User Experience Designer

**Tineke Naseef**

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[LinkedIn](http://www.linkedin.com/in/tineke-naseef) + [Portfolio]

<https://bit.ly/3fCTHjs> + [Portfolio Link]

[Projects]

Technical Skills:

• Interactive Design • Visual Design • Wireframing • Prototyping • User Interviews • User Research

• Ideation • User Testing • Customer/Client Care • Communication • Interdepartmental Teamwork

• HTML • CSS • jQuery • Java • C++

• German • Dutch • Photography • Photo Editing • Voiceover • Social Media

• Adobe Illustrator • Adobe Photoshop • Adobe Xd • Bootstrap • Figma • GitHub • Google Drive

• InVision • Jira • Microsoft Office • Miro

Experience

**Juniper Village - Spearly Center** March 2021 - May 2021

***Front Desk Receptionist***

* Organization & Administrative Assistance
* Communication & Customer Service
* Inter-Department Communication
* Multitasking
* Client Care

**American DataBank** November 2019 - September 2020

***Compliance and Immunization Team Member***

* Gathering & Providing Feedback/Suggestions
* Organization & Document Management
* Customer Service & Communication
* Teamwork & Collaboration
* Quota Management

**American DataBank** January 2019 - November 2019

***Applicant Success Team Member***

* Customer Interviewing & Submission of Feedback
* Customer Service & Communication
* Inter-Department Communication
* Client Care

**Layer3 TV / T-Mobile** July 2018 - October 2018 ***Concierge Specialist, Social Media***

* Customer Service & Communication
* Organization & Time Management
* Inter-Department Communication
* Auditing & Providing Feedback
* Teamwork & Collaboration
* Training & Learning Fast
* Technical Understanding

**Layer3 TV / T-Mobile** May 2017 - July 2018

***Layer3 Customer Care Concierge***

* Customer Service & Communication
* Organization & Time Management
* Inter-Department Communication
* Auditing & Providing Feedback
* Teamwork & Collaboration
* Training & Learning Fast
* Technical Understanding

**PetSmart** June 2017 - August 2017

***Pet Care Specialist***

* Working within Specific Guidelines
* Inter-Department Communication
* In-Person Customer Care
* Multitasking
* Teamwork

**University of Denver Call Center** February 2016 – June 2016

***Student Caller***

* Customer Service & Communication
* Quota Management
* Client Care

**Education**

University of Denver

***March 2021-September 2021***

***– UX/UI Certificate***

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Front Range Community College

***April 2020-May 2021***

***– Associate of General Studies***