

# TROY OUBRE

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## CAREER PROFILE

Key contributor and strategic leader supporting financial operations in time-sensitive and high-stress environments. Experienced in defining project scope and/or requirements, coordinating and completing financial policies, procedures, and controls, implementing innovative strategies, and ensuring compliance with client specifications. Equipped with a keen ability to leverage skills in project management to introduce new tools for cost/time savings and efficiency improvements.

## KEY COMPETENCIES

Project Management • Resource Planning • Performance Management/Staff Management/Development • Database Management • Application Development Streamlining Operations • New Hire Training • Strategy Development • Training/Coaching

## PROFESSIONAL EXPERIENCE

BRANDSAFWAY, LLC, BOUTTE, LA

MARCH 2021-PRESENT

### Operations Analyst

- Reporting and accounting ownership, including responsibility for monthly and quarterly balance sheet reviews of key operating accounts
- Support monthly and quarterly flux analysis by branch and region level for region management and external auditors.
- Finance process leader of the following key activities within the business:
  - Monthly closing including journal entries (primarily job cost entries)
  - Job cost reviews, reviews of job performance and lump sum reviews.
  - MOR preparation including variance analysis to budget, prior periods, and forecasts.
- Coordinate overall expenditure processes, including but not limited to accurate reporting of payroll, and purchase to pay administrative duties.
- Work with team, ensuring timely customer billings and collection of outstanding customer receivables
- Strategic partner to the Branch Manager and the Operations Managers
- Intercompany accounting of cross selling opportunities
- Capital expenditure requests and support.
- Analyze the activities for the project, determine and report on how these activities affect the results of the project (not just financial results).
- Assist Project Manager and Senior Leadership on presentations, bid preparation, site contract clarification, and attend meetings as required.
- Assist management and the IT staff in the implementation including but not limited to company tracking system, time and attendance system and all site/client specific tracking software.

- Create, maintain, and communicate the budget, variance to budget and variance request log weekly, monthly, and annually (project related).
- Ensure accurate forecasting, trending, and measuring actuals against Key Performance Indicators (KPI's) / Key Elements consistent with the project contracts. KPI's including but not limited to planning, scheduling, estimating, time & cost controls, safety performance, and information management.
- Generate and maintain reports on required frequency including but not limited to estimated vs. actual labor & materials.
- Manage Purchase Orders (PO's) in company tracking system, site/client specific tracking software and accounting reports including value notifications to management and specified project personnel.
- Perform general office work due to employee absence or increased work volume.
- Verify and approve accounts payable activities including coding, vendor inquiries and reconcile discrepancies. Match bills to purchase orders insuring that correct items and quantities have been received while identifying and correcting all inaccuracies.
- Process all month end activities.

BRANDSAFWAY, LLC, BOUTTE, LA

AUGUST 2018-MARCH 2021

**Division Resource Manager / Office Manager**

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- Preparing new projects and their implementation.
- 100% Rental and labor billing through Profield and NLB.
- Purchasing for the entire offshore divisions
- Optimizing business processes by developing database reporting tools.
- Introduction of new procedures to increase the effectiveness of the department.
- Working closely with the stakeholders to manage the day-to-day work of the team.
- Tracking project reporting.
- Directly managed 4-8 employees along with managing inventory levels \$30 – \$100 million
- Ensuring key performance indicators reaching success level values.
- Reducing costs, risks and obtaining best terms.
- Negotiating with key suppliers and getting substantial discounts.

BRAND ENERGY & INFRASTRUCTURE SERVICES, LAPLACE, LA

NOVEMBER 2010-JAN 2018

**Division Resource Manager (2015-2018)**

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- Performed a lead role in precision planning of logistics, analyze market freight rates and fuel costs, and directed timely distribution, delivery and receiving functions of inventory in dozens of locations.
- Directed daily operations within a fast-paced environment with a concentration on increasing productivity and efficiency levels servicing large scale industrial clients.
- Supervise team members which requires providing individualized feedback and coaching while providing cross-functional training.
- Directly managed 10-20 employees along with managing inventory levels \$50 – \$100 million

BRAND ENERGY & INFRASTRUCTURE SERVICES, LAPLACE, LA

**Environmental Health and Safety Specialist (2011-2015)**

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- Coordinated health and safety logistics within a chemical plant environment which included conducting detailed safety meetings with both construction teams and employees.

- Completed comprehensive daily safety audits, responded quickly to safety related incidents, and participated in RCI (Root Cause Investigations) to meet the client and employer procedures for compliance.
- Generated RCI (Root Cause Investigations) Report of Findings for use by the client, monitored the Employee Intervention Program, and maintained personal protective equipment for the entire site
- Under my supervision there were zero reportable incidents

## PROFESSIONAL EXPERIENCE CONTINUED:

SCI-NET, LLC, BATON ROUGE, LA

JUNE 2007-JULY 2010

### Field Supervisor

- Managed field logistics within the organization which centered on completing field installations of DTV, computers, televisions, and surround sound systems to consumers and small businesses.
- Monitored inventory levels prior to starting projects, diffused escalated customer service situations, and completed quarterly evaluations of staff members ensuring quality control.
- Played a lead role in monitoring/troubleshooting applications using a VPN, tracking inventory within a database, and maintaining the server client network.

COX COMMUNICATIONS, BATON ROUGE, LA

JUNE 2001-JULY 2007

### Systems Support Specialist II

- Developed the processes and total function of the VOIP/HSI help desk.
- Supported complex technical systems within the organization which included working closely with Field Technicians and assisting in system testing/troubleshooting.
- Identified the root of various technical issues and identified appropriate solutions, reviewed customer trouble tickets, and provided training to field team members.
- Instrumental in documenting daily field calls, communicating effectively with customers.
- Recognized as a member of the Unisys Software Development Team due to an exceptional level of technical acumen and managerial abilities.

## EDUCATIONS

ASSOCIATE DEGREE, COMPUTER INFORMATION SYSTEMS

**ITI Technical College, Baton Rouge, LA**

ASSOCIATE DEGREE, COMPUTER INFORMATION SYSTEMS

**Remington College, Baton Rouge, LA**

CONSTRUCTION SITE SAFETY TECHNICIAN (CSST), CONSTRUCTION SAFETY SUPERVISION (CSS), NCCER SAFETY, OSHA 10, OSHA 30

**Baton Rouge Community College, Baton Rouge, LA**

FIRST AID/CPR

**Alliance Safety Council CPR**