

Important Notice regarding IIT BHU Placement Form

This is regarding the IIT BHU Placement form. Some changes are to be made in the form. And every candidate has to submit proof for their mentioned details. The detailed info will be mentioned below. You all have to mention **Aadhar Virtual ID (not Aadhar card no.)** You can generate your virtual id [HERE](#). Or leave the field blank.

In PG Course section you have to fill MCA with passing year 2019 because we have got only one-year marksheet. **Part 1, 2, and 3 are for separate years.** You can find SGPA in grade section of student portal. CGPA can be calculated by averaging the SGPA of both the semesters. A sample has been attached.

PG Course	Subject	Year of Passing	SGPA (Odd)	SGPA (Even)	YGPA	CGPA
Part-I	MCA	2019	9.00	9.17	9.1	9.1*
Part-II						
Part-III						
Number of Backlog, if any						

LIST OF DOCUMENTS REQUIRED

- Digital copies of 10th, 12th, UG and PG marksheet.
- Caste Category certificate (if applicable).
- Digital Copy of Pan Card.
- Proofs of every other details like courses, achievements, published papers. Everything mentioned Column C, D, E, F must have their proofs.

You have to create 4 different PDFs and name them as 'Marksheets', 'Caste Certificate', 'Pan Card', And 'Proofs'. The sequence of the certificates in proofs should be same as mentioned in the form.

Anything for which you don't have proof in Column C, D, E, F should be removed from the form. And if you have their proofs but in hostel or somewhere else and can present it whenever asked in future then only you can mention that in the form.

Create a zip file with folder named **name_examroll (Shipra Khattri_18419MCA040)** and place all the files in it. And mail it to mgautam5214587@gmail.com with subject as your name and exam roll no.

NOTE* - Students those who have left their documents in the hostel can compile rest of the documents they have.

Training And Placement Representative
MCA (2018-21)