

The Benefaction Team Charter

Context

- The Boys and Girls Club of Bloomington-Normal, IL need volunteers to help organize fundraising projects that will help finance the many needs of the organization.
- We expect to raise at least \$100.00 per person.
- The Boys and Girls club provides many benefits to the community, but require outside assistance from volunteers. Without teams like ours, the club cannot function.

Mission and Objectives

- To help the Boys & Girls club have up to date computers, with computer protection's (like *virus protection* and *web protection*) to help extend the life of the computers and help B&G club members access the web for it's many resources in a safe and secure manner.

Composition and Roles

- Tyler Lubbers (309) 830-9168 tlubber@ilstu.edu
Webmaster, Treasurer
- Kevin Prigge (847) 812-3254 kprigge@ilstu.edu
Treasurer, Asst. Webmaster
- Oscar Domiguez (309) 310-7984 odoming@ilstu.edu
Recorder
- Zach Parker (815) 481-9517 zlparker@ilstu.edu
Liaison
- Tim Ferguson (847) 284-3545 tfergus@ilstu.edu
Liaison, Historian
- Tyler Pawish (847) 204-1638 T pawlis@ilstu.edu
Liaison, Asst. Historian

Authority and Boundaries

- Tyler Lubbers will communicate with the professor and representatives at the Boys & Girls club.
- The amount of time spent will vary from week to week, but we will meet every week for at least an hour.
- Fundraising cannot come from family members.

Resources and Support

PROFESSOR MEGAN KOCH

- mkoch@ilstu.edu

JENNY HALL, PROGRAM DIRECTOR

- jhall@bgcb-n.org

GRANT ANDERSON, CEO

- ganderson@bgcb-n.org

Operations/ Code of Conduct

- Team will meet every Thursday at 5pm.
- Team will meet at Milner library.
- Each member is expected to present a short status report for the aspect of the project they are working on.
- If a member is unable to attend a meeting, a notification must be sent to the group more than hour prior to the meeting time. A written summary of why

they cannot attend must be included, along with a written summary of their status report for the aspect of the projects they are working on. A member who fails to submit these summaries in an appropriate amount of time must communicate their group insubordination with Professor Megan Koch. Her response will be shared publically with the group (GROUP SHAMING).

- A summary of each meeting will be prepared by the Recorder and submitted to the corresponding DropBox folder.
- All events, meetings, deadlines, and logs will be kept on a various shared cloud documents.