**Setup contributor to repository**

To set the contributor name and email for all repository, type git config –global user.name “name” instead and git config – global user.email “email”.

1. Go to the root of the repository.
2. Open-up the command-line window through pressing SHIFT + RIGHT-CLICK in the repository.
3. Type in git config user.name to see the current username set for the repository.
4. If none exist, type git config user.name “Firstname Lastname”.
5. Type in git config user.email to see the current github account set for the repository.
6. If none exist, type in git config user.email “email”

**Adding, updating, removing files from repository**

1. Add, remove, or update files in the repository.
2. Open-up the command-line window through pressing SHIFT + RIGHT-CLICK in the repository.
3. Type in git add [FILENAME] to add files to be placed on a stage.