

# HONG MINH NGUYEN

Business Analyst



01/10/1998



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My Dinh - Ha Noi

## EDUCATION

### FPT Unisurty

10/2016 - 12/2020

- Bachelor of Infomation Assurance
- Capstone project: MACRO PENETRATION TESTING TOOL

## WORK EXPERIENCE

### CyRadar - PROJECT MANAGEMENT

6/2023 - Present

#### Description:

- Project: SafeMobile - Application to protect and manage children using mobile devices
- Project: Pentest Management System- Workflow management system for Pentest team

#### My responsibilities:

- Discuss and coordinate with stakeholders to planning
- Arrange personnel and coordinate development team activities to achieve project goals
- Ensure smooth and consistent communication between stakeholders and the project team throughout all stages of the project
- Risk management and conflict resolution
- Report progress to bosses, customers, and partners

### CyRadar - BUSINESS ANALYSIST

8/2021 - Present

#### Description:

- Project: SafeMobile - Application to protect and manage children using mobile devices
- Project: Pentest Management System - Workflow management system for Pentest team
- Project: EDR - The comprehensive next-gen antivirus which has ability to constantly monitor whole system, early detect potential threats

#### My responsibilities:

- Receive, survey, collect requests from customers according to the development requirements of the project, analyze and clarify business requirements
- Analyze, build, and describe features from the collected information
- Responsible for creating, managing and updating related documents
- Consulting, exchanging and agreeing requirements and business documents with partners and related parties
- Responsible for ensuring product progress and quality
- Test the product demo on the user's side and log bugs
- Receive feedback, offer solutions to help users have a better experience with the product

#### Working process

- Agile- Scrum

### CyRadar - DEVELOPER

1/2020 - 08/2021

#### Description: Develop the phishing detection systems

- Detect newly registered phishing domains in the domainmonitoring system
- Detect phishing URLs in the internet monitoringsystems
- Develop the malware detection system, dealingwith PE32 files

#### My responsibilities:

- Develop the webpages collection systems, labeling systems for the Phishing Detection project
- Develop a data collection system for the Malware Detection project

#### Technologies used:

- Python
- MongoDB
- Redis
- Golang

## **Fsoft - TESTER INTERN**

7/2019 - 1/2020

### *Description:*

Project: Sagawa - The Application for Managing Shipment Orders between Vietnam and Japan

### *My responsibilities:*

- Create the test plan, test scrip and prepare data for the test
- Perform software testing, record and manage software bugs. Error management tools
- Responsible for ensuring product progress and quality

### *Technologies used:*

- Jira
- Excel

## **RELEVANT SKILLS**

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- Database: MongoDB, MySQL
- Documents: Business Require Document (BRD), Software Requirement Specification (SRS), User Require Document (URD), Use cases, Work Breakdown Structure (WBS)
- Working process: Waterfall, Agile - Scrum, Kanban
- Design: Basamiq, Figma

## **HONORS & AWARDS**

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Effcient Multitasker - CyRadar 2023

## **CERTIFICATIONS**

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Business Analyst - BAC 2022

Business Analyst - Hai Luu 2024

## **ACTIVITIES**

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**CyRadar** 1/2020 - Present

### *Event organization*

- Planning to organize internal activities and events such as:
- Company birthday, Teambulding, Year end party, Men's day,...
- Support the internal communication of the events above
- Build a "convenience grocery" corner for the company

**FPT University** 1/2017 - 12/2019

### *Member of iGo club, JS club, FU Student Council of FPT University*

- Participating in charity fund-building activities such as sales, calling for donations,...
- Participating in charity events such as distributing banh chung to the homeless, taking care of orphanages, teambuilding, Tet...
- Organize programs and events about coding for students such as CodingProject, Coding Inspiration