

Terri Meador Hammons

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Summary of Qualifications

- **Experienced information professional** with deep research experience and a strong background in educational publishing, library services, and project management
- **Master's Degree in Library & Information Science** plus additional training in web development, providing a unique ability to merge information management with technical execution
- **Proven ability to communicate** with stakeholders at all levels and to explain research strategies and business processes
- **Sharp, tech-savvy learner** with a demonstrated history of building on existing skills and experiences and applying them to new tasks and environments

Key Competencies & Skills

Research	Team leadership	HTML, CSS, Bootstrap
Copyright	Process development	JavaScript, GitHub
Information management	Resource planning	MediaWiki, Confluence, Jive

Experience

INDEPENDENT RESEARCH LIBRARIAN/PERMISSIONS SPECIALIST

Clients: **Northwest Evaluation Association (NWEA)**, **Quad Graphics**, Dec 2016-present

Independent consultant, providing editorial support services for educational publishing and assessment development:

- NWEA—Use authoritative web sources and library databases to research and verify facts and descriptive information in test items and stimuli. Suggest revisions and edits to language and structure of passages and items as needed
- Quad Graphics—Conduct “deep dive” audits of textbooks to identify and evaluate third-party content. Analyze permissions status for all content and populate detailed permissions spreadsheets

DIGITAL PROJECTS ASSISTANT

Texas State Law Library, April 2018-present, Austin, TX

- Perform advanced library support work for electronic library systems and content, including website, Koha integrated library system & OPAC, Umbraco CMS, and LibGuides applications
- Answer reference questions on a wide range of legal topics and assist patrons with using library collections and services

CONFERENCE DIRECTOR

RISE Association/Wilmington FRA, March-Dec 2016, Remote

Extensive Research, Writing, Content Development, and Project Management in support of end-to-end production cycle for educational conferences:

- Conducted market research into conference topics through interviews with industry representatives
- Analyzed and used research to craft structured conference agendas and session descriptions
- Recruited industry executives and thought leaders to serve as speakers
- Composed copy for sales and marketing collateral, including conference Web pages, brochures, and email blasts. Program examples at <https://frallc.com/pdf/H421.pdf> and <https://frallc.com/pdf/H351.pdf>

MANAGER—FACT CHECKING, PERMISSIONS, & LIBRARY SERVICES, Pearson, 2010-2016, Remote/Austin, TX

Team Manager, accountable for an 8+ member editorial support services team:

- Supervised fact checking and permissions licensing for more than 25 statewide student assessment programs, for upwards of 20,000 assets per year
- Assessed and recommended staffing, work processes and schedules, and trained and evaluated team members and freelance researchers
- Supported all aspects of the team's work, from gathering project requirements and writing documentation to providing first-line troubleshooting for the permissions database
- "Super searcher" for the team—Conducted in-depth research to find rightsholders using biographical sources, public records, library databases, and other online sources

RESEARCH LIBRARIAN & TEAM LEAD, Pearson, 2006-2010, Austin, TX

Performed in-depth fact-checking research using a wide range of authoritative web sources and library databases to verify facts and descriptive information in assessment items and stimuli:

- Developed training materials for finding and evaluating information sources and led training efforts for new employees, outside vendors, and independent contractors
- Prioritized work and planned staffing across multiple concurrent projects
- Series of promotions to positions of increasing responsibility, including to team lead in 2007 and Senior Research Librarian in 2010. Subsequently promoted to team manager in 2010
- Editorial Services Employee of the Year; identified as "brave, creative, strategic and smart"

REFERENCE LIBRARIAN, Texas State Library & Archives Commission, 2002-2006

- Delivered reference and research assistance to a diverse customer base. Selected for Employee of the Quarter award and identified by colleagues as "highly resourceful" and a "master multitasker"

Education

- **Master of Library & Information Science**, University of Texas at Austin
- **Bachelor of Arts in Sociology**, University of Texas at Austin
- **Certificate in Web Development**, The Coding Bootcamp, University of Texas (Jan-July 2017)

Professional & Personal Development

- **Member**—Special Libraries Association & ALIM (Assoc. for Information & Image Management)
- **Section Violinist**—Corpus Christi Symphony and Laredo Philharmonic