

From the Person Admin Module, choose a person from the dropdown menu and click View selected person.

The screenshot shows the 'reservation system' administrator interface. At the top, there's a navigation bar with links: Person, Band, Equipment, Inspect, Help, Logout, and Admin. Below this, the page title is 'View/create person records - administrator view'. A search bar is present with the text 'Search by first name OR last name OR phone'. A dropdown menu is open, showing a list of people with their names and phone numbers. The person 'Boyd, Tampa - 727-111-1111' is highlighted. A 'View selected person' button is visible next to the dropdown.

reservation system

The Cayle Project

Person Band Equipment Inspect Help Logout Admin

View/create person records - administrator view

View/create band records | Create a new person record

Select a record to view

--Select a person--

--Select a person--

Adams, John Quincy - 770-111-1111

Adas, Times - 770-111-1111

Bass, Chuck - 902-109-0210

Boyd, Tampa - 727-111-1111

Booth, Telephone - 770-111-1111

Carter, Jimmy - 770-111-1234

Case, Test - 770-111-1111

Case III, Test - 770-111-1111

Case Jr., Test - 770-111-1111

Chipotle, Mister - 770-111-1111

Ciomek, Summer - 706-542-0690

Clinton, Bill - 770-111-1111

Clinton, Chelsea - 770-111-1111

Clinton, Hillary - 770-111-1111

Cook, Jeff - 404-438-6657

Cool, Joe - 706-254-1111

Cool, Too - 770-111-1111

Cool J., LL - 770-111-1111

Coolidge, Calvin - 770-111-1111

View selected person

Search by first name OR last name OR phone

Search

Click the “Deactivate this record” link to make a person inactive and click OK when prompted. An inactive person will no longer appear on the list of customers who can make reservations.

The screenshot shows the 'reservation system' administrator interface. At the top, there's a navigation bar with links: Person, Band, Equipment, Inspect, Help, Logout, and Admin. Below this, the page title is 'View/create person records - administrator view'. A search bar is present with the text 'Search by first name OR last name OR phone'. A dropdown menu is open, showing a list of people with their names and phone numbers. The person 'Boyd, Tampa - 727-111-1111' is highlighted. A 'View selected person' button is visible next to the dropdown.

reservation system

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Person Band Equipment Inspect Help Logout Admin

View/create person records - administrator view

View/create band records | Create a new person record | Select a different person

Record for Tampa Bay

Tampa Bay
727-111-1111

Status: Customer


User name:

Comments:

Add band membership | Deactivate | Edit

Open reservations for this person - past due listed in red

2009-05-03 23:30:00 View reservation



reservation system

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PersonBandEquipmentInspectHelpLogoutAdmin

View/create person records - administrator view
[View/create band records](#) | [Create a new person record](#) | [Select a different person](#)

Record for Tampa Bay

Tampa Bay
727-111-1111

Status: Customer
User name:
Comments:
[Add band membership](#) | [Deactivate](#) | [Edit](#)

Open reservations for this person - past due listed in red

2009-05-03 23:30:00 [View reservation](#)

The page at http://mitnucisproject.dyndns.org says:
Are you sure you want to deactivate this record?

A person with pending future reservations or unpaid past reservations cannot be deactivated.



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PersonBandEquipmentInspectHelpLogoutAdmin

View/create person records - administrator view
[View/create band records](#) | [Create a new person record](#) | [Select a different person](#)

Record can't be deactivated - this person has open and/or unpaid reservations
Record for Tampa Bay

Tampa Bay
727-111-1111

Status: Customer
User name:
Comments:
[Add band membership](#) | [Deactivate this record](#) | [Edit](#)

Open reservations for this person - past due listed in red

2009-05-03 23:30:00 [View reservation](#)

Click Select a different person and choose someone else from the dropdown menu.



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PersonBandEquipmentInspectHelpLogoutAdmin

View/create person records - administrator view
[View/create band records](#) | [Create a new person record](#) | [Select a different person](#)

Record for Times Atlas

Times Atlas
770-111-1111

Status: Customer
User name:
Comments:
[Add band membership](#) | [Deactivate](#) | [Edit](#)

Band membership - person is contact for bands listed in bold - bands with inactive records are shown in red

Duluth Drifters
[View band record](#)

The person is now displayed as Inactive. Click the “Activate this record” link to reactive a customer.



res**ervation** system

The Cayle Project

PersonBandEquipmentInspectHelpLogoutAdmin

View/create person records - administrator view
[View/create band records](#) | [Create a new person record](#) | [Select a different person](#)

Record for Times Atlas - inactive

Times Atlas
770-111-1111

Status: Customer
User name:
Comments:
[Activate](#) | [Edit](#)
Record must be active to add band membership

Band membership - person is contact for bands listed in bold - bands with inactive records are shown in red

Duluth Drifters
[View band record](#)



reservation system

The Cayle Project

Person

Band

Equipment

Inspect

Help

Logout

Admin

View/create person records - administrator view

[View/create band records](#) | [Create a new person record](#) | [Select a different person](#)

Record for Times Atlas - inactive

Times Atlas
770-111-1111

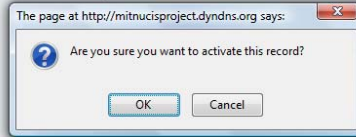
Status: Customer

User name:

Comments:

[Activate](#) | [Edit](#)

Record must be active to add band membership



Records listed in bold -
Inactive records shown in red
[View band record](#)



reservation system

The Cayle Project

Person

Band

Equipment

Inspect

Help

Logout

Admin

View/create person records - administrator view

[View/create band records](#) | [Create a new person record](#) | [Select a different person](#)

Record for Times Atlas

Times Atlas
770-111-1111

Status: Customer

User name:

Comments:


[Add band membership](#) | [Deactivate](#) | [Edit](#)

Band membership - person is contact for bands listed in bold -
Inactive records are shown in red

Duluth Drifters

[View band record](#)

To deactivate a band, follow the same process as for a person. Click OK when prompted. An inactive band will not show as available to add members or be added to a reservation.

 nuq's space

reservation system

The Cayle Project

PersonBandEquipmentInspectHelpLogoutAdmin

View/create band records - administrator view

View/create person records | Create a new band record | Select a different band

Record for Jazzy - active

Add a band member

Jazzy

--Select a person--


Add a band member

Comments:

Deactivate this record | Edit

Band members - contact person(s) shown in bold -
band members/contacts with inactive records shown in red

Beth Daniell - 770-111-2222	Make this person a band contact View person record Delete band member
Beth Daniell - 770-111-2222	Make this person a band contact View person record Delete band member
Wilson Darmajayay - 404-578-6308	Make this person a band contact View person record Delete band member
Marline Santiago-Cook - 770-123-1234	Make this person a band contact View person record Delete band member

 nuq's space

reservation system

The Cayle Project

PersonBandEquipmentInspectHelpLogoutAdmin

View/create band records - administrator view

View/create person records | Create a new band record | Select a different band

Record for Jazzy - active

Add a band member

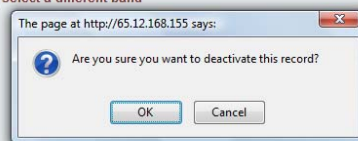
Jazzy

Comments:


Deactivate this record | Edit

Band members - contact person(s) shown in bold -
band members/contacts with inactive records shown in red

Beth Daniell - 770-111-2222	Make this person a band contact View person record Delete band member
Beth Daniell - 770-111-2222	Make this person a band contact View person record Delete band member
Wilson Darmajayay - 404-578-6308	Make this person a band contact View person record Delete band member
Marline Santiago-Cook - 770-123-1234	Make this person a band contact View person record Delete band member



Click the “Activate this record” link to re-activate a band. Information such as band members cannot be edited for an inactive band.



reservation system

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Person	Band	Equipment	Inspect	Help	Logout	Admin
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Band records - administrator view

[View/create person records](#) | [Create a new band record](#) | [Select a different band](#)

Record for Jazzy - inactive

Jazzy

Comments:

[Activate this record](#) | [Edit](#)

Band members - contact person(s) shown in bold - band members/contacts with inactive records shown in red

Beth Daniell - 770-111-2222

Beth Daniell - 770-111-2222

Wilson Darmajayay - 404-578-6308

Marline Santiago-Cook - 770-123-1234

Activate record to add/delete/update band members & contacts