 St Aid CHIPS	323,338	323,711	-	-	-
999.0 Surplus (Earned) Used	2,247,000	810,571	400,000	900,000	821,000
<b>Use of Capital Surplus Total</b>	<b>3,306,655</b>	<b>1,314,282</b>	<b>577,000</b>	<b>1,057,080</b>	<b>993,000</b>
<b>Special Reserves</b>					
1170.1 Peg Access-CATV	66,500	-	55,000	55,000	55,000
2838-01 From Land Trust	71,851	100,000	226,000	136,100	270,000
2838-02 Forefeiture Fund	-	-	-	-	-
2840-01 From Parking Reserve Fund	15,320	-	-	-	-
<b>Special Reserves Total</b>	<b>153,671</b>	<b>100,000</b>	<b>281,000</b>	<b>191,100</b>	<b>325,000</b>
<b>Grants</b>					
2760 West Lib Sys Grt	-	-	-	-	-
2797-02 West Co Legacy Grt	-	-	2,500,000	-	2,500,000
2797-03 West Co Flooding Grant	1,450,000	150,000	550,000	1,450,000	-
3501.0 St Aid CHIPS	-	-	320,000	320,000	320,000
3503 St Grants	56,000	35,000	1,090,000	-	1,090,000
3503.1 St Grants - Sewers	-	-	-	-	-
3503.2 St Grants - Bridges	2,675,260	2,318,358	-	-	-
3503-03 St Grants - Public Buildings	18,750	106,250	1,008,750	-	293,750
3503.7 St Grants - Invs. Spcs. Rmvl.	-	-	-	-	-
3897-0 St Grants - Library Cap Proj.	25,000	165,000	207,820	-	278,500
4397-0 Fed Grant	12,170,000	3,176,683	-	5,206,317	230,000
<b>Grants Total</b>	<b>16,395,010</b>	<b>5,951,291</b>	<b>5,676,570</b>	<b>6,976,317</b>	<b>4,712,250</b>
<b>Gift Funds</b>					
2705.0 Gifts & Donations	-	35,000	107,000	-	107,000
<b>Gist Funds Total</b>	<b>-</b>	<b>35,000</b>	<b>107,000</b>	<b>-</b>	<b>107,000</b>
<b>Intra-agency Transfers</b>					
Transfers	7,950	556,117	-	750,078	-
<b>Intra-agency Transfers Total</b>	<b>7,950</b>	<b>556,117</b>	<b>-</b>	<b>750,078</b>	<b>-</b>
<b>Capital Projects Fund</b>	<b>21,768,988</b>	<b>10,261,690</b>	<b>7,411,570</b>	<b>10,841,175</b>	<b>10,283,350</b>

# Capital Budget and Plan 2012/13-2016/17

## 2012/13 CAPITAL BUDGET AND PLAN

### SOURCE OF FUNDING

1 General Fund Transfer      2 Borrowing      3 Capital Fund Balance      4 Special Reserves  
5 Grants      6 Gift      7 Intra-agency Transfer      8 Pool Enterprise      9 Water Enterprise

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 08/09, 09/10 & 10/11	SOURCE OF FUNDING	ADPT 2011/12	EST 2011/12	REQ 2012/13	PROP 2012/13	2013/14	2014/15	2015/16	2016/17
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### PROGRAM SUMMARY

Recreation			\$2,726,000	\$176,100	\$2,948,000	\$2,888,000	\$60,000	\$130,000	\$125,000	\$625,000
Equipment			\$419,500	\$412,580	\$3,370,100	\$1,525,600	\$1,580,800	\$1,529,300	\$1,369,300	\$1,373,800
Public Buildings			\$1,381,750	\$206,000	\$3,382,750	\$733,750	\$4,819,000	\$1,154,000	\$1,779,000	\$1,051,000
Highway Improvements			\$1,410,000	\$6,606,395	\$2,319,000	\$1,872,500	\$1,229,000	\$965,000	\$995,000	\$995,000
Drainage			\$1,397,320	\$3,326,500	\$3,150,500	\$2,998,500	\$583,480	\$415,000	\$795,000	\$5,975,000
Traffic & Parking			\$0	\$36,600	\$380,000	\$20,000	\$335,000	\$1,905,000	\$130,000	\$2,125,000
Land Improvements			\$0	\$0	\$60,000	\$45,000	\$25,000	\$25,000	\$25,000	\$25,000
Sanitary Sewers			\$0	\$0	\$240,000	\$200,000	\$240,000	\$240,000	\$240,000	\$280,000
Municipal Service Charges			\$77,000	\$77,000	\$77,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>			\$7,411,570	\$10,841,175	\$15,927,350	\$10,283,350	\$8,872,280	\$6,363,300	\$5,458,300	\$12,449,800

### FUNDING SUMMARY

1 Current Revenues		1	\$0	\$166,600	\$1,376,100	\$246,000	\$1,089,000	\$1,165,000	\$355,000	\$250,000
2 Borrowing		2	\$770,000	\$1,700,000	\$4,030,000	\$3,900,100	\$2,585,000	\$15,000	\$300,000	\$5,480,000
3 Use of Capital Surplus		3	\$577,000	\$1,057,080	\$3,767,000	\$993,000	\$2,819,800	\$2,303,300	\$2,583,300	\$2,574,800
4 Special Reserves		4	\$281,000	\$191,100	\$325,000	\$325,000	\$80,000	\$50,000	\$175,000	\$675,000
5 Grants*		5	\$5,676,570	\$6,976,317	\$6,322,250	\$4,712,250	\$2,098,480	\$2,710,000	\$2,045,000	\$2,820,000
6 Gift Funds		6	\$107,000	\$0	\$107,000	\$107,000	\$200,000	\$20,000	\$0	\$0
7 Intra-agency Transfer		7	\$0	\$750,078	\$0	\$0	\$0	\$0	\$0	\$650,000
<b>TOTAL</b>			\$7,411,570	\$10,841,175	\$15,927,350	\$10,283,350	\$8,872,280	\$6,263,300	\$5,458,300	\$12,449,800

\* Only \$1,450,000 is confirmed by contract

# Capital Budget and Plan 2012/13-2016/17

## 2012/13 CAPITAL BUDGET AND PLAN

### SOURCE OF FUNDING

1 General Fund Transfer      2 Borrowing      3 Capital Fund Balance      4 Special Reserves  
5 Grants      6 Gift      7 Intra-agency Transfer      8 Pool Enterprise      9 Water Enterprise

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 08/09, 09/10 & 10/11	SOURCE OF FUNDING	ADPT 2011/12	EST 2011/12	REQ 2012/13	PROP 2012/13	2013/14	2014/15	2015/16	2016/17
<b>RECREATION</b>										
<u><b>Playground Improvements</b></u>										
Crossway Playground	\$38,993									
Colonial Acres - Drainage Imp.	\$46,000									
Davis Playground		4			\$120,000	\$120,000				
Park Signs	\$3,463									
<u><b>Athletic Improvements</b></u>										
Supply Field - Softball Field Improvements	\$15,900									
Hyatt Field Renovation	\$19,040									
Hyatt Field -Pathway/Retaining Wall Replacement		4	\$38,000	\$27,850						
Hyatt Field - Playground & Drainage		4						\$100,000		
Brite Avenue Tennis Courts Renovation		4	\$55,000	\$55,000						
High School Platform Tennis Courts - Replace Lights	\$18,628									
High School Tennis Courts Resurfacing		4	\$48,000	\$0	\$55,000	\$55,000				
Crossway Tennis Courts 1, 2 & 3 Resurfacing	\$18,000									
Crossway Athletic Complex/Restrooms - Synthetic Turf Field (Design) (1)		5	\$200,000	\$0	\$200,000	\$200,000				
Crossway Athletic Complex/Restrooms - Synthetic Turf Field (Construction) (1)		5	\$2,300,000	\$0	\$2,300,000	\$2,300,000				
Crossway Athletic Complex - Retaining Wall Construction		4	\$35,000	\$13,250						
Crossway # 1 & 2 - Irrigation System Replacement		4					\$30,000			
Middle School Tennis Courts Resurfacing	\$33,130									
Winston Field Drainage		3			\$35,000	\$35,000				
Wynmor Road Tennis Courts - Resurfacing, Fence Replacement & Drainage		4							\$50,000	
<u><b>Park Improvements</b></u>										
Red Maple Swamp/Open Space Improvements	\$5,000									
DeLima Park Improvements	\$11,987									
Chase Park (Preliminary Plan)		4			\$10,000	\$10,000				

(1) County Legacy Grant Program, not confirmed



# Capital Budget and Plan 2012/13-2016/17

## 2012/13 CAPITAL BUDGET AND PLAN

### SOURCE OF FUNDING

1 General Fund Transfer      2 Borrowing      3 Capital Fund Balance      4 Special Reserves  
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 08/09, 09/10 & 10/11	SOURCE OF FUNDING	ADPT 2011/12	EST 2011/12	REQ 2012/13	PROP 2012/13	2013/14	2014/15	2015/16	2016/17
<b>RECREATION (continued)</b>										
<b><u>Buildings &amp; Equipment</u></b>										
Field Tractor Replacement		3			\$18,000	\$18,000				
Brite Avenue Tennis House Reconstruction	\$73,146									
Middle School Tennis Comfort Station (Village Share)		4	\$50,000	\$0	\$50,000	\$50,000				
Middle School Tennis Comfort Station (Grant)		5			\$100,000	\$100,000				
Supply Field - Storage Shed		4	\$0	\$15,000						
Supply Field - 2nd floor (design)		4							\$75,000	
Supply Field - 2nd floor (construction)		4								\$625,000
Weinberg Nature Center Boiler Replacement	\$14,981									
Weinberg Nature Center Interior Renovations		4	\$0	\$25,000						
Superintendent Vehicle		3			\$30,000	\$0	\$30,000			
Department Vehicle (Van)		1			\$30,000	\$0		\$30,000		
Parks Truck		3	\$0	\$40,000						
Pool Complex Equipment/SCC Site Investigation	\$32,500	3								
<b>Total Recreation</b>			<b>\$2,726,000</b>	<b>\$176,100</b>	<b>\$2,948,000</b>	<b>\$2,888,000</b>	<b>\$60,000</b>	<b>\$130,000</b>	<b>\$125,000</b>	<b>\$625,000</b>

# Capital Budget and Plan 2012/13-2016/17

**2012/13  
CAPITAL BUDGET  
AND PLAN**

**SOURCE OF FUNDING**

1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance
5 Grants	6 Gift	7 Intra-agency Transfer
		8 Pool Enterprise
		9 Water Enterprise

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 08/09, 09/10 & 10/11	SOURCE OF FUNDING	ADPT 2011/12	EST 2011/12	REQ 2012/13	PROP 2012/13	2013/14	2014/15	2015/16	2016/17
<b>ADMINISTRATION</b>										
<u><b>Property Taxes</b></u>										
Revaluation Project		2			\$1,000,000	\$1,000,000				
<b>EQUIPMENT</b>										
<u><b>Information Technology</b></u>										
Computer Equipment	\$162,332	3	\$30,000	\$30,000	\$60,000	\$40,000	\$60,000	\$60,000	\$60,000	\$60,000
MS Office 2010 Upgrade		3	\$20,000	\$20,000	\$28,000	\$15,000				
Server Consolidation		3	\$60,000	\$60,000						
Financial Management System	\$419,274									
Recreation Management Software	\$64,301									
Building File Digitization	\$29,000									
<u><b>Police Department</b></u>										
Police Motorcycles	\$30,809									
Police Cruisers	\$122,255	3	\$51,000	\$51,000	\$87,000	\$0	\$82,800	\$84,300	\$84,300	\$85,800
Police Cruisers		2			\$0	\$66,000				
Mobile Computers for Patrol Vehicles		1			\$42,100	\$0				
Mobile Computers for Patrol Vehicles		2			\$0	\$42,100				
Traffic Enforcement Vehicles	\$14,905									
Chief Vehicle	\$23,398	3	\$28,000	\$28,000						
Telephone Reassurance Program ( RU OK)		3	\$7,000	\$7,000						
Live Scan Fingerprinting	\$30,000	5								
License Place Reader System	\$35,000	5								
<u><b>Fire Department</b></u>										
Pager Radios for the Volunteer Firefighters		3			\$15,000	\$15,000				
Radio Repeater/Signal Amplifier	\$22,119									
Bailout Ropes	\$43,760	5								
Chief Vehicle - 2431		3	\$28,000	\$27,349						
Utility Vehicle - 2435		1						\$35,000		
Inspector Vehicle -2436		3	\$21,000	\$21,213						
Equipment Vehicle - F250	\$27,720	3								
Utility Van - U37		3							\$30,000	
Tour Commander's Vehicle -2432		3	\$62,500	\$56,018						
Replace Engine 54 (Pumper)		1						\$550,000		
Replace Backup Engine 56 (Pumper)	\$45,000									
Replace Frontline Engine 56 (Pumper)	\$483,725									
Replace Engine 55 (Pumper)		3			\$550,000	\$0	\$550,000			
Replace Ladder 28	\$679,140									

# Capital Budget and Plan 2012/13-2016/17

**2012/13  
CAPITAL BUDGET  
AND PLAN**

**SOURCE OF FUNDING**

1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance
5 Grants	6 Gift	4 Special Reserves
	7 Intra-agency Transfer	8 Pool Enterprise
		9 Water Enterprise

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 08/09, 09/10 & 10/11	SOURCE OF FUNDING	ADPT 2011/12	EST 2011/12	REQ 2012/13	PROP 2012/13	2013/14	2014/15	2015/16	2016/17
<b>EQUIPMENT (continued)</b>										
<u><b>Department of Public Works</b></u>										
Highway Equipment & Vehicles	\$509,000	3	\$47,000	\$47,000	\$1,158,000	\$0	\$463,000	\$440,000	\$830,000	\$863,000
Highway Equipment & Vehicles		2			\$0	\$252,000				
Front End Loader	\$120,000									
Radio System	\$22,488									
Sanitation Refuse Packer	\$394,830	1	\$0	\$0	\$220,000	\$0	\$220,000	\$220,000	\$225,000	\$225,000
Sanitation Refuse Scooters (two)	\$87,000	3	\$0	\$0	\$50,000	\$0	\$50,000	\$50,000	\$50,000	\$50,000
Digitizing Engineering Maps	\$10,162	3	\$0	\$0	\$25,000	\$0	\$25,000			
Garage Pool Vehicles	\$50,000	3	\$0	\$0	\$70,000	\$30,500	\$70,000	\$30,000	\$30,000	\$30,000
Sweeper/Scrubber	\$63,219									
<u><b>Village Hall</b></u>										
CATV Studio	\$127,125	4	\$55,000	\$55,000	\$55,000	\$55,000	\$50,000	\$50,000	\$50,000	\$50,000
<u><b>Public Library</b></u>										
Satellite Library (Bokomaten)	\$53,990									
Westlynx System Upgrade	\$39,000	3	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
<b>Total Equipment</b>			<b>\$419,500</b>	<b>\$412,580</b>	<b>\$3,370,100</b>	<b>\$1,525,600</b>	<b>\$1,580,800</b>	<b>\$1,529,300</b>	<b>\$1,369,300</b>	<b>\$1,373,800</b>

# Capital Budget and Plan 2012/13-2016/17

**2012/13  
CAPITAL BUDGET  
AND PLAN**

**SOURCE OF FUNDING**

1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 08/09, 09/10 & 10/11	SOURCE OF FUNDING	ADPT 2011/12	EST 2011/12	REQ 2012/13	PROP 2012/13	2013/14	2014/15	2015/16	2016/17
<b>PUBLIC BUILDINGS</b>										
<u><b>General</b></u>										
Project Planning	\$37,858	3	\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Hazardous Mitigation Plan (2)		5		\$70,000						
Facilities Maintenance	\$118,218	3	\$21,000	\$21,000	\$25,000	\$25,000	\$35,000	\$35,000	\$35,000	\$35,000
Security/Fire Alarm (Master Plan)		3			\$25,000	\$0	\$25,000			
Roof Inspections/Upgrades	\$9,000	3	\$0	\$0	\$14,000	\$0	\$14,000	\$14,000	\$14,000	\$16,000
<u><b>Village Hall</b></u>										
Third Floor Renovation	\$15,452	1	\$0	\$0	\$350,000	\$0	\$350,000			
Generator/Electric Service Upgrade Design		5	\$75,000	\$0	\$95,000	\$0	\$95,000			
Generator/Electric Service Upgrade Const.		5	\$540,000	\$0	\$630,000	\$0		\$630,000		
HVAC Repairs/Replacement	\$25,500	3	\$0	\$0	\$55,000	\$0	\$55,000	\$55,000	\$55,000	
Air Handler #1 Replacement - Design	\$11,900									
Air Handler #1 Replacement - Construction	\$123,000									
Underground Fuel Tank Removal & Replacement (Design)	\$20,000	3								
Underground Fuel Tank Removal & Replacement (Construction)		1			\$160,000	\$0		\$160,000		
Rutherford Hall Security (Design)		5						\$160,000		
Rutherford Hall Security (Construction)		5							\$1,350,000	
<u><b>Public Safety</b></u>										
Station #1 Expansion/ Apparatus Floor Replacement/ Doors (Preliminary Plan)	\$24,925									
Station #1 Expansion/ Apparatus Floor Replacement/ Doors (Final Design)		2	\$190,000	\$0	\$320,000	\$240,000				
Station #1 Expansion/ Apparatus Floor Replacement/ Doors (Construction)		2					\$2,175,000			
Station #1 Repair Brickwork	\$13,470	3								
Station #3 Concrete Patio Replacement, Underground Storage Tank Removal, New Awning (3)		1	\$0	\$115,000	\$95,000	\$0				
Station #3 Kitchen Remodel		1					\$40,000			
Station #3 Vertical Clearance (Design)		2							\$150,000	
Station #3 Vertical Clearance (Construction)		2								\$975,000

(2) 25% in-kind service match / FEMA grant

(3) A transfer from the 2011-12 General Fund Operating Budget will be sought.

1st Draft Jan 18, 2012  
2nd Draft Jan 30, 2012  
3rd Draft Feb 3, 2012  
4th Draft Feb 8, 2012  
5th Draft Feb 15, 2012  
6th Draft Feb 22, 2012

# Capital Budget and Plan 2012/13-2016/17

## 2012/13 CAPITAL BUDGET AND PLAN

### SOURCE OF FUNDING

1 General Fund Transfer      2 Borrowing      3 Capital Fund Balance      4 Special Reserves  
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 08/09, 09/10 & 10/11	SOURCE OF FUNDING	ADPT 2011/12	EST 2011/12	REQ 2012/13	PROP 2012/13	2013/14	2014/15	2015/16	2016/17
<b>PUBLIC BUILDINGS (continued)</b>										
Public Safety HQ Renovation/Expansion (Design Bid Documents)	\$619,450	3								
Public Safety HQ Renovation/Expansion (Telecommunications Design and Construction Administration)	\$119,020	3								
Public Safety HQ Renovation/Expansion (misc. Professional Services)	\$43,270	3								
Public Safety HQ Renovation/Expansion (Relocation)	\$390,000	3								
Public Safety HQ Renovation/Expansion (Construction Administration - Architect)	\$368,437	3								
Public Safety HQ Renovation/Expansion (Construction Management)	\$783,397	3								
Public Safety HQ Renovation/Expansion (Construction)	\$11,500,000	2								
Public Safety HQ Renovation/Expansion (Construction)	\$1,029,426	3								
Structural Repairs for Fire Training Building (Design)	\$18,750	5								
Structural Repairs for Fire Training Building (Construction) (4)	\$106,250	5	\$193,750	\$0	\$193,750	\$193,750				
<b>Freightway Garage</b>										
Elevator ( Interior Shaft)		3			\$30,000	\$30,000				
Level 5A & 5B Repairs / Membrane (Design)	\$23,000	3								
Level 5A & 5B Repairs / Membrane (Construction) (4)		2	\$0		\$175,000	\$0	\$175,000			
Waterproofing Membrane - Levels 2,3,4 (4)		2	\$0		\$235,000	\$0	\$235,000			
Repainting of Freightway Garage Exterior/Façade (Design)		2						\$15,000		
Repainting of Freightway Garage Exterior/Façade (Construction)		2							\$150,000	

(4) Subject to grant funding.

# Capital Budget and Plan 2012/13-2016/17

**2012/13  
CAPITAL BUDGET  
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 08/09, 09/10 & 10/11	SOURCE OF FUNDING	ADPT 2011/12	EST 2011/12	REQ 2012/13	PROP 2012/13	2013/14	2014/15	2015/16	2016/17
<b>PUBLIC BUILDINGS (continued)</b>										
<u><b>Christie Place Garage</b></u>										
Garage Radio Amplifiers	\$70,000	3								
Security System - Code Blue (Design / Install)	\$35,000	6								
Security System - Cameras CCTV (Design / Install)		1					\$40,000	\$40,000		
<u><b>Public Library</b></u>										
Rooftop Heating & Cooling Unit (design)	\$19,500									
Rooftop Heating & Cooling Unit (Const.)	\$103,293	5								
Rooftop Heating & Cooling Unit (Const.)	\$109,642	3								
Rooftop Chiller Sound Partition		6	\$32,000	\$0	\$32,000	\$32,000				
Plaza Rehabilitation (Design)		6	\$15,000	\$0	\$15,000	\$15,000				
Plaza Rehabilitation (Construction)		6					\$150,000			
Young Adult Area Renovation		5	\$55,000	\$0	\$55,000	\$55,000				
Young Adult Area Renovation		6	\$45,000	\$0	\$45,000	\$45,000				
Children's Room Carpeting		6	\$15,000	\$0	\$15,000	\$15,000				
Reading Room Carpeting		6					\$20,000			
Scott Room Carpeting		6						\$20,000		
Library Roof Replacement Phase I (Preliminary Plan)	\$12,000	1								
Library Roof Replacement Phase I (Construction)	\$80,000	3								
Library Roof Replacement Phase II (Preliminary Plan & Design)		5			\$58,000	\$58,000				
Library Roof Replacement Phase II (Construction)		5			\$390,000	\$0	\$390,000			
Library Roof Replacement Phase III (Preliminary Plan & Design)		5					\$80,000			
Library Roof Replacement Phase III (Construction)		5					\$540,000			
Renovate Circulation Desk		6					\$30,000			
<u><b>Other Buildings</b></u>										
Wayside Cottage Interior Restoration Phase II (Design)		5			\$45,000	\$0	\$45,000			
Wayside Cottage Interior Restoration Phase II (Construction)		5	\$200,000	\$0	\$300,000	\$0	\$300,000			
<b>Total Public Buildings</b>			<b>\$1,381,750</b>	<b>\$206,000</b>	<b>\$3,382,750</b>	<b>\$733,750</b>	<b>\$4,819,000</b>	<b>\$1,154,000</b>	<b>\$1,779,000</b>	<b>\$1,051,000</b>

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# Capital Budget and Plan 2012/13-2016/17

2012/13  
CAPITAL BUDGET  
AND PLAN

SOURCE OF FUNDING								
1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserves					
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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 08/09, 09/10 & 10/11	SOURCE OF FUNDING	ADPT 2011/12	EST 2011/12	REQ 2012/13	PROP 2012/13	2013/14	2014/15	2015/16	2016/17
<b>HIGHWAY IMPROVEMENTS</b>										
<b>Road/Pedestrian/Traffic Improvements</b>										
Road Resurfacing, Curbing	\$1,190,000	3	\$0	\$400,000	\$500,000	\$196,500	\$500,000	\$500,000	\$500,000	\$500,000
Road Resurfacing, Curbing		1			\$0	\$246,000				
Road Resurfacing, Curbing (CHIPs)	\$960,000	5	\$320,000	\$320,000	\$320,000	\$320,000	\$320,000	\$320,000	\$320,000	\$320,000
Griffen Avenue Roadway Resurfacing	\$260,000	1								
Griffen Avenue Roadway Resurfacing	\$170,000	7								
Walworth Avenue - Curbing		1			\$264,000	\$0	\$264,000			
Bikepaths & Walkways	\$120,000	3			\$120,000	\$20,000	\$120,000	\$120,000	\$150,000	\$150,000
Wood Type Guide Rail System		1			\$25,000	\$0	\$25,000	\$25,000	\$25,000	\$25,000
Chase Park Brick Pavers	\$19,750									
Garth Rd. Widening/ Parking Imp. (Design)		5	\$90,000	\$0	\$90,000	\$90,000				
Garth Rd. Widening/ Parking Imp. (Const.)		5	\$1,000,000	\$0	\$1,000,000	\$1,000,000				
<b>Popham Road Bridge (5)</b>										
Bridge Design (Local Share)	\$41,650	3								
Bridge Design (HBRR Grant)	\$791,200	5								
Right-of-Way Plan & Acquisition (Local Share)	\$13,250	3								
Right-of-Way Plan & Acquisition (HBRR Grant)	\$251,750	5								
Bridge Construction (Federal Stimulus)	\$9,264,000	5		\$1,206,683						
Bridge Construction (HBRR Grant)		5		\$1,609,378						
Bridge Construction (Local Share HBRR)	\$80,469	3								
Construction Administration (Federal Stimulus)	\$806,000	5								
Construction Administration (HBRR) (6)		5		\$959,072						
MTA force account (Federal Stimulus)	\$738,816	5		\$1,361,184						
Betterments (Local Share)	\$398,320	3								
Utility Relocation/Improvements		7		\$750,078						
<b>Total Highway Improvements</b>			<b>\$1,410,000</b>	<b>\$6,606,395</b>	<b>\$2,319,000</b>	<b>\$1,872,500</b>	<b>\$1,229,000</b>	<b>\$965,000</b>	<b>\$995,000</b>	<b>\$995,000</b>

(5) Popham Road Bridge Project Construction funded through a combination of federal and State grants. The estimated \$959,072 grant shown for construction administration is not confirmed. The State Highway, Bridge and Railroad Grant (HBRR)/Marchiselli grant of \$1,528,910 and Federal Stimulus Program funding of \$13,376,683. The Local Share for construction is \$80,469, or 5% of HBRR grant, and \$398,320 in betterments for a total of \$478,789.

(6) Grant funds not confirmed

# Capital Budget and Plan 2012/13-2016/17

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CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 08/09, 09/10 & 10/11	SOURCE OF FUNDING	ADPT 2011/12	EST 2011/12	REQ 2012/13	PROP 2012/13	2013/14	2014/15	2015/16	2016/17
<b>STORM DRAINAGE (7)</b>										
Drainage Improvements	\$30,000	3	\$10,000	\$10,000	\$45,000	\$25,000	\$45,000	\$45,000	\$45,000	\$45,000
Comprehensive Drainage Study	\$225,000									
Cleaning & TV Inspection	\$90,000	3	\$10,000	\$10,000	\$40,000	\$45,000	\$40,000	\$40,000	\$40,000	\$40,000
Pipe Lining Program	\$120,000	3	\$59,500	\$59,500	\$120,000	\$45,000	\$120,000	\$120,000	\$120,000	\$120,000
Watercourse Maintenance	\$75,000	3	\$10,000	\$10,000	\$100,000	\$45,000	\$150,000	\$150,000	\$150,000	\$150,000
Catch Basin Cleaning	\$22,546	3	\$15,000	\$15,000	\$50,000	\$43,000	\$50,000	\$50,000	\$50,000	\$50,000
NPDES Phase II Compliance program	\$30,000	3	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$15,000	\$15,000
Cushman Road Sediment Chamber	\$129,747									
<b>Hutchinson River Drainage Project:</b>										
Inflow / Infiltration Analysis, bid documents re: correction for private hookups / public system (Const. Admin)		1	\$0	\$15,000						
Collection system repair	\$120,000	3			\$90,000	\$90,000				

(7) From Fiscal Year 2005-06 to Fiscal Year 2009-10, a total of \$1,875,335 has been appropriated. Sources of Funding are:  
Grants - \$298,000  
School System - \$150,000  
FEMA/SEMO reimbursements - \$315,993  
Village \$1,111,342



# Capital Budget and Plan 2012/13-2016/17

## 2012/13 CAPITAL BUDGET AND PLAN

### SOURCE OF FUNDING

1 General Fund Transfer      2 Borrowing      3 Capital Fund Balance      4 Special Reserves  
5 Grants      6 Gift      7 Intra-agency Transfer      8 Pool Enterprise      9 Water Enterprise

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 08/09, 09/10 & 10/11	SOURCE OF FUNDING	ADPT 2011/12	EST 2011/12	REQ 2012/13	PROP 2012/13	2013/14	2014/15	2015/16	2016/17
<b>STORM DRAINAGE* (continued)</b>										
South Fox Meadow Drainage Improvement Project (Design & Const. Mgnt.) (8)		5	\$150,000	\$253,000						
South Fox Meadow Drainage Improvement Project (Design & Const. Mgnt.) (8)		2	\$290,000	\$297,000						
South Fox Meadow Drainage Improvement Project (Const.) (8)		5	\$400,000	\$1,197,000						
South Fox Meadow Drainage Improvement Project (Const.) (8)		2	\$290,000	\$1,403,000						
Library Roof Retention/Rain Gardens (Design)		5	\$40,500	\$0	\$40,500	\$40,500				
Library Roof Retention/Rain Gardens (Const)		5	\$112,320	\$0	\$125,000	\$125,000	\$168,480			
Library Parking Lot Drainage Improvements/Sediment Traps		5								\$400,000
High School Roof Runoff/ Rain Gardens		7								\$650,000
Check Dams - Duck Pond to Murray Hill		5							\$375,000	
Sheldrake River Drainage Basin Improvement Project (30% Design)		3		\$47,000						
Sheldrake River Drainage Basin Improvement Project (Full Design) (9)		5			\$230,000	\$230,000				
Sheldrake River Drainage Basin Improvement Project (Construction) (9)		2			\$2,300,000	\$2,300,000				
Drainage Local Troubled Spots Projects 15 thru 26		2								\$4,505,000
<b>Total Drainage</b>			<b>\$1,397,320</b>	<b>\$3,326,500</b>	<b>\$3,150,500</b>	<b>\$2,998,500</b>	<b>\$583,480</b>	<b>\$415,000</b>	<b>\$795,000</b>	<b>\$5,975,000</b>

(8) County grant of \$1.45m and EFC contract of \$1.7m

(9) Estimate - Cost not yet attributed to Federal / State / County / Village / Residents

# Capital Budget and Plan 2012/13-2016/17

## 2012/13 CAPITAL BUDGET AND PLAN

### SOURCE OF FUNDING

1 General Fund Transfer    2 Borrowing    3 Capital Fund Balance    4 Special Reserves  
5 Grants    6 Gift    7 Intra-agency Transfer    8 Pool Enterprise    9 Water Enterprise

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 08/09, 09/10 & 10/11	SOURCE OF FUNDING	ADPT 2011/12	EST 2011/12	REQ 2012/13	PROP 2012/13	2013/14	2014/15	2015/16	2016/17
<b>TRAFFIC &amp; PARKING IMPROVEMENTS</b>										
<b><u>Downtown Infrastructure Improvements</u></b>										
Phase IV (Segment A)/Station & Taxi	\$470,000									
Phase IV Merchants' Lot/ East Parkway - Design/Construction Administration	\$42,000									
Phase IV Merchants' Lot/ East Parkway - Lights	\$56,000									
Phase IV Merchants' Lot/ East Parkway - Curbing	\$34,000									
Phase IV Merchants' Lot/ East Parkway - Trash Receptacles	\$10,000									
Phase IV Merchants' Lot/ East Parkway - Construction	\$256,000									
Phase IV Merchants' Lot/ East Parkway - Paving	\$62,150									
Phase IV Christie Place - Paving	\$62,850									
<b><u>Parking</u></b>										
Study - Conversion to Multi-Space Metered Parking		1					\$15,000			
Multispace & Electronic Parking Meters	\$155,897	1							\$90,000	
Freightway Open Lot Renovation		3						\$175,000		
Village Hall - Pave Lower Lot		1			\$105,000	\$0	\$105,000			
Scarsdale Ave. - Streetscape Improvements (Design)		5			\$150,000	\$0	\$160,000			
Scarsdale Ave. - Streetscape Improvements (Construction)		5						\$1,600,000		

# Capital Budget and Plan 2012/13-2016/17

2012/13  
CAPITAL BUDGET  
AND PLAN

## SOURCE OF FUNDING

1 General Fund Transfer      2 Borrowing      3 Capital Fund Balance      4 Special Reserves  
5 Grants      6 Gift      7 Intra-agency Transfer      8 Pool Enterprise      9 Water Enterprise

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 08/09, 09/10 & 10/11	SOURCE OF FUNDING	ADPT 2011/12	EST 2011/12	REQ 2012/13	PROP 2012/13	2013/14	2014/15	2015/16	2016/17
<b>TRAFFIC &amp; PARKING IMPROVEMENTS (continued)</b>										
<b><u>Traffic Calming &amp; Pedestrian Improvements</u></b>										
Heathcote 5 Corners Roundabout (Feasibility Study)		1	\$0	\$36,600						
Heathcote 5 Corners Roundabout (Design/Const.)		5								\$2,100,000
Downtown Streetscape Materials	\$75,000	3			\$40,000	\$20,000	\$25,000	\$25,000	\$25,000	\$25,000
Village Center - LED Street lights		1			\$70,000	\$0		\$70,000		
Traffic Calming	\$25,000	3								
Street Sign Inventory & Assessment		1			\$15,000	\$0	\$15,000			
Street Sign I & A - Replacement (reg signs)		1					\$15,000	\$15,000	\$15,000	
Drake Road Walkway Extension		1						\$20,000		
<b>Total Traffic &amp; Parking Improvement</b>			\$0	\$36,600	\$380,000	\$20,000	\$335,000	\$1,905,000	\$130,000	\$2,125,000

# Capital Budget and Plan 2012/13-2016/17

## 2012/13 CAPITAL BUDGET AND PLAN

### SOURCE OF FUNDING

1 General Fund Transfer    2 Borrowing    3 Capital Fund Balance    4 Special Reserves  
5 Grants    6 Gift    7 Intra-agency Transfer    8 Pool Enterprise    9 Water Enterprise

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 08/09, 09/10 & 10/11	SOURCE OF FUNDING	ADPT 2011/12	EST 2011/12	REQ 2012/13	PROP 2012/13	2013/14	2014/15	2015/16	2016/17
<b>LAND IMPROVEMENTS</b>										
Tree Planting Program	\$80,000	3	\$0	\$0	\$25,000	\$10,000	\$25,000	\$25,000	\$25,000	\$25,000
Invasive Species Removal Program	\$4,755	3								
Invasive Species Removal Program	\$13,155	5								
Library Pond Park Improve Phase III		4			\$35,000	\$35,000				
<b>Total Land Improvements</b>			\$0	\$0	\$60,000	\$45,000	\$25,000	\$25,000	\$25,000	\$25,000
<b>SANITARY SEWERS</b>										
Cleaning & TV Program	\$110,000	3	\$0	\$0	\$50,000	\$47,500	\$50,000	\$50,000	\$50,000	\$50,000
Chemical Treatment	\$10,000	3	\$0	\$0	\$20,000	\$47,500	\$20,000	\$20,000	\$20,000	\$20,000
Sewer System Rehabilitation	\$30,000	3	\$0	\$0	\$30,000	\$47,500	\$30,000	\$30,000	\$30,000	\$30,000
Pipe Lining	\$280,000	3	\$0	\$0	\$140,000	\$57,500	\$140,000	\$140,000	\$140,000	\$180,000
Crossway Sanitary Sewer Replacement	\$81,983									
<b>Total Sanitary Sewers</b>			\$0	\$0	\$240,000	\$200,000	\$240,000	\$240,000	\$240,000	\$280,000

# Capital Budget and Plan 2012/13-2016/17

2012/13  
CAPITAL BUDGET  
AND PLAN

SOURCE OF FUNDING								
1 General Fund Transfer			2 Borrowing		3 Capital Fund Balance		4 Special Reserves	
5 Grants		6 Gift	7 Intra-agency Transfer		8 Pool Enterprise		9 Water Enterprise	

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 08/09, 09/10 & 10/11	SOURCE OF FUNDING	ADPT 2011/12	EST 2011/12	REQ 2012/13	PROP 2012/13	2013/14	2014/15	2015/16	2016/17
MUNICIPAL SERVICE CHARGES	\$1,056,100	3	\$77,000	\$77,000	\$77,000	\$0				
Total Municipal Service Charge (10)			\$77,000	\$77,000	\$77,000	\$0	\$0	\$0	\$0	\$0

(10) Municipal Service Charge to the General  
Fund eliminated due to lack of funds.

# Capital Budget and Plan 2012/13-2016/17

## 2012/13 CAPITAL BUDGET AND PLAN

### SOURCE OF FUNDING

1 General Fund Transfer      2 Borrowing      3 Capital Fund Balance      4 Special Reserves  
5 Grants      6 Gift      7 Intra-agency Transfer      8 Pool Enterprise      9 Water Enterprise

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 08/09, 09/10 & 10/11	SOURCE OF FUNDING	ADPT 2011/12	EST 2011/12	REQ 2012/13	PROP 2012/13	2013/14	2014/15	2015/16	2016/17
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### POOL ENTERPRISE FUND

Pool Boiler / Hot Water Heater (Replace)		8	\$30,000	\$30,000	\$0	\$0				
Intermediate Pool Remarbolite		8	\$30,000	\$35,000						
Women's Locker Room Floor (resurface)		8			\$15,000	\$15,000				
Playground Resurfacing		8					\$50,000			
Graham Baker Safety Act (Design)	\$4,500	8								
Graham Baker Safety Act (Construction)	\$27,187	8								
Operations Study		8						\$50,000		
Pool Complex Mechanical Equipment Upgrade (Design) (1)		8.2							\$250,000	
Pool Complex Mechanical Equipment Upgrade (Construction) (2)		8.2								\$2,200,000
<b>Total Pool Fund</b>			<b>\$60,000</b>	<b>\$65,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$250,000</b>	<b>\$2,200,000</b>

- (1) Equipment upgrade construction  
pool filters, rehabilitation main pool  
filter building/ boiler

- (2) "8.2" denotes borrowing via Pool Enterprise Fund

# Capital Budget and Plan 2012/13-2016/17

**2012/13  
CAPITAL BUDGET  
AND PLAN**

**SOURCE OF FUNDING**

1 General Fund Transfer	2 Borrowing	3 Capital Fund Balance	4 Special Reserves
5 Grants	6 Gift	7 Intra-agency Transfer	8 Pool Enterprise
			9 Water Enterprise

CAPITAL PROJECT	PRIOR 3 YEARS ACTUAL & ENCUMBERED FY 08/09, 09/10 & 10/11	SOURCE OF FUNDING	ADPT 2011/12	EST 2011/12	REQ 2012/13	PROP 2012/13	2013/14	2014/15	2015/16	2016/17
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## WATER ENTERPRISE FUND

<b>Improvements/Equipment (1)</b>										
Equipment & Vehicles/ Backhoe	\$163,000	9	\$163,000	\$97,800	\$173,500	\$173,500	\$128,000	\$128,500	\$168,000	\$168,500
Pipe Cement Lining (design)		9						\$100,000	\$50,000	
Pipe Cement Lining (const.)		9.2							\$1,000,000	\$1,000,000
Pipe Cement Lining (Construction Management)		9.2							\$100,000	\$100,000
Computer Meter Read Equipment (Plan)		9	\$30,000	\$30,000	\$30,000	\$30,000				
Computer Meter Reading System (Install)	\$20,000	9	\$50,000	\$50,000	\$50,000	\$50,000	\$100,000	\$200,000	\$200,000	\$200,000
Ardsley Tank Roof Replacement (design)		9	\$70,000	\$0	\$100,000	\$100,000				
Ardsley Tank Roof Replacement (const. mang.)					\$0	\$0	\$70,000			
Ardsley Tank Roof Replacement (const.)		9.2					\$700,000			
Boniface Tank Painting (design)		9.2					\$80,000			
Boniface Tank Painting (const. manag)		9.2						\$50,000		
Boniface Tank Painting (const.)		9.2						\$500,000		
Garage Renovation/Security	\$20,000	9						\$20,000		
Financial Management System	\$50,000	9								
Catskill Aqueduct Connection (Design)		9.2							\$200,000	
Catskill Aqueduct Connection (Construction)		9.2								\$2,000,000
<b>Ardsley Road Pumping Station</b>										
ARPS Renovation (planning and design)	\$252,000	9								
ARPS Renovation (const.) (2)	\$1,990,000	9								
ARPS Renovation (const.)	\$1,500,000	9.2								
ARPS Renovation (Construction Management)	\$385,500	9								
<b>Reeves Newsom Water Supply Station</b>										
RNWSS Equipment	\$95,000	9								
RNWSS Renovation (design)	\$454,300	9	\$70,000	\$100,000	\$0	\$0				
RNWSS Renovation (construction)		9.2	\$6,300,000	\$6,300,000	\$0	\$0				
RNWSS Renovation (Construction Management)		9.2	\$700,000	\$702,200	\$0	\$0				
<b>Total Water Fund</b>			<b>\$7,383,000</b>	<b>\$7,280,000</b>	<b>\$353,500</b>	<b>\$353,500</b>	<b>\$1,078,000</b>	<b>\$998,500</b>	<b>\$1,718,000</b>	<b>\$3,468,500</b>

**Notes**

- (1) "9.2" denotes borrowing via Water Enterprise Fund  
 (2) Eastchester Water Service - \$340,000

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# LIBRARY

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Library

Administration

Adult

Circulation

Facilities Maintenance

Children's Services

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The Scarsdale Public Library's mission is to serve a central role in the cultural and intellectual life of our community and to encourage the joy of reading, the exploration of ideas and the pursuit of lifelong learning for children and adults. This is accomplished by purchasing print and electronic books, magazine, music, films, audio books and online resources; providing accurate and timely information in person, by telephone and email; gathering and preserving local history information; and presenting programs that appeal to all ages and interests. The Library sponsors a wide variety of cultural events throughout the year including book discussions, films, lectures, concerts, and author appearances. The Library collaborates with local organizations and institutions such as the Scarsdale Historical Society, the Scarsdale Teen Center, the Village of Scarsdale Recreation and Parks Senior Program, At Home in Scarsdale Village, C.H.I.L.D. and Scarsdale High School to better serve the community. In calendar year 2010, library users borrowed over 409,000 items. During the first half of the 2011-2012 fiscal year, Scarsdale residents downloaded over 2,500 ebooks, which is an increase of 372% from the same period in the previous year. The Scarsdale Public Library is the sixth busiest in the county, circulating nearly 133 items per hour. A consistently high level of service is achieved while maintaining a low per hour operating expense when compared to other libraries. The Library is a destination for computer use; in calendar year 2011, the public access computers were used over 32,000 times, and our WiFi network supported almost 20,000 sessions from users of laptops and other wireless devices. The Library introduced several innovative programs in 2011, including the Teen Writers' Conference organized entirely by the Library's Teen Advisory Board and training the public on eBook devices such as Kindles and Nooks. The Museum Pass program funded by the Friends of the Library was expanded, and access to downloadable music and eBooks was enhanced. The library building also celebrated its 60<sup>th</sup> year in September 2011. Over the past 10 years, the building and grounds have undergone renovations totaling over \$2 million. These improvements were funded predominantly through generous gifts from the community, the Friends of the Library, and grants and include indoor and outdoor seating, upgrades to the technology in the Scott Room and the replacement of an aging HVAC system.

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## Department Summary

Library Fund	2009-10	2010-11	2011-12	2011-12	2012-13
Library Services	ACTUAL	ACTUAL	ADOPTED	EST/MOD	PROPOSED
Division Summary					
Administration	1,136,024	1,145,246	1,391,928	1,255,121	1,451,057
Adult	686,599	688,403	766,581	761,581	769,510
Children's Services	341,969	363,009	399,188	399,188	402,642
Circulation	627,388	634,999	630,572	630,072	635,385
Facilities Maintenance	350,667	344,786	370,826	370,826	373,165
Department Total	<u>3,142,647</u>	<u>3,176,443</u>	<u>3,559,095</u>	<u>3,416,788</u>	<u>3,631,759</u>
Expenditure Categories					
Personal Services	1,895,182	1,903,135	1,994,080	1,996,201	2,014,404
Equipment	10,494	3,650	9,000	9,000	9,000
Books & Periodicals	280,992	274,168	287,000	287,000	287,000
Other	281,658	278,995	319,040	314,540	317,372
Special	-	-	26,927	16,780	46,849
Benefits	669,291	711,465	917,918	788,137	952,004
Transfer	5,030	5,030	5,130	5,130	5,130
Department Total	<u>3,142,647</u>	<u>3,176,443</u>	<u>3,559,095</u>	<u>3,416,788</u>	<u>3,631,759</u>

## Position Summary

DEPARTMENT Library Services		2011-12 Estimated/Modified Salaries			2012-13 Proposed Salaries			
DIVISIONS	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b><u>Administration</u></b>								
Library Director	1	124,848	1	124,848	1	124,848	1	124,848
Asst Library Director	1	112,988	1	112,988	1	112,988	1	112,988
Administrative Assistant	1	89,328	1	89,328	1	89,328	1	89,328
Senior Typist	1	74,747	1	74,747	1	74,747	1	74,747
Unused Vac/Longevity				7,163				7,163
<b>Sub-total</b>	<b>4</b>		<b>4</b>	<b><u>409,074</u></b>	<b>4</b>		<b>4</b>	<b><u>409,074</u></b>
<b><u>Adult</u></b>								
Librarian III	1	91,993	1	91,993	1	91,993	1	91,993
Librarian II	2	79,464	2	158,928	2	79,464	2	158,928
Librarian II	1	69,763	1	69,763	1	69,763	1	69,763
Librarian I	1	60,344	1	60,344	1	62,638	1	62,638
Temporaries				143,464				148,835
Unused Vac/Longevity				6,089				6,353
<b>Sub-total</b>	<b>5</b>		<b>5</b>	<b><u>530,581</u></b>	<b>5</b>		<b>5</b>	<b><u>538,510</u></b>
<b><u>Children's Services</u></b>								
Librarian III	1	87,326	1	87,326	1	90,546	1	90,546
Librarian II	2	79,464	2	158,928	2	79,464	2	158,928
Temporaries				73,834				74,018
Unused Vac/Longevity				1,100				1,150
<b>Sub-total</b>	<b>3</b>		<b>3</b>	<b><u>321,188</u></b>	<b>3</b>		<b>3</b>	<b><u>324,642</u></b>

## Position Summary

DEPARTMENT Library Services (Continued)

DIVISIONS	2011-12 Estimated/Modified Salaries			2012-13 Proposed Salaries			Total Salary
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions
<b><u>Circulation</u></b>							
Librarian II	1	79,464	1	79,464	1	79,464	1
Senior Library Clerk II	5	55,118	5	275,590	5	55,118	5
Senior Library Clerk II	1	49,288	1	49,288	1	51,059	1
Library Clerk I	1	47,979	1	47,979	1	47,979	1
Overtime				28,158			
Temporaries				116,733			
Unused Vac/Longevity				12,860			
<b>Sub-total</b>	<b>8</b>		<b>8</b>	<b>610,072</b>	<b>8</b>		<b>8</b>
<b><u>Facilities Maintenance</u></b>							
Caretaker	1	55,118	1	55,118	1	55,118	1
Temporaries	-	47,979	-	47,979	-	-	-
Overtime				20,539			
Temporaries				-			
Unused Vac/Longevity				1,650			
<b>Sub-total</b>	<b>1</b>		<b>1</b>	<b>125,286</b>	<b>1</b>		<b>1</b>
<b>Department Total</b>	<b>21</b>		<b>21</b>	<b>1,996,201</b>	<b>21</b>		<b>21</b>
							<b>2,014,404</b>

## Division Summary

Library Services Administration	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Administration	302,332	265,364	278,584	277,216	279,216
Benefits	669,292	711,465	917,918	788,137	952,004
Finance	73,275	75,415	75,096	77,380	77,380
Personnel	86,095	87,972	88,273	90,478	90,478
Contingent/MTA Tax	-	-	26,927	16,780	46,849
Transfer	5,030	5,030	5,130	5,130	5,130
Division Total	1,136,024	1,145,246	1,391,928	1,255,121	1,451,057
Expenditure Categories					
.100 Personal Services	432,011	401,989	401,953	409,074	409,074
.200 Equipment	10,494	3,650	9,000	9,000	9,000
.400 Other	19,198	23,112	31,000	27,000	29,000
.500 Special	-	-	26,927	16,780	46,849
.800 Benefits	669,291	711,465	917,918	788,137	952,004
.950 Transfer	5,030	5,030	5,130	5,130	5,130
Division Total	1,136,024	1,145,246	1,391,928	1,255,121	1,451,057
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	10,494	3,650	9,000	9,000	9,000
Division Total	10,494	3,650	9,000	9,000	9,000
<b><u>.400 A/C Breakdown</u></b>					
.435 Prof Business Exp	2,441	2,983	3,000	3,000	3,000
.454 Travel	2,254	2,258	3,000	3,000	3,000
.456 Equipment Rental	2,271	117	3,000	1,000	1,000
.499 Contractual Expense	12,232	17,754	22,000	20,000	22,000
Division Total	19,198	23,112	31,000	27,000	29,000
<b><u>.500 A/C Breakdown</u></b>					
.1980.4 MTA Tax	-	-	6,927	6,780	6,849
.1990 Contingent Account	-	-	20,000	10,000	40,000
Division Total	-	-	26,927	16,780	46,849
<b><u>.800 A/C Breakdown</u></b>					
.9010 State Retirement ERS	157,833	189,116	248,068	248,068	325,573
.9030 Social Security	128,495	143,627	155,852	152,547	154,102
.9040 Workers Compensation	13,147	13,607	14,491	14,500	14,000
.9045 Life Insurance	2,601	3,060	3,000	3,000	3,000
.9055 Dental Insurance	19,425	18,360	24,000	24,000	24,000
.9060 Health Insurance	347,790	343,695	472,507	346,022	431,329
Division Total	669,291	711,465	917,918	788,137	952,004
<b><u>.950 A/C Breakdown</u></b>					
.9901 Municipal Svc Chg General	5,030	5,030	5,130	5,130	5,130
Division Total	5,030	5,030	5,130	5,130	5,130

## Division Summary

Library Services Adult	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Inventory Maintenance	36,689	30,788	45,000	40,000	45,000
Programs	(25)	1,978	15,000	15,000	15,000
Reference	649,935	655,637	706,581	706,581	709,510
Division Total	<u>686,599</u>	<u>688,403</u>	<u>766,581</u>	<u>761,581</u>	<u>769,510</u>
Expenditure Categories					
.100 Personal Services	466,796	468,768	535,581	530,581	538,510
.400 Other	219,803	219,635	231,000	231,000	231,000
Division Total	<u>686,599</u>	<u>688,403</u>	<u>766,581</u>	<u>761,581</u>	<u>769,510</u>
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	1,281	2,145	2,000	2,000	2,000
.425 Books & Periodicals	216,798	211,941	222,000	222,000	222,000
.434 Library Supplies	1,749	3,180	4,000	4,000	4,000
.459 Program Expenses	(25)	2,369	3,000	3,000	3,000
.482 Binding	-	-	-	-	-
Division Total	<u>219,803</u>	<u>219,635</u>	<u>231,000</u>	<u>231,000</u>	<u>231,000</u>

## Division Summary

Library Services Children's Services	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Inventory Maintenance	20,095	21,958	23,000	23,000	23,000
Programs	6,962	9,845	7,000	7,000	7,000
Reference	314,912	331,206	369,188	369,188	372,642
Division Total	341,969	363,009	399,188	399,188	402,642
Expenditure Categories					
.100 Personal Services	266,337	289,285	321,188	321,188	324,642
.400 Other	75,632	73,724	78,000	78,000	78,000
Division Total	341,969	363,009	399,188	399,188	402,642
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	613	744	1,000	1,000	1,000
.425 Books & Periodicals	64,194	62,227	65,000	65,000	65,000
.434 Library Supplies	3,863	908	5,000	5,000	5,000
.459 Program Expenses	6,962	9,845	7,000	7,000	7,000
Division Total	75,632	73,724	78,000	78,000	78,000

## Division Summary

Library Services	2009-10	2010-11	2011-12	2011-12	2012-13
Circulation	ACTUAL	ACTUAL	ADOPTED	EST/MOD	PROPOSED
Cost Center Summary					
Bibliographic Maintenance	40,476	23,305	35,721	35,721	38,918
Charge/Return Materials	586,912	611,694	594,851	594,351	596,467
Division Total	627,388	634,999	630,572	630,072	635,385
Expenditure Categories					
.100 Personal Services	610,039	620,875	610,072	610,072	614,885
.400 Other	17,349	14,124	20,500	20,000	20,500
Division Total	627,388	634,999	630,572	630,072	635,385
<b><u>.400 A/C Breakdown</u></b>					
.412 Office Supplies	3,259	2,728	4,000	4,000	4,000
.434 Library Supplies	10,430	8,353	12,000	12,000	12,000
.449 Miscellaneous Supplies	1,963	1,825	2,500	2,500	2,500
.485 Postage	1,697	1,218	2,000	1,500	2,000
Division Total	17,349	14,124	20,500	20,000	20,500

## Division Summary

Library Services Facilities Maintenance	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Building Operation	309,335	303,682	317,297	317,297	315,611
Cleaning	36,780	37,099	48,529	48,529	52,554
Grounds Maintenance	4,552	4,005	5,000	5,000	5,000
Division Total	<u>350,667</u>	<u>344,786</u>	<u>370,826</u>	<u>370,826</u>	<u>373,165</u>
Expenditure Categories					
.100 Personal Services	119,999	122,218	125,286	125,286	127,293
.400 Other	230,668	222,568	245,540	245,540	245,872
Division Total	<u>350,667</u>	<u>344,786</u>	<u>370,826</u>	<u>370,826</u>	<u>373,165</u>
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	81,221	70,480	85,000	85,000	85,000
.414 Maint Supplies	6,860	7,642	9,000	9,000	9,000
.451 General Liability Insurance	5,540	5,540	5,540	5,540	5,872
.453 Telephone	-	-	-	-	-
.460 Repairs to Equipment	1,199	1,611	3,000	3,000	3,000
.461 Repairs to Buildings	7,344	7,599	9,000	9,000	9,000
.483 Care of Grounds	4,552	4,005	5,000	5,000	5,000
.484 System Maint Westlynx	100,266	104,244	105,000	105,000	105,000
.499 Contractual Expense	23,686	21,447	24,000	24,000	24,000
Division Total	<u>230,668</u>	<u>222,568</u>	<u>245,540</u>	<u>245,540</u>	<u>245,872</u>

## Revenue Summary

Library Fund	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Departmental Income					
2082.0 Library Charges & Fines	63,179	59,743	55,000	52,000	50,000
Departmental Income	63,179	59,743	55,000	52,000	50,000
Use of Money and Property					
2401.0 Interest Earnings	639	525	500	1,500	1,500
2410.0 Rental of Real Property	9,100	3,886	7,000	8,000	8,000
2450.1 Public Phone Commissions	3,118	4,778	5,000	3,500	4,000
Use of Money and Property	12,857	9,189	12,500	13,000	13,500
Sale of Property, Other					
2655.0 Minor Sales	1,930	1,479	1,500	1,500	1,500
Sale of Property, Other	1,930	1,479	1,500	1,500	1,500
Misc Local Sources					
2701.1 Refund Prior Yr Appr Exp	11	-	-	-	-
2760.2 West Lib Sys Direct Use	-	-	-	-	-
2770.0 Other Unclassified	8,194	9,932	13,000	7,000	7,000
2770.01 Health Ins Reimbursement	6,739	7,175	6,000	7,000	7,000
Misc Local Sources	14,944	17,107	19,000	14,000	14,000
State Aid					
2760.1 West Lib Sys State Aid	6,453	6,190	-	5,271	-
3840.10 State Aid Library	-	12,362	-	37,500	-
4840.0 Federal Aid Library	-	-	-	-	-
State Aid	6,453	18,552	-	42,771	-
Interfund Transfers					
2810.0 From General Fund	2,991,534	3,189,970	3,359,995	3,359,995	3,451,759
2838.0 From Gift Fund	-	-	16,000	-	16,000
Interfund Transfers	2,991,534	3,189,970	3,375,995	3,359,995	3,467,759
<b>Library Fund Revenues</b>	<b>3,090,897</b>	<b>3,296,040</b>	<b>3,463,995</b>	<b>3,483,266</b>	<b>3,546,759</b>
Other Financing Sources					
9999.0 Surplus (Earned) Used	51,750	(119,597)	95,100	(66,478)	85,000
Other Financing Sources	51,750	(119,597)	95,100	(66,478)	85,000
<b>Library Fund</b>	<b>3,142,647</b>	<b>3,176,443</b>	<b>3,559,095</b>	<b>3,416,788</b>	<b>3,631,759</b>

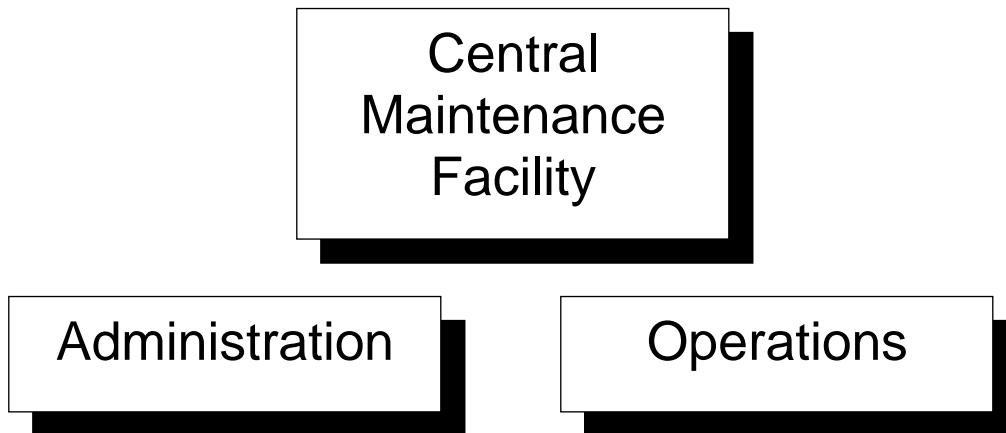


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# INTERNAL SERVICE FUND

## CENTRAL MAINTENANCE FACILITY

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The Central Maintenance Garage provides preventive maintenance and repairs for all vehicles and equipment owned by the Village and the Scarsdale Union Free School District. The inventory consists of the Village fleet of trucks, vehicles and all construction and ancillary equipment, totaling 325 pieces of rolling stock, and the School District buses and ancillary equipment totaling approximately 130 pieces of rolling stock. Last year the Department of Transportation pass rate for bus inspections was 97.3% (96.5% last year). There are a total of thirteen full time equivalents assigned to the Central Maintenance Facility, of which 5.3 are assigned to the Scarsdale Union Free School District. The Central Maintenance Facility plays an important role in preparing the Village fleet management plan which includes all vehicles and equipment from all departments. Surplus vehicles are auctioned annually, and managed in-house at a savings, as a key element in maintaining a reliable and stable fleet. Also, the Central Garage is prudent in its automotive parts purchases and has developed a VM contract for standardizing the purchase of vehicle parts, which saves the Village approximately \$3-5,000 annually. In addition, when applicable, certain mechanical repairs are completed in-house rather than sent to outside contractors resulting in savings as well.

## Department Summary

Internal Service Fund Central Garage	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Division Summary					
Administration	1,417,027	1,554,132	1,566,475	1,701,565	1,672,546
Operations	1,431,986	1,562,827	1,441,481	1,483,507	1,468,302
Department Total	<u>2,849,013</u>	<u>3,116,959</u>	<u>3,007,956</u>	<u>3,185,072</u>	<u>3,140,848</u>
Expenditure Categories					
Personal Services	937,404	971,764	1,005,267	1,014,353	1,002,448
Equipment	5,511	2,930	15,000	15,000	15,000
Other	1,192,347	1,403,031	1,305,100	1,473,100	1,437,470
Special	-	-	13,420	13,420	13,410
Debt Service Principal	87,000	87,000	70,000	70,000	-
Debt Service Interest	5,076	4,276	4,100	4,100	-
Benefits	595,675	621,958	568,569	568,599	646,020
Transfer	26,000	26,000	26,500	26,500	26,500
Department Total	<u>2,849,013</u>	<u>3,116,959</u>	<u>3,007,956</u>	<u>3,185,072</u>	<u>3,140,848</u>

## Position Summary

DEPARTMENT Central Garage								
DIVISIONS	2011-12 Estimated/Modified Salaries				2012-13 Proposed Salaries			
	Authorized Positions	Salary	Funded Positions	Budget Expenditure	Authorized Positions	Salary	Funded Positions	Total Salary
<b>Administration</b>								
Sr. Office Manager PW	1	44,164	1	44,164	1	44,164	1	44,164
Temporaries/Unused Vacation				3,932				3,932
Longevity/Uniform&Tool Allowance				13,850				14,150
Perfect Attendance				13,900				13,900
<b>Sub-total</b>	<b>1</b>		<b>1</b>	<u><b>75,846</b></u>	<b>1</b>		<b>1</b>	<u><b>76,146</b></u>
<b>Operations</b>								
Lead Mechanic Foreman (Gar:	1	83,890	1	83,890	1	83,890	1	83,890
Lead Mechanic Foreman (BOE	1	76,410	1	76,410	1	78,410	1	78,410
Auto Mechanic (Sr.)	1	77,222	1	76,556	1	77,222	1	77,222
Auto Mechanic	2	73,920	2	146,556	2	73,920	2	147,840
Asst Auto Mechanic	5	69,100	5	342,520	5	69,100	5	345,500
Asst Auto Mechanic/Stock Cle	0.5	69,100	0.5	46,260	1	56,700	1	56,700
Asst Auto Mechanic/Stock Cle	0.5	56,700	0.5	28,125	-	-	-	-
Laborer	1	63,540	1	62,990	1	63,540	1	63,540
Temporaries				2,500				2,500
Overtime				72,700				70,700
<b>Sub-total</b>	<b>12</b>		<b>12</b>	<u><b>938,507</b></u>	<b>12</b>		<b>12</b>	<u><b>926,302</b></u>
<b>Department Total</b>	<b>13</b>		<b>13</b>	<u><b>1,014,353</b></u>	<b>13</b>		<b>13</b>	<u><b>1,002,448</b></u>

## Division Summary

Central Garage Administration	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
<b>Cost Center Summary</b>					
Administration	149,285	156,497	216,046	216,106	216,406
Benefits	595,675	621,957	568,569	568,599	646,020
Debt Service	92,076	91,276	74,100	74,100	-
Fuel	533,091	636,752	645,000	780,000	746,000
Special	20,900	21,650	36,260	36,260	37,620
Transfer	26,000	26,000	26,500	26,500	26,500
Division Total	1,417,027	1,554,132	1,566,475	1,701,565	1,672,546
<b>Expenditure Categories</b>					
.100 Personal Services	61,264	64,390	75,786	75,846	76,146
.400 Other	642,012	750,508	808,100	943,100	910,470
.500 Contingent	-	-	13,420	13,420	13,410
.600 Debt Service Principal	87,000	87,000	70,000	70,000	-
.700 Debt Service Interest	5,076	4,276	4,100	4,100	-
.800 Benefits	595,675	621,958	568,569	568,599	646,020
.950 Transfer	26,000	26,000	26,500	26,500	26,500
Division Total	1,417,027	1,554,132	1,566,475	1,701,565	1,672,546
<b><u>.400 A/C Breakdown</u></b>					
.411 Fuel, Light & Power	65,417	67,399	88,760	88,760	88,760
.412 Office Supplies	3,153	2,517	3,000	3,000	3,000
.421 Uniforms	3,731	3,880	4,000	4,000	4,000
.439 Fuel, Gasoline	263,937	337,038	317,000	420,000	403,000
.440 Fuel, Diesel	269,154	299,714	328,000	360,000	343,000
.451 Insurance	20,900	21,650	22,840	22,840	24,210
.453 Telephone	-	-	2,000	2,000	2,000
.454 Travel	-	-	2,500	2,500	2,500
.455 Travel (Local)	-	-	500	500	500
.461 Repairs to Buildings	7,466	6,245	5,000	5,000	5,000
.469 Printing & Forms	1,059	1,583	1,000	1,000	1,000
.496 Professional Development	(150)	-	3,500	3,500	3,500
.499 Contractual Expense	7,345	10,482	30,000	30,000	30,000
Division Total	642,012	750,508	808,100	943,100	910,470
<b><u>.500 A/C Breakdown</u></b>					
.1980.4 MTA Tax	-	-	3,420	3,420	3,410
.1990 Contingent Account	-	-	10,000	10,000	10,000
Division Total	-	-	13,420	13,420	13,410
<b><u>.600 A/C Breakdown</u></b>					
.9710 Serial Bonds	87,000	87,000	70,000	70,000	-
Division Total	87,000	87,000	70,000	70,000	-
<b><u>.700 A/C Breakdown</u></b>					
.9711 Interest on Serial Bonds	5,076	4,276	4,100	4,100	-
Division Total	5,076	4,276	4,100	4,100	-
<b><u>.800 A/C Breakdown</u></b>					
.9010 State Retirement-ERS	87,757	101,990	141,345	141,345	185,598
.9030 Social Security	63,973	73,913	76,920	76,920	76,710
.9040 Workers Compensation	45,564	47,159	50,224	50,224	50,224
.9045 Life Insurance	-	1,530	1,500	1,530	1,530
.9055 Dental Insurance	-	910	13,100	13,100	13,100
.9060 Health Insurance	240,719	239,606	285,480	285,480	318,858
.9089 OPEB Expense	157,662	156,850	-	-	-
Division Total	595,675	621,958	568,569	568,599	646,020
<b><u>.950 A/C Breakdown</u></b>					
.9901 Municipal Svc Chg Gen	26,000	26,000	26,500	26,500	26,500
Division Total	26,000	26,000	26,500	26,500	26,500

## Division Summary

Central Garage Operations	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Cost Center Summary					
Equipment	5,511	2,930	15,000	15,000	15,000
Preventive Maintenance	539,680	546,130	621,794	640,581	635,525
Emergency Repairs	761,897	854,347	521,915	537,701	544,687
Support	124,898	159,420	282,772	290,225	273,090
Division Total	1,431,986	1,562,827	1,441,481	1,483,507	1,468,302
Expenditure Categories					
.100 Personal Services	876,140	907,374	929,481	938,507	926,302
.200 Equipment	5,511	2,930	15,000	15,000	15,000
.400 Other	550,335	652,523	497,000	530,000	527,000
Division Total	1,431,986	1,562,827	1,441,481	1,483,507	1,468,302
<b><u>.200 A/C Breakdown</u></b>					
.20 Equipment	5,511	2,930	15,000	15,000	15,000
Division Total	5,511	2,930	15,000	15,000	15,000
<b><u>.400 A/C Breakdown</u></b>					
.413 Auto Supplies	291,532	294,874	250,000	260,000	257,000
.414 Maint Supplies	6,202	19,280	8,000	14,000	14,000
.436 Radio Repairs	3,030	6,519	7,000	7,000	7,000
.441 Tires & Repairs	77,501	117,309	90,000	90,000	90,000
.442 Oil, Lubricants	22,697	24,078	22,000	24,000	24,000
.460 Repairs to Equipment	22,807	34,695	30,000	30,000	30,000
.462 Equipment Supplies	6,253	29,161	15,000	15,000	15,000
.464 Repairs to Cars, Trucks	120,313	126,607	75,000	90,000	90,000
Division Total	550,335	652,523	497,000	530,000	527,000

## Revenue Summary

Internal Svce Cen Garage	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ADOPTED	2011-12 EST/MOD	2012-13 PROPOSED
Use of Money and Property					
2401.0 Interest Earnings	268	1,205	1,000	1,000	1,000
Use of Money and Property	268	1,205	1,000	1,000	1,000
Misc Local Sources					
2680.1 Ins Recoveries Other	428	-	-	-	-
2701.1 Refund Prior Yr Appr Exp	9,358	-	-	-	-
2770.0 Other Unclassified	-	-	-	-	-
Misc Local Sources	9,786	-	-	-	-
Federal Aid					
4785.0 Disaster Assist Federal	-	-	-	-	-
Federal Aid	-	-	-	-	-
Interfund Transfers					
2801.1 From General Fund	1,670,710	1,696,373	1,631,776	1,770,392	1,898,168
2801.3 From Water Fund	165,680	99,680	101,680	101,680	101,680
2801.9 From Board of Education	1,016,245	1,149,724	1,050,000	1,120,000	1,140,000
Interfund Transfers	2,852,635	2,945,777	2,783,456	2,992,072	3,139,848
<b>Internal Service Fund Revenues</b>	<b>2,862,689</b>	<b>2,946,982</b>	<b>2,784,456</b>	<b>2,993,072</b>	<b>3,140,848</b>
Other Financing Sources					
9999.0 Surplus (Earned) Used	(13,676)	169,977	223,500	192,000	-
Other Financing Sources	(13,676)	169,977	223,500	192,000	-
<b>Internal Service Fund</b>	<b>2,849,013</b>	<b>3,116,959</b>	<b>3,007,956</b>	<b>3,185,072</b>	<b>3,140,848</b>

# APPENDIX A1

## SUMMARY OF 2012-13 BUDGET BY FUNDS

	TOTAL	GENERAL FUND	CAPITAL PROJECTS	PUBLIC LIBRARY	INT SVCE CEN GAR	ENTERPRISE	
						POOL	WATER
APPROPRIATIONS	73,050,847	48,899,129 (1)	10,283,350	3,631,759	3,140,848	1,042,517	6,053,244
Less:							
Non Prop Tax Revenue	37,016,441 (2)	14,279,034 (2)	9,290,350 (2)	3,546,759 (2)	3,140,848 (2)	1,053,800 (2)	5,705,650
Approp Fund Balance	2,487,311	1,073,000	993,000	85,000	0	(11,283)	347,594
<b>Amount To Be</b>							
<b>Raised By Taxes</b>	<b>33,547,095</b>	<b>33,547,095</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Assessed Valuation (000)** **138,806**

**Property Tax Rate** **\$241.68**

(1) Includes provision for estimated uncollectible taxes of \$165,000 (See Non-Departmental Special Items).

(2) Includes Interfund Transfers In.

# APPENDIX A2

## 2012-13 NET BUDGETS BY TRANSFERS AND TAXES (WITH ANALYSIS OF INTERFUND TRANSFERS)

Fund	Expenditures	Trans Out	Trans In	Net Exp	(1)		Surplus	Total
					Non Tx Rev	Net Taxes		
General	43,292,477	5,606,652	530,630	48,368,499	13,748,404	33,547,095	1,073,000	48,368,499
Capital Projects	10,283,350	0	246,000	10,037,350	5,144,250	3,900,100	993,000	10,037,350
Library	3,626,629	5,130	3,467,759	164,000	79,000	25,000	60,000	164,000
Swim Pool	987,867	54,650	10,725	1,031,792	1,031,792	11,283	(11,283)	1,031,792
Water	5,331,564	721,680	4,650	6,048,594	5,701,000	0	347,594	6,048,594
Central Garage	<u>3,114,348</u>	<u>26,500</u>	<u>3,139,848</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>
Total	<u>66,636,235</u>	<u>6,414,612</u>	<u>7,399,612</u>	<u>65,651,235</u>	<u>25,704,446</u>	<u>37,484,478</u>	<u>2,462,311</u>	<u>65,651,235</u>

(1) This figure anticipates non-local property tax revenue

# APPENDIX A3

## ESTIMATED YEAR-END FUND BALANCES FOR BUDGET PURPOSES

FUND	Balance 6/1/2011	Est Rev 2011-12	Est Exp 2011-12	Est Bal 5/31/2012	Approp 2012-13
General	7,993,664	46,637,312	48,975,901	5,655,075	1,073,000
Capital Projects	(717,432) <u>400,000 (1)</u>	8,591,175 <u>2,250,000 (2)</u>	10,841,175	-317,432	993,000
Public Library	255,317	3,483,266	3,416,788	321,795	85,000
Enterprise - Swim Pool	215,794 (3)	1,032,020	1,020,331	227,483	0
Enterprise - Water	3,093,200 (3)	12,333,571	12,333,571	3,093,200	347,594
Internal Service (Cen Gar)	(257,073) (3) <u>10,983,470</u>	2,993,072 <u>77,320,416</u>	3,185,072 <u>79,772,838</u>	(449,073) <u>8,531,048</u>	0 <u>2,498,594</u>

(1) Amount represents portion of 5/31/11 Capital Fund fund equity designated for 2011-12 fiscal year projects.

(2) A supplemental appropriation of approximately \$400,000-\$600,000 will be proposed prior to the end of the 2011-12 fiscal year in the form of a General Fund transfer to the Capital Fund. This will provide additional funding to complete some projects in the current fiscal year and the 2012-13 fiscal year. Additional funds will be appropriated from the May 31, 2012 closeout, if funds are available

(3) Amounts shown represent available cash surpluses; figures do not reflect retained earnings which includes fixed assets, depreciation, etc. recorded in Enterprise Fund and Internal Service Funds.



# APPENDIX A4

## SCHEDULE OF RESERVE BALANCES

	Balance 6/1/2011	Est Rev 2011-12	Est Exp 2011-12	Est Bal 5/31/2012	Approp 2012-13
1. Land Acquisition/Improvements (1)	180,513	265	180,778	0	0
2. Park Land Deposits (2)	249,551	92,900	101,557	240,894	237,000
3. Parking Fund Deposits (3)	8,456	30,035	0	38,491	0
4. Town of Scarsdale (4) as of 12/31/10	<u>1,559,350</u>	<u>50,000</u>	<u>77,306</u>	<u>1,532,044</u>	<u>100,000</u>
	<u>1,997,870</u>	<u>173,200</u>	<u>359,641</u>	<u>1,811,429</u>	<u>337,000</u>

1. The Land Reserve was established several years ago pursuant to Section 6 of the General Municipal Law for the purpose of acquiring land. In 1992-93 the Land Reserve balance was transferred to a newly created Land Acquisition and Improvements Reserve. The Land Reserve is now closed since the project for which it was established was completed.
2. The Park Land Deposit Fund was established pursuant to Section 7-730 of the Village Law and must be used exclusively for park, playground or recreation purposes including the acquisition of land.
3. The Parking Fund was established to account for the funds contributed primarily by commercial property owners in lieu of providing the necessary parking space required by the Planning Board.
4. The Town of Scarsdale maintains a fund balance which is segregated from the General Fund. Town funds have been transferred annually to the General Fund and the Capital Projects Fund to minimize real property tax increases.

# APPENDIX A5

## ASSESSED VALUATION

### HISTORICAL DATA FOR TEN YEARS

FISCAL YEAR	ASSESSED VALUE	\$ Incr Yr/Yr	% Incr Yr/Yr
2003-04	\$135,393,265	\$1,570,818	1.17%
2004-05	\$136,305,394	\$912,129	0.67%
2005-06	\$138,011,111	\$1,705,717	1.25%
2006-07	\$139,967,518	\$1,956,407	1.42%
2007-08	\$141,258,562	\$1,291,044	0.92%
2008-09	\$142,499,411	\$1,240,849	0.88%
2009-10	\$143,033,701	\$534,290	0.37%
2010-2011	\$141,497,400	(\$1,536,301)	-1.07%
2011-2012	\$139,268,890	(\$2,228,510)	-1.57%
2012-2013	\$138,806,033 *	(\$462,857)	-0.33%
* Subject to reduction from pending tax certioraris and small claims determinations.			

**Exemption Impact Report**

## APPENDIX A6

Assessment Year: 2011

County: WESTCHESTER  
SWIS Code: 555000

Village Value Report

Municipality: SCARSDALE  
Total Assessed Val: 153,440,599  
Uniform Percentage: 1.87

Equalized Total Assessed Value = 8,205,379,625

<b>Exempt Code</b>	<b>Description</b>	<b>Statutory Authority</b>	<b># of Exempts</b>	<b>Total Equalized Value of EX</b>	<b>% of Value Exempted</b>
12100	N.Y.S.	RPTL 404(1)	3	1,582,887	0.02
13100	CNTY OWNED	RPTL 406(1)	6	131,056,149	1.60
13350	MUNI GOVT	RPTL 406(1)	2	52,139	0.00
13510	TOWN CEMET	RPTL 446	1	278,074	0.00
13650	VIL W/CORP	RPTL 406(1)	127	112,338,395	1.37
13800	SCHOOL DIS	RPTL 408	9	245,981,283	3.00
14110	U S A	State L 54	1	8,048,128	0.10
14200	RPTL418	RPTL 418	10	23,628,342	0.29
17650	HEALTH FAC	McK U Con L 4413	1	53	0.00
21600	RLG-CO.PRP	RPTL 462	10	12,151,069	0.15
25110	N/P RELIG	RPTL 420-a	28	152,915,775	1.86
25120	N/P EDUC	RPTL 420-a	1	17,235,294	0.21
25130	N/P CHARTY	RPTL 420-a	1	4,919,786	0.06
25230	N/P IMPROV	RPTL 420-a	2	2,401,069	0.03
25300	NP ORGNS	RPTL 420-b	2	11,832,887	0.14
26250	HIST SOC	RPTL 444 & NPCL 1408	1	1,446,524	0.02
41101	VETERAN	RPTL 458	140	24,510,695	0.30
41103	VETERAN	RPTL 458	1	267,379	0.00
41121	WAR VET	RPTL 458-a	113	6,174,652	0.08
41131	COMBAT VET	RPTL 458-a	77	6,928,395	0.08
41141	DISABL VET	RPTL 458-a	12	1,402,834	0.02
41161	COLD WAR VET	RPTL 458-b	23	1,242,245	0.02
41800	AGED-CTS	RPTL 467	25	7,941,443	0.10
	<b>Total Exemptions (No System EX's)</b>		<b>596</b>	<b>774,335,497</b>	<b>9.44</b>
	<b>Total Exemptions (with System EX's)</b>		<b>596</b>	<b>774,335,497</b>	<b>9.44</b>

Values have been equalized using the Uniform Percentage of Value.

The Exempt amounts do not take in to consideration payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: \_\_\_\_\_

# APPENDIX A7

## CALCULATION OF TAX RATE

	(1) 2011-12 ADOPTED	(2) 2011-12 PROPOSED	(3) \$ Change COL 1 to 2	(4) % Change COL 1 to 2
<u>Appropriations</u>				
Expenditures	41,953,201	43,292,477	1,339,276	3.19%
Transfers	5,002,496	5,606,652	604,156	12.08%
Total Appropriations	<u>46,955,697</u>	<u>48,899,129</u>	<u>1,943,432</u>	4.14%
<u>Revenues &amp; Surplus</u>				
Real Property Taxes	31,905,110	33,547,095	1,641,985	5.15%
Other Revenues	13,977,587	14,279,034	301,447	2.16%
Use of Surplus	1,073,000	1,073,000	0	0.00%
Total Revenues & Surplus	<u>46,955,697</u>	<u>48,899,129</u>	<u>1,943,432</u>	4.14%
Assessed Value	139,268,890	138,806,033	(462,857)	-0.33%
Tax Rate (Per M AV)	229.09	241.68	12.59	5.50%
Village Taxes on \$23,800 AV	5,452.34	5,751.98	299.64	5.50%

# APPENDIX A8

## TAX RATE VS CONSUMER PRICE INDEX - TEN YEAR ANALYSIS

Fiscal Year	Village Tax Rate	Tax % Incr Yr to Yr	Tax \$ Incr Yr to Yr	CPI Index (1)	CPI % Incr Yr to Yr	Tax \$ Incr For Average AV/\$1000 (2)	CPI \$ Incr For Average AV/\$1000 (2)
2002-03	\$140.30	3.88%	\$5.24	187.3	1.68%	\$124.52	\$53.92
2003-04	\$150.01	6.92%	\$9.71	193.1	3.10%	\$233.62	\$104.64
2004-05	\$160.34	6.89%	\$10.33	199.3	3.21%	\$253.86	\$118.34
2005-06	\$167.36	4.38%	\$7.02	206.8	3.76%	\$174.80	\$150.12
2006-07	\$173.86	3.88%	\$6.50	214.2	3.58%	\$161.85	\$149.19
2007-08	\$180.62	3.89%	\$6.76	221.3	3.31%	\$164.61	\$140.13
2008-09	\$190.36	5.39%	\$9.74	229.4	3.66%	\$237.17	\$160.97
2009-10	\$204.92	7.65%	\$14.56	233.0	1.57%	\$354.54	\$72.77
2010-11	\$217.11	5.95%	\$12.19	238.4	2.32%	\$296.83	\$115.76
2011-12	\$229.09	5.52%	\$11.98	241.9	1.47%	\$287.22	\$77.71
2012-13	\$241.68	5.50%	\$12.59	248.3	2.65%	\$299.64	\$147.83

(1) CPI = Consumer Price Index for the New York - Northeastern New Jersey Area for All Urban Consumers (1982-84 = 100). Westchester County is included in this area.

(2) 2009 Taxable AV (9/15/08)= \$24,320 is the approx. avg. assessed valuation of a residential home in Scarsdale.  
 2010 Taxable AV (9/15/09)= \$23,975 is the approx. avg. assessed valuation of a residential home in Scarsdale.  
 2011 Taxable AV (9/15/10)= \$23,800 is the approx. avg. assessed valuation of a residential home in Scarsdale.

# APPENDIX A9

## GENERAL FUND APPROPRIATIONS SUMMARY - PERCENTAGE OF BUDGET ANALYSIS

BUDGET CATEGORY	2011-12 ADOPTED	2012-13 PROPOSED	% Total ADOPTED	% Total ADOPTED
VILLAGE COURT	457,419	460,473	0.97%	0.94%
VILLAGE MANAGER	950,019	987,243	2.02%	2.02%
TREASURER	614,249	629,815	1.31%	1.29%
ASSESSOR	384,202	367,059	0.82%	0.75%
VILLAGE CLERK	223,645	228,214	0.48%	0.47%
VILLAGE ATTORNEY	460,723	468,870	0.98%	0.96%
HUMAN RESOURCES	267,376	272,583	0.57%	0.56%
INFORMATION TECHNOLOGY	533,559	535,860	1.14%	1.10%
PLANNING	202,181	206,706	0.43%	0.42%
PUBLIC WORKS	7,244,240	7,358,448	15.43%	15.05%
POLICE	6,289,410	6,217,665	13.39%	12.72%
FIRE	5,542,188	5,484,677	11.80%	11.22%
BUILDING & SAFETY INSPECTION	481,023	484,094	1.02%	0.99%
RECREATION	2,702,962	2,568,156	5.76%	5.25%
NON-DEPARTMENTAL	<u>20,602,501</u>	<u>22,629,266</u>	<u>43.88%</u>	<u>46.28%</u>
<b>TOTAL APPROPRIATIONS</b>	<u>46,955,697</u>	<u>48,899,129</u>	<u>100.00%</u>	<u>100.00%</u>

# APPENDIX A10

## SUMMARY - ALLOCATION OF EMPLOYEE BENEFITS - GENERAL FUND DEPARTMENTS (MEMO)

	2009-10 Actual	2010-11 Actual	2011-12 Adopted	2011-12 Estimated	2012-13 Proposed
<b>RETIREMENT</b>					
Police Department	780,150	695,701	1,032,092	1,162,645	1,361,081
Fire Department	756,977	668,419	991,617	1,117,052	1,307,705
Other Departments	590,954	855,847	1,160,575	1,556,558	1,680,426
<b>Total Retirement</b>	<b>2,128,081</b>	<b>2,219,967</b>	<b>3,184,284</b>	<b>3,836,255</b>	<b>4,349,212</b>

### **SOCIAL SECURITY**

Police Department	435,912	434,845	460,048	443,774	453,113
Fire Department	387,286	388,185	395,215	391,566	390,825
Highway Division	135,437	134,412	149,197	154,367	154,183
Sanitation Division	131,874	135,924	150,156	146,425	146,321
Other Depts/Divisions	387,651	383,056	477,091	458,826	472,088
<b>Total Social Security</b>	<b>1,478,160</b>	<b>1,476,422</b>	<b>1,631,707</b>	<b>1,594,958</b>	<b>1,616,530</b>

### **WORKER'S COMPENSATION**

Police Department	138,619	171,120	181,263	175,245	156,045
Fire Department	131,890	164,410	174,155	168,373	149,925
Highway Division	56,524	70,461	74,638	72,161	64,254
Sanitation Depivision	72,674	90,593	95,963	92,777	82,612
Other Depts/Divisions	175,629	217,256	234,221	226,444	203,164
<b>Total Worker's Comp</b>	<b>575,336</b>	<b>713,840</b>	<b>760,240</b>	<b>735,000</b>	<b>656,000</b>

### **HEALTH INSURANCE**

Police Department	1,070,329	1,153,639	1,376,733	1,227,739	1,335,559
Fire Department	1,013,452	1,108,399	1,322,743	1,179,592	1,283,184
Highway Depivision	434,336	475,028	566,890	505,540	549,932
Sanitation Division	558,433	610,750	728,859	649,979	707,061
Other Depts/Divisions	1,328,863	1,464,670	1,778,955	1,586,431	1,738,845
<b>Total Health Insurance</b>	<b>4,405,413</b>	<b>4,812,486</b>	<b>5,774,180</b>	<b>5,149,281</b>	<b>5,614,581</b>

# APPENDIX A11

## CALCULATION OF MUNICIPAL SERVICE CHARGES

Fund Charged	Fund Credited	Department Rendering Service	Salary/Other Amount	Benefits Amount	Total
Enterprise Swim Pool	General	Engineering	6,499	1,457	7,956
Enterprise Swim Pool	General	Facilities Maint	6,828	1,532	8,360
Enterprise Swim Pool	General	Highway	6,785	1,561	8,346
Enterprise Swim Pool	General	Recreation	6,146	1,371	7,517
Enterprise Swim Pool	General	Sanitation	<u>14,553</u>	<u>3,268</u>	<u>17,821</u>
			40,811	9,189	50,000
Enterprise Swim Pool	Water	Water	<u>3,720</u>	<u>930</u>	<u>4,650</u>
			<u>44,531</u>	<u>10,119</u>	<u>54,650</u>
Enterprise Water	General	Village Manager	69,600	21,558	91,158
Enterprise Water	General	Village Manager	57,600	19,007	76,607
Enterprise Water	General	Village Attorney	60,000	18,600	78,600
Enterprise Water	General	Attorney fees water rates	100,000	0	100,000
Enterprise Water	General	Village Treasurer	86,371	21,460	107,831
Enterprise Water	General	Public Works Admin	37,805	11,720	49,525
Enterprise Water	General	Info Technology	<u>19,800</u>	<u>6,138</u>	<u>25,938</u>
			431,176	98,483	529,659
General	Water	Highway	-56,356	-17,470	-73,826
General	Water	Village Treas (Town)	<u>-5,216</u>	<u>-1,617</u>	<u>-6,833</u>
			<u>-61,572</u>	<u>-19,087</u>	<u>-80,659</u>
	Net Charges To Water Fund		<u>369,604</u>	<u>79,396</u>	<u>449,000</u>
Int Svce (Cen Gar)	General	Village Manager	3,830	1,150	4,980
Int Svce (Cen Gar)	General	Village Treasurer	3,830	1,150	4,980
Int Svce (Cen Gar)	General	Public Works Admin	9,481	2,864	12,345
Int Svce (Cen Gar)	General	Info Technology	<u>3,268</u>	<u>927</u>	<u>4,195</u>
			<u>20,409</u>	<u>6,091</u>	<u>26,500</u>
Capital Projects	General	Village Manager	19,834	5,951	0
Capital Projects	General	Engineering	39,395	11,820	0
Capital Projects	General	Facilities Maint	0	0	0
Capital Projects	General	Highway	<u>0</u>	<u>0</u>	<u>0</u>
			<u>59,229</u>	<u>17,771</u>	<u>0</u>
Public Library	General	Sanitation	<u>3,947</u>	<u>1,183</u>	<u>5,130</u>



# APPENDIX A12

## VILLAGE OF SCARSDALE STAFFING LEVELS FULL - TIME BUDGETED POSITIONS

DEPARTMENT	2008-09 BUDGET	2009-10 BUDGET	2010-11 BUDGET	2011-12 BUDGET	2012-13 BUDGET
Village Justice	4.0	4.0	4.0	4.0	4.0
Village Manager	8.0	8.0	8.0	8.0	8.0
Village Treasurer	6.0	6.0	6.0	6.0	6.0
Assessor	2.5	2.5	2.5	3.65	3.65
Village Clerk	2.0	2.0	2.0	2.5	2.5
Village Attorney	1.0	1.0	2.0	2.0	2.0
Human Resources	2.0	2.0	2.5	2.5	2.5
Information Technology	3.0	3.0	2.5	2.0	2.5
Planning	2.0	2.0	2.0	2.0	2.0
Public Works	65.5	65.5	65.5	65.5	65.5
Police Department	51.5	51.75	51.0	51.0	51.0
Fire Department	49.0	49.0	49.0	49.0	49.0
Building Inspection	6.5	6.0	6.5	6.5	6.5
Recreation Department	10.75	10.25	9.25	9.25	9.25
Total General Fund	213.75	213.00	212.75	213.90	214.40
Swim Pool	0.25	0.25	0.25	0.25	0.25
Water Department	11.0	11.0	11.0	11.0	11.0
Central Garage	8.0 *	8.0 *	8.0 *	8.0 *	8.0 *
	<u>233.0</u>	<u>232.3</u>	<u>232.0</u>	<u>233.15</u>	<u>233.65</u>

\* Number of employees assigned to Village operation.

# APPENDIX A13 - Page 1

## Summary Schedule of Debt Service

<b>General Fund (Existing Debt)</b>				<b>Proposed Debt (1) and (2)</b>		<b>Total Existing &amp; Proposed</b>	<b>Imp District Assessment</b>	<b>Net Debt Service</b>
<b>Fiscal Yr</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>BAN P&amp;I Est</b>	<b>Bond P&amp;I Est</b>			
2012-13	1,390,620	525,406	1,916,026	337,000	25,000	2,278,026	(145,714)	2,132,312
2013-14	1,409,779	468,398	1,878,177	339,200	90,983	2,308,360	(144,602)	2,163,758
2014-15	1,027,500	430,728	1,458,228	339,200	89,605	1,887,033	0	1,887,033
2015-16	1,062,500	400,030	1,462,530	339,200	88,284	1,890,014	0	1,890,014
2016-17	1,075,000	367,344	1,442,344	329,600	87,026	1,858,970	0	1,858,970
2017-18	1,117,500	332,306	1,449,806	0	85,841	1,535,647	0	1,535,647
2018-19	1,005,000	327,818	1,332,818	0	84,736	1,417,554	0	1,417,554
2019-20	1,050,000	263,977	1,313,977	0	83,721	1,397,698	0	1,397,698
2020-21	1,082,500	227,755	1,310,255	0	82,807	1,393,062	0	1,393,062
2021-22	1,120,000	189,146	1,309,146	0	82,005	1,391,151	0	1,391,151
2022-23	1,165,000	147,786	1,312,786	0	81,326	1,394,112	0	1,394,112
2023-24	1,202,500	104,058	1,306,558	0	80,784	1,387,342	0	1,387,342
2024-25	1,147,500	58,571	1,206,071	0	80,391	1,286,462	0	1,286,462
2025-26	217,500	30,761	248,261	0	80,163	328,424	0	328,424
2026-27	225,000	21,286	246,286	0	80,114	326,400	0	326,400
2027-28	235,000	11,253	246,253	0	80,263	326,516	0	326,516
2028-29	135,000	3,038	138,038	0	80,626	218,664	0	218,664
2029-30	0	0	0	0	81,224	81,224	0	81,224
2030-31	0	0	0	0	82,076	82,076	0	82,076
2031-32	0	0	0	0	83,204	83,204	0	83,204
2032-33	0	0	0	0	84,633	84,633	0	84,633
2033-34	0	0	0	0	86,388	86,388	0	86,388
2034-35	0	0	0	0	88,495			
	<u>15,667,899</u>	<u>3,909,661</u>	<u>19,577,560</u>	<u>1,684,200</u>	<u>1,869,695</u>	<u>23,042,960</u>	<u>(290,316)</u>	<u>22,752,644</u>

### (1) Proposed Debt (BANs)

Revaluation Project	1,000,000
Equipment	360,000
Fire Station 1 Design	240,000
	<u>1,600,000</u>

### (2) Proposed EFC Financing

South Fox Meadow Drainage Project	1,450,000
	<u>0</u>
	<u>1,450,000</u>
Note: Payments on a 22 year EFC bond for the S. Fox Meadow Drainage Project at 3.00% begin in 2013-2014.	

### Internal Service Fund

#### Central Maint Facility Bonds

<b>Fiscal Yr</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2012-13	0	0	0
2013-14	<u>0</u>	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>	<u>0</u>

### Enterprise Fund

#### Swim Pool Bonds

<b>Principal</b>	<b>Interest</b>	<b>Total</b>
169,380	10,940	180,320
<u>175,221</u>	<u>3,723</u>	<u>178,944</u>
<u>344,601</u>	<u>14,663</u>	<u>359,264</u>

# APPENDIX A13 - page 2

## Summary Schedule of Debt Service

### Water Enterprise Fund Summary

<b>Water Fund (Existing Debt)</b>				<b>Proposed Debt (1) and (2)</b>		<b>Total Existing &amp; Proposed</b>
Fiscal Yr	Principal	Interest	Total	BAN P&I Est	Bond P&I Est	
2012-13	60,000	50,828	110,828	0	0	547,150
2013-14	60,000	48,728	108,728	0	436,322	538,693
2014-15	62,500	46,584	109,084	0	429,965	532,797
2015-16	67,500	44,267	111,767	0	423,713	529,361
2016-17	70,000	41,775	111,775	0	417,594	523,417
2017-18	72,500	39,165	111,665	0	411,642	517,559
2018-19	75,000	36,399	111,399	0	405,894	511,788
2019-20	80,000	33,424	113,424	0	400,389	508,597
2020-21	82,500	30,224	112,724	0	395,173	503,017
2021-22	85,000	26,874	111,874	0	390,293	497,677
2022-23	90,000	23,351	113,351	0	385,803	495,112
2023-24	92,500	19,586	112,086	0	381,761	490,317
2024-25	97,500	15,596	113,096	0	378,231	488,380
2025-26	102,500	11,371	113,871	0	375,284	486,866
2026-27	105,000	6,961	111,961	0	372,995	483,409
2027-28	110,000	2,365	112,365	0	371,448	483,099
2028-29	0	0	0	0	370,734	370,952
2029-30	0	0	0	0	370,952	372,212
2030-31	0	0	0	0	372,212	374,629
2031-32	0	0	0	0	374,629	378,334
2032-33	0	0	0	0	378,334	383,465
2033-34	0	0	0	0	383,465	390,175
2034-35	0	0	0	0	390,175	398,628
2035-36	0	0	0	0	398,628	409,005
2036-37	0	0	0	0	409,005	421,499
2037-38	0	0	0	0	421,499	
<b>TOTAL</b>	<b><u>1,312,500</u></b>	<b><u>477,498</u></b>	<b><u>1,789,998</u></b>	<b><u>0</u></b>	<b><u>9,846,140</u></b>	<b><u>11,636,138</u></b>

### **(1) Proposed Debt (BANs)**

### **(2) Proposed Debt (Bonds)**

0	Reeves Newsom Pump Station	7,000,000
0		0
0		7,000,000

Note: 25 year bond in 2012-2013 for Reeves Newsom Construction at 3.75% assumes 50% repayment rule.

# APPENDIX A14

## VILLAGE OF SCARSDALE - SCHEDULE OF DEBT PRINCIPAL AND INTEREST

### PUBLIC IMPROVEMENT (SERIAL) BONDS, 1992 - \$4,645,000 FOR EQPT, CENTRAL GARAGE& VARIOUS

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
1993-94	Jul 15	495,000	240,767.50	5.15%		
	Jan 15	0	107,637.50		843,405.00	4,150,000
1994-95	Jul 15	500,000	107,637.50	5.15%		
	Jan 15	0	94,762.50		702,400.00	3,650,000
1995-96	Jul 15	500,000	94,762.50	5.15%		
	Jan 15	0	81,887.50		676,650.00	3,150,000
1996-97	Jul 15	300000	81,887.50	5.15%		
	Jan 15	0	74,162.50		456,050.00	2,850,000
1997-98	Jul 15	300,000	74,162.50	5.15%		
	Jan 15	0	66,437.50		440,600.00	2,550,000
1998-99	Jul 15	225,000	66,437.50	5.15%		
	Jan 15	0	60,643.75		352,081.25	2,325,000
1999-00	Jul 15	200,000	60,643.75	5.15%		
	Jan 15	0	55,493.75		316,137.50	2,125,000
2000-01	Jul 15	200,000	55,493.75	5.15%		
	Jan 15	0	50,343.75		305,837.50	1,925,000
2001-02	Jul 15	200,000	50,343.75	5.15%		
	Jan 15	0	45,193.75		295,537.50	1,725,000
2002-03	Jul 15	175,000	45,193.75	5.15%		
	Jan 15	0	40,687.50		260,881.25	1,550,000
2003-04	Jul 15	175,000	40,687.50	5.25%		
	Jan 15	0	36,093.75		251,781.25	1,375,000
2004-05	Jul 15	175,000	36,093.75	5.25%		
	Jan 15	0	31,500.00		242,593.75	1,200,000
2005-06	Jul 15	175,000	31,500.00	5.25%		
	Jan 15	0	26,906.25		233,406.25	1,025,000
2006-07	Jul 15	175,000	26,906.25	5.25%		
	Jan 15	0	22,312.50		224,218.75	850,000
2007-08	Jul 15	175,000	22,312.50	5.25%		
	Jan 15	0	17,718.75		215,031.25	675,000
2008-09	Jul 15	175,000	17,718.75	5.25%		
	Jan 15	0	13,125.00		205,843.75	500,000
2009-10	Jul 15	175,000	13,125.00	5.25%		
	Jan 15	0	8,531.25		196,656.25	325,000
2010-11	Jul 15	150,000	8,531.25	5.25%		
	Jan 15	0	4,593.75		163,125.00	175,000
2011-12	Jul 15	150,000	4,593.75	5.25%		
	Jan 15	0	656.25		155,250.00	25,000
2012-13	Jul 15	25,000	656.25	5.25%	25,656.25	0
		4,645,000.00	1,918,142.50		6,563,142.50	

# APPENDIX A15

## VILLAGE OF SCARSDALE - SCHEDULE OF DEBT PRINCIPAL AND INTEREST PUBLIC IMPROVEMENT (SERIAL) BONDS, 1996 - \$1,370,000 FOR FREIGHTWAY RENOVATION

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
1997-98	Sep 15	195,000	60,926.25	4.70%		
	Mar 15	0	28,650.00		284,576.25	1,175,000
1998-99	Sep 15	200,000	28,650.00	4.70%		
	Mar 15	0	23,950.00		252,600.00	975,000
1999-00	Sep 15	175,000	23,950.00	4.80%		
	Mar 15	0	19,750.00		218,700.00	800,000
2000-01	Sep 15	75,000	19,750.00	4.80%		
	Mar 15	0	17,950.00		112,700.00	725,000
2001-02	Sep 15	75,000	17,950.00	4.80%		
	Mar 15	0	16,150.00		109,100.00	650,000
2002-03	Sep 15	75,000	16,150.00	4.80%		
	Mar 15	0	14,350.00		105,500.00	575,000
2003-04	Sep 15	75,000	14,350.00	4.80%		
	Mar 15	0	12,550.00		101,900.00	500,000
2004-05	Sep 15	75,000	12,550.00	4.80%		
	Mar 15	0	10,750.00		98,300.00	425,000
2005-06	Sep 15	50,000	10,750.00	4.80%		
	Mar 15	0	9,550.00		70,300.00	375,000
2006-07	Sep 15	50,000	9,550.00	4.80%		
	Mar 15	0	8,350.00		67,900.00	325,000
2007-08	Sep 15	50,000	8,350.00	4.90%		
	Mar 15	0	7,125.00		65,475.00	275,000
2008-09	Sep 15	50,000	7,125.00	5.00%		
	Mar 15	0	5,875.00		63,000.00	225,000
2009-10	Sep 15	50,000	5,875.00	5.10%		
	Mar 15	0	4,600.00		60,475.00	175,000
2010-11	Sep 15	50,000	4,600.00	5.20%		
	Mar 15	0	3,300.00		57,900.00	125,000
2011-12	Sep 15	25,000	3,300.00	5.20%		
	Mar 15	0	2,650.00		30,950.00	100,000
2012-13	Sep 15	25,000	2,650.00	5.30%		
	Mar 15	0	1,987.50		29,637.50	75,000
2013-14	Sep 15	25,000	1,987.50	5.30%		
	Mar 15	0	1,325.00		28,312.50	50,000
2014-15	Sep 15	25,000	1,325.00	5.30%		
	Mar 15	0	662.50		26,987.50	25,000
2015-16	Sep 15	25,000	662.50	5.30%	25,662.50	0
		1,370,000.00	439,976.25		1,809,976.25	

# APPENDIX A16

## VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST

### PUBLIC IMPROVEMENT (SERIAL) BONDS, 1997 - \$1,175,000-ACQUISITION AMERICAN LEGION PROP

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
1997-98	Jan 15	50,000	13,671.88	4.45%	63,671.88	1,125,000
	Jul 15		26,231.25			
1998-99	Jan 15	75,000	26,231.25	4.45%	127,462.50	1,050,000
	Jul 15		24,562.50			
1999-00	Jan 15	75,000	24,562.50	4.50%	124,125.00	975,000
	Jul 15		22,875.00			
2000-01	Jan 15	75,000	22,875.00	4.50%	120,750.00	900,000
	Jul 15		21,187.50			
2001-02	Jan 15	75,000	21,187.50	4.50%	117,375.00	825,000
	Jul 15		19,500.00			
2002-03	Jan 15	75,000	19,500.00	4.60%	114,000.00	750,000
	Jul 15		17,775.00			
2003-04	Jan 15	75,000	17,775.00	4.60%	110,550.00	675,000
	Jul 15		16,050.00			
2004-05	Jan 15	75,000	16,050.00	4.60%	107,100.00	600,000
	Jul 15		14,325.00			
2005-06	Jan 15	75,000	14,325.00	4.60%	103,650.00	525,000
	Jul 15		12,600.00			
2006-07	Jan 15	75,000	12,600.00	4.60%	100,200.00	450,000
	Jul 15		10,875.00			
2007-08	Jan 15	75,000	10,875.00	4.60%	96,750.00	375,000
	Jul 15		9,150.00			
2008-09	Jan 15	75,000	9,150.00	4.70%	93,300.00	300,000
	Jul 15		7,387.50			
2009-10	Jan 15	75,000	7,387.50	4.80%	89,775.00	225,000
	Jul 15		5,587.50			
2010-11	Jan 15	75,000	5,587.50	4.90%	86,175.00	150,000
	Jul 15		3,750.00			
2011-12	Jan 15	75,000	3,750.00	5.00%	82,500.00	75,000
	Jul 15		1,875.00			
2012-13	Jan 15	75,000	1,875.00	5.00%	78,750.00	0
		1,175,000.00	441,134.38		1,616,134.38	

# APPENDIX A17

## VILLAGE OF SCARSDALE - SCHEDULE OF DEBT PRINCIPAL AND INTEREST

### PUBLIC IMPROVEMENT (SERIAL) BONDS, 2001 - \$5,650,000 DOWNTOWN INFRASTRUCTURE & POOL

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2002-03	Aug 01	265,000	223,556.25	3.750%		
	Feb 01	0	106,809.38		595,365.63	5,385,000
2003-04	Aug 01	390,000	106,809.38	3.750%		
	Feb 01	0	99,496.88		596,306.26	4,995,000
2004-05	Aug 01	400,000	99,496.88	3.750%		
	Feb 01	0	91,996.88		591,493.76	4,595,000
2005-06	Aug 01	420,000	91,996.88	3.750%		
	Feb 01	0	84,121.88		596,118.76	4,175,000
2006-07	Aug 01	440,000	84,121.88	3.750%		
	Feb 01	0	75,871.88		599,993.76	3,735,000
2007-08	Aug 01	465,000	75,871.88	3.875%		
	Feb 01	0	66,862.50		607,734.38	3,270,000
2008-09	Aug 01	485,000	66,862.50	4.000%		
	Feb 01	0	57,162.50		609,025.00	2,785,000
2009-10	Aug 01	510,000	57,162.50	4.000%		
	Feb 01	0	46,962.50		614,125.00	2,275,000
2010-11	Aug 01	535,000	46,962.50	4.000%		
	Feb 01	0	36,262.50		618,225.00	1,740,000
2011-12	Aug 01	560,000	36,262.50	4.125%		
	Feb 01	0	24,712.50		620,975.00	1,180,000
2012-13	Aug 01	580,000	24,712.50	4.125%		
	Feb 01	0	12,750.00		617,462.50	600,000
2013-14	Aug 01	600,000	12,750.00	4.250%	612,750.00	0
		5,650,000.00	1,629,575.05		7,279,575.05	

# APPENDIX A18

## VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST PUBLIC IMPROVEMENT (SERIAL) BONDS, 2002 - \$1,550,000 FOR FREIGHTWAY GARAGE REPAIRS

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2003-04	Jul 15	0	58,775.00	3.000%		
	Jan 15	0	29,387.50		88,162.50	1,550,000
2004-05	Jul 15	85,000	29,387.50	3.000%		
	Jan 15	0	28,112.50		142,500.00	1,465,000
2005-06	Jul 15	90,000	28,112.50	3.000%		
	Jan 15	0	26,762.50		144,875.00	1,375,000
2006-07	Jul 15	90,000	26,762.50	3.250%		
	Jan 15	0	25,300.00		142,062.50	1,285,000
2007-08	Jul 15	95,000	25,300.00	3.250%		
	Jan 15	0	23,756.25		144,056.25	1,190,000
2008-09	Jul 15	100,000	23,756.25	3.500%		
	Jan 15	0	22,006.25		145,762.50	1,090,000
2009-10	Jul 15	105,000	22,006.25	3.500%		
	Jan 15	0	20,168.75		147,175.00	985,000
2010-11	Jul 15	105,000	20,168.75	3.750%		
	Jan 15	0	18,200.00		143,368.75	880,000
2011-12	Jul 15	110,000	18,200.00	4.000%		
	Jan 15	0	16,000.00		144,200.00	770,000
2012-13	Jul 15	115,000	16,000.00	4.000%		
	Jan 15	0	13,700.00		144,700.00	655,000
2013-14	Jul 15	120,000	13,700.00	4.000%		
	Jan 15	0	11,300.00		145,000.00	535,000
2014-15	Jul 15	125,000	11,300.00	4.125%		
	Jan 15	0	8,721.88		145,021.88	410,000
2015-16	Jul 15	130,000	8,721.88	4.125%		
	Jan 15	0	6,040.63		144,762.51	280,000
2016-17	Jul 15	135,000	6,040.63	4.250%		
	Jan 15	0	3,171.88		144,212.51	145,000
2017-18	Jul 15	145,000	3,171.88	4.375%	148,171.88	0
		1,550,000.00	564,031.28		2,114,031.28	



# APPENDIX A19

## VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST PUBLIC IMPROVEMENT (SERIAL) BONDS, 2004 - \$2,000,000 FOR CHRISTIE PLACE ACQUISITION

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2005-06	Sept 15	10,000	82,575.00	4.000%		
	Mar 15	0	41,087.50		133,662.50	1,990,000
2006-07	Sept 15	55,000	41,087.50	4.000%		
	Mar 15	0	39,987.50		136,075.00	1,935,000
2007-08	Sept 15	55,000	39,987.50	4.000%		
	Mar 15	0	38,887.50		133,875.00	1,880,000
2008-09	Sept 15	60,000	38,887.50	4.000%		
	Mar 15	0	37,687.50		136,575.00	1,820,000
2009-10	Sept 15	60,000	37,687.50	4.000%		
	Mar 15	0	36,487.50		134,175.00	1,760,000
2010-11	Sept 15	60,000	36,487.50	4.000%		
	Mar 15	0	35,287.50		131,775.00	1,700,000
2011-12	Sept 15	65,000	35,287.50	4.000%		
	Mar 15	0	33,987.50		134,275.00	1,635,000
2012-13	Sept 15	70,000	33,987.50	4.000%		
	Mar 15	0	32,587.50		136,575.00	1,565,000
2013-14	Sept 15	70,000	32,587.50	4.000%		
	Mar 15	0	31,187.50		133,775.00	1,495,000
2014-15	Sept 15	75,000	31,187.50	4.000%		
	Mar 15	0	29,687.50		135,875.00	1,420,000
2015-16	Sept 15	75,000	29,687.50	4.000%		
	Mar 15	0	28,187.50		132,875.00	1,345,000
2016-17	Sept 15	80,000	28,187.50	4.000%		
	Mar 15	0	26,587.50		134,775.00	1,265,000
2017-18	Sept 15	80,000	26,587.50	4.000%		
	Mar 15	0	24,987.50		131,575.00	1,185,000
2018-19	Sept 15	85,000	24,987.50	4.000%		
	Mar 15	0	23,287.50		133,275.00	1,100,000
2019-20	Sept 15	90,000	23,287.50	4.000%		
	Mar 15	0	21,487.50		134,775.00	1,010,000
2020-21	Sept 15	95,000	21,487.50	4.000%		
	Mar 15	0	19,587.50		136,075.00	915,000
2021-22	Sept 15	100,000	19,587.50	4.000%		
	Mar 15	0	17,587.50		137,175.00	815,000
2022-23	Sept 15	105,000	17,587.50	4.125%		
	Mar 15	0	15,421.88		138,009.38	710,000
2023-24	Sept 15	105,000	15,421.88	4.125%		
	Mar 15	0	13,256.25		133,678.13	605,000
2024-25	Sept 15	110,000	13,256.25	4.250%		
	Mar 15	0	10,918.75		134,175.00	495,000
2025-26	Sept 15	115,000	10,918.75	4.250%		
	Mar 15	0	8,475.00		134,393.75	380,000
2026-27	Sept 15	120,000	8,475.00	4.375%		
	Mar 15	0	5,850.00		134,325.00	260,000
2027-28	Sept 15	125,000	5,850.00	4.500%		
	Mar 15	0	3,037.50		133,887.50	135,000
2027-28	Sept 15	135,000	3,037.50	4.500%	138,037.50	0
		2,000,000.00	1,233,668.76		3,233,668.76	

# APPENDIX A20

## VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST

### PUBLIC IMPROVEMENT (SERIAL) BONDS, 2007 - \$3,000,000 FOR SUPPLY FIELD & ARDSLEY RD PUMP STN

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2008-09	Nov 15	45,000	116,881.25	3.500%		
	May 15	0	57,653.13		219,534.38	2,955,000
2009-10	Nov 15	105,000	57,653.13	3.500%		
	May 15	0	55,815.63		218,468.76	2,850,000
2010-11	Nov 15	110,000	55,815.63	3.500%		
	May 15	0	53,890.63		219,706.26	2,740,000
2011-12	Nov 15	115,000	53,890.63	3.500%		
	May 15	0	51,878.13		220,768.76	2,625,000
2012-13	Nov 15	120,000	51,878.13	3.500%		
	May 15	0	49,778.13		221,656.26	2,505,000
2013-14	Nov 15	120,000	49,778.13	3.500%		
	May 15	0	47,678.13		217,456.26	2,385,000
2014-15	Nov 15	125,000	47,678.13	3.500%		
	May 15	0	45,490.63		218,168.76	2,260,000
2015-16	Nov 15	135,000	45,490.63	3.625%		
	May 15	0	43,043.75		223,534.38	2,125,000
2016-17	Nov 15	140,000	43,043.75	3.625%		
	May 15	0	40,506.25		223,550.00	1,985,000
2017-18	Nov 15	145,000	40,506.25	3.700%		
	May 15	0	37,823.75		223,330.00	1,840,000
2018-19	Nov 15	150,000	37,823.75	3.800%		
	May 15	0	34,973.75		222,797.50	1,690,000
2019-20	Nov 15	160,000	34,973.75	3.875%		
	May 15	0	31,873.75		226,847.50	1,530,000
2020-21	Nov 15	165,000	31,873.75	4.000%		
	May 15	0	28,573.75		225,447.50	1,365,000
2021-22	Nov 15	170,000	28,573.75	4.000%		
	May 15	0	25,173.75		223,747.50	1,195,000
2022-23	Nov 15	180,000	25,173.75	4.050%		
	May 15	0	21,528.75		226,702.50	1,015,000
2023-24	Nov 15	185,000	21,528.75	4.200%		
	May 15	0	17,643.75		224,172.50	830,000
2024-25	Nov 15	195,000	17,643.75	4.200%		
	May 15	0	13,548.75		226,192.50	635,000
2025-26	Nov 15	205,000	13,548.75	4.250%		
	May 15	0	9,192.50		227,741.25	430,000
2026-27	Nov 15	210,000	9,192.50	4.250%		
	May 15	0	4,730.00		223,922.50	220,000
2027-28	Nov 15	220,000	4,730.00	4.300%		
		3,000,000.00	1,458,475.07		4,233,745.07	

# APPENDIX A21

## VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST

### PUBLIC IMPROVEMENT (SERIAL) BONDS, 2009 - \$10,500,000 FOR PUBLIC SAFETY BLDG IMPRV & EXP

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2010-11	June 15	0	339,475.00			
	Dec 15	0	169,737.50		509,212.50	10,500,000
2011-12	June 15	585,000	169,737.50	2.500%		
	Dec 15	0	162,425.00		917,162.50	9,915,000
2012-13	June 15	610,000	162,425.00	2.500%		
	Dec 15	0	154,800.00		927,225.00	9,305,000
2013-14	June 15	630,000	154,800.00	2.500%		
	Dec 15	0	146,925.00		931,725.00	8,675,000
2014-15	June 15	655,000	146,925.00	2.625%		
	Dec 15	0	138,328.13		940,253.13	8,020,000
2015-16	June 15	680,000	138,328.12	2.750%		
	Dec 15	0	128,978.13		947,306.25	7,340,000
2016-17	June 15	705,000	128,978.12	3.000%		
	Dec 15	0	118,403.13		952,381.25	6,635,000
2017-18	June 15	730,000	118,403.12	3.125%		
	Dec 15	0	106,996.88		955,400.00	5,905,000
2018-19	June 15	755,000	106,996.87	3.250%		
	Dec 15	0	94,728.13		956,725.00	5,150,000
2019-20	June 15	785,000	94,728.12	3.375%		
	Dec 15	0	81,481.25		961,209.37	4,365,000
2020-21	June 15	810,000	81,481.25	3.500%		
	Dec 15	0	67,306.25		958,787.50	3,555,000
2021-22	June 15	840,000	67,306.25	3.625%		
	Dec 15	0	52,081.25		959,387.50	2,715,000
2022-23	June 15	870,000	52,081.25	3.750%		
	Dec 15	0	35,768.75		957,850.00	1,845,000
2023-24	June 15	905,000	35,768.75	3.750%		
	Dec 15	0	18,800.00		959,568.75	940,000
2023-24	June 15	940,000	18,800.00	4.000%		
	Dec 15	0	0.00		958,800.00	0
		10,500,000	3,292,993.75		13,792,993.75	

# APPENDIX A22

## VILLAGE OF SCARSDALE SCHEDULE OF DEBT PRINCIPAL AND INTEREST

### PUBLIC IMPROVEMENT (SERIAL) BONDS, 2011 - \$1,000,000 FOR PUBLIC SAFETY BLDG IMPRV & EXP

Fiscal Year	Due Date	Principal Amount	Interest Amount	Rate of Interest	Principal and Interest	Bonds O/S Fiscal Year End
2012-13	Sept 15	0	16,896.20			
	Mar 15	0	8,615.63		25,511.83	1,000,000
2013-14	Sept 15	80,000	8,615.62	1.000%		
	Mar 15	0	8,215.63		96,831.25	920,000
2014-15	Sept 15	85,000	8,215.62	1.000%		
	Mar 15	0	7,790.63		101,006.25	835,000
2015-16	Sept 15	85,000	7,790.62	1.000%		
	Mar 15	0	7,365.63		100,156.25	750,000
2016-17	Sept 15	85,000	7,365.62	1.250%		
	Mar 15	0	6,834.38		99,200.00	665,000
2017-18	Sept 15	90,000	6,834.37	1.500%		
	Mar 15	0	6,159.38		102,993.75	575,000
2018-19	Sept 15	90,000	6,159.37	2.000%		
	Mar 15	0	5,259.38		101,418.75	485,000
2019-20	Sept 15	95,000	5,259.37	2.000%		
	Mar 15	0	4,309.38		104,568.75	390,000
2020-21	Sept 15	95,000	4,309.37	2.000%		
	Mar 15	0	3,359.38		102,668.75	295,000
2021-22	Sept 15	95,000	3,359.37	2.125%		
	Mar 15	0	2,350.00		100,709.37	200,000
2022-23	Sept 15	100,000	2,350.00	2.250%		
	Mar 15	0	1,225.00		103,575.00	100,000
2023-24	Sept 15	100,000	1,225.00	2.450%		
		1,000,000	139,864.95		1,038,639.95	

# APPENDIX A23

## Leaf Collection and Disposal Program Cost Analysis

	<b><u>2011-12 Budget</u></b>	<b><u>2011-12 Estimate</u></b>	<b><u>2012-13 Adopted</u></b>
<b>Personal Services</b>			
Full-time employees (1)	313,942	304,468	310,728
Temporary employees (2)	130,000	117,653	130,000
Overtime (3)	<u>27,000</u>	<u>52,885</u>	<u>52,000</u>
	470,942	475,006	492,728
<b>Equipment</b>			
Leaf vacuum parts (4)	55,000	55,000	55,000
Leaf machine (5)	<u>28,000</u>	<u>28,000</u>	<u>28,000</u>
	83,000	83,000	83,000
<b>Supplemental Services</b>			
Hauling contract (6)	116,000	116,000	116,000
Other services (7)	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
	<u>141,000</u>	<u>141,000</u>	<u>141,000</u>
	<u>694,942</u>	<u>699,006</u>	<u>716,728</u>

(1) Highway employees are assigned to this program from October 18 to December 10

(2) Temporaries are hired for the period October 18 to December 10.

(3) Overtime hours were typically worked on approximately 4 Saturdays, and no holidays.

(4) Replacement parts for leaf vacuum machines.

(5) Annual purchase of one leaf vacuum machine.

(6) Intermunicipal agreement with Westchester County for hauling an estimated 7,000 tons @ \$15.57/ton. For fiscal Year 2012-2013 the tipping fee is anticipated to increase by 3-4%.

(7) Includes building materials for leaf boxes, drug screening of temporary employees, tools and hardware, and rental of 3 dump trucks.